

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
June 16, 2015***

In Attendance

Mayor Gary Keating	Councillor Patricia Burke
Deputy Mayor Kevin McDonald	Councillor Lydia Burke
Councillor Madonna Murphy	Councillor Norma Keating

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:00 pm.

ADOPTION OF AGENDA

MOTION 06-16-15-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Patricia Burke

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 06-16 -15-02 Minutes of May 4, 2015

Moved by Councillor Norma Keating, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the minutes of May 4, 2015 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

Managers Report – June 16, 2015

Over the past two weeks Joe and I have met with several Architectural & Engineering Firms seeking proposals for the Training Centre Design. We discussed interior design, required repairs and the front façade. Each company was given a tour of the building.

From these meetings, we have three proposals for Architectural & Engineering Services:

LAT 49 Architecture Inc - \$107,500 + HST with an allowance for out of pocket expenses of \$12,500 + HST.

Newlab Engineering Limited - \$70,000 + HST.

A49 Inc. – \$48,200 +HST: Note, this company did the work for Vale and the concept plan for the town.

One proposal for Project Management was received:

Vigilant Management - \$67,000 + HST – Vigilant Management does not offer Architectural or Engineering Services; they will retain these services on our behalf at additional costs. They will, however, oversee the design process, issue the tender, and offer contract administration.

Notes to this file:

All companies were supplied with the Repair Work Pack completed by A49 Inc. for Vale. This includes:

1. The Mechanical Specifications “Tender Document” for Reinstatement of the Training Centre with Mechanical drawings;
2. The Civil Specifications “Tender Document” for Reinstatement of the Training Centre with Civil Drawings;
3. The Architectural Specifications “Tender Document” for the Reinstatement of the Training Centre with Architectural drawings.

A49 Inc. submitted a proposal in April 2014 for basically the same work for \$113,950 + HST. Excluded from the April 2014 proposal is the section titled Accompanying Notes. These notes must be considered as they have potential to add additional costs.

How should we proceed? My thinking is that each proponent should deliver his proposal to a committee of Council. In the meantime we should devise a list of questions for each proponent that will allow us to assess the scope of work and all costs associated with the work. This will ensure there are no surprises in the end.

- Mayor Keating and Deputy Mayor Kevin McDonald will form the project committee with management and the Director of LHDC.

Water Treatment Facility Kickoff Meeting:

Attended the Project Startup Meeting for the Water Treatment Facility on June 10th. In attendance were:

Gordon Breen – Cahill
Thomas Haward, Cahill
Keith Bartlett – Bae Newplan
Genny DeCoste, Department of Environment
Deneen Spracklin, Department of Environment
Paula Dawe, Department of Environment

We discussed specifications for the treatment facility.

Agreed technology - Dissolved Air Flootation with 180 cubic metre tank allowing a maximum flow of 105 gallons per minute. The tank will hold a reserve for 1 ½ days. It will stand approximately 25 feet and will be placed in front of the new treatment plant toward Newtown Rd. We talked about mixing and the requirements for mixing within the tank.

Cahill plans to leave our current chlorination building on site and bypass it with a 4 inch line to the new facility. The new facility will include a flow meter.

There will be a settling tank, (sludge tank), for deposits removed from the DAF. This tank will have to be pumped out periodically. Department of Environment wants samples collected from the water in the sludge tank for testing.

Discussed Operator Training: Cahill will train our operator for 4 – 5 weeks during dry commissioning and will offer 100 hours of training during wet commissioning. Department of Environment voiced concerns about operating training and stressed the importance of adequate training. Cahill indicated that there are three fully trained operators in this area; two in Placentia and one in Come-by-Chance.

Department of Environment will require a full set of water sample tests completed in September 2016 as this is when our source water is at its worst. This will be the town's responsibility as the plant will be commissioned by the end of March 2016 and the project completed. Department of Environment would like the town to have the equipment for jar testing. This equipment will be listed and priced for the town. Cahill recommended that we may be able to borrow jar testing equipment from Vale as these tests are not done on a regular basis.

Progress Payment Schedule was reviewed; no changes were considered.

Progress Timeline Schedule was reviewed; no changes were considered, however it was noted that this project is on a very tight timeline and is currently 145 days behind. Gord Breen is confident that Cahill can meet the March 2016 deadline for completion.

Site work – August 2015
Tower will arrive – September – December
Plant will arrive – Mid November 2015
Dry Commissioning – December 2015 or January 2016
Wet Commissioning – February 2016
Substantial Completion – End of March 2016

The next portion of the meeting was reviewing the contract between the Town and Cahill. Several clauses were discussed. Bae Newplan will check the language and suggest amendments where necessary.

