

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting via Teleconference  
January 20, 2022***

**In Attendance**

Mayor Walter Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Gary Keating

Councillor Wayne Kelly

Councillor Lydia Burke

Also, in attendance: Juanita Gosse, Town Clerk/Manager

**CALL TO ORDER**

Mayor Walter Keating called the meeting to order at 7:00 p.m. and wished everyone a Happy New Year!

**ADOPTION OF AGENDA**

**MOTION 01-20-22-01 Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Patricia Burke.

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, L. Burke, P. Burke, M. Norman, W. Kelly

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**MOTION 01-20-22-02 Adoption of Minutes of December 8, 2021**

Moved by Councillor Gary Keating, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the minutes of December 8, 2021, Regular Meeting be adopted without errors or omissions.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
**Councillors:** G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **BUSINESS FROM THE MINUTES** - None

### **MANAGERS REPORT**

**Tender Sale** – All transactions from the tender sale are completed.

**Generator:** Cahill is working with Mahar's Contracting on the generator pad installation. Cahill has the electrical permit, and all materials for the generator install are ordered. Cahill will complete the transfer switch install early next week. Toromont Cat expects the generator to be delivered by the end of January.

**Canada Summer Student Program:** Submitted our application for students under the Canada Summer Student Program. The deadline date to apply is January 24, 2022.

**EngageNL:** Submitted two forms through the EngageNL's request for input to the Provincial 5-Year Road Maintenance Plan. The first included the guiderails and road shoulders along the ocean around the Big Head. The other was a request for ditching, as several ditches on Main Street are completely blocked. Had outside staff take pictures of blocked culverts on Main Street and sent them to MHA Dwyers office with a request that he forward them to the appropriate person with the Department of Transportation and Works.

**Trench Box:** I have a quote from Direct Equipment Ltd on an aluminum trench box, 6 ft high and 6 ft long with adjustable spreader. Approximate price is \$8,995.00 plus tax and shipping. Shipping will be from Oakville, Ont. The total weight is 865 lbs. I spoke with a government Safety Officer, and he said the aluminum will meet standard as long as it's properly engineered. He also said that the trench box must be higher than the trench walls even if it's just a few inches. He said that the trench boxes are stackable and that we should consider purchasing a ½ section to stack for the deeper trench. Seeking a motion to proceed with the purchase of the Trench Box.

### **MOTION 01-20-22-03 Purchase Trench Box**

Moved by Deputy Mayor Kevin McDonald, seconded by Deputy Mayor Wayne Kelly.

**BE IT RESOLVED THAT** Council approves the purchase of an aluminum trench box from Direct Equipment Ltd. at the quoted price.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

**Backhoe:** The Backhoe is not working properly. It is very sluggish, with no power. Isadore changed the fuel filter, thinking this may be the problem, however, it was not. Isadore suggested we have a heavy equipment mechanic inspect it.

Dodd's Diesel did an inspection and reported the backhoe required additional service maintenance.

**DELEGATIONS - None**

**NEW BUSINESS**

**2021 Audit Quote**

MNP submitted their price quote for the 2021 Audit and are seeking approval to proceed. The price is the same as last year.

Municipal Audit - \$5,850.00 plus 5% administration fee and HST.

Gas Tax Audit - \$1,250.00 plus 5% administration fee and HST.

**MOTION 01-20-22-04 2021 Audit Price Quote**

Moved by Councillor Patricia Burke, seconded by Councillor Merrill Norman.

**BE IT RESOLVED THAT** Council approves the audit fees as presented by MNP for the 2021 General Audit and the Gas Tax Audit.

**In Favor:** Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

**Avalon North Wolverines Search and Rescue**

Members of the Avalon North Wolverines Search and Rescue are raising money to buy a new mobile command post and are seeking a donation for this initiative.

**MOTION 01-20-22-05 Donation Approval**

Moved by Councillor Merrill Norman, seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** Council approves a donation to the Avalon North wolverines Search and Rescue in the amount of \$500.00.

**In Favor:** Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

**Shore Erosion – Gambin’s Lane**

Concerned resident presented photos showing shoreline erosion at the bottom of Gambin’s Lane.

Councillor McDonald provided some background information on the issue. There was cribbing along this area that was washed away.

It was noted that there are several areas of concern, including Main Street, at the turn of the Big Head, and Main Street, in the area of Roy Murphy's.

It was agreed that Council members will get together to note and view areas of concern. Gabions and cribbing should be considered to slow shoreline erosion. Councillor McDonald, Mayor Keating, Councillor Keating and Councillor Kelly expressed interest in being a part of this group. Once the areas of concern are identified, the Town will investigate funding opportunities for restoration initiatives.

**Email from Resident - Re: 517-527 Main Street**

Email was copied to all councillors.

Email states that the purpose of this submission is to bring to councils attention the condition of property at 517-527 Main Street. He spoke with Roads, and the purpose of the work in this area was to solve the problem of runoff from the Trailer Park. In doing so, a culvert was installed, and the runoff was directed to his property making the property useless.

Resident is asking Council to restore the property to its former state so he can develop it. Some time ago, he was issued a permit to build on the property and had, at that time, water and septic as well as access permits in place.

- Deferred for additional information

**Email from Two Residents - Re: Fitness Centre**

Email was copied to all councillors.

The email is in response to the closure of the Fitness Centre. These residents are disappointed that Council made the decision to close the gym. They feel it should be open as physical fitness contributes to physical and mental wellbeing which is so important in a pandemic. The email goes on to say that we are not in lockdown and other Fitness Centre's around the province are open. These residents clean the equipment before and after use and feel most other users do the same.

They are asking Council to reconsider their decision and reopen the Fitness Centre.

- The issue was discussed. It was noted that our Fitness Centre is small, and without proper ventilation. All councillors agreed that, based on the current COVID-19 alert level, it is the best decision at this time. Council will reevaluate upon changes in alert levels.



### **Utility Trailer – Price quote**

Price quote was presented for the purchase of a utility trailer. The utility trailer will allow outside staff to carry a trench box, snowblower, and other necessities for work. This will be especially valuable in winter when the truck box has the sander on.

The utility trailer is 6ft x 8ft which will meet our needs. Price is \$3,000.00.

### **MOTION 01-20-22-06 Purchase Utility Trailer**

Moved by Councillor Wayne Kelly, seconded by Deputy Mayor Kevin McDonald.

**BE IT RESOLVED THAT** Council approves the purchase of the Utility Trailer at the quoted price.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

### **DEVELOPMENT**

#### **Building Permit – Clause E**

The Town's Building Permit contains a clause "E" that reads, "First floor elevation must be a minimum of 0.61 meters (2 feet) above road level". This was added to the permit to discourage developers from building below road level where water runoff along the road has potential to cause flooding.

The regulation as stated in our Building Permit is not included in our Development Regulations, therefore, the implementation of this clause is at Council's discretion.

Building above the 2 feet elevation cannot be accomplished in all lots within the Middle Pond Subdivision, therefore, LHDC is requesting council delete the clause from the building permit.

### **MOTION 01-20-22-07 Building Permit Clause E**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

**BE IT RESOLVED THAT** Council will delete Clause E from the Town's Building Permit.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

**MOTION CARRIED**

## **FINANCE**

### **Cheque and Visa List**

The cheque list was presented covering the period from December 8, 2021, to January 20, 2022, in the amount of \$101,052.37. Two Visa Statements were presented: one for December, in the amount of \$4,939.31, the other for January, in the amount of \$105.34

### **MOTION 01-20-22-08 Cheque List and Visa Payment**

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Lydia Burke.

**BE IT RESOLVED THAT** the cheque list for the period of December 8, 2021 to January 20, 2022 in the amount of \$101,052.37 be approved for payment as well as both Visa Statements.

**In Favor:** Mayor Walter Keating  
Deputy Mayor Kevin McDonald  
Councillors: G. Keating, L. Burke, P. Burke, W. Kelly, M. Norman

**MOTION CARRIED**

### **Cash Analysis**

Cash analysis was copied to all councillors.

## **CORRESPONDENCE**

### **Holy Family School**

Letter from Holy Family School thanks Council for their generous donation. The donation will be used to purchase educational technology such as laptops, tablets, and chrome books to support the continuation of student learning regardless of the setting.

### **NOTICE OF MOTION** – None

## **COMMITTEE REPORTS**

Mayor Keating thanked council for their patience as he clears up some personal business in Ontario. Even though he is not in the province at this time, he meets with the Deputy Mayor and Town Manager every week and continues to work hard to keep things moving.

**DATE FOR NEXT MEETING** – February 24, 2022

## ADJOURNMENT

### **MOTION 01-20-22-09** Adjournment

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Wayne Kelly.

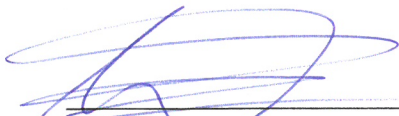
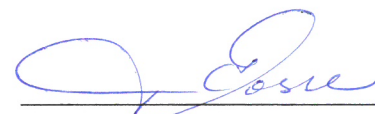
**BE IT RESOLVED THAT** the meeting be adjourned at 7:32 p.m.

**In Favor:** Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

**MOTION CARRIED**

  
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Walter Keating  
Mayor  
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Juanita Gosse  
Town Clerk/Manager