

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
August 15, 2024

In Attendance

Mayor Walter Keating

Councillor Lydia Burke

Deputy Mayor Kevin McDonald

Councillor Barry Murphy

Councillor Gary Keating

Councillor Wayne Kelly

Absent: Councillor William Murphy

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating welcomed everyone and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 08-15-24-01 - Adopt the Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the Agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, W. Kelly, B. Murphy

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 08-15-24-02 - Adopt the Minutes of the Regular Meeting held July 18, 2024

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the minutes of July 18, 2024, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, W. Kelly, B. Murphy

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGERS REPORT

Capital Works - Waterline Replacement Phase 3 - We are continuing to move this project forward. Municipal Infrastructure called tender for the engineering consultant on or about July 23, 2024. Meridian won the bid. There is a question about the service line connections that must be considered before the tender is awarded.

Town Trails – Councillor Burke recommended we promote our Walking Trail and ATV trail on the town’s website. Judy and I put together a slideshow of photos taken of, and from the trails, accompanied by some facts about the trails. You can check it out by visiting our website at www.longharbour.net.

Municipal Reviews – The office staff are kept quite busy. In April to June, we assisted our auditors in completing our 2023 year-end audit. In July Municipal Affairs scheduled a municipal review, whereby a representative of Municipal Affairs reviewed our financial information. She also reviewed town policies and council minutes. I have not been informed of any discrepancies or issues as a result of this review.

Also, we were just informed that Workplace Health & Safety has scheduled a review for later this month. We have never had this type of review so I don’t know what to expect, however, I am confident that it will go well.

Long Harbour-Mount Arlington Heights Days - The event was a huge success. I haven’t heard any negative feedback. It seems everyone enjoyed the weekend. Vale sponsored the event with a \$5,000 donation. This funding helped with children’s activities, and it offset other costs.

- Mayor Keating agreed that Long Harbour-Mount Arlington Heights Days event was spectacular this year. He thanked all committees, volunteers, the people who participated, and everyone who took part in any way to help make this an amazing event.
- Councillor Barry Murphy tabled several grievances about the event. He asked Councillor Lydia Burke if the Sports and Recreation ran out of food in the canteen. He said people complained to him about it. He also said people didn’t like the fact that the Fire Department closed their beer tent early on Saturday, and that we ran out of prizes for the children. He said that we did have complaints but are not bringing them forward.
- Most Council members volunteered their time organizing and participating in the Long Harbour-Mount Arlington Heights Days. They supplied the answers to these grievances. The town only has so many volunteers who take on multiple duties to bring this event together. Every volunteer did their best. It is the decision of the organizing committees as to the opening and closing of the beer tent. It was closed early on Saturday to allow the volunteers who manned the tent all day to go home and freshen up before volunteering again during the concert/dance which started at 6:30 p.m. on Saturday evening.

As for the canteen service, The Sports and Recreation Committee decides how much to buy based on past experiences. Some years there is food left over. This year, all food was prepared and sold. They were pleased to have sold out.

- Mayor Keating said feedback from this year's event will be considered next year. He again thanked the volunteers and organizing committee and said they did a wonderful job.

Town Employees - We are down one outside employee as Glen is off on sick leave. He is due to return to work on September 8, 2024. Mike has been managing fine with help of the students, although Mike has not had a day off since early July when Glen took holidays. We have a great team of summer students this year and they have helped Mike throughout the summer.

NEW BUSINESS

Landscape Architecture Services – Maturin Pond Trail Extension Phase 2

The proposal was copied to all councillors for review.

Mills & Wright Landscape Architects have proposed a Scope of Work for Phase 2 of the Maturin Pond Walking Trail Extension which includes:

1. Preparation of Development of Detailed Construction Drawings - \$15,100 plus HST
2. Tender Support - \$3,100 plus HST
3. Construction Administration - \$7,000 plus HST

MOTION 08-15-24-03 – Approve the Mills & Wright Landscape Architectures Services Proposal

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves Mills & Wright Landscape Architectures Services Proposal for Phase 2 of the Maturin Pond Walking Trail Extension.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, L. Burke, W. Kelly

Contrary Minded: B. Murphy

MOTION CARRIED

Request for Leave of Absence – Councillor William Murphy

Councillor William Murphy has requested a 6-month leave of absence. His request was deferred from the last council meeting.

MOTION 08-15-24-04 – Approve Leave of Absence – Councillor William Murphy

Moved by Councillor Barry Murphy, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves the 6-month leave of absence for Councillor William Murphy.

In Favor: B. Murphy
L. Burke

Contrary Minded: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly

MOTION FAILED

Email from the Disability Policy Office

This email was copied to all councillors. The Disability Policy Office is requesting a copy of the town's Accessibility Plan, if complete. If the plan is not complete, we are to let them know if we require assistance in completing it.