Cahill and Bae Newplan will be on site tomorrow to consider the tie in for the new facility.

2014 Waterline Upgrade Project:

MJ Hickey is proposing to begin paving June 21st. This will be the completion of this project.

Wet Well: Our outside maintenance operator cleaned the wet wells last week. They scrubbed out the well and cleaned the screens.

The Ball Field: Removing the sods from the infield. This project is completed. Our outside operator installed drainage pipes in the infield. This should help with the water pooling in this area.

The Burke File: Discovery was rescheduled to July 9th so I will be out of the office that day.

Annual Leave: Scheduling my annual leave for July 20-24, (5 days) and the first week in September.

News Conference: A news conference is being planned for Long Harbour to announce the funding for the Training Centre. Senator Fabian Manning will represent ACOA. It is tentatively scheduled for Tuesday, June 23, 2015. I will email the information to all councillors once the date and time is confirmed.

NEW BUSINESS

Municipal Plan/Development Regulations Amendments

Council reviewed the Municipal Plan/Development Regulations and will forward potential amendments to the Town Manger. Before changes are made we will schedule a meeting with our town planner.

ACOA – Innovative Communities Fund – Training Centre

ACOA has approved \$732,350.00 for the Training Centre project under the Innovative Community Fund. This is a 60/40 cost share with ACOA funding 60% of project costs.

MOTION 06-16 -15-03 ACOA Innovative Community Fund Approval

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights accepts ACOA funding under the Innovative Community Fund for the Training Centre Project.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

ACOA – Community Investment Partnership Fund

The ACOA Community Investment Partnership is a funding opportunity for upgrades or repairs to existing recreational infrastructure at a 50/50 cost share.

After considering several potential projects, it was determined that the following would qualify for this funding:

Upgrade the south entrance to the Maturin Pond Walking Trail:

We propose to upgrade this area by reshaping to enhance the small parking area and install a floating dock with walkway for launching non-motorized boats, canoes and other watercrafts.

Upgrade the north entrance to the Maturin Pond Walking Trail:

Approximately 80 meters of the trail will be reshaped to connect with an upgraded trail entrance. The trail entrance will be developed and a parking area created that will accommodate 15 vehicles.

The total estimated cost of this project is \$98,140.50.

The application has been submitted and received by ACOA on June 1, 2015. ACOA has assigned our application Project Number 205863.

MOTION 06-16 -15-04 ACOA Innovative Community Fund Approval

Moved by Councillor Patricia Burke seconded by Councillor Norma Keating;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights approves the submitted application to ACOA for funding under the Community Investment Partnership Program to upgrade both entrances to the Maturin Pond Walking Trail.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

Employee Policy and Protocol Manual

The Employee Policy Manual was copied for all Councillors and several changes and additions were discussed. These will be forward to J.W. Consulting for review.

Tender Opening – Cube Van

Two sealed tender envelopes were opened.

MOTION 06-16 -15-05 - Tender Sale of Cube Van

Moved by Councillor Norma Keating, seconded by Councillor Donna Murphy;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights approves the sale of the Cube Van to the highest bidder at \$ 329.00.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

Tax Collection Policy

MOTION 06-16 -15-06 - Tax Collection Policy

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Norma Keating;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights approves the following Tax Collection Policy.

Collection Policy for Tax Arrears:

The due date for all municipal taxes is June 30th of each year.

An Account Statement (reminder) should be mailed no later than June 1st.

A Statement of Account is to be mailed to all residents in arrears on July 10th or the first working day after.

A Collection Letter – Notice of Arrears, is to be mailed on July 31st or the first working day after.

A second Collection Letter - Notice of Arrears, will be mailed out on August 15th or the first working day after.

Third and final collection letter should be mailed on September 1st listing the account will go to collections or a municipal service will be discontinued on September 15th.

In the event of service disconnection: Effort will be made to hand delivered a notice to the resident stating the date and time the service will be disconnected. This notice should be delivered 1 – 2 days before the disconnection.

Unpaid and inactive accounts will be forwarded to a Collection Agency or municipal services will be disconnected on September 15th or the first working day after.

Tax information, arrears, payments etc. should not be discussed with anyone other than the person responsible for the account. (the name on the account)

Interest on Arrears:

Interest on tax arrears should be calculated on the 1st of August and the 1st of each month thereafter or the 1st working day after the 1st of the month.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

Letter from Resident – Re: Damage to Sewage Pipe

Letter outlines the problems the resident experienced with sewage blockage and the action taken to rectify the problem. The resident claims that the sewage pipe was damage by Hickey's Construction during the Capital Works - Waterline Upgrade Project. Enclosed with the letter are invoices for expenditures related to repairing the problem.

The letter and enclosed invoices were forwarded to BAE Newplan, our consulting engineers for the Waterline Upgrade Project.

- Town Manager will contact M.J. Hickey to confirm the status of the request and inform the resident in writing of the process and status.

Write off - Taxes and Fees

Mayor Keating abstained from the vote due to a conflict of interest.

MOTION 06-16 -15-07 - Write off of Taxes and Fees

Moved by Councillor Lydia Burke, seconded by Councillor Donna Murphy;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights approves writing off account number 100308 in the amount of \$1,937.96 and account 100153 in the amount of \$7,782.45.

In Favor: Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

DEVELOPMENT

New Residential Construction – 910 Main Street

MOTION 06-16 -15-08 - New Residential Construction at 910 Main Street

Moved by Councillor Patricia Burke, seconded by Councillor Norma Keating;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights approves the development subject to its meeting the requirements of the town's development regulations and pending approval from the Department of Health for the septic system as well as approval from any other government agency having jurisdiction.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

FINANCE

Cheque Log

The cheque log for the period from May 4, 2016 – June 15, 2015 in the amount of \$40,456.23 was presented.

MOTION 06-16 -15-09 Cheque Log

Moved by Councillor Norma Keating, seconded by Councillor Donna Murphy;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

Department of Municipal Affairs – Re: Community Sustainability Partnership

The government of Newfoundland and Labrador has delivered on the commitment to complete a review of the provincial-municipal fiscal framework with the recent Budget 2015 announcement of a Community Sustainability partnership.

- Municipalities and Local Service Districts will be eligible for a partial rebate (25%) of the provincial portion of the HST beginning January 2016, increasing to 57.4% in January 2017.
- Government will implement sharing of provincial revenue from gasoline tax with municipalities of .50 cent per litre in 2015-2016 and .75 cent per litre in 2016-2017.
- A funding commitment is being made to Municipal Operating Grants for three years, at the current annual investment level of \$22 million, with a review of the grant amounts in 2016-2017.
- Government will invest approximately \$1 million over 3 ½ year period beginning October 1, 2015, to March 31, 2019, to provide funding for three regional service boards to engage regional water and wastewater operators. These operators will work with a pilot group of communities to address their water and wastewater infrastructure operations and monitoring challenges.
- To further assist communities in the area of clean and safe drinking water, a consultant will be engaged to focus exclusively on solutions to reduce the number of boil water advisories.
- Government will utilize the provisions in the Lands Act that allow the creation of reserves to assist municipalities in acquiring Crown lands at market value in a phased approach for development. This will allow the municipalities to purchase parcels of Crown lands at market value within the reserved area in phases over a five-year period.
- To access municipal operating grants and the provincial gas tax revenues, each municipality must submit a summary of its taxes receivable balances to the Department of Municipal Affairs, along with a plan to adequately collect those taxes receivables. All municipalities must maintain own source revenue levels on a per capita basis.

The Department of Municipal Affairs will begin development of a provincial municipal asset management framework that will provide further details on the current state of municipal infrastructure in the province. This will help identify long-term investment.

- Government will begin exploration of whether a model exists for a new regional governance structure to further improve sustainability. An advisory committee will be established in the coming months to provide advice on the principles and main components of a potential new regional governance model.

- Government will initiate consultations regarding the potential expansions of the authority for municipalities to allow for blending of business and realty taxes.

- Municipalities would like to implement a new accommodation tax however the hospitality sector is not supportive of the form and manner currently being sought. If the sectors are willing to work together to explore whether a model exists that would achieve the core objectives, while addressing the concerns of the various stakeholders, the government is open to considering the matter.

The next portion of the document is titled Payment of Municipal Operating Grants, Sharing of Provincial Gas Tax Revenues and Partial Rebate of Provincial Portion of Harmonized Sales Tax.

Municipal Operating Grants:

The current MOG formula and allocations which came into effect in 2014 will remain for 2015 and 2016, however, a new Federal census will be available late 2016 or early 2017 and the MOG allocations will require updating to reflect any revised population statistics, which may revise a municipality's MOG for 2017/18. MOG payments will continue to be disbursed twice per year.

