

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
May 19, 2022***

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Gary Keating

Councillor Patricia Burke

Absent: Councillor Merrill Norman

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating called the regular meeting to order at 6:57 p.m.

ADOPTION OF AGENDA

MOTION 05-19-22-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, P. Burke, G. Keating

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 05-19-22-02 Adoption of Minutes of April 28, 2022

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the minutes of April 28, 2022, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

BUSINESS FROM THE MINUTES

Water Connection Norman's Lane – Defer for additional information.

MANAGERS REPORT

Vale Quarterly Meeting: Vale is available on June 23rd at 12:30 for a quarterly meeting with Council. If this works for Council, we will need to create the agenda.

Vale thanked Council but declined the offer to provide lunch.

Deputy Mayor Kevin McDonald added several items to the agenda:

1. Local Employment
2. Job Fair or Information Booth
3. Community Support for Long Harbour Days
4. Thank you for Bottom Brook Cleanup

Councillor Patricia Burke added:

5. Employment support for Ukrainian Families

Generator: The generator is onsite. The electricity is disconnected from the pumphouse. They are waiting on alarm information from the generator to the PLC, through VT SCADA). Once this is determined, Cahill will contact Toromont Cat for commissioning.

Backhoe Repair: Backhoe is back from Harvey's. It was equipped with the lock on fuel tank, engine, and hydraulics.

Community Garden Support Program: We were successful in securing the \$750.00 grant and it will use it for soil, fertilizer, and small garden tools.

NL takeCharge: No response on this funding application.

12 Newtown Road: Work is complete.

Community Cleanup Event: The event went well. The volunteers did a wonderful job. The lunch after the cleanup was well attended. It was very nice to see the many residents who participated.

Vale organized the Bottom Beach cleanup today along with help from our staff and community residents. About 40 Vale employees showed up for the cleanup and it was done in a couple of hours. I emailed Vale our sincere thanks and added some photos of the event.

Long Harbour Days: Applied for a \$3,000.00 grant from Vale to help offset the cost of this event.

ACOA Community Revitalization Fund:

This program ended March 31, 2022. We were not able to get the land behind the Municipal Complex hydroseeded. Apparently hydroseed is not done until June. Sought an extension on the project and ACOA has extended it to August 31, 2022.

Sewage Issues in the Municipal Complex: Waiting for All Pro Plumbing to investigate venting. We have had no issues since late April.

Asphalt Repair - Bay by Bay Quote

This quote includes asphalt repairs for the following areas:

Randy Norman's driveway – 208 sq. ft

Gambin's Lane – 280 sq. ft

Gutter at the front of Paul Keating's property on Newtown Rd.

Repair the corner of the pavement on Pumphouse Rd.

Total quoted price is \$11,000.00 plus HST, **\$12,650.00**

MOTION 05-19-22-03 Asphalt Repairs

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council will hire Bay by Bay to complete the asphalt repairs at the quoted price.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

DELEGATIONS – None

NEW BUSINESS

2021 Tax Receivable Summary and Tax Recovery Plan

The 2021 Tax Receivable Summary and 2021 Tax Recovery Plan was copied for all councillors.

MOTION 05-19-22-04 2021 Tax Receivable Summary and Tax Recovery Plan

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT Council approves the Tax Receivable Summary for the year ending December 2021 and the Tax Recovery Plan for the Municipal Fiscal Year 2021.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Budget Analyses – 1st Quarter

The first quarter expenditures and budget were presented for comparison.

- Council did not note any deficiencies in the reports. The total expenditures are within the budgeted amounts.

Travel Allowance Policy

Based on the price of fuel, employees are requesting council increase the travel allowance as outlines in our travel Expense Form.

Travel allowance is currently reimbursed at 0.5213 per km.

MOTION 05-19-22-05 Travel Expense

Moved by Deputy Mayor Kevin, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves paying travel allowed based on the amount set by the Canada Revenue Agency.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Cancer Care Foundation

Cancer Care Foundation is requesting a donation. We donated \$200.00 last year.

MOTION 05-19-22-06 Donation to Cancer Care Foundation

Moved by Councillor Gary Keating, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council will donate \$200.00 to the Cancer Care Foundation.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Run the Rock - Make a Wish

Run-the-Rock is requesting a donation to Make a Wish Foundation. Council donated \$200.00 to this initiative last year.

MOTION 05-19-22-07 Donation to Make a Wish

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will donate \$200.00 to the Make a Wish. Foundation.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Letter from Resident – 42 Newtown Rd.

Letter is requesting Council investigate the possible cause for driveway sinking 4 – 6 inches. Also requesting a gutter be installed along the front of his property line.

MOTION 05-19-22-08 42 Newtown Road

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council will investigate the sinking driveway and determine if the damage was caused by a waterline break. To deal with road drainage, council will install a gutter at the front along the property line.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

DEVELOPMENT

Building Application – 877 Main Street

A site inspection was carried out by our outside staff and the building lot and planned development meets our development regulations.

MOTION 05-19-22-09 Conditional Approval for Development - 877 Main Street

Moved by Councillor Gary Keating, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the residential development application for civic address 877 Main Street be conditionally approved subject to the development meeting the requirements and development standards

as outlined in our Municipal Plan and Development Regulations and meeting the requirements of other regulatory bodies having jurisdiction.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, L. Burke, W. Kelly

MOTION CARRIED

FINANCE

Cheque and Visa List

The cheque list was presented covering the period from April 28, 2022 – May 19, 2020, in the amount of \$87,140.73. Visa Statement was also presented for April in the amount of \$1,359.52.

MOTION 05-19-22-10 Cheque List and Visa Payment

Moved by Councillor Gary Keating; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the cheque list for the period of April 28, 2022 to May 19, 2022 in the amount of \$87,140.73 be approved for payment and the Visa Statement for April in the amount of \$1,359.52 also be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Gov. of NL – Community Sustainability Partnership Accountability Measures

This circular was copied to all councillors and clarifies the accountability measures required to be eligible for funding under the Municipal Operating Grant and Provincial Gas Tax Revenue program for 2022-2023. Our MOG amount is \$42,836.00 and our share of the provincial gas tax is \$15,067.00

To receive these payments without delay councils must:

1. Submit a completed 2022 municipal budget.
2. Submit audited Public Sector Accounting Board financial statements by June 30, 2022.
3. Submit completed Tax Receivable Summary for the 2021 Fiscal year.
4. Submit completed Tax Recovery Plan for 2021

5. Maintain our own source revenues, on a per capita basis, in our 2022 budget, over own source revenue levels in our 2015 budget.
6. Participate in the water/wastewater initiative, if identified as a recipient.

Thank you

A 50/50 draw took place during Appreciation Night and \$520.00 was raised for the new Ukrainian families that arrived here in our province on May 9th. Council received a thank-you card for the donation to the Ukrainian Families.

NOTICE OF MOTION – None

COMMITTEE REPORTS

2022 MNL Symposium Report – Submitted by Deputy Mayor Kevin McDonald

The report was copied to all councillors and provided information on the following education sessions:

Municipal Conduct Act Update presented by Sandy Howsell

Municipal Governance and Managing Relationships by Justin Hewitt, Steward McKelvey

Student Opportunities with MNL and College of North Atlantic by Ashley Nguyen

Affordable Housing 101 for Municipalities by Hope Jameson

Municipal Assessment Agency 2023 Annual Property Assessment Update by Don Hearn

Small Town Caucus by Lynn Ellsworth

Climate Change Town Hall by Mike Doyle, Tony Keats and Kathleen Parewick

Update on Asset Management by Tract Consulting and MNL

Municipal Infrastructure with Department of Transportation and Infrastructure

MNL Advocacy and Program Planning by Craig Pollett

Canoe Procurement Canada, New Purchasing Opportunities for Municipalities by Keith Keating and Brad Power

Woman Caucus

Health Accord NL with Sister Elizabeth Davis and Dr. Pat Parfey

Regional Economic Development by JT Martin

Update on Wastewater System Effluent Regulations

Fire Department Meeting Notes for May 17, 2022 – Submitted by Councillor Merrill Norman

Meeting notes were copied to all council members for review.

Newhook Community Health Care Centre – Presented by Councillor Patricia Burke

A resident requested any information council may have concerning the status of the Dr. Newhook Community Health Care Centre. Information is circulating that the clinic is scheduled for closure leaving

residents of Long Harbour-Mount Arlington Heights and of surrounding communities to have to seek medical attention in Placentia or Carbonear.

- Council discussed the matter and will make inquires to surrounding communities such as Chapel Arm, Norman's Cove, Fair Haven, and Whitbourne for additional information on the status of the clinic.
- Council will take appropriate action once the information is collected.

Note of Appreciation – Presented by Councillor Gary Keating

Councillor Gary Keating thanked council for recognizing and appreciating his contribution to his community; his thirty-nine years as a member of Council. He is looking forward to continuing his community work and is looking forward to the next four years.

MNP – Auditors Management Letter

The Auditors Management Letter was copied to all councillors for review. The letter is an outline of the understanding between the Town and MNP. It outlines the following:

- The Auditors Responsibility, Scope and Limitations
- Managements Responsibilities
- Illustrates an example of the Independent Auditor's Report
- Fees and Expenses
- Standard Terms and Conditions

MOTION 05-19-22-11 Approve MNP Management Letter

Moved by Councillor Wayne Kelly; seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council has review and approved MNP's Management Letter as correctly setting out the understanding between MNP and the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

DATE FOR NEXT MEETING – June 16, 2022

ADJOURNMENT

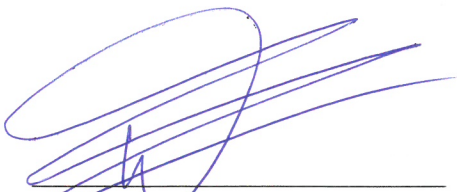
MOTION 05-19-22-12 Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

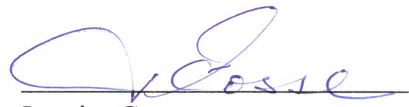
BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 7:45 p.m.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: W. Kelly, L. Burke, G. Keating, P. Burke

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager