

Town of Long Harbour - Mount Arlington Heights
Minutes Regular Meeting
June 15, 2023

In Attendance

Deputy Mayor Kevin McDonald

Councillor Wayne Kelly

Councillor Lydia Burke

Councillor Barry Murphy

Councillor Gary Keating

Absent: Mayor Walter Keating

Also, in attendance: Juanita Gosse, Town Clerk/Manager

Deputy Mayor McDonald explained that the Council will continue to implement their Rules of Procedures Governing their Meetings Policy and will not allow the meeting to be videotaped or audio recorded.

Resident Billy Murphy stated that he has a right to record the meeting under Section 184 of the Criminal Code of Canada. Mr. Murphy held up his phone to indicate he was video recording.

Deputy Mayor McDonald called for a motion to adjourn to a privileged session.

MOTION 06-15-23-01 Adjourn to Privileged Meeting

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session.

In Favor: Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, L. Burke

Contrary Minded: B. Murphy

MOTION CARRIED

At 7:16 p.m. the public was invited back to the council chamber.

Deputy Mayor McDonald reiterated that the Council will continue to implement their Rules of Procedures Governing their Meetings Policy and will not allow the meeting to be videotaped or audio recorded.

A visual indicated that the meeting was not being videotaped.

CALL TO ORDER

Deputy Mayor Kevin McDonald called the meeting to order at 7:17 p.m.

ADOPTION OF AGENDA

MOTION 06-15-23-02 Adopt Agenda

Moved by Councillor Wayne Kelly; seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 06-15-23-03 Adopt the Minutes of May 25, 2023

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the minutes of May 25, 2023, Regular Meeting be adopted without errors or omissions.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

BUSINESS FROM THE MINUTES

Letter from Billy Murphy

Letter from Billy Murphy regarding his removal from the Fire Department was presented at the meeting of May 25, 2023, and was deferred for consultation with the Fire Chief.

MOTION 06-15-23-04 Forward Letter to the Fire Department for Official Response

Moved by Councillor Barry Murphy, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the letter from Billy Murphy regarding his removal from the Long Harbour-Mount Arlington Heights Fire Department will be forwarded to the Long Harbour-Mount Arlington Heights Volunteer Fire Department for an official response.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

Town Depot Roof – Report from LHDC on adjoining Trailer

Councillor Wayne Kelly reported that he and Deputy Mayor McDonald investigated the roof and the attached trailer. They noted some deterioration. The trailer belongs to LHDC and is approximately 25 years old. It was noted that the best approach to repair the roof is to remove the trailer first. Before removing the trailer, however, footing must be installed to support the extension that was built on the boardroom.

- It was agreed that Council will consider this and other options before deciding on roof repair.

MANAGERS REPORT

Asset Management Project: The Asset Management agreement with FCM has been signed. This should trigger the release of funding for this project.

Town Truck: Our new truck is in Gander at Kelly Ford. I'm working on getting the best price for our 2017 vehicle.

Age Friendly Project: The community garden project is complete. We have added seven new raised beds, added a concrete walkway and two benches as well as picnic tables to the space. We have added another water hose and are pricing a Community Garden sign. The sign will be funded through another community garden funding program.

Water Treatment Plant is working well. There are no issues to report on outside work.

DELEGATIONS None

NEW BUSINESS

Audited Financial Statements for Year Ending 2022

The Financial Statements for the Year Ending December 2022 were copied to all councillors. The auditor met with the Finance Committee today to present and discuss the year-end financial statements.

Deputy Mayor McDonald met with the Auditor. The auditor was impressed with the town's services and expressed his gratitude to the office staff who assisted with this work.

MOTION 06-15-23-05 Audited 2022 Financial Statements

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating

BE IT RESOLVED THAT Council adopts the audited financial statements for year-end December 31, 2022.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

By-Election - We continue to wait for a response from the Minister of Municipal Affairs to defer the by-election until after the summer season.

Rescheduling July Council Meeting

Mayor Keating is requesting Council's approval to reschedule the July Regular Council Meeting from July 20, 2023, to July 13, 2023. Council will post the change as per the *Municipalities Act* and to ensure residents are aware of the change, do a One Call the day before the meeting.

MOTION 06-15-23-06 Reschedule Council Meeting

Moved by Councillor Lydia Burke, seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT the Council approves rescheduling the Regular Council Meeting from July 20, 2023 to July 13, 2023.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

Make a Wish Foundation

The HMCS St. John's crew will once again Run the Rock. They are requesting council's support with a donation to the Wish Foundation. Council donated \$200.00 in 2022.

MOTION 06-15-23-07 Run the Rock Donation

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will donate \$200.00 to Run the Rock supporting the Children's Wish Foundation.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

Mini Split for Canteen – Price Quotes

Councillor Lydia Burke declared a conflict of interest because she is the chairperson of the Sports and Recreation Committee.

Price quotes were collected on a mini split for the canteen:

D&J Heating & Air Inc quoted \$3,575.35 taxes included for a 24,000 BTU mini split installed.
Mac HVAC & Refrigeration quoted \$4,197.50, taxes included for an 18,000 BTU mini split.

MOTION 06-15-23-08 Mini Split for Canteen

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council will purchase the Mini Split from D&J Heating and Air as per the above noted quote.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, B. Murphy

MOTION CARRIED

Boaters Associations - Sublease Agreement with Small Crafts and Harbours

The lease agreement allows the Sibley's Cove Boaters Association to use the wharf area for their floating docks. Under this agreement, the floating docks are permitted to be placed in the water as early as May 1 and must be removed by October 31.

The rent is to be paid to the Harbour Authority in the amount of \$600.00 per year.

The agreement states that the sublessee must carry general liability insurance and maintain it in force throughout the duration of the agreement. The Harbour Authority and Fisheries and Oceans Canada must be named as an additional insured party on any and all such policies. An insurance certificate must be provided to the Harbour Authority.

Councillor Wayne Kelly declared a conflict of interest because he is the chairperson of the Boaters Association.

MOTION 06-15-23-09 Sublease Agreement with the Harbour Authority

Moved by Councillor Lydia Burke, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council will enter into the agreement with the Harbour Authority to sublease the wharf and area to allow the boaters association to place their floating docks. Council will carry the necessary general liability insurance naming the Harbour Authority and Fisheries and Oceans Canada as additional insured parties.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy

MOTION CARRIED

Long Harbour-Mount Arlington Heights Days

Councillor Wayne Kelly and Lydia Burke reported on meetings held to plan Long Harbour-Mount Arlington Heights Days.

The Fire Department and the Sports Committee will do what they normally do. The Fire Department will take care of the beer garden and the Sports Committee will open the canteen. They hope to have activities on the field Saturday and Sunday. Anyone selling crafts is invited to set up a table. We will have a bouncy castle and other fun activities for the kids. Planning the community barbeque on Sunday, and maybe the cardboard boat race. We will reach out to the community for volunteers. On Sunday, depending on the weather, we hope to have fireworks.

MOTION 06-15-23-10 Purchase Fireworks

Moved by Councillor Lydia Burke, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council will purchase fireworks for Long Harbour-Mount Arlington Heights Days.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke, B. Murphy, W. Kelly

MOTION CARRIED

DEVELOPMENT

Good to be Home Cooking

The letter advises that Good to be Home Cooking are officially unable to move forward with leasing the canteen and are withdrawing their proposal. After careful consideration and further review of the current proposition, Good to be Home Cooking feels this is no longer a viable business plan. Good to be Home Cooking is still excited about this opportunity and plan to continue searching for options that would allow them to continue with this idea. If they find a solution, they will reach out again for council's consideration.

Application to Develop – 244 Main Street

Application to develop a home-based business, specifically a Convenient Store, at civic address 244 Main Street. This area is zoned (TN) or Town Zone, and a Convenient Store is a permitted use in this zone.

The applicant has submitted all necessary documents including letters of approval from the other property owners using the shared driveway, allowing the shared driveway to be used for commercial use, the property survey, and the lease agreement from the property owner allowing the homebased business to operate.

MOTION 06-15-23-11 Approval in Principle to Develop a Homebased business at 244 Main Street

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves the development of a home-based business at 244 Main Street, Long Harbour-Mount Arlington Heights, in principle, subject to the approval from all other government agencies having jurisdiction. The Permit to Operate will be issued after all other government agency permits have been submitted to the town.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

Application to Connect to Town Water – 28 Norman’s Lane

This application was submitted in June of 2022 and the letter written to Mr. Drover is added to your meeting file for your review.

MOTION 06-15-23-12 Approve the Connection to the Existing Waterline.

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Council approves connection to the existing waterline and the owner will be responsible for obtaining permission to run his service line over the private properties and across to the existing watermain.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED

FINANCE

Cheque List and Visa Statements

The cheque list was presented covering the period from May 18, 2023, to June 15, 2023 in the amount of \$53,722.55.

MOTION 06-15-23-13 Approve Cheque List

Moved by Councillor Wayne Kelly; seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the cheque list for the period of May 18, 2023, to June 15, 2023, in the amount of \$53,722.55 be approved for payment.

In Favor: Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

Cash Analysis: Cash analysis was copied to all councillors.

MOTION CARRIED

CORRESPONDENCE

50+ Club – Thank you

The 50+ Club thanks the Council for their donation to the bus tour and dinner theatre event. The event was a great success. Thirty-nine people attended and everyone enjoyed the afternoon and evening. The donation from Council increased attendance from 22 participants to 39. The 50+ Club has gotten all positive feedback and hopes to host a similar event at another time.

Municipal Assessment Agency – Clar Simmons Award

Clar Simmons was the business manager for the Municipal Assessment Agency from 1998 until his untimely passing in 2004. The Clar Simmons Award is offered in his memory.

This scholarship is offered to any child, grandchild, or ward of a municipal council member or any child, grandchild, or ward of a municipal employee in a community served by the Municipal Assessment Agency, graduating in 2023 from the NL senior high school program. There are two awards at \$1,000 each. The award application was added to your meeting file or can be picked up here at the town office.

Municipal and Provincial Affairs – Increase to MOG's

The circular provides further information regarding the increase to the Municipal Operating Grant (MOG) payments. As announced in Budget 2023, MOG's have been increased by a total of \$3,000,000. This will see an increase in the 2023 MOG of approximately 13.6%. The full amount of the increase will be added to our regularly scheduled MOG in the fall. Municipal and Provincial Affairs will not require a revised budget from municipalities to reflect the increase in MOG. Our MOG yearly payment is \$42,836, therefore our increase will be approximately \$5,825.00 for a total yearly payment of \$48,661.00.

There will be an additional increase of \$3,000,000 in 2024. The details regarding the 2024 increase will be circulated at a later date.

NOTICE OF MOTION

Notice of motion was given by Deputy Mayor Kevin McDonald to rescind the motion of May 19, 2021, to video record the Council Meetings. The motion could not be implemented because the video equipment was not purchased by council.

Rescind Motion 05-19-21-17 Video Record Council Meetings

MOTION 06-15-23-14 - Motion to Rescind Motion 05-19-21-17 Video Record Council Meetings.

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke:

WHEREAS: Council did not purchase video recording equipment;

BE IT RESOLVED THAT Council rescinds Motion 05-19-21-17 to Video Record the Council meetings.

In Favor: Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, L. Burke,

Contrary Minded: B. Murphy

MOTION CARRIED

COMMITTEE REPORTS

DATE FOR NEXT MEETING – July 13, 2023

ADJOURNMENT

MOTION 06-15-23-15 Adjournment

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 7:52 pm.

In Favor: Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, L. Burke, B. Murphy

MOTION CARRIED



Kevin McDonald

Deputy Mayor



Juanita Gosse

Town Clerk/Manager