

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
May 21, 2026

In Attendance

Mayor Walter Keating

Deputy Mayor Jamie Bruce

Councillor Loretta Keating

Absent - Councillor Lydia Burke

Councillor Kayla Squires

Councillor Linda Murphy

Councillor Isadore Gambin

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Keating welcomed everyone and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 05-21-26-01 - Adopt the Agenda

Moved by Councillor Isadore Gambin, seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT the Agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 05-21-26-02 - Adopt the Minutes of the Regular Meeting held April 16, 2026

Moved by Councillor Isadore Gambin, seconded by Councillor Loretta Keating.

BE IT RESOLVED THAT Council adopts the minutes of April 16, 2026, Regular Meeting with the following correction:

On page 2, strike from the record, *“After reviewing both her draft minutes and the official version presented for adoption, she confirmed that the wording was identical, indicating that no changes were made following the meeting.”*

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

BUSINESS FROM THE MINUTES

Community Resource Centre

Councillor Loretta Keating declared a conflict of interest as she is on the executive committee of the 50+ Club.

Mayor Keating met with the 50+ Club in mid-April. This was the first meeting between the liaison and the 50+ Club group. They discussed how information from the 50+ Club to Council should be handled. It was decided that all submissions from the 50+ Club should flow through the liaison.

As well, the 50+ Club are requesting Council move the two small bookshelves to the new library along with all books. They request that Council change the locks on the door and cabinets. Leave in their room the TV, computer, desk, table and chairs, along with the stationary shelving & cupboards.

MOTION 05-21-26-03 – Resource Centre

Moved by Councillor Linda Murphy, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council will move the two small bookshelves and the books from the Resource Centre, change the locks on the door and the cabinets, leave the TV, computer, desk, table and chairs, along with the stationary shelving and cupboards in the room.

Contrary Minded: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Murphy, K. Squires, I. Gambin

MOTION FAILED

- Council deferred to next meeting. Mayor Keating will meet with the 50+ Club for further discussion.

Strategic Planning

Town Manager has the survey results and will send them to all councillors for review.

- Council scheduled a Strategic Planning meeting for Thursday, May 28, 2026, at 3:00 p.m.

Town Hall Meeting

- Council scheduled a town hall meeting for Thursday, June 4, 2026, at 7:00 p.m. Coffee and donuts to be served.

Climate Change/LHDC

- Deputy Mayor Bruce met with LHDC, and her report includes a discussion on this issue. A rock wharf was installed for the Boaters Association. There are rocks available that could be used in shoreline work; however, any shoreline work is subject to federal regulations, which may limit or control activities.

LHDC – Request to Write off Municipal Taxes

Mayor Keating, Councillor Keating, and Councillor Murphy declared a conflict of interest as they have relatives on the Board of Directors of the Long Harbour Development Corporation.

Deputy Mayor Bruce took the chair.

- Council deferred this issue until a meeting can be scheduled with LHDC.
- Deputy Mayor Bruce will reach out to LHDC to schedule a meeting.

MANAGER'S REPORT

Long Harbour-Mount Arlington Heights Days - Angela Sullivan, Corporate Affairs with Vale, has reached out to Council. Vale would like to sponsor an event for Long Harbour Days celebration.

- It was agreed to request Vale sponsor the kids' activities.

Gardener – Will the town hire a gardener this year? If so, I will begin the process of advertising for the position.

MOTION 05-21-26-04 – Hire a Gardener

Moved by Councillor Loretta Keating, seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT Council will hire a gardener for 40 hours per week for approximately 10 weeks. Gardener to be paid equal to last year's wage plus 2% for cost-of-living increase.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

CGI Trailer Park - the owner of the trailer park, called last week to ask how they would go about turning their roads over to Council. They are going to sell the trailers and would like to sell them with the land as opposed to moving each one.

I explained that the roads would have to be brought to municipal standard to meet our Development Regulations. The first step should be to have the roads evaluated by an engineer and document what needs to be done to bring them to municipal standard. After that a meeting with Council should be scheduled to discuss the path forward.

DELEGATIONS

NEW BUSINESS

Request to Reschedule the Regular Council Meeting in July

The Town Clerk/Manager will be out of the province for the July 16th meeting and is requesting Council to reschedule the meeting to the following Thursday, July 23, 2026.

MOTION 05-21-26-05 – Reschedule the July Council Meeting

Moved by Councillor Kayla Squires, seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT Council will reschedule the July meeting to July 23, 2026.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Eastern Regional Service Board – Community Clean-up Program

The Eastern Regional Service Board Community Clean-up Program is a wonderful opportunity to bring people together while making a real difference in our parks, trails, beaches and public spaces.

Each registered clean-up event will receive 100 clear garbage bags and a box of disposable gloves. They will also coordinate a convenient time to drop off the collected litter at the closest Recovery Facility.

MOTION 05-21-26-06 – Provide Dumpsters

Moved by Councillor Loretta Keating, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council will provide two dumpsters for residents to get rid of bulk garbage items. One for metals and one for additional refuse.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Edison Security Quote for Upgrades

Edison Security did an inspection of our security systems last week and has submitted a quote for upgrades.

The quote was provided to all councillors and the estimated cost for the recommended upgrades is \$2,714.00 plus HST.

MOTION 05-21-26-07 – Approve Edison Security Upgrades

Moved by Councillor Linda Murphy, seconded by Councillor Isadore Gambin.

BE IT RESOLVED THAT Council approves the upgrades recommended by Edison Security.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

- Town Manager to ask about the Starlink connection.

Email From Councillor Keating – Re: Jackets for Councillors

Previous councillors and the Fire Department have jackets; therefore, councillor Keating would like to have this discussion.

MOTION 05-21-26-08 – Purchase Jackets for Councillors

Moved by Councillor Loretta Keating, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council approves purchasing five jackets for Councillors who don't have them.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Make a Wish Canada - Request for Donation

Make a Wish Canada Run the Rock is requesting a donation. Council donated \$200.00 in 2024.

MOTION 05-21-26-09 – Donation to Make a Wish Canada

Moved by Councillor Loretta Keating, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council approves a \$500.00 donation to Make a Wish Canada Run the Rock.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Fire Department Price Quote for Equipment Replacement

The Fire Department has 12 outdated SCBA cylinders that must be replaced. They have submitted a price quote for the purchase of 12 Drager – Carbon Fibre, 4500 PSI Cylinders. The cost to replace cylinders having 45 minutes of air is \$21,892.32 taxes included. The cost to replace the cylinders with 60 minutes of air is \$23,742.90 taxes included.

MOTION 05-21-26-10 – Purchase SCBA Cylinder

Moved by Councillor Linda Murphy, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council approves purchasing the SCBA cylinder with 60 minutes of air for the total cost of \$23,742.90.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Boaters Association

Mayor Keating, Councillors Gambin, and Murphy declared a conflict of interest as they have relatives on the Boaters Association. Deputy Mayor Bruce took the chair.

The Boater's Association has submitted their invoice from the Harbour Authority for sublease of the area for floating docks and gangways for 2026-27. The amount of the invoice is \$600.00.

MOTION 05-21-26-11 – Approve paying the sublease for the Boaters Association

Moved by Councillor Kayla Squires, seconded by Councillor Loretta Keating.

BE IT RESOLVED THAT Council approves paying the Harbour Authority for the sublease of area for the floating docks and gangways.

In Favor: Deputy Mayor Jamie Bruce
Councillors: L. Keating, K. Squires

MOTION CARRIED

Crescent Collegiate – Student Award Program

Crescent Collegiate is requesting Council support their Student Award Program with a donation. In the past Council has donated \$500.00.

MOTION 05-21-26-12 – Approve a Donation to the Crescent Collegiate Award Program

Moved by Councillor Loretta Keating, seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT Council approves a \$500.00 donation to the Crescent Collegiate Award Program.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Municipal Training Fund

The government of Newfoundland and Labrador offers Matched Training Assistance to Municipalities for councillors or staff who attend training sessions, conferences, or other municipal events. Our office administrator has completed three assistance applications to offset the expense of councillors attending the Municipal Symposium. The applications must be approved by Council before being submitted.

MOTION 05-21-26-13 – Approve Matched Training Assistance Application

Moved by Councillor Kayla Squires, seconded by Councillor Isadore Gambin.

BE IT RESOLVED THAT Council approves three Matched Training Assistance Applications, each in the amount of \$1,150.76 to offset the expense of councillors attending the Municipal Symposium.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Draft Financial Statements for Year End 2025

The draft financial statements for year end 2025 were provided to Council for review.

- Town Manager will schedule a meeting with the auditor to review the draft Financial Statements.

St. Francis Xavier Parish – Request for Donation

Once again, the St. Francis Xavier Parish will host the brunch after the Cemetery Mass as part of Long Harbour – Mount Arlington Heights Days.

The St. Francis Xavier Parish is requesting a donation to help offset the expense of the brunch. Council donated \$1,000.00 to this event last year.

MOTION 05-21-26-14 – Donation to St. Francis Xavier Parish

Moved by Councillor Kayla Squires, seconded by Councillor Isadore Gambin.

BE IT RESOLVED THAT Council approves a \$1,200.00 donation to the St. Francis Xavier Parish to offset the cost of the brunch.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Surge Softball

Surge Softball is a new youth softball association dedicated to providing young athletes in our communities with opportunities to learn, compete, and grow through the sport of softball. Founded through Whitbourne and Chapel Arm Sports and Recreation Committees to serve players and families throughout the Trinity-Placentia bays and surrounding areas.

As a newly established organization, they are currently working hard to build their program from the ground up. Startup costs for equipment, uniforms, field maintenance, insurance, tournament registration, training resources etc.

Surge is reaching out to ask if Council would consider supporting Surge Softball through financial donation, sponsorship, or a contribution of services and/or equipment. Your support would help provide safe and quality equipment for players, offset registration costs for families, purchase jerseys and team apparel, assist with tournament and travel expenses, support player development programs, and grow youth softball opportunities in our region.

Surge offers sponsorship opportunities for local businesses and organizations.

- Council will copy this letter to the Sports and Recreation Committee and invite Surge Softball to use our ballfield.

MOTION 05-21-26-15 – Donation to Surge Softball

Moved by Councillor Kayla Squires, seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT Council approves a \$500.00 donation to Surge Softball.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Just for Kids Teddy Bear Convoy fundraiser for the Janeway

Just for Kids Teddy Bear Convoy is a fundraiser for the Janeway Children’s Hospital Foundation yearly telethon.

MOTION 05-21-26-16 – Just for Kids Teddy Bear Convoy fundraiser for the Janeway

Moved by Councillor Kayla Squires, seconded by Councillor Isadore Gambin.

BE IT RESOLVED THAT Council approves a \$500.00 donation to the Teddy Bear Convoy in support of the Janeway Children’s Hospital Foundation.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

DEVELOPMENT

Williams Excavation Services Limited

Council has received an application for a permit to operate this business at 546 Main Street. The area is zoned Town which allows General Service and discretionary use classes including Light Industry, and General Industrial.

- Council deferred this issue to next meeting, allowing them to obtain more information on the proposed business.

Deadwood on Maturin Pond Trail Extension

Council would like to see the deadwood taken off the trail. The deadwood on the trail is not aesthetically pleasing and will be a fire hazard later in the summer.

- Council will send out a one-call asking residents to take the deadwood from the trail.

DELEGATIONS - None

FINANCE

Cheque List and Visa Approval

The Cheque Log from April 16, 2026, to May 21, 2026, was provided to all councillors to review along with the Visa Statements for March and April 2026.

MOTION 05-21-26-17 Approve Cheque List and Visa Statement

Moved by Councillor Kayla Squires; seconded by Councillor Linda Murphy.

BE IT RESOLVED THAT the cheque list for the period of April 16, 2026, to May 21, 2026, in the amount of \$146,509.25 be approved for payment as well as the Visa Statement for March in the amount of \$1,418.21 and the Visa Statement for April in the amount of 7,514.29.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

CORRESPONDENCE

Government of NL – Office of the Information and Privacy Commissioner Virtual Municipal Workshop

The Office of the Information and Privacy Commissioner for Newfoundland and Labrador is pleased to announce that it will host a half-day virtual workshop for municipal-sector participants with an interest in access to information, privacy, cybersecurity, and information management.

Workshop details – It's a free live virtual workshop for municipalities, (Teams Webinar)

Date is June 10, 2026

Time is 9 a.m. to 12 noon

The Workshop is intended for Municipal Staff, ATIPP coordinators, Council members, anyone with a professional interest in access, privacy, security or information management within the municipal sector. Anyone interested in registering can do so by visiting the Office of the Information and Privacy Commissioner using the website written in blue on the ad sheet.

The workshop does not require travel; therefore does not require travel approval. Any councillor who wishes to attend can do so by registering online. The site to visit to register is printed on the poster.

Proclamation – Municipal Awareness Week

This year Municipal Awareness Week will be celebrated from May 10th to May 16th. Council is requested to mark Municipal Awareness Week by adopting the following proclamation:

Regular Meeting May 21, 2026

MOTION 05-21-26-18 Approve Proclamation – Municipal Awareness Week

Moved by Councillor Kayla Squires; seconded by Councillor Loretta Keating.

Whereas municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and

Whereas dedicated mayors, councillors, and staff are essential for the affective governance of their municipalities, and

Whereas collaboration, partnerships and citizen involvement are essential for active, sustainable and vibrant communities; and

Whereas it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of our municipalities.

Therefore, Be It Proclaimed that May 10th – May 16th, 2026, be known as Municipal Awareness Week in municipalities of Newfoundland and Labrador in recognition of the vital role of municipal governments and in recognition of all those efforts that support it.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce

Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

NOTICE OF MOTION None

Municipal Assessment Agency Memo

This Memo was provided to all Councillors and can be read in its entirety at your convenience. The highlights of the Memo are:

The Board of Directors of the Municipal Assessment Agency (MAA) held their first meeting of the year on April 16, 2026. Seven newly elected Board members were sworn in. Mayor Dean Ball was elected as Board Chair and Mayor Tony Keats was elected Vice-Chair. A list of all Board members was provided with the Memo.

MAA reported on several other issues including:

- A Human Resources Report was provided covering October 1 to December 31, 2025
- MNL and PMA Regional Meetings
- Supporting Professional Municipal Administrators Annual Convention
- Supporting Municipalities Newfoundland and Labrador Symposium

- MAA Financial Report
- Smoke-Free Workplace Policy
- Institute of Municipal Assessors Sponsorship
- Aerial Imagery Update
- Collaborative Initiative Fund Policy
- Alcohol and Drug Impairment in the Workplace Policy
- Harassment and Discrimination Free Workplace Policy; and
- Fraud Management Program Policy

Sierra Club Canada Foundation

Sierra Club Canada Foundation is currently undertaking an outreach project to identify local priorities, barriers, and opportunities to strengthen community engagement and leadership in shaping the future of renewable energy in our province.

Shauna Kelly will be visiting Long Harbour from May 11th to May 14th and is hoping to connect with community members interested in discussing our energy future.

If you would like to meet with Shauna via zoom, please let me know and I will arrange a time that works.

Email from Kirby Patey – Re: Airsoft Competition

The Airsoft Competition is scheduled for June 26th and 27th. They would like to use a section of the town for temporary camping/setup for 24 hours. They would like to use the ballpark or behind the community centre.

Also, they are requesting use the community centre for their safety meetings/raffle & facilities for their people. This would take place on Friday evening from 6 p.m. to 9. and again, on Saturday morning at 9 a.m.

Town Manager recommended that council allow them to use the field behind the fitness centre parking lot for camping.

She also noted the community centre is available for rent on Friday evening but not on Saturday.

- Town Manager to get a count on how many will participate in this event.
- Council agreed to allow them to camp at the field behind the fitness centre and will require they have the use of porta-potties.

COMMITTEE REPORTS

Report from Deputy Mayor Bruce on her meeting with the Long Harbour Development Corporation.

The report was added to councillors meeting files and will become a part of the minutes.

The meeting was held on May 7, 2026, and the following issues were discussed:

Membership Criteria	Board Representation
Engagement with Council	Road Transfer to Town
Commercial Lands	Municipal Tax Rebate
Shoreline and Cribbing	Next Steps/Considerations

Under Board Representation LHDC noted that the Town typically assigns a designated representative to the LHDC Board.

- Deputy Mayor Jamie Bruce will accept this position.

MOTION 05-21-26-19 – Appoint Council Designate on LHDC Board

Moved by Councillor Isadore Gambin, seconded by Councillor Kayla Squires.

BE IT RESOLVED THAT Council approves Deputy Mayor Jamie Bruce to be the designate on the LHDC Board.

In Favor: Mayor Walter Keating
Deputy Mayor Jamie Bruce
Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED

Garbage Being Dumped and Littering in the Community

Councillor Murphy added this to the agenda. She feels we have a problem with garbage being dumped and littering within the community.

- Council will place a garbage can at Andy's pondside memorial. We will also place several garbage cans on the newly developed trail.
- Council will send a letter to all residents requesting they respect our community and the environment by not littering.
- Strategically place signage.

DATE FOR NEXT MEETING – June 18, 2026

ADJOURNMENT

MOTION 05-21-26-20 Adjournment

Moved by Councillor Kayla Squires; seconded by Councillor Linda Murphy.

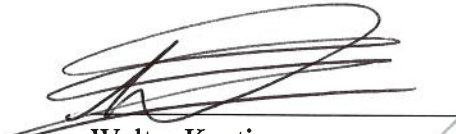
BE IT RESOLVED THAT Council adjourns the Regular Meeting at 8:58 p.m.

In Favor: Mayor Walter Keating

Deputy Mayor Jamie Bruce

Councillors: L. Keating, L. Murphy, K. Squires, I. Gambin

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager

Meeting Summary – LHDC

Date: May 7

Time: 3:00 PM – 4:00 PM

Attendees

- Harold Keating
- Wayne Kelly
- Gary Keating
- Kevin McDonald

Consultant:

- Joe Bennett

Councilor:

- Deputy Mayor Jamie Bruce
-

Key Discussion Points

Membership Criteria

- LHDC members confirmed that eligibility for membership requires residency in:
 - Long Harbour and Mount Arlington Heights
-

Engagement with Council

- LHDC members expressed openness to holding a **private meeting with Council Members.**
-

Commercial Lands

- LHDC owns commercial land assets.
 - No ongoing revenue is generated from these lands unless properties are sold.
-

Shoreline and Cribbing

- Discussion took place regarding shoreline cribbing.
 - LHDC members noted:
 - A **rock wharf** was installed for the Boaters' Association.
 - There is **available rock** that could potentially be used.
 - Any shoreline work is subject to **federal regulations**, which may limit or control activities.
-

Municipal Tax Rebate

- LHDC members discussed a **municipal tax rebate request**.
-

Road Transfer to Town

- LHDC expressed interest in transferring ownership of the road (servicing the housing lots) to the municipality.
-

Board Representation

- LHDC noted that the Town typically assigns a **designated representative** to the LHDC Board of Directors.
-

Next Steps / Considerations

- Coordinate a **private meeting with Council Members**.
- Follow up on the following items:
 - Municipal tax rebate request
 - Feasibility and process for road transfer
 - Regulatory requirements for shoreline work
 - Town representation on the LHDC Board