

***Town of Long Harbour - Mount Arlington Heights  
Minutes Regular Meeting  
August 17, 2023***

**In Attendance**

Deputy Mayor Kevin McDonald

Councillor Wayne Kelly

Councillor Lydia Burke

Councillor Barry Murphy

Councillor Gary Keating

*Absent: Mayor Walter Keating*

Also, in attendance: Juanita Gosse, Town Clerk/Manager

**CALL TO ORDER**

Deputy Mayor Kevin McDonald called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA**

**MOTION 08-17-23-01 Adopt Agenda**

Moved by Councillor Gary Keating; seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**MOTION 08-17-23-02 Adopt the Minutes of July 31, 2023**

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the minutes of July 31, 2023, Regular Meeting be adopted without errors or omissions.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

## **BUSINESS FROM THE MINUTES**

### **MANAGERS REPORT**

**Water Treatment Plant:** No issues to report.

**Outside Work:** Outside work is going well. Students will finish next week. Our Backhoe is in to Harvey's for repair. The legs and bucket drops. This is very dangerous. The handbrake is not working and we need to have the tires checked.

#### **Green & Inclusive Community Building Program - An update from GrantMatch**

It seems that some decisions are coming out on this funding. The Town of Channel-Port aux Basques received funding. Their energy efficiency wasn't as high as ours, but their tons of Greenhouse Gas was significantly more. They are replacing roof and windows, installing a solar array, and upgrading lighting and heating systems.

**Waterline Replacement Phase 2:** Permit to construct has been issued and tender is called for contractor for this work.

**Dilapidated Buildings:** Council continues to work with property owners who are making an effort to cleanup. There's been some effort reported.

10 Keating's Point Road – Council received a letter regarding the dilapidated building at 10 Keating's Point Road. The owner is in the process of selling the property. I've also heard from the buyer and the buyer acknowledged his responsibility for removing the dilapidated building and cleaning up the property once the sale is finalized.

41-49 Veteran's Road – There has been some activity involving cleanup of this property and work will continue in a few weeks.

749 Main Street – Received a letter from the owner informing council of his intentions to remove the building. Work has started preparing for demolition.

485 Main Street – Demolition is in progress.

**Long Harbour – Mount Arlington Heights Days:** The weekend was a great success, thanks to the Fire Department, the Sports and Recreation committee, the councillors who helped throughout the weekend and the community barbeque. Thank you to the students and our staff, and a special thanks to all the volunteers who participated. This event could not happen without volunteers. The Community Brunch was a great success, it was very well attended.

**Annual leave – Town Manager** – Requesting approval to take September 25-29<sup>th</sup> annual leave.

**MOTION 08-17-23-03 Approval for Annual leave for Town Clerk/Manager**

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** council approves the town manager’s request for annual leave from September 25-29<sup>th</sup>.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**DELEGATIONS None**

**NEW BUSINESS**

**Schedule By-Election**

Where a vacancy occurs in the office of a councillor more than 12 months before the expiration of the term of office, the council shall order a by-election for a councillor to hold office for the unexpired term of the council. Council received approval from the minister of Municipal Affairs to defer our by-election until October 10, 2023. The Town Clerk is the Returning Officer as stated in Section 13 of the Elections Act. Council must appoint an alternate Returning Officer.

**RESOLUTION 08-17-23-04 Order a By-Election**

Moved by Councillor Gary Keating, seconded by Councillor Barry Murphy.

**BE IT RESOLVED THAT** Council orders a by-election for a councillor to hold office for the unexpired term of the council to be held Tuesday, October 10, 2023.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**RESOLUTION 08-17-23-05 Appoint an Alternate Returning Officer**

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** Council has appointed town administrator Judy Murphy as the Alternate Returning Officer for the by-election.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, M. Norman, L. Burke

**MOTION CARRIED**

### **Scheduling Nomination Day**

Candidates shall be nominated between the hours of 8:00 a.m. to 8:00 p.m. on one day as determined by the council, excluding Saturday, Sunday and public holidays, from the twenty-eight to the twenty-first day immediately before the election. With the election day scheduled for October 10<sup>th</sup>, nomination day would have to be held on Tuesday, September 12, 2023.

### **RESOLUTION 08-17-23-06 Schedule Nomination Day**

Moved by Councillor Wayne Kelly, seconded by Councillor Barry Murphy.

**BE IT RESOLVED THAT** Candidates shall be nominated for the by-election on Tuesday, September 12, 2023.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

### **Advance Poll**

Council may hold an advance poll not earlier than 14 days immediately preceding the day established as election day. With election day scheduled for October 10<sup>th</sup>, the advance poll would have to be scheduled on Tuesday, September 26, 2023. If a second advance poll is to be held, it must be held on the Saturday before the election. Having an advanced poll is at the discretion of council. Council may depend on the use of proxy votes to ensure everyone has the opportunity to vote.

### **RESOLUTION 08-17-23-07 Schedule Advance Poll**

Moved by Councillor Barry Murphy, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** Council will not hold an advance poll.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

### **Invoice 91046661 from Stewart McKelvey**

Invoice dated June 12, 2023, for professional services rendered regarding a Peace Bond. This invoice must be approved for payment.

The invoice was reviewed by council in a privileged meeting, and it was noted that there have been threats made against councillors of this community; threats to attack a councillor and throw him in the ocean, threats to burn down a councillor's house, threats to punch a councillor in the face and treats to shoot a councillor. This is ludicrous and not acceptable in today's society.

It was noted that any councillors could be threatened at any given time, and Council must take these threats seriously. Councillors are volunteers, serving their community and trying to make their community a better place for their residents. They will not put up with this abuse and from now on councillors will ask Council to seek and pay for legal advice for any threat against them.

**MOTION 08-17-23-08 Invoice from Stewart McKelvey**

Moved by Councillor Barry Murphy seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** Council approves payment of the invoice from Stewart McKelvey.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**Funding Opportunity – New Horizons for Seniors Program**

There is a funding opportunity under the New Horizons for Seniors Program to purchase fitness centre equipment that is recommended for seniors. This would be an excellent opportunity to add to our fitness centre, equipment that will entice seniors to be active and stay active throughout the year, including the winter season when most seniors are cautious of outdoor activities. The purchase of this equipment will also promote inclusion of seniors within our community. \$25,000 in funding is available. Spartan Fitness recommended a treadmill and a recumbent bike. A price quote was supplied and amounts to \$19,260.00, well within the funding availability.

**MOTION 08-17-23-09 New Horizons for Seniors Program**

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will apply for \$19,260.00 in funding under the New Horizons for Seniors Program to purchase two pieces of fitness centre equipment that is recommended for seniors, a treadmill, and a total body recumbent bike.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**Placentia Chamber of Commerce – PBIS Conference 2023**

The Placentia Chamber of Commerce is planning their Placentia Bay Industrial Showcase in partnership with the Town of Placentia and Port of Argenta. The event is scheduled for September 20<sup>th</sup> and 21<sup>st</sup> and the details can be found on the PBIS website.

**MOTION 08-17-23-10 PBIS Conference 2023**

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves travel for three councillors to attend the conference.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

### **Kids Eat Smart 2023**

Request for donation. Council donated \$1,000 in 2022.

### **MOTION 08-17-23-11 Kids Eat Smart**

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves a \$1,000 donation to the Kids Eat Smart Foundation.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

### **2023 Operators Education Seminars**

The Water Treatment Plant Certification Program Level 2 will be offered in St. John's, with the date to be determined. Both outside staff are qualified to take the training and the level 2 exam.

### **MOTION 08-17-23-12 Water Treatment Plant Operators Education Seminar**

Moved by Councillor Barry Murphy, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves sending both outside staff to the 2023 Operators Education Seminar.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

## **FINANCE**

### **Cheque List and Visa Statements**

The cheque list was presented covering the period from July 21, 2023, to August 17, 2023, in the amount of \$56,307.36. Also, the Visa Statements for July in the amount of \$1,372.28.

**MOTION 08-17-23-13 Approve Cheque List & Vias Statement**

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the cheque list for the period of July 21, 2023, to August 17, 2023, in the amount of \$56,307.36 be approved for payment as well as the Visa Statement for July in the amount of \$1,372.28.

**In Favor:** Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**Cash Analysis:** Cash analysis was copied to all councillors.

**DEVELOPMENT**

**CORRESPONDENCE**

**Thank-you Card from St. Francis Xaviour Finance Committee Mission**

The St. Francis Xaviour Finance Committee Mission sends their thanks to Council for the donation to help with brunch provided after the cemetery mass during the Long Harbour-Mount Arlington Heights Days.

**MNL Board of Directors**

Nominations are being accepted for the following positions on the MNL Board:

1. President
2. Vice President
3. Urban Municipalities Director
4. Small Towns Director

Any councillor interested in serving on the MNL Board in one of these positions can be nominated up to September 26, 2023.

**Email from MHA Jeff Dwyer – Meeting Request**

MHA Dwyer is requesting a meeting with the town council of Long Harbour-Mount Arlington Heights and also requests that the Fire Chief/Emergency Services executive be present at the meeting as well.

- General agreement to schedule this meeting for September 21, 2023, at 6:30 pm.

**MNL Convention and Trade Show – Hospitality Night**

This year the MNL Hospitality Night is the responsibility of the Avalon-Eastern Region, and they are requesting a donation to this event. The sponsors will be acknowledged at the Opening Reception and a representative of the region will have the opportunity to sit at the head table at the Banquet. Last time the responsibility was on the Avalon-Eastern Region, Council approved a \$500.00 donation.

**MOTION 08-17-23-14 Donation in support of the Avalon-Eastern Region Hospitality Night**

Moved by Councillor Lydia Burke; seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council will donate \$500.00 to the Avalon-Eastern Region’s Hospitality Night.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

**NOTICE OF MOTION**

**COMMITTEE REPORTS**

**DATE FOR NEXT MEETING** – September 21, 2023


**ADJOURNMENT**


**MOTION 08-17-23-15 Adjournment**

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.  
**BE IT RESOLVED THAT** the meeting be adjourned at 7:28 p.m.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

**MOTION CARRIED**

  
Kevin McDonald  
Deputy Mayor

  
Juanita Gosse  
Town Clerk/Manager