

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
April 28, 2022

In Attendance

Mayor Walter Keating

Councillor Wayne Kelly

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Gary Keating

Councillor Patricia Burke

Councillor Lydia Burke

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating called the meeting to order at 6:55 p.m.

ADOPTION OF AGENDA

MOTION 04-28-22-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: L. Burke, M. Norman, W. Kelly, P. Burke, G. Keating

ADOPTION OF MINUTES

MOTION CARRIED

MOTION 04-28-22-02 Adoption of Minutes of March 24, 2022

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the minutes of March 24, 2022, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

BUSINESS FROM THE MINUTES

Letter from Resident – 12 Newtown Road

Letter was copied to all councillors.

Resident requesting Council prepare a reclamation plan to be submitted to, and agreed upon, by the residents of 12 Newtown Road.

A Reclamation Plan and Budget was drafted and presented to the residents. The Reclamation Plan includes removing downed trees from the area and importing and spreading gravel. The total budget for this work is \$9,500.00.

Signatures of the residents of 12 Newtown Road signifies the release of the Town of Long Harbour-Mount Arlington Heights from any further obligation regarding civic address 12 Newtown Road.

Council support for this agreement will require a motion of Council.

MOTION 04-28-22-03 Reclamation Plan and Budget for 12 Newtown Road

Moved by Councillor Merrill Norman, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Reclamation Plan and Budget for 12 Newtown Road be approved as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

MANAGERS REPORT

Active NL Funding Opportunity: Our application for funding through Active NL was approved. We applied for \$15,000 to repair and upgrade our trail system and was approved for \$7,500.00.

Generator: Our generator has arrived at Toromont Cat. They did an overall inspection of the product and advised it is ready for pick up. I coordinated delivery with Cahill and it arrived today and was placed on the pad.

Sludge Removal: The Town of Sunnyside did not charge us for our first delivery of sludge to the Sunnyside Organic Waste Disposal site. Town Manager Steve Norman said that he was returning a favor as we provided him with our water treatment plant information.

Pardy's Waste Management charged \$1,498.67 for transporting our sludge to Sunnyside. The most Sunnyside will charge for a vac. truck is \$1,188.00. In total the cost to have sludge removed has decreased from \$12,285.00, last invoice by Pardy's, to \$2,865.00. A substantial saving for the Town.

Community Garden Support Program: We have applied for \$750.00 through the Community Garden Support Program. This funding will be used to purchase soil, fertilizer, garden trays, and small garden tools for our community garden.

Canada Summer Student Grants: The Town was successful in securing two student grants for 6 weeks at 30 hours per week.

NL takeCharge: No response on this funding application.

Sewage Issues in the Municipal Complex: We continue to have sewage issues. I had CAN-AM in to provide price quote to remove the sways in the pipes and am waiting on a quote.

In an effort to quote the work, CAN-AM sent All Pro Plumbing Solutions to investigate the problem. All Pro Plumbing Solutions is not convinced the problem is with pipes. It could be lack of ventilation. He suggests investigating further before digging into the floors and replacing sewage lines.

All Pro Plumbing Solutions submitted a quote to investigate the plumbing issue - \$115.00 per hour plus 70 cents per kilometer for travel to and from Long Harbour.

Council agreed to move forward with the investigation.

Annual Leave: Town Manager is requesting annual leave beginning July 8th – returning on the 25th, eleven days total.

MOTION 04-28-22-04 Annual Leave

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves Town Managers annual leave as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

DELEGATIONS - None

NEW BUSINESS

Backhoe Repair

The cost estimate and outline of additional work recommended by Harvey was forwarded to all councillors via email. The total cost is \$8,143.63 plus HST. This purchase requires a motion of Council.

MOTION 04-28-22-05 Backhoe Repairs

Moved by Councillor Lydia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves the additional repairs and the quoted cost.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Easter Seals - Request for Donation

Easter Seals is a charitable organization that has operated in this province since 1937 and in Canada since 1922. Approximately 100,000 people of all ages in our province live with disabilities which creates barriers to full participation in society.

MOTION 04-28-22-06 Donation to Easter Seals

Moved by Councillor Patricia Burke, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council will donate \$100.00 to Easter Seals.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Professional Municipal Administrators Convention

PMA is scheduled June 8th to June 10th in Gander. Because of COVID-19, the Town Manager is seeking approval to attend virtually.

MOTION 04-28-22-07 PMA Convention

Moved by Councillor Lydia Burke, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council approves for the Town Manager to attend the PMA virtually.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Workplace Harassment Prevention Training

This training should be completed each year and especially when there are changes in staff and council members.

JW Walsh has quoted the training; one workday seminar \$1,500.00 plus HST or two seminars, one during the workday and the other in the evening for \$2,500.00 plus HST.

MOTION 04-28-22-08 Workplace Harassment Prevention Training

Moved by Councillor Wayne Kelly, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT Council approves scheduling the Workplace Harassment Prevention Training with JW Walsh, one session during working hours.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Operators Education Seminar

The Operators Water Treatment Plant Certification Level I and II will be offered June 7th to the 10th in Corner Brook and again in October in Deer Lake.

Seeking approval to send one of our operators to Corner Brook June 7th to the 10th and one to Deer Lake in October.

MOTION 04-28-22-09 Operators Certification Training

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves the Operators Certification Training for both employees.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Placentia Chamber of Commerce – Business Excellence Awards

The award ceremony is scheduled for May 14, 2022, at the Star of the Sea. Tickets are \$25,00.

MOTION 04-28-22-10 Operators Certification Training

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating

BE IT RESOLVED THAT Council approves two councillors to attend the Business Excellence Awards hosted by the Placentia Chamber of Commerce.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

Town of Norman's Cove-Long Cove – War Memorial

The Town of Norman's Cove-Long Cove is requesting a support from Council for upkeep of the Regional War Memorial.

MOTION 04-28-22-11 Donation to War Memorial

Moved by Councillor Gary Keating, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council approves a donation of \$500.00 for the War Memorial in Norman's Cove-Long Cove.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: M. Norman, L. Burke, W. Kelly, G. Keating, P. Burke

MOTION CARRIED

DEVELOPMENT

Application for Water Connection – 28 Norman's Lane

Councillor Merrill Norman declared a conflict of interest and left council chamber.

The resident at 28 Norman's Lane is seeking connection to town water. This property is not invoiced water fees as the property is not capable of being serviced.

Our outside staff examined all potential routes for connection and the shortest and most convenient is along Norman's Lane, however, this route is not without difficulties.

The connection from Norman's Lane will require a mainline extension of 350 ft. An easement will be required to access private property. The outside staff reported potential issues with obtaining this property from the owner because of underground sewage lines. The waterline would be lower than the sewage lines which is something we wouldn't wish to create.

- Defer for additional information.

FINANCE

Cheque and Visa List

The cheque list was presented covering the period from March 25, 2022, to April 28, 2022, in the amount of \$60,817.29. Visa Statement was also presented for March in the amount of \$3,421.80.

MOTION 04-28-22-12 Cheque List and Visa Payment

Moved by Councillor Patricia Burke; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the cheque list for the period of March 25, 2022 to April 28, 2022 in the amount of \$60, 817.29 be approved for payment and the Visa Statement for March in the amount of \$3,421.80 also be approved for payment.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: L. Burke, W. Kelly, M. Norman, G. Keating, P. Burke

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Virtual Training Opportunities – Spring 2022

The list of virtual training opportunities for council and staff include:

Cash Handling – May 10, 2022

Roles, Responsibilities & Relations - May 26, 2022

Councillor Orientation, May 28, 2022.

- Anyone wishing to attend any of these sessions please follow the outline for training delivery.

Strategic Plan

A copy of the 2018 strategic objectives was copied to all councillors for review.

- Add the topic, sludge to the ocean to our Strategic Planning session.
- Strategic Plan meeting scheduled for May 12, 2022 at 7:00 pm.

Community Cleanup

Community Cleanup was discussed. It will be scheduled for mid-May. We will invite the community to participate via mailout and onecall, once we have a date in place. As in previous years, we will provide a barbeque lunch for participants.

- Councillor Patricia Burke suggested we try to entice additional young volunteers by placing a piece of garbage marked for a \$100.00 prize.

NOTICE OF MOTION – None

COMMITTEE REPORTS

Councillor Gary Keating asked if the plow needs to be left on the truck when there is no snow on the ground.

- Town Manager reported that the plow was taken off the truck last week. She will ask the outside maintenance staff how hard it is to drop and install the plow. If it's an easy process, maybe we can drop it whenever it is not required.

Councillor Gary Keating asked about highspeed internet. Do we have any information about if or when it will come to the town?

- Town Manager to research and report to Council.

Councillor Gary Keating asked Council to forward a letter to the Department of Transportation and Works about the state of route 202, Long Harbour Access Road.

- It was suggested to add the issue to the agenda for a meeting with MHA Jeff Dwyer.
- Council will forward a letter to the Department of Transportation and Works.

Councillor Wayne Kelly reported that a driveway on Newtown Road is showing signs of sinking and he wonders if the issue is caused by a waterline break. The waterline is down about 12ft. in this area and the sinking could be caused by continuous water flow.

- Town Manager reported that our outside staff looked at the driveway some time ago and reported that they didn't see any indication of a waterline break.
- Town Manager will discuss the issue with the outside maintenance and consider ways to rule out a waterline break.

DATE FOR NEXT MEETING – May 19, 2022

ADJOURNMENT

MOTION 04-28-22-13 Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

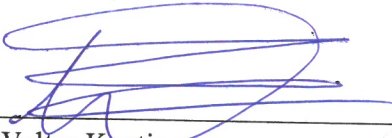
BE IT RESOLVED THAT the meeting be adjourned at 8:20 p.m.

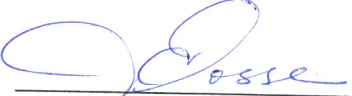
In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: M. Norman, W. Kelly, L. Burke, G. Keating, P. Burke

MOTION CARRIED



Walter Keating
Mayor

Juanita Gosse
Town Clerk/Manager