

***Town of Long Harbour - Mount Arlington Heights
Minutes Regular Meeting
March 30, 2023***

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Lydia Burke

Councillor Gary Keating

Councillor Barry Murphy

Also, in attendance: Juanita Gosse, Town Clerk/Manager

Swearing in New Councillor

Barry Murphy took the Oath of Office. Councillor Murphy is the newest member of the Town Council of Long Harbour-Mount Arlington Heights.

Mayor Keating, councillors and the Town Clerk/Manager congratulated Mr. Murphy. We look forward to working with him.

Councillor Murphy was given a Disclosure Statement and an Oath or Affirmation of Campaign Contributions Disclosure Where Individual Contributions exceeded \$100.00, and an Oath or Affirmation of Campaign Contributions Disclosure Where Individual Contributions did not exceed \$100.00.

CALL TO ORDER

Mayor Keating called the regular meeting to order at 7:02 p.m.

ADOPTION OF AGENDA

MOTION 03-30-23-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 03-30-23-02 Adopt the Minutes of February 16, 2023

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the minutes of February 16, 2023 Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

MOTION 03-30-23-03 Adopt the Minutes of Special Meeting held February 27, 2023

Moved by Councillor Merrill Norman, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the minutes of February 16, 2023 Special Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

BUSINESS FROM THE MINUTES

Apply for Age-Friendly Community Grant

A Special meeting was held to discuss our application for the Age-Friendly Community Grant. The Age-Friendly Grant is funded on a 90/10 cost share with the province. It was decided to apply for funding to install walkways throughout our community garden. This will make the garden more accessible to seniors who require a level walking surface and make the garden wheelchair accessible. The funding will also be used to add eight raised beds and three benches.

Council is asked to ratify the motion made at the special meeting of February 27, 2023.

MOTION-03-30-23-04 Apply for the Age-Friendly Community Grant

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will submit an application for the Age-Friendly Community Grant to install cement walkways throughout our community garden, install eight raised beds and three benches.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Dilapidated Buildings and Car Wrecks - Letters from Owner Operator of Gambin's Garage

Letter dated March 6, 2023, and letter dated March 10, 2023, were copied to all councillors for review.

In the letter dated March 6, 2023, Mr. Gambin is seeking clarification on what council is asking him to do. Remove all vehicles or just his commercial vehicles from his residential properties.

Mr. Gambin is also requesting copies of any photos taken of his properties. – The photos have been provided.

He also asks if Section 4 of our Development Regulations, that applies to business equipment, is being enforced to all businesses within town limits. If not, he wonders why he is being singled out.

Letter also states that he is not opposed to making changes and helping to beautify the town, but he needs to know exactly what is expected of him.

Mr. Gambin is requesting Council inform residents prior to meeting with them if Council decides the meeting is to be a presentation only and no opportunity for discussion will be entertained. He asks Council take steps to make sure this happens.

Mr. Gambin requests Council schedule a meeting to discuss these matters as soon as possible.

Letter dated March 10, 2023 reiterates his confusion from Council's communications. He requests Council clarify what he is asked to do. Council has a deadline for the cleanup as March 22, 2023. Given that once a letter is written to Council, responses have only come after regular meetings, clarification is impossible before the deadline date. Mr. Gambin is seeking an extension on the deadline date to allow time for clarification. Mr. Gambin feels open discussion would be a much more efficient way to clarify things.

- Council met on March 28, 2023 and reviewed and discussed both letters, (March 6, 2023 and March 10, 2023), submitted by Mr. Gambin.

MOTION 03-30-23-05 Cleanup of Gambin's properties

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT council will forward all information pertaining to Gambin's properties to our solicitor. Request our legal representative to issue an Order of Council giving Mr. Gambin 60 days from the date of that order, to complete cleanup.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke

Contrary Minded: Councillor B. Murphy

MOTION CARRIED

Letter from Resident Re: St. Frances Xavier Parish Committee

This issue was deferred from the February meeting.

The letter seeks clarification on the decision made by Council at the regular meeting of December 8, 2022, whereby Council would provide ongoing monetary support for the Parish and deal with church deficits on a monthly basis.

Letter from Residents Re: St. Frances Xavier Parish Committee

The letter expresses their adamant objection to using the Town's public funds to pay the expenses of the St. Frances Xavier Parish. The Catholic Church of Canada has the highest revenue, four times as much of any other charitable organization in Canada. Its net worth in 2021 is estimated by Charity Intelligence Canada to be nearly 4.1 billion.

