

**Town of Long Harbour - Mount Arlington Heights**  
**Minutes of Regular Meeting**  
**October 17, 2024**

**In Attendance**

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Gary Keating

*Absent: Councillor Barry Murphy*

*Absent: Councillor William Murphy*

*Absent: Councillor Lydia Burke*

Also, in attendance: Juanita Gosse, Town Clerk/Manager

**CALL TO ORDER**

Mayor Walter Keating welcomed everyone and called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA**

**MOTION 10-17-24-01 - Adopt the Agenda**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the Agenda be adopted as presented.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**MOTION 10-17-24-02 - Adopt the Minutes of the Regular Meeting held September 26, 2024**

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** the minutes of September 26, 2024, Regular Meeting be adopted without errors or omissions.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**MOTION 10-17-24-03 - Adopt the Minutes of the Special Meeting held October 1, 2024**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** the minutes of the Special Meeting held October 1, 2024, be adopted without errors or omissions.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**BUSINESS FROM THE MINUTES**

Ratify Motions from the Special Meeting held October 1, 2024

**Waterline Replacement Phase 4 Project Amendment**

**Ratify - MOTION S10-01-24-01 – Approve Project Amendment – Waterline Replacement Phase 4**

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council is in favor of requesting that the additional service lines be included in the project, as these were required beyond the road ROW for some homes in order to connect to the existing system.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Fire Department Convention 2024**

**Ratify - MOTION S10-01-24-02 – Approval for firefighters to attend the Fire Convention**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** Council approves three firefighters to attend the Convention in Clarendville.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Ultimate Recipient Canada Community Building Fund – Agreement 2024-2034**

**Ratify - RESOLUTION S10-01-24-03 – Approval of the Ultimate Recipient Canada Community Building Fund – Administrative Agreement 2024-2034**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** Town Council of Long Harbour-Mount Arlington Heights approves the Ultimate Recipient Canada Community Building Fund – Administrative Agreement 2024-2034.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Boaters Association – Request for Funding**

*Mayor Walter Keating, Councillor Wayne Kelly and Deputy Mayor Kevin McDonald declared a conflict of interest as they are on the executive committee.*

Ratify **MOTION S10-01-24-04** Approval to fund taking in the Docks – Defer to next meeting

**Fire Department Request for Funding**

Ratify **MOTION S10-01-24-05** Approval to Purchase Jackets and T-shirts for Firefighters

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council approves funding, from the Fire Dept. budget, to purchase jackets and T-shirts for firefighters.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Approval to purchase Jackets for Councillors and Staff**

Ratify **MOTION S10-01-24-06** Approval to Purchase Jackets for Councillors & Staff

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

**BE IT RESOLVED THAT** Council approves purchasing Jackets for Councillors & Staff

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Mail Out Re: Gravel & Soil**

**Ratify Failed MOTION S10-01-24-07 – Mail Council Notice regarding Gravel and Soil**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** Council approves mailing the Notice asking that residents not take the gravel and soil that Council has purchased for the upkeep of Council properties and Community Garden.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillor: G. Keating, W. Kelly

**MOTION CARRIED**

**Human Resources**

*Councillor Wayne Kelly declared a conflict of interest as the employee is his brother.*

**Ratify MOTION S10-01-24-08 – Approval to pay a Bonus**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council approves paying a \$1,000.00 bonus to Mike Kelly for his dedication and effort during the summer.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillors: G. Keating,

**MOTION CARRIED**

**Ratify MOTION S10-01-24-09 Approve Cheque List**

Moved by Councillor Wayne Kelly; seconded by Deputy Mayor Kevin McDonald.

**BE IT RESOLVED THAT** the cheque list for the period of August 16, 2024, to September 26, 2024, in the amount of \$56,496.55 be approved for payment, as well as the Visa Statement for August in the amount of \$7,475.65 and the Visa Statement for September in the amount of \$3,855.71.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly

**MOTION CARRIED**

**MANAGERS REPORT**

**Maturin Pond Walking Trail Extension** - The application for a crown land easement was submitted on Friday, October 4, 2024. As you know, because this easement intrudes on the 15-meter water reservation, a

notice of intent had to be published in the Gazette. The Notice of intent was published in the October 11<sup>th</sup> publication.

**CEEP** – The Town was successful in obtaining funding for a CEEP project. The Project will cut the Maturin Pond Walking Trail extension. The start date is October 28, 2024. A mailout Public Notice was sent to all households to ensure all residents were made aware of the opportunity.

**Budget 2025** - I will be working on the 2025 Budget in the coming weeks. The 2025 budget must be approved by Council and adopted by December 1, 2024.

**Roaming Dogs** – We have had several telephone calls reporting roaming dogs in the community. I've checked with the town of Placentia, and they do not have a dog catcher at this time. They have a Municipal Enforcement Officer that will visit the dog owners and encourage the owners to keep the animal tethered. They do not catch animals anymore as they do not have the facility to house them.

This may be something that can be considered on a regional level. One animal facility and catcher to service several towns.

- Write to the dog owner and request that the animal be tethered at all times while outside.
- Send a notice to the public reminding residents that under Council policy, all dogs must be always tethered while outside.

## **NEW BUSINESS**

### **LHDC – Request to Write off Taxes**

– Deferred to next meeting

### **Request for Leave of Absence – Councillor Barry Murphy**

*Councillor Wayne Kelly declared a conflict of interest as Councillor Barry Murphy is his brother-in-law.*

Councillor Murphy is requesting a three-month medical leave of absence beginning September 26, 2024.

### **MOTION 10-17-24-04 – Leave of Absence – Councillor Barry Murphy**

Moved by Deputy Mayor Kevin McDonald, seconded by Mayor Walter Keating.

**BE IT RESOLVED THAT** Council approves a three-month leave of absence, without remuneration, beginning, September 26, 2024.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

**Councillors:** G. Keating

**MOTION CARRIED**

**Letter from our Fire Department – Haley Keating Memorial Bench**

The Fire Department is requesting Council’s support in placing a bench at the Swim Dock in memory of Haley Keating. They would also like to meet with Council to discuss a specific design and placement area.

**MOTION 10-17-24-05 – Approval to place a Bench at the Dock**

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

**BE IT RESOLVED THAT** Council approves the placement of a bench at the Swim Dock in memory of Haley Keating.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Letter from the ERSB – Cost of Waste Collection for 2025**

The letter provides the costs of waste collection for 2025. There is an increase in the cost. Without a bulk collection the cost will increase by \$10.00 to \$210.00 per household. Including a bulk collection the cost will increase by \$25,00 to \$225.00 per household.

**MOTION 10-17-24-06 – Waste Collection 2025**

*Deputy Mayor Kevin McDonald declared a conflict of interest as he is on the ERSB executive committee.*

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council approves the Waste Collection with a bulk collection at \$225.00 per household.

**In Favor:** Mayor Walter Keating  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Sports & Recreation – Quote on Canteen Equipment**

Sports & Recreation are requesting Council allow them to purchase canteen equipment from their Community Event Budget. The price quote was attached to the request. There is \$3,630 left in their budget.

One Hot Dog Steamer – \$624.64  
One Conveyor Oven, Electric - \$ 1,772.22

Total Cost of Equipment including shipping and HST - **\$2,831.40**



**MOTION 10-17-24-07 – Sports & Recreation – Approval to purchase Canteen Equipment**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council approves the purchase of canteen equipment as quoted.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**50+ Club**

The 50+ Club is requesting Council release the remaining funds that were allotted in their Community Event Fund. There is \$1,966.43 left in this budget.

- Deferred for additional information

**DEVELOPMENT**

**DELEGATIONS**

**FINANCE**

**MOTION 10-17-24-08 Approve Cheque List**

Moved by Councillor Wayne Kelly; seconded by Deputy Mayor Kevin McDonald.

**BE IT RESOLVED THAT** the cheque list for the period of September 27, 2024, to October 17, 2024, in the amount of \$76,143.01 be approved for payment. Also, approve the Visa Statement for October in the amount of \$ 1,821.22.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**CORRESPONDENCE**

**Circular – Municipal and Provincial Affairs – Budget**

Each year, cities and municipalities must prepare and adopt a budget containing estimates of the council's revenue and expenditure for the next financial year, as well as the tax rates that shall be imposed during that year. Council is required to adopt a 2025 budget by December 1, 2024.

## Accessibility Plan 2024

The document provided by Mr. John Walsh outlined the steps in creating the Accessibility Plan.

The first step is to establish an Advisory Committee. Members of the Advisory Committee can be appointed or nominated. The Advisory Committee should have 6-8 members and include people with physical disabilities, hearing impaired, visually impaired, a member representing the ageing population, persons with emotional or mental health issues, a representative of the LBGTQ+ community along with a member of council staff to take the minutes of meetings and a councillor to chair the initial meeting.

- Mayor Walter Keating will chair the Advisory Committee. He will meet with the Town Manager to prepare an outline of the Committee's goals. Mayor Keating will use this outline to entice residents to get involved.

## Child Abuse Prevention Month

### **RESOLUTION 10-17-24-09 – Proclamation**

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council approves the following proclamation:

**Whereas:** Children are the foundation for the prosperous and innovative society, and the foundation for a child's growth and development is established when the community takes responsibility for creating healthy environment where our children can thrive;

**Whereas:** Every child deserves to grow up in a safe, nurturing environment that fosters their physical, emotional, and social development; and

**Whereas:** Child abuse and neglect is an important societal concern that may affect the long-term health and well-being of not only children, but also the adults they become;

**Whereas:** Child abuse and neglect impacts our entire society and our society's future;

**Whereas:** Child abuse prevention is a shared responsibility and finding solutions requires the involvement and collaboration of citizens, organizations and government entities;

**Whereas:** This month, we call on individuals, families, communities, and organizations to recognize the devastating problems of child abuse and neglect and actively learn the signs of possible abuse. We urge everyone to seek resources, attend training, and spread awareness to ensure every child is safe, heard, and protected. We commit to creating a community where child abuse is recognized, reported, and prevented.

**Therefore:** Mayor Keating, on behalf of the Town Council of Long Harbour-Mount Arlington Heights do hereby proclaim the month of October 2024 to be National Child Abuse Prevention Month, and urge all



citizens to work together to help reduce child abuse and neglect significantly in years to come.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**

**Email Re: Trunk or Treat at Randy's**

Deva and staff of Randy's Store are organizing a Trunk or Treat at their parking lot on October 26, 2024. Registration is \$5.00 per vehicle, and admission is \$5.00 per child. They are requesting Council's support by donating their time and candy.

- Council wishes them well with their promotional event; however, they don't feel it's appropriate to get involved.

**DATE FOR NEXT MEETING** - November 28, 2024

**ADJOURNMENT**

**MOTION 10-17-24-10 Adjournment**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** the meeting is adjourned at 7:46 pm.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly

**MOTION CARRIED**



Walter Keating  
Mayor



Juanita Gosse  
Town Clerk/Manager