

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
November 10, 2015

In Attendance

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Norma Keating

Councillor Lydia Burke

Councillor William Murphy

Councillor Felix Bailey

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 8:20 pm.

ADOPTION OF AGENDA

MOTION 11-10-15-01 Adopt Agenda

Moved by Councillor Norma Keating, seconded by Councillor William Murphy;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, N. Keating, F. Bailey, W. Murphy

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 11-10-15-02 Minutes of October 20, 2015

Moved by Councillor Lydia Burke, seconded by Councillor Norma Keating;

BE IT RESOLVED THAT the minutes of October 20, 2015 Regular Meeting be adopted with the date of the next meeting corrected to December 10, 2015.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

Managers' Report – November 10, 2015

Water Treatment Plant Project – Some time ago it was discovered that three phase power was not included in the project funding. We have since requested NL Power to upgrade the service to three phase power at a cost of 29,744.37. A letter requesting additional funding to cover the cost of three phase power was forwarded to Municipal and Intergovernmental Affairs and was approved.

Bae Newplan approved an invoice from ND Dobbin for their pilot project. This invoice included \$6,500.00 HST invoiced in error. I wrote ND Dobbin requesting they reimburse the town the amount of HST paid in error and has since received the cheque.

Training for outside employees: We were having difficulty scheduling our outside employees for Traffic Control and Trench Safety. Our outside employees must have these training certificates to comply with OH&S regulations, so we've taken a different approach. Instead of sending our employees to St. John's for this training we have scheduled the training here at the Fire Hall. The cost is \$1,150.00 for both sessions and to offset the cost we have invited outside employees from surrounding towns to participate at a cost of \$125.00 per session. We currently have six participants confirmed.

Vale has agreed to allow our employees to train with them when a seat is available. This is at no cost to the town. I have two CEEP employees scheduled for Fall Protection on November 17th & 18th.

CEEP Project: This project is going very well. The old siding has been removed and rotted areas replaced on the ocean side. All posts are painted. They are repairing the cribbing and should begin installing siding next week.

Waterline Breaks: The outside employees repaired two waterline breaks in the past week or so. They also excavated the area at the entrance to the CGI mini-home development. They didn't uncover a waterline break in this area. The water seems to be coming from the hill.

Called the Department of Transportation & Works in hopes they would install a culvert across Main Road. Talked to Merrill Smith who said this is not Transportation & Works problem. He said he visited the site several times and it seems there's a waterline break somewhere in the mini-home subdivision and the water is following the waterline to Main Road. Barry checked the flow rate to the mini-home subdivision this afternoon and there was no water being pumped to the subdivision, however, water is still surfacing on Main Road. This rules out a waterline break in the mini-home subdivision, however, it could be a spring in the hill that is following the waterline to Main Road.

Mr. Smith agreed that he, or his coworker would visit the site again with our outside maintenance employee to discuss how best to resolve the problem.

Training Centre Project

Newlab Engineering are working on the drawings for the training center. The sewage line videos were reviewed and further discussion as to the best solution is required. Tendering will be towards the end of January 2016. They will schedule a progress review in a couple of weeks.

NEW BUSINESS

2016 Budget Analysis

In considering the 2016 budget and the increase in property assessed values, council reduced the Residential Property Tax mil rate from 4.5 mil to 3.5 mil, with a 10% discount for full payment on or before June 30, 2016. Other budget highlights include the addition of a Road Excavation Permit and Security Deposit as well as impound fees for roaming dogs.

The 2016 budget and Fee Schedule will be adopted at our next regular meeting.

Gas Tax Funding

The Gas Tax Secretariat has called several times requesting our Capital Investment Plan (CIP), for a Gas Tax Project.

- It was agreed to move forward with the CIP for Gas Tax to fund generator power for the Training Centre. Council will discuss the cost with Newlab Engineering during the progress review meeting.

exp – Maturin Pond Walking Trail Rehabilitation

The drawings and specifications along with the pretender budget estimate in the amount of \$82,388.30 were presented for approval. It was noted that this amount does not include the floating dock for Maturin Pond or a focal point for the trail entrance behind the Training Centre.

MOTION 11-10-15-03 Maturin Pond Walking Trail Rehabilitation

Moved by Councillor Norma Keating, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT to approve the pretender package as presented and move to tender the project.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

Municipal Assessment Agency Workshop

This one-day workshop is offered in St. John's, December 3, 2015. It covers topics such as Property Name Changes, Sales, Transfers and Transactions, Supplementary Assessments, Assessment Review and Appeals.

MOTION 11-10-15-04 Municipal Assessment Agency Workshop

Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT Council approves this professional development opportunity for the Acting Town Clerk.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

Golden Bay 50+ Club

The Golden Bay 50+ Club thanked Council for their generous contribution to last year's Community Christmas Dinner and is once again requesting a donation toward this year's event.

MOTION 11-10-15-05 Golden Bay 50+ Club

Moved by Councillor Felix Bailey, seconded by Councillor Norma Keating;

BE IT RESOLVED THAT Council approves a \$1,200.00 donation to the Community Christmas Dinner.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque Log

The cheque log for the period from October 20, 2015 - November 9, 2015 the amount of \$228,382.32 was presented. It was noted that 90% of the capital works project payment to M.J. Hickey was received before the \$161,878.21 was disbursed. It was also noted that 90% of the \$29,744.37 will be reimbursed under project funding.

MOTION 11-10-15-06 Cheque Log

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

Department of Municipal Affairs – New Councillors

Letter was copied for all councillors. Department of Municipal and Intergovernmental Affairs congratulates the new councillors and advises them of resources offered in relation to their role and responsibilities.

Thank-you Card

Thank-you card was presented from the Bruce family in appreciation of the social for Eddie.

Municipal Assessment Agency Annual Report

The Municipal Assessment Agency Annual Report was presented and will be kept on file.

Crescent Collegiate – Student Awards

Crescent Collegiate thanked Council for supporting the Student Awards Program. They are once again seeking sponsors for this year's Student Award Program.

MOTION 11-10-15-07 2015/16 Student Award Program

Moved by Councillor Patricia Burke, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT Council will support the 2015/16 Student Award Program with a \$500.00 award.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, N. Keating, L. Burke, F. Bailey, W. Murphy

MOTION CARRIED

FFAW

Letter from FFAW was reviewed.

Johnson Insurance:

Information pertaining to Municipalities Newfoundland and Labrador's partnership with Johnson Insurance to offer better insurance rates was distributed to all councillors.

Also noted that the benches at the Ball Park need to be secured, trees should be secured for winter, the Dock should be moved away from the road, and lights on fire hall need to be replaced.

- This work is noted for the outside employee.

She also inquired about the Town Clerks position.

- It was agreed to consider the position early in the New Year.

Councillor Felix Bailey: Nothing to report at this time.

Deputy Mayor Kevin McDonald: Nothing to report at this time.

Mayor Gary Keating: The new councillors will be assigned responsibilities at the next meeting.

Adjournment

MOTION 11-10-15-08 Adjournment

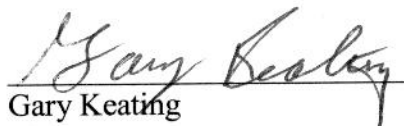
Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the meeting be adjourned at 10:30 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, N. Keating, F. Bailey, W. Murphy

MOTION CARRIED

Date of the Next Meeting: December 10, 2015



Gary Keating
Mayor



Juanita Gosse
Town Manager