Both letters were tabled and discussed in a privileged council meeting held March 28, 2023.

MOTION 03-30-23-06 To Rescind Decision of Council

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council rescinds their decision outlined in the December 8, 2022 meeting which states that council will deal with the church deficit on a monthly basis. Each month, the parish should forward their deficit to council and council will make the appropriate motion to donate the required amount.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

- This decision is so rescinded.
- Mayor Keating will meet with the Parish Finance Committee. They will send a letter out to the residents seeking support for keeping the Church open.

Parking for Slipway in the Cove: Requested assistance from the Harbour Authority to deal with the boaters parking at the wharf. Received a response from the Harbour Authority. They understand our concerns. During the herring season there were several boats and trucks using the community stage area. The Harbour Authority tries to keep a space for these fishermen along the community stage. The Harbour Authority informed this group about our waterline and asked that they respect our barriers.

The tur hunters are a different matter. As they will try to do their best with the fisherman, they are not sure what they can do with the tur hunters.

Parking across from the Government Wharf

It is understood that the area across from the stage becomes very congested during the fishing season. It is also understood that this area is the location of our watermain, and the waterline is not very deep. Parking will be a problem again during the summer's food fishery. The president of the Harbour Authority requests council have several loads of stone spread over this area to protect the waterline. This will allow for parking in the area. Barricades and rope do not represent a very appealing atmosphere. New stone and a designated parking area would enhance the area.

MOTION 03-30-23-07 Parking area for the Government Wharf

Moved by Councillor Wayne Kelly, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council will have several loads of stone installed over the waterline to allow parking in this area for light vehicles only.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

- A sign will be installed giving notice that the area is for light vehicles only.

MANAGERS REPORT

Green & Inclusive Community Building Program

The Green & Inclusive Community Building application was submitted on February 24, 2023. GrantMatch is confident our application will be successful.

Summer Students

2023 Summer Students: Submitted two applications for this provincial summer jobs program. Applied for two students under the high-school component and one under the post-secondary component.

Demand Notice on Civic Address 485 Main Street

The outstanding tax on the property was paid in full.

Monitoring of Fitness Centre

Having the fitness centre open to residents only, seems to work well. More residents are using the facility. We have approximately 35 residents signed up and approximately 6 from Vale's Emergency Management Team.

Municipal Plan and Development Regulations

Our municipal plan and development regulations were updated to include the new census data and employment statistics as reported in the census data. The document has been sent to Municipal Affairs for approval.

Municipal Capital Works 2023-24 Application – Waterline Replacement Phase 4

This application was submitted October 25, 2022, in the amount of \$654,592.79. Municipal and Provincial Affairs have informed us that our application has advanced to the next stage of approval. This doesn't mean approval; however, it is good news that the application has advanced to the next stage.

CEEP Update – Project is complete, final report was submitted and the final payment was received.

Depot Building Leaking Roof

Discussed this issue with our outside staff and they are not certain that the leak is located where the trailer meets the building. It seems the leak is up farther on the roof. They are not sure how old the shingles are; however, they suggest reshingling the entire roof.

- Mayor Keating and Councillor Murphy will take a look at the roof and report to council.

Plumbing Issue in Municipal Complex:

I was trying to bring the plumber together with Alphonso Group to put the camera down to explore the pipes. I had trouble bringing both together and while waiting, our outside staff were able to fix the problem when it happened. The blockage doesn't happen very often and if staff deals with it immediately, they can fix the problem without issue. This has worked a couple of times over the past six months. The issue seems to be between the fitness centre washrooms and the council office washrooms.

- No action required at this time.

Funding Opportunities

I have been searching for funding opportunities to deal with shoreline erosion. The only program available at this time is the Disaster Mitigation and Adaptation Fund. This program will fund only 40% project costs for municipal applicants.

I haven't found any funding programs for ATV or walking trails. I have reached out to MP McDonald and will continue to research possibilities.

Message from the Family of Anthony and Anita Murphy

During the bereavement gathering for Anita Murphy, her daughter asked that we forward the families gratitude to council for not forgetting her parents. Her parents appreciated the Christmas card and gift every year and looked forward to receiving it.

DELEGATIONS – None

NEW BUSINESS

Disclosure Statements – Deferred to a privileged meeting for review.

