

***Town of Long Harbour - Mount Arlington Heights
Minutes of July's Regular Meeting
August 4, 2022***

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Gary Keating

Councillor Patricia Burke

Absent: Councillor Lydia Burke

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating called the regular meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 08-04-22-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, G. Keating, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 08-04-22-02 Adoption of Minutes of June 16, 2022

Moved by Councillor Gary Keating, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the minutes of June 16, 2022, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

BUSINESS FROM THE MINUTES

Dilapidated Buildings and Car Wrecks within the Town

- Nothing to report on this matter.

MANAGERS REPORT

Flowrate analysis

The Town is experiencing an increase in flowrate. We are losing approximately 55 gallons per minute. On Tuesday, July 5, 2022, the outside staff, and I did a flowrate analysis. We started at 4:30 am shutting off gate vales to monitor the flowrate and where water is going throughout the distribution system. It showed water loss in several areas. We are losing 8-10 gpm between Ambrose Bruce's and Lester Burke's. Also losing 4-5 gpm between the Cove side of Isadore's and the pit. The big loss was between the bridge and Roger Burke's at 14-15 gpm. We may also be losing 5 gpm in the bottom. We were not able to get a good read on Newtown Road as the gate valve is passing.

Since then, we checked Newtown Road and the end of the cove and we are not losing water in these areas.

The outside staff have been out looking for wet areas. They walked the lines with the leak detection equipment. Wednesday, we started shutting off curb stops in an effort to identify where the leaks are.

Beavers in our water supplies: There were beavers in Shingle Pond and Trout Pond. I contacted Mick Keating who had agreed to trap them. I also contacted Department of Wildlife, who issued a permit to Mick, allowing him to trap out of season.

Mick was in several times, and he reports that the animals are gone from the water supply.

Asset Management: Email from FMC that thanks us for applying for funding to FCM's Municipal Asset Management Program. After a careful review of our application, it is determined that our project meets MAMP's eligibility criteria and is ready to proceed to the second step of review.

Generator: Commissioning of the generator is scheduled for Friday, Aug. 5, 2022.

Vale Open House and Job Fair - Vale has tentatively booked the Community Centre for August 26th for an Open House and October 7th for a Job Fair. These dates will be confirmed at a later date.

CEEP – Community Enhancement Employment Program

The province is accepting applications for a Community Enhancement Employment Program (CEEP). The CEEP is a provincially-funded program that provides short-term employment. Workers in rural areas can be employed by local governments for up to 400 hours to assist them with eligibility for Employment Insurance benefits.

MOTION 08-04-22-03 Community Enhancement Employment Program

Moved by Councillor Gary Keating, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the Council will apply for a CEEP for Trail Upgrades to Maturin Pond Trail, and to paint the interior of the Works Depot.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

Prize for Cardboard Boat Race: Seeking Council approval to offer a \$600.00 prize for the boat race; \$300.00 for first, \$200.00 for second and \$100.00 for third. The prizes will go to the organization not any one person.

MOTION 08-04-22-04 Prize for the Cardboard Boat Race

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council will set a \$600.00 prize for the cardboard boat race to be awarded as outlined above.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

DELEGATIONS – None

NEW BUSINESS

Engineering for Big Head Trail

Request for cost estimates for this project was forwarded to Mills & Wright, AIRO Landscapes, Russ Squires Landscaping Design, Innovative NL Consulting Engineers, Exp Consulting Engineers and SNC Lavalin.

A scope of work and cost estimate was received from Mathew Mills of Mills & Wright. The document was emailed to all councillors and is added to their meeting file. The cost estimate to layout a new ATV trail as per the scope of work provided is \$9,565 plus HST.

MOTION 08-04-22-05 Big Head Trail Design

Moved by Councillor Wayne Kelly, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves the price quote received from Mills & Wright for \$9,565.00 plus HST for the outlined scope of work.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

Draft of 2021 Audited Financial Statements

The draft 2021 Financial Statements were copied for all councillors to review. Once approved by Council, these financial statements will be a public document and can be shared with the general public.

MOTION 08-04-22-06 Draft Audited Financial Statements for year end 2021

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council approves the draft Audited Financial Statements for Year Ended December 2021.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

Letter from LHDC – Property Easement Compensation

As Chairperson of the Long Harbour Development Corporation, Councillor Gary Keating declared a conflict of interest regarding the next two agenda items. Council Keating left council chamber.

Deputy Mayor Kevin McDonald and Councillor Wayne Kelly also serves on the LHDC Board of Directors and could be considered in a conflict of interest by Council. They are seeking clarification from council on the conflict-of-interest issue.

MOTION 08-04-22-07 Conflict of Interest

Moved by Councillor Merrill Norman, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council does not consider Deputy Mayor Kevin McDonald or Councillor Wayne Kelly in a conflict of interest regarding agenda item number 5 - Property Easement Compensation or agenda item number 6, Letter from LHDC – Property Tax.

In Favor: Mayor Walter Keating
Councillors: P. Burke, M. Norman

MOTION CARRIED

The Long Harbour Development Corporation is seeking fair compensation for property that was identified in an indenture of easement on September 9, 2020. The easement allowed the Town to construct an access bridge to provide access to the wet-wells and the Town's water supply.

The easement given to the Town by LHDC contained 1.588 acres and based on the average price for recent sales of land in the Middle Pond sub-division the noted parcel has value of \$53,080.

As a fair compensation for the land, LHDC would like to propose that the Town convert the \$30,000 loan awarded to LHDC to an operating grant. LHDC would consider this gesture as fair compensation for the property in question and consider the matter fairly concluded.

MOTION 08-04-22-08 Convert the Loan to LHDC to an Operating Grant

Moved by Councillor Merrill Norman, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves converting the \$30,000.00 loan provided to the Long Harbour Development Corporation under resolution number 12-05-19-04 to a non-repayable operating grant.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman

MOTION CARRIED

Letter from LHDC – Property Tax

Long Harbour Development Corporation is requesting Council write off property tax on all non-revenue generating property for year 2020, 2021 and 2022. Property tax amount to be written off is \$12,030.00. Water fee is \$900.00.

MOTION 08-04-22-09 Tax Write Off

Moved by Councillor Merrill Norman, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves writing off property tax amounts and water fees for year 2020, 2021 and 2022, levied on non-revenue generating property owned by LHDC.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, M. Norman

MOTION CARRIED

Citizens Crime Prevention Association of NL

The Citizens Crime Prevention Association of NL has helped make NL Communities safer for over 30 years and this time will be printing a Drug Abuse Awareness Guide as drug abuse is the root cause and motivation for a high percentage of today's crimes.

To support the Citizens Crime Prevention Association of NL, council is asked to purchase an ad in their Guide. The price sheet is attached and in prior years council has purchased the 1/8 of a page for \$186.96 plus tax.

MOTION 08-04-22-10 Purchase Ad in Drug Abuse Awareness Guide

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves purchasing a 1/8 page ad in the Drug Abuse Awareness Guide.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, G. Keating, M. Norman

MOTION CARRIED

Municipal Borrowing Resolution

Our borrowing Resolution on file with Scotiabank was signed July 29, 2021, is about to expire and must be updated. The resolution was copied for all councillors and reads as follows:

RESOLUTION 08-04-22-11 Municipal Borrowing Resolution

Borrowing Resolution moved by Councillor Patricia Burke; and seconded by Councillor Wayne Kelly

BE IT RESOLVED THAT

1. The Mayor/Deputy Mayor/ Councillor, with the Town Clerk/Town Manager is/are hereby authorized to borrow on behalf of the Town of Long Harbour-Mount Arlington Heights (the "Corporation") from the bank of Nova Scotia (the bank) from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty-Five Thousand, (\$25,000) to meet, until the taxes are collected, current expenditures of the Corporation for the year 2022.
2. That the Mayor/Deputy Mayor/Councillor, with the Town Clerk/Town Manager is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a

promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

3. The Mayor/Deputy Mayor/Councillor with the Town Clerk/Town Manager is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements under the seal of the Corporation providing for payment to the Bank of all amounts required to be paid by the Bank pursuant to each promissory note of the Corporation guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. That the Mayor/Deputy Mayor/Councillor, with the Town Clerk/Town Manager is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. XXXX
6. That the Town of Long Harbour-Mount Arlington Heights is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any proceeding years and all of the moneys collected or received from any other source.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, P. Burke, G. Keating, M. Norman

MOTION CARRIED

Email from New Business – Good to be Home Cooking

The owners of Good to be Home Cooking is open for business and is inviting Council to their Grand Opening later this month. They are requesting Mayor Keating to do a ribbon cutting.

- Mayor Keating will attend and cut the ribbon for the opening.

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented covering the period from June 16, 2022 – August 4, 2022, in the amount of \$121,379.57. The Visa Statement was also presented for payment in the amount of \$1,061.35.

