

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
September 11, 2025***

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Gary Keating

Councillor Lydia Burke

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Keating welcomed everyone and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 09-11-25-01 - Adopt the Agenda

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the Agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 09-11-25-02 - Adopt the Minutes of the Regular Meeting held August 21, 2025

Moved by Councillor Wayne Kelly, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the minutes of August 21, 2025, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGER'S REPORT

Waterline Breaks – We have been constantly searching for and repairing waterline breaks. Last weekend our flow rate went up to 75-80 GPM. The operator and I discussed our options and opted to shut down distribution at night as we were worried about the level of Shingle Pond and concerned about the waste of chemicals.

Asphalt Patching – Outside staff noted two other spots on Newtown Road that should be patched. One requires 36 square feet of asphalt, the other is 21 square ft. They would also like to have 360 square ft paved on Keating Point Road. This is in addition to both sides of the intersection of Newtown Rd. to Pumphouse Rd.

- Get a quote for this work and email it to all councillors for approval.

Generator – Cordell Callan was here on Monday and ran the wiring for the generator. This is the start of this project.

Who's Responding – Ive been working on updating the Who's Responding App for the Fire Department.

DELEGATIONS

NEW BUSINESS

Motion to Apply for 2026-27 Municipal Capital Works - Amended

MOTION 09-11-25-03 Municipal Capital Works Application 2026-27

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,280,818.20 for the purpose of Waterline Replacement Phase 6, to replace the oldest HDPE waterline in Long Harbour-Mount Arlington Heights. The Town of Long Harbour-Mount Arlington Heights agrees to provide its share of the cost-shared funding, \$116,149.00, for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Funding Town Share of 2026-2027 Municipal Capital Works - Amended

MOTION 09-11-25-04 Funding Town Share of 2026-27 Municipal Capital Works

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will fund their share of the 2026-27 Municipal Capital Works Project, \$116,149.00 from the town's general revenue account.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Canadian Housing Infrastructure Funding (CHIF)

The Department of Transportation and Infrastructure has recommended the town apply for the CHIF funding for the capital works project Waterline Replacement Phase 6. This funding opportunity is based on a 50/40/10 share, with the town responsible for the 10% share.

Motion to apply for Canadian Housing Infrastructure Fund

MOTION 09-11-25-05 Apply for Canadian Housing Infrastructure Fund

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will apply for cost-shared funding through the Canadian Housing Infrastructure Fund, in the amount of \$1,280,818.20 for the purpose of Waterline Replacement Phase 6, to replace the oldest HDPE waterline in Long Harbour-Mount Arlington Heights. The Town of Long Harbour-Mount Arlington Heights agrees to provide its share of the cost-shared funding, \$116,149.00 for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Email from the Volunteer Fire Department

Several Firefighters would like to attend additional training but there is a cost associated with doing so. As most volunteer firefighters would have to take time off work or use vacation time or give up their weekends. To offset this would Council consider the possibility of approving some form of remuneration or per diem to firefighters when taking training.

- Council will meet with the Fire Department to discuss their needs regarding training.

Shoreline Erosion

The issue is with the area of shoreline around Roy Murphy's where the cribbing is falling into the ocean. This area will erode more over time. The Long Harbour Development Corporation has the armor stone and would work with Council to top up the breakwater.

- This is something new council should consider.
- Add to next meeting's agenda

By-Law and Policy Amendments

a. Street Excavation By-Law

The Street Excavation By-Law was copied to all councillors to review. The By-Law is updated to reference the Towns and Local Service Districts Act. An amendment was also made to allow council to approve road cuts outside the winter timeframe, specifically:

Road cuts are not permitted during the winter season, between November 1st to May 1st of the following year unless in extreme emergencies. The amendment adds: *Council must approve any road cuts outside this timeframe.*

RESOLUTION 09-11-25-06 - Adopt the Street Excavation By-Law with Amendment

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council adopts the Street Excavation By-Law with the amendment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

b. Code of Conduct – Municipal Officials

The Code of Conduct - Municipal Officials was copied to all councillors for review. The policy was updated to reference the Towns and Local Service Districts Act.

RESOLUTION 09-11-25-07 - Adopt the Code of Conduct – Municipal Officials

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council adopts the Code of Conduct – Municipal Officials as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

c. Vehicle/Equipment Policy

The Vehicle/Equipment Policy was copied to all councillors for review. The policy was updated to reference the Towns and Local Service Districts Act.

RESOLUTION 09-11-25-08 – Vehicle/Equipment Policy

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council adopts the Vehicle/Equipment Policy as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

d. Fire Prevention By-Law

The By-Law was copied to all councillors for review. It has been reviewed and approved by the Long Harbour-Mount Arlington Heights Volunteer Fire Department.

RESOLUTION 09-11-25-09 – Fire Prevention By-Law

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council adopts the Fire Prevention By-Law as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

e. Fire Department By-Law

The Fire Department By-Law was copied to all councillors for review. It has been reviewed and approved by the Long Harbour-Mount Arlington Heights Volunteer Fire Department.

MOTION 09-11-25-10 – Fire Department By-Law

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT Council adopts the Fire Department By-Law as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

f. Remuneration and Reimbursement Policy

The Remuneration and Reimbursement Policy was copied to all councillors for review.

MOTION 09-11-25-11 – Remuneration and Reimbursement Policy

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council adopts the Remuneration and Reimbursement Policy as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating

MOTION CARRIED

DEVELOPMENT

DELEGATIONS - None

FINANCE

Cheque List and Visa Statement Approval

The Cheque List from August 22, 2025, to September 11, 2025 was provided to all councillors for review.

MOTION 09-11-25-12 Approve Cheque List and Visa Payment

Moved by Councillor Gary Keating; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the cheque list for the period of August 22, 2025, to September 11, 2025 in the amount of \$114,000.31 be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

CORRESPONDENCE

Gov of NL – Municipal Training Fund

The Department of Municipal Affairs and Community Engagement is pleased to advise Council that, effective immediately, costs associated with mental health and wellness training are now eligible for reimbursement under the Municipal Training Fund.

Mills & Wright – Tender Documents – Maturin Pond Trail

There were two tenders submitted for the work. The "base tender" is the work to construct the first half of the trail, and the "separate price" is to construct the second half of the trail.

Brook Construction Inc. submitted a base tender of \$435,700.00 plus HST to complete the first half of the trail, and the Separate Price tender is \$557,600.00 plus HST for the second half of the trail.

Coady Construction & Excavating Limited submitted a base tender of 1,546,500.00 plus HST for the first half of the trail and the Separate Price tender is \$932,000.00 plus HST for the second half of the trail.

Mills and Wright reviewed both tenders and recommended to award the work to Brook Construction. That is, if the Town has appropriate funding. The three options that the Town has in front of them are:

- Award the Base Tender scope of work for \$435,700 + HST (installation of the trail only on the route that was cleared last fall, which is about half of the total distance)
- Award the Base Tender and Separate Price scope of work for \$993,300 + HST (installation of the entire trail)
- Cancel the tender if the Town does not have appropriate funding to proceed.

I have reached out to Erin Kearsey at ACOA and asked if ACOA would consider funding the first half of the trail, phase 1, at a cost of \$435,700.00 plus HST. This cost is lower than the estimates submitted to ACOA and would get a start on the trail work. Erin responded by questioning the length of trail that would be completed in the first half or phase 1, and if the funding from Vale and the Long Harbour Development Corporation would be used in this phase.

As these funds were a part of the ACOA application, I could give no reason why the town would not use both funding amounts in phase 1. We have \$20,000 from Vale and expect LHDC to fulfill their commitment.

Erin has requested a meeting on Tuesday, September 16th at 1:30 p.m. here at the town office. She says the cost for phase one is significantly higher than they typically see for 1.2 kms of trail. She wants to see the trail in an effort to understand the cost difference in other trail projects that ACOA has supported.

I questioned if we should have Matthew Mills zoom in to discuss trail design.

- The meeting is open to any councillor who wishes to attend. Invite Matthew Mills from Mills & Wright. Matthew can speak to design.

Annual Leave – Town Clerk Manager

The Town Clerk/Manager is requesting to take annual leave from September 22nd to September 26th.

MOTION 09-11-25-13 Annual Leave Approval

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves the annual leave requested by the Town Clerk Manager, September 22nd to September 26th.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Donation to the Red Cross – Wildfire Fund

All donations to the Red Cross Wildfire Fund are matched by the Federal Government as well as the Provincial Government. This amounts to three times the donation and all money donated will be kept in this province.

MOTION 09-11-25-14 Donation to the Red Cross

Moved by Councillor Gary Keating; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves a donation to the Red Cross in the amount of \$10,000.00.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Emergency Intake Line

Councillor Kelly talked about the main line coming from our water source, (Shingle Pond) to the Water Treatment Plant. If there was a break in this line, it could be devastating for the community. Council should have a plan in place to mitigate this risk. He recommends Council purchase a submersible pump and waterline.

- Add to next agenda.

NOTICE OF MOTION - None

COMMITTEE REPORTS

DATE FOR NEXT MEETING – October 16, 2025

ADJOURNMENT

On behalf of Council and the community, Mayor Keating thanked Councillor Gary Keating for his efforts and outstanding accomplishments over his 40 plus years in office. He also thanked Council Wayne Kelly for his contribution to Council.

Mayor Keating went on to thank Barry Murphy and Billy Murphy for their contributions to council.

MOTION 09-11-25-15 Adjournment

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council adjourns the meeting at 7:38 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager