

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
March 24, 2022***

**In Attendance**

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Lydia Burke

*Absent: Councillor Gary Keating  
Councillor Patricia Burke*

Also, in attendance: Juanita Gosse, Town Clerk/Manager

**CALL TO ORDER**

Mayor Walter Keating called the meeting to order at 6:57 p.m.

**ADOPTION OF AGENDA**

**MOTION 03-24-22-01 Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** L. Burke, M. Norman, W. Kelly

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**MOTION 03-24-22-02 Adoption of Minutes of February 24, 2022**

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the minutes of February 24, 2022, Regular Meeting be adopted without errors or omissions.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **BUSINESS FROM THE MINUTES**

### **MANAGERS REPORT**

**Active NL Funding Opportunity:** The application for funding through Active NL was submitted. We have applied for \$15,000 to repair and upgrade our trails.

**Generator:** Toromont Cat is expecting the generator to be delivered next week. Cahill has the site ready and are waiting for delivery.

**Sludge Removal:** We had our first sludge removal to the Sunnyside Organic Waste Disposal site. There were no issues. It will be interesting to compare costs.

**Trench Box:** Trench Box was received. Outside staff are very pleased with it.

**Clean Harbours:** Responded to Clean Harbours email regarding their cleanup of abandon vessels on the shores of Placentia Bay. Requested they include the abandon vessels on the shores of Crawley's Island.

**Appreciation Night:** Arrangements are confirmed for a hot supper, and we have booked a live band for the dance.

**NL takeCharge:** The NL takeCharge is inviting municipalities to submit proposals for one of two \$10,000 grants to support efforts to develop or improve energy conservation or energy efficiency. They offer two \$10,000 grants to municipalities each year. I recommend a proposal to install a Mini Split Heat Pump in the Community Centre. This will not only save energy, but it will also improve air quality. Our current heating system in the community centre allows condensation to build up on the floor making it slippery and unsafe for public use. The Heat Pump System will offer air conditioning, air exchange and heat recovery to eliminate air moisture.

**Summer Students:** Our applications were submitted for High School and Post-Secondary students under the NL Student Employment Program.

**Sewage Issues in the Municipal Complex:** We have had several sewage blockages in this municipal building. I reviewed the plumber invoices and in 2021 with the fitness centre closed, there was approximately 5 months between sewage blockages. With the reopening of the fitness centre there's been only one month between the latest blockages. We have tried adding drain products to the lines without success. With each blockage the sewage backs up into the fitness centre washrooms and runs along the floor to the boardroom and the fitness centre entrance getting under the mats in the gym. This creates the need for major cleanup and disinfecting.

The plumber believes there is a belly in the line that causes a blockage over time. I had Alphonso in to view the line with a camera and they have found and marked two low spots in the pipe. One in the men's washroom in the fitness centre and the other in the kitchen. The locations are marked on the floor.

Alphonso found the blockage was caused by paper towel flushed into the pipe. They suggested we replace the paper towel dispensers with hand dryers. This may correct the problem.

We have ordered hand dryers for the fitness centre and community centre. We also had Party's in to empty the septic tank and are working on a plan to repair the pipes.

- It was decided to purchase air dryers for the washrooms and allow some time to determine if this will alleviate the problem before having the pipes exposed and repaired.

**Bandstand:** Home Hardware, Chapel Arm provided an approximate cost of material to build a bandstand 12 x 16 - \$5,321.49. Question is do we purchase the materials and have the outside staff build the structure or hire a contractor.

**MOTION 03-24-22-03 Approve building a Bandstand**

Moved by Councillor Wayne Kelly, seconded by Councillor Merrill Norman.

**BE IT RESOLVED THAT** the Council approves moving forward with building the bandstand using our own forces and hiring a person from our casual list.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
Councillors: M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

**DELEGATIONS** - None

**NEW BUSINESS**

**Municipalities NL – Symposium**

The Municipalities NL Symposium will be held in Gander on May 5<sup>th</sup> to the 7<sup>th</sup>. Registration for in-person attendance is \$300.00 per delegate and \$50.00 per delegate for virtual. In-person registration is limited to two delegates per municipality.

- Deputy Mayor Kevin McDonald will participate virtually.

## **RNC – Community Guidebook**

The RNC are seeking donations to sponsor their 32<sup>nd</sup> Anniversary Community Guide. This book will focus on Senior Abuse Awareness and is designed to help educate and promote the public's role to identify and address financial, mental, or physical abuse of Newfoundland and Labrador seniors.

Support can be offered through the purchase of an ad in the guidebook or a donation of any amount.

### **MOTION 03-24-22-04 Donation to the RNC Community Guidebook**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the Council of Long Harbour-Mount Arlington Heights will purchase 1/10-page ad to support the Community Guidebook, Seniors Abuse Awareness.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
Councillors: M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **Municipal Grant Service**

PSD Citywide's Municipal Grant Service assists Canadian municipalities with their grant application search, helping them stay on top of grant opportunities and pressing deadlines. Subscribers receive:

- Weekly customized email alerts on new Federal, Provincial, Not for Profit and Indigenous grants
- Timely briefings and webinars with grant overviews
- Grant Hotline to answer all of your questions
- One Complimentary grant application review annually
- Discounted rates on our grant application service

The MGS service is an annual membership and pricing is based on population size. For our community the annual price is \$495.00, subtract the 25% MNL discount, and our first year membership will be \$371.25.

### **MOTION 03-24-22-05 Municipal Grant Service**

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the Council of Long Harbour-Mount Arlington Heights will avail of the Municipal Grant Service offered by PSD Citywide.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
Councillors: M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **Janeway Children's Hospital Foundation**

NTV will host the Janeway Telethon on Saturday, June 4<sup>th</sup> from 6:30 to 9:30 pm and on Sunday, June 5<sup>th</sup> from 12:00 to 7:00 pm.

The Janeway Children's Hospital Foundation is requesting a donation to the Telethon.

### **MOTION 03-24-22-06 Donation to Janeway Telethon**

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the Council of Long Harbour-Mount Arlington Heights will donate \$500.00 to the Janeway Telethon.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

### **2021 Gas Tax Audit – Draft**

The draft audit was copied to all councillors for review. The auditor is seeking a motion of approval.

### **MOTION 03-24-22-07 2021 Gas Tax Audit - Draft**

Moved by Councillor Merrill Norman, seconded by Councillor Wayne Kelly.

**BE IT RESOLVED THAT** the Council of Long Harbour-Mount Arlington Heights has reviewed the draft 2021 Gas Tax Audit and approves it as presented.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **DEVELOPMENT**

### **FINANCE**

#### **Cheque and Visa List**

The cheque list was presented covering the period from February 25, 2022, to March 24, 2022, in the amount of \$67,841.63. Visa Statement was also presented for February in the amount of \$558.53.

**MOTION 03-24-22-08 Cheque List and Visa Payment**

Moved by Councillor Merrill Norman; seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the cheque list for the period of February 25, 2022 to March 24, 2022 in the amount of \$67,841.63 be approved for payment and the Visa Statement for March in the amount of \$558.53 also be approved for payment.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** L. Burke, W. Kelly, M. Norman

**MOTION CARRIED**

**Cash Analysis**

Cash analysis was copied to all councillors.

**CORRESPONDENCE**

**Municipal Affairs – 2022 Budget**

A review of our 2022 budget submission, adopted December 8, 2021, has been completed and the review process has revealed no material deficiencies. Municipal Affairs encourages council to monitor its expenditures and revenues in relation to the budget on a regular basis.

**Eastern Regional Service Board**

The Eastern Regional Services Board will support communities with their annual clean-up events by allowing volunteer groups to access and dispose of waste to the waste recovery facilities. The document has a list of conditions attached that must be followed.

**Government of NL – Dam Break Inundation Mapping**

Document and mapping were copied to all councillors.

The Department of Environment and Climate Change recently undertook work to complete dam break inundation for many municipal water supply dams in Newfoundland and Labrador. The purpose of this work was to help inform communities of the possible consequences of a dam failure in their community, and to assist with emergency preparedness and response in case of a possible dam failure. A dam break inundation map was prepared for our community.

- The document and mapping will be kept on file and a copy of it added to our Emergency Management Plan.

## **Government of NL – Public Procurement**

The Public Procurement Act and Regulations require that all awards of contract are publicly posted within 30 days of an award being made. The method of posting is internal to the electronic procurement system MERX and Ultimate Recipients of funding do not have the ability to make such a post.

As outlines in the Approval to Award Contract letter from this department to the Ultimate Recipient, the Regional Engineer is to be copied on all notice of awards to successful proponents. This could be achieved through your consultant.

### **Municipal Assessment Agency:**

Document was copied to all councillors.

The MAA Board of Directors held its first meeting of the year on February 18, 2022. The main item of business was an address by the Honourable Krista Lynn Howell, Minister of Municipal and Provincial Affairs, regarding regionalization and the potential it holds for communities and the province as a hold.

The Board welcomed four new members and held an election for its executive roles.

Betty Moore, Avalon Director was elected Board Chair.

Deputy Mayor Roger Barrett of Reidville was elected Vice-chair, Chair of Public Relations, and Policy Committee.

Tim Crosbie was elected Taxpayers Representative, Chair of Finance and Audit Committee

### **NOTICE OF MOTION – None**

### **COMMITTEE REPORTS**

#### **Golden Bay 50+ Club – Councillor Patricia Burke**

The 50+ Club were not successful in obtaining a \$10,000 grant for a community garden.

As several planting beds and a greenhouse was built under a municipal grant project, the 50+ club are asking if council would assume the role of sponsoring the Community Garden Project.

- It was agreed to have the ground made ready and the planting beds placed. Council will provide soil for the beds and hold a draw or lottery to assign the beds to residents for their personal use.

#### **Crafts to Comfort – Councillor Patricia Burke**

The Crafts to Comfort thanks council for their generous donation \$1,500.00 to enable the completion of ongoing projects. Because some members have been isolating due to COVID-19 and their craft supplier

is out of the province, the group will gratefully accept the donation when they are able to resume activities.

**Meeting with Vale – Mayor Keating presenting**

Mayor Keating met with Vale’s management team today and was given a tour of the Vale site.

When asked about his goals as Mayor, he answered that his goals are to bring community together and to grow our community with young people. Mayor Keating has requested a meeting with Vale’s Human Resources Team to discuss career opportunities. He also asked Vale to provide a list of subcontractors working on the site. He will endeavor to meet with the site contractors to discuss career opportunities for the residents of Long Harbour-Mount Arlington Heights.

Vale agreed to provide Mayor Keating with a list of site contractors.

**DATE FOR NEXT MEETING – April 28, 2022**

**ADJOURNMENT**

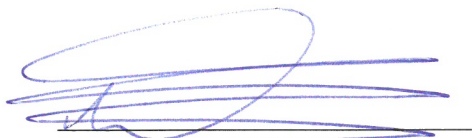
**MOTION 03-24-22-09 Adjournment**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Merrill Norman.

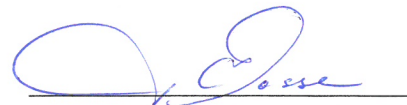
**BE IT RESOLVED THAT** the meeting be adjourned at 7:47 p.m.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** M. Norman, W. Kelly, L. Burke

**MOTION CARRIED**



Walter Keating  
Mayor



Juanita Gosse  
Town Clerk/Manager