MOTION 08-15-24-05 – Accessibility Plan

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council will request assistance in completing the plan as required.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, L. Burke, W. Kelly, B. Murphy

MOTION CARRIED

DEVELOPMENT

DELEGATIONS

FINANCE

MOTION 08-15-24-06 Approve Cheque List

Moved by Councillor Wayne Kelly; seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the cheque list for the period of July 19, 2024, to August 15, 2024, in the amount of \$ 161,778.52 be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, L. Burke, W. Kelly, B. Murphy

MOTION CARRIED

CORRESPONDENCE

Municipal Assessment Agency Memo

The Municipal Assessment Agency is providing an update on some of the issues addressed by the Board, including:

- The Agency's auditor explained the audit results and presented the audited financial statements for the year ending March 31, 2024.
- MAA was a gold sponsor of the Professional Municipal Administrators Annual Convention and Trade Show.
- The Board congratulated Connie Reid on becoming the PMA's first female president.
- The Agency announced its annual Clar Simmons Scholarship for 2023-24
- Human Resources was examined in terms of recruitment and retention tactics, workplace health & safety, and labour relations.
- Aerial imagery reviews are complete for the municipalities of Carbonear and Bryant's Cove. Significant property change and value was found in each municipality.
- MAA released a Request for Proposals seeking a firm to provide external auditing services to the Agency
- The taxable valuation changes from tax year 2024-2025 were reviewed.
- MAA participated in the annual MNL Symposium.
- The Board reviewed the overall results of the three surveys conducted by MAA.

Councillors can read the entire update at their convenience.

Government of NL Environmental Assessment Division – Proposed Undertaking for Argentia Renewables Project

The proposed undertaking has been registered with the Department of Environment and Climate Change in accordance with the Environment Protection Act.

Council is invited to review the registered documents which describe the undertaking. These documents are available on the Department of Environment's web page. The document provides access to the registration documents and also provides details on how to submit comments and/or concerns.

Email from Green Fuels – Re: Argentia Renewables Environmental Assessment Filed

This email from Green Fuels advises Council that the Government of Newfoundland and Labrador has published the Argentia Renewables project assessment registration. The registration is just under 2,200 pages and is a milestone for the province and for Pattern. Argentia Renewables is the first wind/green fuels project to be submitted under the government's extensive new standards for environmental review.

The registration kicks off a 45-day review period after which the Minister of Environment and Climate

Change is obligated to make a decision or ask for additional time to review the document. Green Fuels will keep Council posted and will be working extensively with community and provincial stakeholders during this time to ensure a smooth path to success.

Municipal Infrastructure- Canada Public Transit Fund

The Circular was copied to all councillors for review.

The circular from the Government of NL, Municipal Infrastructure informs Council about a funding opportunity from the Government of Canada. On July 17, 2024, the federal government announced the Canada Public Transit Fund, a program supporting public transit and active transportation project across the country.

The Canada Public Transit Fund will be delivered through three streams, the Metro-Regional Agreement, the Baseline Funding stream, and the Targeted Funding.

Fire Services Division – Training and Certification

This document was copied to all councillors for review.

Training and Certification is of utmost importance within the fire service. It provides knowledge and skills needed to protect life, property, and the environment. The National Fire Protection Association (NFPA) provides guidance in training, operations, and issues within the fire services through the NFPA Standards.

The Fire Services Division (FSD), Department of Justice and Public Safety provides the formal training certification to these NFPA Standards as an entity member of the International Fire Services Accreditation Congress through the issuance of an IFSAC Gold Seal and Certificate that is recognized internationally amongst the fire services and other emergency organizations.

On May 29-31, 2024, the Fire Services Division hosted 3 members of the International Fire Service Accreditation Congress to conduct an administration and practical review of Newfoundland and Labrador's IFSAC Program.

The Site visit went very well, and Fire Services were successful in getting approved for all 26 NFPA levels applied for including 2 new accreditation levels being NFPA 470 Hazardous Materials Technician and NFPA 1035 Fire and Safety Educator. The document provides a complete list of levels approved.

Email from LHMAH's Volunteer Fire Department

The email from our Volunteer Fire Department informs Council that as of July 16, 2024, the Fire Department voted Sean Nolan as Deputy Fire Chief to fill the vacant seat. Also, Jamie Ennis and Dwayne Warren were selected as Captains.

Councillor Wayne Kelly added that the Fire Department has new members coming in and this is good to see.

- Forward a letter thanking the Fire Department for their dedication to the town.

Municipal Assessment Agency – Clar Simmons Scholarship

Applications for the Clar Simmons Scholarship Award is open to any child, grandchild, or ward of the municipal council members; or any child, grandchild, or ward of a municipal employee, in a community served by the Municipal Assessment Agency

Any Councillor or employee of Council who is interested in applying for the Clar Simmons Scholarship can get the application from the town office.

DATE FOR NEXT MEETING - September 26, 2024

ADJOURNMENT

MOTION 08-15-24-07 Adjournment


Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the meeting is adjourned at 7:43 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, W. Kelly, B. Murphy

MOTION CARRIED


Walter Keating
Mayor


Juanita Gosse
Town Clerk/Manager