MOTION 08-04-22-12 Cheque List and Visa Statement

Moved by Councillor Gary Keating; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the cheque list for the period of June 16, 2022, to August 4, 2022, in the amount of \$121,379.57 and a Visa payment in the amount of \$1,061.35 be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors

CORRESPONDENCE

Email from Resident:

The email was copied to all councillors for review. It should be noted that dredging in a waterway or in the riparian zone of a waterway is not permitted under Department of Fisheries regulations.

Regarding the Swim Dock – The pea stone was ordered before the email was received and has since been delivered and spread. This was done under regular maintenance. The garbage can at the dock was emptied.

2022 Placentia Bay Industrial Showcase

The PBIS 2022 is scheduled to take place on October 25 & 26, 2022 at the Star of the Sea in Placentia. More information on this event will be provided in the coming weeks.

Assessment Agency Memo

The memo update from the Municipal Assessment Agency was copied to all councillors to review. It outlines some of the board activities over the past few months.

Letter from MP Ken McDonald

Letter invites Council to schedule a meeting with MP McDonald before he returns to Ottawa in the fall to discuss any concerns raised by our residents or issues facing our municipality that you feel he may be able to help with.

- Schedule a meeting with MP Ken McDonald.

NL 911

NL 911 would like to advise that as a result of the new *Emergency 911 ACT*, effective August 1, 2022, NL 911 Bureau will be integrated into core government as the 911 Division of the Emergency Services Branch, Department of Justice and Public Safety. This change will not impact 911 services.

2022 Municipal Long Service Awards for Elected Officials

The Department of Municipal and Provincial Affairs has been presenting Municipal Long Service Awards to mayors, deputy mayors, and councilors since 1963.

These awards are presented to councillors who have served their communities for a cumulative period of 12, 16, 20, 25, 30, or 35 years. To further recognize 35 years of service, the Department provides a \$500.00 grant to help with the cost of a celebratory event hosted by the Municipality.

Anyone who is due a long service award, please fill out the attached form and submit it to the Town Office for processing.

Government of Newfoundland and Labrador – Asset Management Plans

As with the terms and conditions of the Ultimate Recipient Canada Community-Building Fund Agreement 2014-2024, (formerly the Federal Gas Tax Fund), recipients are required to report on progress made towards the implementation of Asset Management Plans.

The Canada Community-Building Fund Secretariat is working with the Department of Transportation and Infrastructure and Municipalities Newfoundland and Labrador intends to gauge municipal sector progress. As such they are requesting that all municipalities complete the Federation of Canadian Municipalities, Asset Management Readiness Scale.

Coffee Break

We are requested to host a Coffee Break to support people living with dementia. This would be our second Coffee Break event.

In the past, Council matched the funding raised.

MOTION 08-04-22-13 Coffee Break

Moved by Councillor Patricia Burke; seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves the staff hosting a coffee break to support people living with dementia and will match the funding raised.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

Clean Harbours

Email from Clean Harbours was copied to all councillors. The email provides an update on recent clean-up efforts and requests council participate in, or support one of their clean-up activities this summer.

MOTION 08-04-22-14 Clean Harbours

Moved by Councillor Wayne Kelly; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves donating \$500.00 to Clean Harbours to support their clean-up efforts in Placentia Bay.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED

NOTICE OF MOTION – None

COMMITTEE REPORTS

Committee of the Whole - Quarterly meeting with Vale

Council met with Vale on June 23, 2022. Notes of this meeting were provided to all councillors.

Sports and Recreation Report – Councillor Lydia Burke Reporting

Long Harbour Days was a busy weekend and thanks to the staff and volunteers it went well. Special thanks to Judy, Juanita and Bev and their team for making it a success. Thank you to those who volunteered for the bucket drop. It was a great fundraiser for Alzheimer's Society. Thank you to Mayor Keating and his wife for taking care of the community barbeque. You both did a wonderful job.

Mayor Keating reported that the Long Harbour Days was a great success and suggested council send out a letter thanking all volunteers for their efforts.

We will also send a letter to Vale and the organizations on the Vale site who helped with the stage and the lighting lamp.

DATE FOR NEXT MEETING – August 18, 2022

ADJOURNMENT

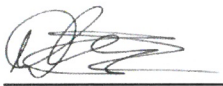
MOTION 08-04-22-15 Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the meeting be adjourned at 8:03 pm.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, G. Keating, P. Burke, M. Norman

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager