

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
November 28, 2024

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Gary Keating

Absent: Councillor Barry Murphy

Absent: Councillor William Murphy

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating welcomed everyone and called the meeting to order at 7:03 p.m.

ADOPTION OF AGENDA

MOTION 11-28-24-01 - Adopt the Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 11-28-24-02 - Adopt the Minutes of the Regular Meeting held October 17, 2024

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the minutes of October 17, 2024, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

MOTION 11-28-24-03 - Adopt the Minutes of the Special Meeting held November 1, 2024

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the minutes of November 1, 2024, Special Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

BUSINESS FROM THE MINUTES

Ratify Motions from Special Meetings

FCM Funding Opportunity

Ratify MOTION S11-01-24-02 – Apply for FCM Stand-alone Funding for Climate Adaptation

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council directs staff to apply for a funding opportunity from the Federation of Canadian Municipalities Local Leadership for Climate Adaptation: Climate-Ready Plans and Processes for the Town of Long Harbour-Mount Arlington Heights Climate Readiness Initiative.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Municipal Capital Works Application

Government of NL – Call for Applications for 2025-26 Municipal Capital Works

The Government of Newfoundland and Labrador has called for applications for 2025-26 Municipal Capital Works.

Ratify MOTION S11-01-24-03 Municipal Capital Works Application

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Wayne Kelly

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$960,380 for the purpose of Waterline Replacement – Phase 6, to replace the oldest HDPE waterline in Mount

Arlington Heights. The Town of Long Harbour-Mount Arlington Heights agrees to provide its share of the cost-shared funding, \$96,038 for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Ratify MOTION S11-01-24-04 Funding Town Share of 2025-26 Municipal Capital Works

Moved by Councillor Gary Keating; seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will fund their share of the 2025-26 Municipal Capital Works project, \$96,038 from their general revenue account.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Council and Staff Christmas Dinner

Requesting Council's approval to book the Barn Café for our Christmas Dinner on Thursday, December 12, 2024.

Ratify MOTION S11-01-24-05 Council and Staff Christmas Dinner

Moved by Councillor Wayne Kelly seconded by Councillor Lydia Burke

BE IT RESOLVED THAT Council will book the Christmas Dinner at the Barn Café on December 12, 2024.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Letter from 50+ Club Re: Community Christmas Dinner & Dance

Councillor Lydia Burke declared a conflict of interest as she is the Director of the Corporation.

The 50+ Club is requesting financial support for their Community Christmas Dinner.

Ratify MOTION S11-01-24-06 50+ Club Community Christmas Dinner

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will pay for the Christmas dinners and release to the 50+ Club, the funds remaining in their event budget.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly

MOTION CARRIED

MANAGERS REPORT

CEEP – The trail cutting was going great until the weather turned poor. Crew was slowed by rainy weather conditions.

Municipal Capital Works– The 2025-26 Municipal Capital Works application was submitted on November 21, 2024. Council applied for funding to replace 787 meters of waterline around the Big Head. The overall estimate came in a 1,059,046 of which, \$960,380 is considered eligible for funding. If approved, Council’s share will be \$96,038.

Summer Students: The call for applications for Canada Summer Students came out in November. Our application for Canada Summer Students was submitted. Council has applied for two students for 30 hours per week for eight weeks.

Roaming Dogs – A letter was mailed to a resident owner of a roaming dog, and a Public Notice was sent to all householders.

Project Amendment – Phase 4 - The project amendment for phase 4 was approved. The amendment included additional funding to connect waterlines on private property. This means that the province funded the service lines that had to be installed beyond the curb stop.

FCM Funding Application for Climate Change Adaptation – This initiative is underway. I am working with Bobbi Skanes, TRACT Consulting, on the application.

Town’s Accessibility Plan – I am working with John Walsh on this initiative.

Mummers Parade: Holy Family Elementary School in Chapel Arm are looking to switch areas where they do their Mummer's parade. They are engaging to see if there would be interest in the Long Harbour area. They would love to visit our community and were wondering if there would be any support from the community. The Mummers could use the firehall or community centre as the starting or ending point. Somewhere where community residents could gather. It event would take place somewhere between December 16th – 20th. The date and time will be confirmed in plenty of time to advertise.

- Council will welcome the Mummers to Long Harbour and will plan an event and invite residents to come out and enjoy their company.

NEW BUSINESS

Budget 2025

The 2025 Budget was presented to Council by the Finance Committee. There are four motions to be made in relation to the budget.

The budget document was copied to all councillors. A general breakdown includes the following:

Expenditures:

General Government - \$552,771
Protective Services - \$43,000
Transportation Services - \$130,000
Environmental Health - \$245,000
Planning & Development - \$15,000
Recreation and Cultural Services - \$127,000
Fiscal Services - \$250,862
Total Expenditures: \$1,363,633.00

Revenues:

Taxes - \$935,300
Other Revenue for own Source - \$48,200
Government Transfers - \$102,348
Other Transfers - \$282,785
Total Revenues: 1,368,633.00

MOTION 11-28-24-04 – Approve Budget 2025

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves the Budget as presented for 2025 in the amount of \$1,368,633.00.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Tax Rates for 2025

The Tax Structure was copied to all councillors and will be mailed out to residents in the coming weeks. There were no changes to the Tax Structure.

MOTION 11-28-24-05 – Approve Tax Structure for 2025

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves the Tax Structure as presented for 2025.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Tax Discount for Residential Property Tax

Council proposes a 20 % discount in 2025 residential property tax if full amount is paid on or before March 31, 2025.

MOTION 11-28-24-06 – Tax Discount

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves a tax discount of 20% on residential taxes paid in full by March 31, 2025.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

MOTION 11-28-24-07 – Interest Charges on accounts

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT Council will charge a 2% compound interest monthly on all accounts not paid in full by June 30, 2025.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Cost of Living Increase for full-time permanent Employees

Councillor Wayne Kelly declared a conflict of interest as his brother is a member of council staff.

MOTION 11-28-24-08 – Cost of Living Salary Increase

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves a 3% salary increase for all full-time permanent staff beginning January 1, 2025.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke

MOTION CARRIED

LHDC – Request to Write off Taxes

Deputy Mayor Kevin McDonald, Councillors Gary Keating and Wayne Kelly declared a conflict of interest as they are on the Board of Directors for the Long Harbour Development Corporation.

Letter requests Council to write off outstanding taxes charged to the Long Harbour Development Corporation. The Long Harbour Development is an active volunteer organization in our community. In the past, they have contributed significantly to the community and will continue to do so.

LHDC is requesting Council write off \$4,326.15 in outstanding taxes.

MOTION 11-28-24-09 – Write off Taxes for LHDC

Moved by Councillor Lydia Burke, seconded by Mayor Keating.

BE IT RESOLVED THAT Council approves writing off \$4,326.15 in outstanding taxes

In Favor: Mayor Walter Keating
Councillors: L. Burke

MOTION CARRIED

The Royal Canadian Legion

The Royal Canadian Legion are once again seeking Council's support in printing their 25th Anniversary Edition of their Veterans Service Recognition Book.

Council normally purchases a business card ad in the edition for \$255.00 taxes included.

MOTION 11-28-24-10 – Donation to the Royal Canadian Legion

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council approves donating \$255.00 to support printing their Veterans Service Recognition Book.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Randy's Store – Request for Streetlight

Email requesting a streetlight installation at the entrance to Randy's Store.

MOTION 11-28-24-11 – Approve Streetlight for Randy's Store

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves to have a streetlight installed at the entrance to Randy's Store.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Christmas Gifts for Staff and Councillors

MOTION 11-28-24-12 – Christmas Gifts for Staff and Councillors

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves a \$500.00 Christmas bonus for full-time staff and an increase of \$500.00 remuneration to councillors receiving remuneration.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

Boaters Association

Mayor Walter Keating, Deputy Mayor Kevin McDonald and Councillor Wayne Kelly declared a conflict of interest as they are directors for this corporation.

The Boaters Association is requesting Council pay the invoice from Crocker & Sons for taking in the Docks. The invoice amount is \$991.88 taxes included. The funding is to be deducted from the Boaters Association budget.

MOTION 11-28-24-13 – Boaters Association

Moved by Councillor Gary Keating seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves paying the Boaters Association's invoice from Crocker & Son in the amount of \$991.88.

In Favor:

Councillors: G. Keating, L. Burke

MOTION CARRIED

DEVELOPMENT

DELEGATIONS

FINANCE

MOTION 11-28-24-14 Approve Cheque List

Moved by Councillor Gary Keating; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the cheque list for the period of October 18, 2024, to November 28, 2024 in the amount of \$131,873.47 be approved for payment. Also, approve the Visa Statement for November in the amount of \$5,158.52.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED

CORRESPONDENCE

Government of NL – Circular – Re: Municipal General Election 2025

The circular informs Councils that the Municipal General Election is rescheduled from the last Tuesday in September to Thursday, October 2, 2025. This change is due to the September 30, 2025, being the observance of the Nation Day of Truth and Reconciliation.

Vale – Re: Support for our Walking Trail

Vale is pleased to inform Council that they are happy to support our application to ACOA for funding an extension of our Maturin Pond Walking Trail. Along with their letter of support, Vale further demonstrated their support with a contribution of \$20,000 for a walking trail rest area.

Minutes of a Pre-Design Meeting for MCW Project Waterline Replacement Phase 3

The Pre-design Meeting was held October 23, 2024. A Copy of the minutes are copied to all councillors to review. The Pre-design meeting is basically to meet the Consultants and Government representatives assigned to this project and exchange contact information and verify the scope of work.

Meridian Engineering will design the project, and we should be ready to call tender in early 2025. Project work should start in April or May of 2025.

COMMITTEE REPORTS –

Councillor Gary Keating reported that LHDC are having discussions with a representative of ACOA.

DATE FOR NEXT MEETING - December 5, 2024

ADJOURNMENT

MOTION 11-28-24-15 Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the meeting is adjourned at 7:31 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager