

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
July 28, 2015***

**In Attendance**

Mayor Gary Keating – Joined the meeting at 8:35	Councillor Patricia Burke
Deputy Mayor Kevin McDonald	Councillor Lydia Burke
Councillor Madonna Murphy	Councillor Norma Keating

Also in Attendance: Town Manager, Juanita Gosse

**CALL TO ORDER**

Deputy Mayor Kevin McDonald called the regular meeting to order at 7:15 pm.

**ADOPTION OF AGENDA**

**MOTION 07-28-15-01 Adopt Agenda**

Moved by Councillor Patricia Burke, seconded by Councillor Norma Keating

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 07-28 -15-02 Minutes of June 16, 2015**

Moved by Councillor Norma Keating, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the minutes of June 16, 2015 Regular Meeting be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

## **Managers Report – July 28, 2015**

Property purchased for parking lot at Ball Park is complete.

Still waiting on the permit from Government Services to place our town entrance sign.

We have our entrances signs for the walking trail and I am hoping to have them installed before the end of the week.

### **Community Enhancement Program:**

#### **MOTION 07-28 -15-03 Community Enhancement Project Application**

Moved by Councillor Patricia Burke, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves sponsoring a Community Enhancement Project in partnership with the Harbour Authority to repair the Government Service Building, Government Wharf.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **Employee Policy and Protocol Manual**

The manual has been updated to reflect the changes Council agreed upon at the previous meeting.

#### **MOTION 07-28 -15-04 - Employee Policy and Protocol Manual**

Moved by Councillor Patricia Burke, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights adopt the Employee Policy and Protocol Manual.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **Training Centre Project**

The Selection Committee has approved the Architectural Consultant for this project as Newlab Engineering Limited. They will provide the following services:

- Assessment of existing infrastructure
- Develop initial scope-of-work
- Concept Design
- Design Development
- Contract Documents
- Tendering
- Project Administration

- Commissioning
- Project Completion

There is nothing to report on the transfer of the building as we have not heard from Vale on this issue.

**Maturin Pond Walking Trail Entrances Upgrade:** The town has been approved for ACOA funding in the amount of \$47,386.00 which represents 50% of the costs of these projects.

**Water Treatment Plant Project:** A Newfoundland Power cost estimate for three phase power for the pump house is estimated at \$29,744.37. This amount was not included in the capital works project costs. It is an eligible cost; however, government funding was not allocated to it. There are two options; include the amount in a status report and make the claim under 90/10 immediately after the work is complete. This will leave a shortfall in project funds at the end of the project and we can seek additional funding at that time. The other option is to request additional funding now to cover the cost of the three phase power.

- It was agreed to request the additional funding at the end of the project.

I participated in two teleconferences in the past two weeks regarding the water treatment plant project. These meetings were held to negotiate the details of the contract with Cahill. The Department of Municipal Affairs and Cahill have agreed to several amendments. Council will have an opportunity to go through the contract before signing.

**Flags** - It was agreed to keep the town crest as our flag.

### **Capital Works 2015-16 Application for Waterline Replacement Phase II:**

Application for funding under the 2015-16 Capital Works for Waterline Replacement Phase II has not been approved.

## **NEW BUSINESS**

### **Municipal Plan/Development Regulations Amendments**

As there were no proposed changes to the current document. This item can be removed from the agenda.

### **Property Purchase:**

Council discussed purchasing property on Newtown Road to be used as additional parking for the Ball Park.

- It was agreed to leave this issue on the agenda.

### **2014 Audited Financial Statements:**

The 2014 Financial Statements were copied for councillors to review.

### **MOTION 07-28 -15-05 - 2014 Financial Statements**

Moved by Councillor Patricia Burke, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights approves the 2014 Financial Statements as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

**Resident – Damage to Sewage Pipe**

Letter from resident on Veteran's Road claiming damage to the sewage pipe was caused by M.J. Hickey Contracting during the Waterline Upgrade Project.

Letter was copied for all councillors.

According to our consultant, BAE Newplan, replacing the sewage lines where necessary was included in the scope of work for the capital work project. Our only option would be to pay for the repair and hold the amount back from M.J. Hickey's final payment. Hickeys would have the option to challenge the holdback.

- Council agreed that as it cannot be determined if M.J. Hickey caused the problem with the sewage line, Council will uphold their previous decision and not reimburse the cost of repair.

**DEVELOPMENT**

**Crown Land Application**

**MOTION 07-28 -15-06 - Crown Land Application**

Moved by Councillor Lydia Burke, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights approves the Crown Land Application as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

**Development Application 1035 Long Harbour Road:**

This property is within the towns Rural Zone. A seasonal residential development is a discretionary use and may only be permitted on Crawleys Island and within 100 meters of the T' Railway. The approval in principal must be advertised and any objections must be considered. This development will also require approval from Government Services, Natural Resources, Department of Forestry, Mines and Energy, and the Department of Argifoods, as well as any other provincial department having jurisdiction.

**MOTION 07-28 -15-07 - Development Application 1035 Long Harbour Road**

Moved by Councillor Patricia Burke, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights approves advertising the development under our Discretionary Use development regulation.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

**Development Application - Residential - 42 Newtown Road**

**MOTION 07-28 -15-07 - Development Application 42 Newtown Rd.**

*Councillor Norma Keating declared a conflict of interest.*

Moved by Councillor Lydia Burke, seconded by Councillor Patricia Burke

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights approves the development application as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke

**MOTION CARRIED**

## **FINANCE**

### **Cheque Log**

The cheque log for the period from June 16, 2015 – July 27, 2015 in the amount of \$85,258.21 was presented.

**MOTION 07-28 -15-08 Cheque Log**

Moved by Councillor Norma Keating, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the cheque log be approved as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **Cash Analysis**

Cash analysis was distributed to all councillors.

## **CORRESPONDENCE**

### **St. Francis Xavier Financial Committee**

A thank you letter from St. Francis Xavier Finance Committee for the \$10,000 donation to their Cemetery Altar Fund was received and copied to all councillors.

### **Thank You Card**

A thank you card was received from Carmelita Bruce, thanking Council for the flowers and well wishes.

### **The Royal Canadian Legion**

Requesting a donation to their Annual, "Military Service Recognition Book", entitled "Lest We Forget" Volume #15.

#### **MOTION 07-28 -15-08    Royal Canadian Legion**

Moved by Councillor Norma Keating, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights approves a 1/10 page ad in the Royal Canadian Legion Annual Military Service Recognition Book.

**In Favor:**     Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **The Run the Rock**

Requesting a donation to the Children's Wish Foundation.

#### **MOTION 07-28 -15-08    Run the Rock – Children's Wish Foundation**

Moved by Councillor Lydia Burke, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights approves a donation of \$100 to the Children's Wish Foundation – RuntheRockNL.

**In Favor:**     Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **Placentia Area Chamber of Commerce**

The Placentia Area Chamber of Commerce invites Mayor Gary Keating to attend the Placentia Bay Industrial Showcase 2015 and bring greetings at the opening ceremony.

### **Municipalities Newfoundland and Labrador – Annual Convention**

Newfoundland and Labrador Convention will be held in Gander on Thursday, November 5<sup>th</sup> – Saturday November 7<sup>th</sup>

- It was agreed that four councillors would attend and three rooms be booked at Hotel Gander.

#### **MOTION 07-28 -15-08    MNL Convention**

Moved by Councillor Patricia Burke, seconded by Councillor Donna Murphy;

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**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights approves travel and accommodations for four council members to attend the NL Convention.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **COMMITTEE REPORTS**

**Councillor Patricia Burke:** The Parish Administrator spoke with Councillor Burke about his concerns with driving to Long Harbour-Mount Arlington Heights and Southern Harbour in winter. He is requesting Council ask Vale if he can be accommodated at the Long Harbour Lodge on Saturday nights when a room is available.

- It was agreed to write Vale with this request.

Councillor Burke also reported on the concert. Plans are ongoing and the concert will go ahead.

**Councillor Lydia Burke:** Reported on the plans for Long Harbour Days. Everything is booked. Kid's events will be held from 2:00 – 4:00 on Saturday and Sunday. Ball tournament will be ongoing throughout the weekend. Town Barbeque is planned for Sunday evening followed by fireworks.

Reported that the Backhoe was making a loud squealing noise, sounded like metal on metal.

Town manager is not aware of a problem with the backhoe but will check the inspection sheets.

- It was agreed to ask the outside maintenance staff about it.

Also reported on Tidy Towns. She and Councillor Keating will greet the judges on Wednesday.

*Mayor Keating joined the meeting at 8:35.*

**Councillor Norma Keating:** Reported that a resident has concerns about the fireworks at the ball field as it is very close to his property.

- It was agreed to call the resident and explain that the fire truck is on site and that we will move it back as far as possible.

**Councillor Donna Murphy:** Reported that this is her last meeting. She is officially resigned as she is no longer a resident of Long Harbour-Mount Arlington Heights. She will, however, be here this weekend to help with Long Harbour Days.

**Deputy Mayor Kevin McDonald:** Reported on the selection committee results for the Training Centre project.

Is currently working on Long Harbour Days and plans to spend some time with the Fire Department now that he is on vacation.



**Mayor Gary Keating:** Reported on Vale's plans to transport waste from the Argentia site to the Long Harbour site. After checking with the Department of Environment it was determined that Vale does not yet have the approval from Environment to transport the waste. Mayor Keating also reported on a meeting with Vale to discuss the mail-out to town residents. Mayor Keating, Deputy Mayor McDonald and the Town Manager met with Vale representatives to discuss the contents of the mail-out. The document conveyed that Municipal approval was given for the transportation of waste to the Vale Long Harbour Site, however this was incorrect information. Council was not aware of this initiative.

It was agreed that Vale would do a second mail-out to residents giving specific and correct information. It was agreed that this document would be submitted to, and approved by Council before it is mailed out.

Mayor Keating also reported on an aquaculture proposal for Placentia Bay. Greg Seafarms are currently establishing a salmon farming industry in Marystown. The Long Harbour Development Corporation has met with Greg Seafarms in an effort to promote Long Harbour-Mount Arlington Heights as a preferred area for a salmon farm. Talks are in the early stages and Mayor Keating will keep Council informed.

On behalf of Council, Mayor Keating thanked Councillor Donna Murphy for her dedication as a councillor and wished her well in her future political endeavors.

### **Adjournment**

### **MOTION 07-28-15-08 Adjournment**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the meeting be adjourned to a privileged session at 9:00 p.m.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

**MOTION CARRIED**

**Date of the Next Meeting:** August 18, 2015

  
Gary Keating  
Mayor

  
Juanita Gosse  
Town Manager