

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
July 18, 2024

In Attendance

Mayor Walter Keating

Councillor Lydia Burke

Deputy Mayor Kevin McDonald

Councillor Barry Murphy

Councillor Gary Keating

Absent: Councillor Wayne Kelly

Absent: Councillor William Murphy

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating welcomed everyone and called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 07-18-24-01 - Adopt the Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 07-18-24-02 - Adopt the Minutes of the Regular Meeting held June 20, 2024

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the minutes of June 20, 2024, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGERS REPORT

Capital Works Waterline Replacement Phase 3

I met with Municipal Affairs last week regarding our Capital Works Waterline Replacement Phase 3 project. We are working on the limited call for tenders for the Engineering Consultant. This tender will be posted for two weeks. Once the engineering firm is in place, they will design the project and tender for a contractor.

There was one issue that came to light during this meeting. As you know, in phase 3, all service lines are currently at the rear of the properties. The new line will be installed at the front; therefore, service lines will have to be installed from the front. The project will not fund costs associated with running service lines up and around each home. This will be the responsibility of the town. Is this something the town is prepared to handle or does it require some discussion with Municipal Affairs.

- Deferred - Council will meet to discuss the issue.

Maturin Pond Walking Trail

The Contractor has completed his work on the Maturin Pond Walking Trail. He did the grubbing, widening and resurfacing. More maintenance is required, and our staff will focus on the trail after Long Harbour weekend.

- Mayor Keating will meet with the Town Manager and the Contractor to discuss beautifying the trail.

NEW BUSINESS

Project 17-GI-24-00034 - Waterline Replacement Phase 4 - Change Order No. 2

Change order No. 2 in the amount of \$33,325.00 for additional cost to install 25mm PEX service pipe, excavation and bedding to replace an existing line. It also covered the cost of replacing damaged asphalt. The asphalt was damaged during the removal of very large boulders from the waterline excavation trench. Municipal Infrastructure has approved this change order.

MOTION 07-18-24-03 – Project 17-GI-24-00034 – Waterline Replacement Phase 4 - Approve Change Order No. 2

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT Council approves Change Order No. 2 in the amount of \$33,325.00 on project 17-GI-24-00034 - Waterline Replacement Phase 4.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Project 17-GI-24-00034 – Waterline Replacement Phase 4 – Change Order No. 3

Change Order No. 3 in the amount of \$3,707.61 will purchase 7.5 meters of guardrail. The Contractor is unable to complete the install without remobilizing equipment to site thus the Town will do the installation.

MOTION 07-18-24-04 – Project 17-GI-24-00034 – Waterline Replacement Phase 4 - Approve Change Order No. 3

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves Change Order No. 3, in the amount of \$3,707.61 on project 17-GI-24-00034 - Waterline Replacement Phase 4.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Citizens Crime Prevention Digital Publication

Requesting Council's support by purchasing an ad in their booklet. In the past, Council has purchased a 1/8 of a page ad at the cost of \$235.00.

MOTION 07-18-24-05 – Purchase Ad in the Citizens Crime Prevention Booklet

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves purchasing a 1/8 page ad at the cost of \$235.00.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Coffee Break for Alzheimer's

In past years Council has supported the Alzheimer's Society by hosting a Coffee Break. This event is usually held in the fall, October or November.

MOTION 07-18-24-06 – Support Alzheimer’s Society – Host a Coffee Break

Moved by Councillor Lydia Burke, seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT Council approves hosting a Coffee Break in support of the Alzheimer’s Society.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Request for Leave of Absence – Councillor William Murphy

- Deferred to next meeting.

Resealing Parking and Repainting Lines

Genco Contracting are offering to reseal and repaint the lines at the Municipal Complex parking lot. They will do this work for .14 per square foot. Our parking lot is approximately 20,000 square ft., so approximate cost would be \$2,800.00 plus HST. Resealing was done in 2019.

MOTION 07-18-24-07 – Municipal Complex Parking Lot Resealed and Lines Painted

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves this work at the quoted price of .14 per sq. foot.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Kids Eat Smart

Kids Eat Smart Foundation thanked Council for their continued support. Through their breakfast program, over 46,000 meals are served to school age children and youth every school day. Once again, they are seeking your support in the form of a donation.

MOTION 07-18-24-08 – Kids Eat Smart Donation

Moved by Councillor Lydia Burke, seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT Council approves a \$1,000.00 donation to the Kids Eat Smart Foundation.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

DEVELOPMENT

Brush Cutting

- It was agreed that our outside staff are to cut the brush growing at the roadside. Mayor to provide a list of places where this work needs to be done.

DELEGATIONS

FINANCE

The cheque list amount is very high because it includes a \$378,064.78 payment, and a \$15,830.38 payment for our Capital Works Project - Waterline Replacement Phase 4. Ninety percent of both amounts are funded by the province. This funding was received from the province before the cheques were issued.

MOTION 07-18-24-09 Approve Cheque List and Visa Statement

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT the cheque list for the period of June 21, 2024, to July 18, 2024, in the amount of \$490,251.33 and the Visa Statement for July in the amount of \$3,519.94, be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

CORRESPONDENCE

ADJOURNMENT


MOTION 07-18-24-10 Adjournment

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the meeting is adjourned at 7:20 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED


Walter Keating
Mayor


Juanita Gosse
Town Clerk/Manager