Sharing of the Provincial Gas Tax Revenue:

The formula for allocating the Gas Tax Revenue share for municipalities is based on 50% of the annual revenue total divided equally among all municipalities and the remaining 50% allocated on a per capita basis, using populations from the 2011 census and the new Federal census, once available.

The Town of Long Harbour-Mount Arlington Heights will receive \$7,533.00 in 2015/16, \$11,300 in 2016/17 and \$15,067 in 2017/18.

The Gas Tax Revenue will be disbursed in one payment in November, providing time for municipalities to complete and submit all required documents associated with the accountability criteria and for the Department of Municipal Affairs to review completed submissions and approve payment.

For year 2016 onward the Gas Tax Revenue allocation will be disbursed twice per year, 50% will be processed during May and 50% will be processed during November. Payments are subject to a

municipality's compliance to the accountability criteria. This information will have to be submitted by February 28th of each year. For a municipality that does not meet the accountability criteria in a given year, the unpaid Gas Tax Revenue allocation for that year is forfeited.

Provincial Harmonized Sales Tax Rebate:

The amount of the rebate will depend on the expenditures incurred by your municipality. Government expects that the process will be the same as the rebate for the Federal portion of HST and is discussions with the Federal government to confirm.

The next portion of the document is titled New Accountability Measures:

New accountability measures are being implemented for the release of the Municipal Operating Grant and the Gas Tax Revenue. These new accountability measures will include:

1. Taxes Receivable Summary – A Tax Receivable Summary must be completed and submitted to Municipal Affairs by June 30 for each year. Municipal Affairs will provide a template for the Taxes Receivable Summary. The total taxes receivable must agree with the amounts reported in the audited financial statements. MOG or GTR will not be released to municipalities if the Taxes Receivable Summary is not received or is incomplete. For a municipality that does not submit an acceptable TRS, the Gas Tax Revenue for that year is forfeited. Funds under the MOG will be carried forward until a completed Taxes Receivable Summary is received.
2. Tax Recovery Plan – A Tax Recovery Plan must be completed and submitted to the Department of Municipal Affairs by June 30 of each year. The Tax Recovery Plan must address recovery of the taxes receivable with emphasis on any outstanding taxes beyond one billing cycle. The Tax Recovery Plan must outline the municipalities plan to recover tax arrears.
3. Maintaining Own Source Revenues – Effective for 2016, each municipality must maintain per capita own-source revenues at the level identified in the 2015 municipal budget. The own-source revenues establishing benchmarks include residential property tax, commercial property tax, vacant land property tax, residential water/sewage tax, commercial water/sewage tax, poll tax, business tax, utility tax, direct seller tax and any other authorized taxes. The total of these taxes identified in the 2015 budget is the own-source revenue base for determining the per capita benchmark. This revenue base is divided by the municipality's population as per the 2011 Federal Census. This will be the minimum level of per capita own-source revenue that must be maintained by the Municipality.
4. Submission of the Municipal Budget – A completed Municipal Budget must be submitted to Municipal Affairs by December 31 of each year. MOG and Gas Tax Revenue payment will not be released to the municipality that does not submit a completed annual municipal budget. The Gas Tax Revenue for that year will be forfeited and MOG will be carried forward until the completed budget is submitted.

5. A PSAB Financial Statements - Annual PSAB audited financial statements must be submitted to Municipal Affairs by June 30 if each year. Again MOG and Gas Tax Revenue payment will not be released to the municipality that does not submit a completed annual municipal budget. The Gas Tax Revenue for that year will be forfeited and MOG will be carried forward until the completed budget is submitted.

These new accountability provisions are in addition to existing provisions requiring municipalities to submit an annual Municipal Budget and annual Public Sector Accounting Board Audited Financial Statement to Municipal Affairs.

Department of Natural Resources – Community Initiative Fund – Re: Placentia Aquatic Centre:

The Department of Natural Resources thanks Council for their request for support for the Placentia Aquatic Centre. They will take our input into consideration as they evaluate how these funds will be spent.

Department of Transportation & Works – Response to Petition to upgrade our Provincial Road

The Department of Transportation & Works is currently in the process of evaluating potential projects for this year's Provincial Roads Improvement Program. Our main road will be carefully considered during this process; however, until this process is complete, the department cannot make a commitment to funding upgrades.

Municipal Assessment Agency - Clar Simmons Scholarship

This document was copied for all Councillors.

Conservation Corps 2015 Green Team Application

The Conservation Corps thanks us for our application; however, not all projects can be funded. They regret to inform us that our project was not selected this year.

Southern Labrador/Strait of Belle Isle Community Youth Network

Youth have a valuable contribution to make to their communities and it is critically important that we collectively start thinking and talking about how we can actively get the youth voice at our municipal tables. The Building Communities for Tomorrow 2015 will serve as an excellent forum to start these discussions. To help offset travel costs associated with enabling youth to participate we are asking municipalities to contribute \$300 to support a youth delegate from their community.

Letter from St. Francis Xavier Parish

St. Francis Xavier Parish is in the process of constructing a new altar and pulpit in the cemetery. They are seeking a monetary donation to assist in bringing this project to completion.

MOTION 06-16 -15-10 Donation to St. Francis Xavier Parish

Councillor Norma Keating abstained from the vote due to conflict of interest.

Moved by Councillor Lydia Burke, seconded by Councillor Patricia Burke

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights donate \$10,000.00 to the St. Francis Xavier Parish for their Cemetery Altar and Pulpit Project.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke

MOTION CARRIED

Gravy Boat Tournament:

Requesting the town support the Gravy Boat Tournament by donating hoodies, tee shirts etc.

- It was agreed that Councillor Lydia Burke will take care of this. She will order some promotional items with the town's new logo.

COMMITTEE REPORTS

Councillor Patricia Burke:

Planning the concert for Long Harbour Days. She is happy to report that all participants from last year have agreed to participate again this year.

Attended the Age Friendly Fair in Placentia. There were approximately 50 booths much the same as last year.

Councillor Burke presented a demonstration of the Vile of Life. She feels this is something the town can offer to our residents.

- It was agreed that the town will fund the Vile of Life Project for the residents of Long Harbour-Mount Arlington Heights. Councillor Patricia Burke will oversee this project.

Council Burke suggested the town forward a welcome to new residents of Long Harbour-Mount Arlington Heights.

- It was agreed that the town will forward a letter of welcome along with an information package to all new residents.

Councillor Lydia Burke:

Working on event planning for Long Harbour-Mount Arlington Heights Days. The event will be scheduled from Wednesday to Sunday. A full schedule will be mailed out to all residents once finalized. The estimated budget is \$12,000.00. Councillor Burke has had discussions with Vale about their contribution.

Councillor Burke also reported that the Fire Department would like to have access to their budget. Discussed the current purchasing process and agreed that changes are not necessary. For invoiced equipment and supplies they require a Purchas Order number. A motion of Council is required for any used equipment or for any purchase that is over budget.

It was noted that as the Fire Department is a department of Council, their books should be audited with the town's books. Any and all Fire Department funds should be shown on the town's financial statements.

Councillor Norma Keating:

Inquired about our entrance sign and suggested we order another sign promoting a litter free town.

- It was noted that our entrance sign is ready. We are waiting on the permit from the Province.
- It was agreed to order a sign that deters littering.

Also reported public use of Argo's within our water source. Inquired about signage prohibiting such use in Trout Pond and Shingle Pond.

- Town Manager will check with our Outside Maintenance Operator on the signage and have the appropriate signs erected.

Canada Day: The Sports & Recreation Committee has requested the Fire Department assist with a fireworks display on Canada Day. If this can be planned the Sports & Recreation Committee are requesting Council pay half of the cost of the fireworks.

- It was agreed that the Town will share the cost of the fireworks.

Tidy Town's: The town has registered for the Tidy Town's competition and we need to form a committee and get residents involved.

- It was agreed to do a mail out to all residents seeking their support in this initiative.

Councillor Donna Murphy: Nothing at this time.

Deputy Mayor Kevin McDonald:

Continuing to work on conflict resolution. Will be meeting with John Walsh in early July.

Not much to report from the Fire Department. John Hunt is the acting Fire Chief at this time.

Mayor Gary Keating: Wilson Holding's are considering rearing sheep on Crawley's Island and have inquired about Municipal or Provincial regulations.

- Town Manager will follow up on this.

In considering the Training Centre project, Council must consider what to do with this building. There are not many options.

Employment: Continuing to lobby for permanent positions for residents of Long Harbour – Mount Arlington Heights at the Vale site.

Adjournment

MOTION 06-16-15-11 Adjournment

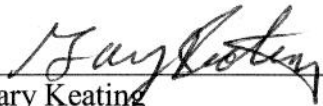
Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy;

BE IT RESOLVED THAT the meeting be adjourned at 10:10 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Date of the Next Meeting: July 21, 2015



Gary Keating
Mayor



Juanita Gosse
Town Manager