



Staff Travel Policy

Policy Updated: July 23, 2026

Meal Allowance:

Breakfast - \$20.00

Lunch - \$30.00

Dinner - \$50.00

Miscellaneous Allowance - \$20.00 – The miscellaneous allowance to be used when traveling in town vehicle and would not apply for trips to Whitbourne for fuel or trips to Chapel Arm or Norman's Cove for supplies.

Private accommodation will remain the same at \$60.00 per night.

Travel Expense or mileage for Staff will remain the same amount set by the Canada Revenue Agency.

All travel and accommodation must be approved in advance by the Town Manager or Council.

MOTION 07-23-26-09

Walter Keating
Mayor

Juanita Gosse
Town Clerk/Manager