

***Town of Long Harbour - Mount Arlington Heights
Minutes Regular Meeting
August 18, 2022***

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Lydia Burke

Councillor Patricia Burke

Absent: Councillor Gary Keating

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating called the regular meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 08-18 -22-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 08-18-22-02 Adoption of Minutes of August 4, 2022

Moved by Councillor Wayne Kelly, seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the minutes of August 4, 2022, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED

BUSINESS FROM THE MINUTES

Dilapidated Buildings and Car Wrecks within the Town

- Town Manager emailed information, including the legislative authority as per the *Municipalities Act 1999*, to the working group.
- The working group will meet next week.

MANAGERS REPORT

Flowrate analysis: The Town continues to experience a higher-than-normal flow rate. Our outside staff are working diligently to find and repair the waterline breaks. They repaired a main line break on Main Street, around the Big Head; however, the flow continued to increase. Leak detection will be our main priority until the leaks are found and repaired.

- The Water Committee will meet with the Town Manager and Outside Staff next week to discuss the issue of waterline breaks.

There was an issue at the Water Treatment Plant last night. Both outside staff were called to the plant with a VT SCADA alarms. The alarm was due to the backwash valve failure to close. The alarm continued to be sent out all night.

Cahill was called in today to ensure the valve is closing and to resolve any issues with communication with the PLC.

Garbage Collection: The Town has received many complaints from residents about garbage collection. It seems the contractor is leaving bags behind with a sticker that list several items of non-compliance, however, the specific violation is never clear. The town's garbage box was left nearly full after the last collection. A sticker was placed on one bag, and we cannot determine the problem with the bag. All complaints received at our office are forwarded to Eastern Waste Management.

- The Town will send out a public notice outlining Eastern Waste's policies. This should help residents to comply and reduce the number of bags left behind.

Generator: The Generator commissioning is completed. Everything went very smoothly with the generator and the Automatic Transfer Switch.

Cahill would like to do multiple Utility-Generator transfers while onsite to ensure the plant automatically restarts after transfer. They would like to schedule this work for early next week.

During the generator commissioning, Cahill noted that the 'Raw Water Shutdown Valve' (FV-111) failed to close on a power loss, which permitted raw water to enter the DAF while power was off. This is unrelated to the commissioning work but should be investigated to ensure it works correctly.

- Cahill completed this work today while they were onsite.

CEEP – Community Enhancement Employment Program: The CEEP application was submitted.

Engineering of Big Head Trail: Preliminary work on the trail will start mid-September.

Boaters Association: The Boater’s Association is seeking confirmation of ownership of the breakwater that was built in the area across from civic address 346 Main Street, Roy Murphy’s.

- Town Manager will investigate and report back to the Boaters Association.

The Boater’s Association is also requesting council have road gravel spread in the area across from the government wharf, where the docks were stored. Funding is budgeted to cover this expense and the work should be coordinated with our outside staff.

Meeting with MP McDonald: A meeting request was forwarded to MP McDonald.

- Town Manager will send out the tentative tomorrow via email.

Request for Meeting: Nick Best, Director of Public Affairs for Evolugen, a renewable energy company Is requesting a meeting with the Mayor on August 24th at 5pm at the Town Hall. It is in regard to a potential large renewable power project in the area.

- Councillor Gary Keating will be invited to attend this meeting as well.

Annual Leave: Town Manager is requesting to take annual leave.

- Annual Leave is approved.

DELEGATIONS – None

NEW BUSINESS

2nd Quarter Budget Analysis

The budget comparison for the 2nd quarter was copied to all councillors. The document was reviewed in its entirety, and it was determined that the town continues to operate within budget.

Ice Control Site Specific Safety Plan for 2022-23

The Ice Control Site Specific Safety Plan for 2022-23 was copied to all councillors for review.

MOTION 08-18-22-03 Ice Control Site Specific Safety Plan for 2022-23

Moved by Councillor Wayne Kelly, seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT Council approves the Site-Specific Safety Plan for 2022-2023.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED

Letter from the Town of Chapel Arm

In the past few years, the town and their sports and recreation has completed extensive work on the ball field. The area needs to be fenced and they are seeking support for this initiative.

The Town of Chapel Arm is requesting a donation to help with the cost of fencing their ball field.

MOTION 08-18-22-04 Donation to Town of Chapel Arm

Moved by Councillor Patricia Burke seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves a \$1,000.00 donation to the Town of Chapel to support their initiative.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented covering the period from August 4, 2022, to August 18, 2022, in the amount of \$16,574.58 and the Visa Statement in the amount of \$3,427.75.

MOTION 08-18-22-05 Cheque List and Visa Statement

Moved by Councillor Lydia Burke; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the cheque list for the period of August 4, 2022, to August 18, 2022, in the amount of \$16,574.58 and the Visa Statement in the amount of \$ 3,427.75 is approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors

CORRESPONDENCE

NOTICE OF MOTION – None

COMMITTEE REPORTS

DATE FOR NEXT MEETING – September 15, 2022

ADJOURNMENT

Council adjourned to a privileged session to discuss the following items:

- 7. 2021 Audit Findings – Report to Council
- 8. Letter from the Auditor

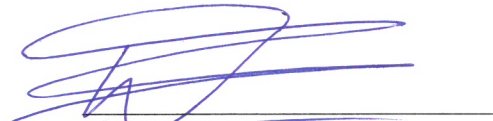
MOTION 08-18-22-06 Adjournment to Privileged Session

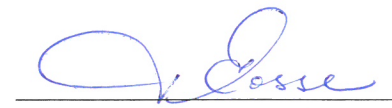
Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 7:35pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman, L. Burke

MOTION CARRIED


Walter Keating
Mayor


Juanita Gosse
Town Clerk/Manager