Asset Management Policy

A template for the Asset Management Policy was added to your meeting file for review.

RESOLUTION 03-30-23-08 Asset Management Policy

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council approves and adopts the Asset Management Policy as presented.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Purchase Ford F-350

Council budgeted \$71,000 to replace our 2017 Ford F-350. Price quotes on 2023 models for both gas and diesel were copied to all councillors. Both Ford dealerships will accept our 2017 vehicle on trade.

Kelly Ford in Gander is offering the best price. There will be a wait time as the vehicle must be ordered. We would need to order now to have the new vehicle before next winter.

MOTION 03-30-23-09 Order 2023 Ford F-350

Moved by Councillor Wayne Kelly, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves ordering a Gas fueled 2023 Ford F-350 from Kelly Ford in Gander.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

- Town manager is to ensure we get the best price on our current vehicle whether it's on a trade or a sale to a used vehicle dealership.

Cancer Care Foundation- Request for Donation

Request for donation. It was noted that the Council donated \$200.00 in May of 2022.

MOTION 03-30-23-10 Donation for Cancer Care Foundation

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will donate \$200.00 to the Cancer Care Foundation.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Easter Seals

Easter Seals are requesting a donation.

MOTION 03-30-23-11 Donation to Easter Seals

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the Council will donate \$150.00 to the Easter Seals.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, M. Norman, L. Burke

Contrary Minded: Councillor Barry Murphy

MOTION CARRIED

New-Wes Valley – Seeking Support

New-Wes Valley Town Council is seeking council's support in petitioning MNL to advocate for volunteer fire departments who are performing the non-traditional duties, such as responding to medical calls when ambulance services are temporarily unavailable, get compensated for their time and efforts.

MOTION 03-30-23-12 Letter of Support

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council will write a letter of support for New-Wes Valley.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Trinity Placentia Minor Hockey Association

The TP Minor Hockey is pleased to host the Hockey NL U18 “F” Division Steele Provincial Tournament. The tournament will be held at the Trinity Placentia Stadium on April 10th to the 12th and will bring five visiting teams to our area.

To assist with costs, the stadium is requesting donations or to purchase an ad in their booklet. Ad sizes and costs are: \$125.00 for full page, \$75.00 for ½ page and \$50.00 for ¼ page.

MOTION 03-30-23-13 Donation

Moved by Councillor Gary Keating; seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Council will donate \$150.00 to the TP Minor Hockey.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Email from Resident – Road Sign

Resident is requesting the sign Hillcrest Drive be reinstalled.

It was noted, the Municipal Assessment Agency changed the civic addresses from Hillcrest Drive to Main Street in preparation of the 911 service.

Arnold’s Cove Chamber of Commerce

Opportunity Placentia Bay - The Wind at our Backs Conference & Trade Show is scheduled for April 23 to April 25, 2023 and will be held in Marystown Hotel and Convention Centre. Price sheet for sponsor, delegate and registration is enclosed.

MOTION 03-30-23-14 Placentia Bay Conference & Trade Show

Moved by Councillor Wayne Kelly; seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Council will approve two councillors to attend the Placentia Bay Conference and Trade Show.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, M. Norman, L. Burke , B. Murphy

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented covering the period from February 17, 2023, to March 30, 2023, in the amount of \$103,134.16 as well, the Visa Statements for date ending February 5, 2023 in the amount of \$2,501.91, the Visa Statement for date ending March 8, 2023 in the amount of \$1,174.34, and the Visa Statement for period ending March 15, 2023 in the amount of \$440.57.

MOTION 03-30-23-15 Cheque List

Moved by Councillor Gary Keating; seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the cheque list for the period of February 16, 2023 to March 30, 2023, in the amount of \$123,134.16 be approved for payment as well as the Visa Statements for February and March.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Cash Analysis: Cash analysis was copied to all councillors.

CORRESPONDENCE

Bell Aliant

Document was copied to all councillors for review. 10-digit dialing is being added to our region starting May 31, 2023.

Holy Family Parent Council – Donation Request

This is a two-part request. First, in January 2021, Holy Family Parent Council applied for a grant under Vale’s Community Development initiative. They were unofficially informed that they were successful in obtaining the grant, however, the funding was never received. Holy Family Parent Council are planning

to seek clarification from Vale regarding the funding and are requesting Council to do the same in their next quarterly meeting with Vale. They are hoping Council's support will help their cause.

- Council will send a letter of support to Vale.

The second part is a request for financial support. Students at Holy Family School are in need of Chromebooks. The Parent Council is seeking a donation to purchase items for a ticket sale.

MOTION 03-30-23-16 Donation

Moved by Councillor Wayne Kelly; seconded by Councillor Gary Keating

BE IT RESOLVED THAT the Council will donate \$200.00 to Holy Family Parent Council.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Good to be Home Cooking

Submitted a proposal to use the canteen to offer a takeout service in the town. The Objectives are to supply convenience store items and take-out food to residents of Long Harbour-Mount Arlington Heights. Also, to have the overhead costs paid at times the canteen is not utilized. Trish Keating, Good to be Home Cooking, looks forward to working with Council in the hope that we find a mutually beneficial agreement.

- As this building is used by our Sports and Recreation Committee, Council will consider this request in consultation with our Sports and Recreation Committee. A meeting will be scheduled to consider options and plan a path forward.

NOTICE OF MOTION – None

COMMITTEE REPORTS

Councillor Merrill Norman - Fire Department Report

According to Fire Services, if bunker gear is inspected and cleaned, it can exceed the 10-year useful life. There is a company in Nova Scotia that does this work. I will obtain price quotes for this work for the next meeting.

2022 Gas Tax Audit

A draft of the 2022 Gas Tax Audit was copied to all councillors. The audit requires a motion of approval.

MOTION 03-30-23-17 2022 Gas Tax Audit

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Barry Murphy.

BE IT RESOLVED THAT the 2022 Gas Tax Audit is approved as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Mayor Keatings Report - Mayor Keating thanked councillor Norman on behalf of the council for the work he is doing with the Fire Department.

Newhook Community Health Care Centre - Whitbourne

Mayor Keating reported that he met with the mayor of Whitbourne and the mayor of Chapel Arm to discuss next steps in promoting reopening of the 24/7 Emergency Department of the Newhook Community Health Care Center.

Mayor Keating joined all area community leaders in a virtual meeting with Eastern Health to discuss the 24/7 Emergency Care Department. Since then, a committee was formed; the committee will meet again Thursday, April 6, 2023.

Mayor Keating promised to do our best to keep our community informed on this very important matter. He thanked everyone for coming out.

DATE FOR NEXT MEETING – April 13, 2023

ADJOURNMENT

MOTION 03-30-23-18 Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 8:23 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Regular meeting resumed at 8:33 p.m.

Disclosure Statements

The Disclosure Statements for Mayor Keating, Deputy Mayor Kevin McDonald, Councillor Gary Keating, Councillor Lydia Burke, Councillor Merrill Norman, Councillor Wayne Kelly, and Juanita Gosse, Town Clerk/Manager were reviewed in a privileged meeting and can be adopted.

MOTION 03-30-23-19 Disclosure Statements

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the Disclosure Statements submitted by the Mayor, Deputy Mayor, councillor Lydia Burke, Merrill Norman, Gary Keating, Wayne Kelly as well as the Town Clerk/Manager be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

Remuneration for Councillors

According to Municipal Affairs, remuneration for councillors cannot exceed \$20,000 yearly. Our 2023 budget must be amended to reflect this amount.

Recommendation to decrease amounts are as follows:

Mayor - \$950.00 per quarter = \$3,800.00
Deputy Mayor - \$800.00 per quarter = \$3,200.00
Councillors - \$650.00 per quarter = \$13,000.00
Total - **\$20,000.00**

MOTION 03-30-23-20 Remuneration

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council will decrease the amount budgeted for councillor remuneration to \$20,000.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED

ADJOURNMENT

MOTION 03-30-23-21 Adjournment

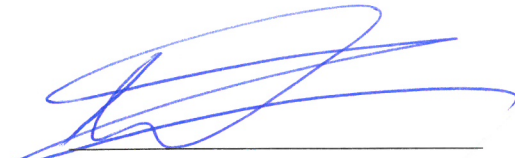
Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the regular council meeting be adjourned at 8:34 p.m.

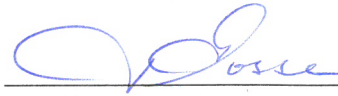
In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, W. Kelly, M. Norman, L. Burke, B. Murphy

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager