

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
November 18, 2021

In Attendance

Mayor Walter Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Merrill Norman

Councillor Gary Keating

Councillor Wayne Kelly

Councillor Lydia Burke

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Walter Keating called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 11-18-21-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, L. Burke, P. Burke, M. Norman, W. Kelly

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 11-18-21-02 Adoption of Minutes of October 21, 2021

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the minutes of October 21, 2021, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

Municipal Plan and Development Regulations

CBCL presented a draft Municipal Plan and Development Regulations via Zoom meeting.

Emanuel Nicolescu outlined the changes that were necessary to bring the documents up to date and provided Council with the next steps in the adoption process.

MOTION 11-18-21-03 Draft Municipal Plan and Development Regulations

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Council approves the draft Municipal Plan and Development Regulations as presented.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGERS REPORT

Water Systems: We are over 100 days for sludge removal. Water flowrate, according to VT SCATA, is slightly elevated at 35 gallons per minute. This could be a waterline break, or it could be that residents are keeping water flowing because of falling temperatures. Staff will monitor the flow rate and commence leak detection if we feel it is necessary.

COVID-19 Stimulus Program- Program was completed and final payment was received.

Flowmeter: Cahill has determined the best place to install the flowmeter is in the old pumphouse on the line discharging to the town. This area has more vertical space and this will ensure an accurate flow reading. They are waiting on supplier to confirm delivery of piping material. Cahill plans to build the spool pieces to complete the install so that the outage to the town water will be minimized. Cahill will build the spool and test them prior to an outage. There will be a water disruption for the install, however, it will be for bolt up as opposed to the 24 hours wait-time for curing.

Generator: Cahill is in the process of obtaining engineered drawings for the generator pad. Mahers will install the pad as per the engineers' specifications. Cahill will submit the electrical permit this week. Cahill was at the plant on Tuesday, November 16th with the electrician to complete an inspection so he can plan the installation of the Automatic Transfer Switch and other work inside the plant.

Checked with Toromont Cat on delivery date for the generator and am waiting for a response.

Eastern Regional Service Board – Congratulations to Deputy Mayor McDonald who was successful in becoming a board member representing our area.

Town Calendar – Working on the 2022 Community Calendar.

Christmas Newsletter – Normally our Christmas Newsletter includes the following:

- Christmas Message to residents from your Mayor and Council
- An article on the budget
- Christmas message from the Fire Department
- A list of Christmas Community Events
- A thank you to our volunteers

If anyone wishes to add an item to the Christmas Newsletter, please forward it to me as soon as possible.

DELEGATIONS

NEW BUSINESS

3rd Quarter Budget Analysis

The 3rd quarter expenses for 2021, were presented and compared to the 2021 budgeted amounts.

Purchase Sander/Spreader

The sander/spreader has reached its useful life and should be replaced before this snow clearing season. Four price quotes were gathered and compared. The best price was from H&H Auto, \$8,895.00 plus HST, installed.

MOTION 11-18-21-04 Purchase Sander/Spreader from H&H Auto

Moved by Councillor Merrill Norman, seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT Council approves purchasing the sander/spreader from H&H Auto for the quoted price.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION 11-18-21-05 Items for Sale by Tender

MOTION CARRIED

Used Sander/Spreader
10ft. of 24-inch Culvert
V-plow blade
Galvanized Pipe

Moved by Councillor Wayne Kelly, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT Council approves a sale by closed tender for the used sander/spreader, 10ft of 24-inch culvert, the V-plow blade and the galvanized pipe.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

Council Committee Structure

A draft of the committee structure was copied to all councillors at the previous meeting. There were no requests for changes to the structure.

MOTION 11-18-21-06 Approve Committee Structure

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council approves the Committee Structure as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

Town Hall Meeting

At the meeting of October 28, 2021, Council agreed on a tentative date for a Town Hall Meeting and agreed to forward a survey to residents for feedback before the event.

After careful consideration it was agreed to defer this to April 2022.

12 Newtown Road

Wood Environment has submitted the Environmental Sampling Report including soil samples, water samples, and sludge samples, as requested by the plaintiff. This should be reviewed with Wood Environment.

- Schedule a meeting with Wood to review the report.

Dilapidated Building at 508 Main Street – Price quotes are provided from H&R Enterprises and M.J. Hickey. Waiting on a price from Clean Harbours.

MOTION 11-18-21-07 Remove Dilapidated Building from 508 Main St.

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald.

WHEREAS: The dilapidated building at 508 Main Street is a safety hazard to the residents of Long Harbour-Mount Arlington Heights as well as the public; and

WHEREAS: the building must be removed immediately in order to mitigate the safety risk to the residents and general public;

BE IT RESOLVED THAT Council approves removing the building from civic address 508 Main Street and shall retain H&R Enterprises for this work. The timeline to complete the work is two weeks.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

Capital Works – Waterline Replacement

The Municipal Infrastructure Division of Department of Transportation and Infrastructure is inviting eligible funding recipients to submit applications for its 2022-2023 Municipal Infrastructure Cost-Shared Funding Programs. Last year the Town applied for a multi-year capital work project, Waterline Replacement Phase II – Year one, two and three. This multi-year project had a cost estimate of \$1,445,969.56 that was broken down into three projects over three years. This multi-year application would fund all waterline replacement in Mount Arlington Heights.

After a meeting with Municipal Affairs and MHA Jeff Dwyer, the recommendation is to submit a Municipal Capital Works application for Waterline Replacement Phase II at a total cost of \$482,888.23.

MOTION 11-18-21-08 Apply for 2022-2023 Capital Works Application

Moved by Councillor Lydia Burke; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights will apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the department of Transportation and Infrastructure, in the amount of \$482,888.23, for the purpose of Waterline Replacement – Phase II, to replace the oldest HDPE waterline in Mount Arlington Heights. The Town of Long Harbour-Mount Arlington Heights agrees to provide its share of the cost-shared funding, \$43,789.98, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating P. Burke, M. Norman, L. Burke, W. Kelly

MOTION CARRIED

MOTION 11-18-21-09 - Funding Municipal Share of 2022-2023 Capital Works Project

Moved by Councillor Lydia Burke; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights will fund their share of the 2022-2023 Capital Works project, Waterline Replacement Phase II, from their general revenue account.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

MOTION CARRIED

Municipal Assessment Agency – Vote for Avalon Director

The Municipal Assessment Agency has provided a ballot to allow council a vote for the MAA Avalon Director. The ballot must be signed on behalf of council and returned to the Agency's Executive Director, Mr. Don Hearn on or before December 16th, 2021. Candidates for the position of Avalon Director are: Betty Moore, Clarke's Beach and Eric A. Snow, South River.

MOTION 11-18-21-10 – Vote for Avalon Director – Municipal Assessment Agency

Moved by Deputy Mayor Kevin McDonald; seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights will vote for Betty Moore for Avalon Director with the Municipal Assessment Agency.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

MOTION CARRIED

Crescent Collegiate – Diploma Ceremony 2021

Crescent Collegiate thanks Council for their continued support of the Student Awards Program and are seeking financial support again for this year's annual Awards Program. With continued support they will endeavor to maintain all of the awards that they presented in previous years. Given the circumstances surrounding COVID 19, they are unable to do an in-person assembly in June

MOTION 11-18-21-11 – Support for Crescent Collegiate – Diploma Ceremony 2021

Moved by Councillor Gary Keating; seconded by Councillor Wayne Kelly.

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights will support Crescent Collegiate in the amount of \$500.00.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

MOTION CARRIED

Christmas Dinner/Christmas Gifts

MOTION 11-18-21-12 – Approve Christmas Dinner and Christmas Gifts

Moved by Councillor Patricia Burke; seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights shall host a Christmas Dinner and purchase Christmas gifts for councillors, staff, the Fire Department, Sports and Recreation Committee, as well as the seniors, age 85 years plus and shut-ins.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

MOTION CARRIED

- The Christmas Dinner will be held on December 10, 2021. Once the plans are finalized, office staff will send out invitations.

Wood Environment Report – Water Treatment Plant Discharge to the Ocean

The report was copied to all councillors for review.

- Schedule a meeting with Wood Environment and Water Committee, to discuss the report.

Kids Eat Smart

Council is invited to attend the Kids Eat Smart Annual General Meeting scheduled for Thursday, December 2, 2021, at 11:30 to 12:00. The meeting will be held via Zoom.

- Deputy Mayor Kevin McDonald will attend.

DEVELOPMENT

Residential Development - 32 Middle Pond Road

MOTION 11-18-21-13 - Building Application - Approval in Principle

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the residential development application for civic address 32 Middle Pond Road be conditionally approved subject to the development meeting the requirements and development standards as outlined in our Municipal Plan and Development Regulations, and meeting the requirements of other regulatory bodies having jurisdiction.

In Favor: Mayor Walter Keating

Deputy Mayor Kevin McDonald

Regular Meeting November 18, 2021

Councillors: G. Keating, P. Burke, M. Norman, L. Burke, W. Kelly

FINANCE

MOTION CARRIED

Cheque and Visa List

The cheque list was presented covering the period from October 21, 2021, to November 18, 2021 in the amount of \$102,684.11. Also presented for approval is the Visa Statement for November in the amount of \$2,139.62.

MOTION 11-18-21-14 Cheque List and Visa Payment

Moved by Councillor Merrill Norman; seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the cheque list for the period of October 21, 2021, to November 18, 2021, in the amount of \$102,684.00 be approved for payment as well as the visa payment for November as presented.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald
Councillors: G. Keating, L. Burke P. Burke, W. Kelly, M. Norman

Cash Analysis

MOTION CARRIED

Cash analysis was copied to all councillors.

CORRESPONDENCE

Government of NL – New Deadline Date for MCW Applications

The new deadline date to submit the Municipal Capital Works application is November 26, 2021.

Government of NL – Office of the Minister

The Hon. Krista Lynn Howell congratulates all councillors of Long Harbour-Mount Arlington Heights. Local governments play a critical role in maintaining safe and sustainable communities. Thank you for dedicating your time and energy to your local municipal council.

Please be advised that the Department of Municipal and Provincial Affairs offers a range of resources and supports including online resources, training and supports in relation to your role and responsibilities as an elected official. All elected officials should familiarize yourselves with the *Municipalities Act 1999* and the Municipal Handbook. There is also Municipal Training provided to strengthen and improve the leadership, administrative, operational, and other job-related skills of municipal councillors, administrators, and employees.

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Eastern Regional Service Board – 2022 Fees for Garbage Collection

The documents were copied for all councillors to review.

The Eastern Regional Service Board adopted its 2022 budget for the delivery of services and the fee structure that will be in effect in 2022.

Our annual fee for garbage collection will increase \$20.00 per household in 2022; from \$180.00 per household to \$200.00 per household annually.

Our fee is based on 196 households and will cost \$38,000 per year, up from \$35,280.

NOTICE OF MOTION – None

COMMITTEE REPORTS

50+ Club Crafts to Comfort – Presented by Patricia Burke

Our group of 20 ladies have been quite busy for the past 7 weeks knitting, sewing, and enjoying each other's company. We gather each Wednesday at the Resource Centre from 10am-4pm and work on our projects. Some members meet on Wednesday nights due to work commitments. We very much appreciate the town's providing us the area to carry out our project.

Meeting all approvals, we are hoping to display all our creations, invite all the participants in the group to a pot-luck luncheon, as well as extend an invitation to Hon. Ken MacDonald who when he announced our success in being accepted for this federal grant stated that he might like to visit some time while we are working at this project. This we hope can happen Wednesday, December 1st.

All our creations will be delivered to charitable organizations such as The Gathering Place, Cancer Clinic, Janeway, Senior Care Homes ect.

Fire Department Report – Presented by Councillor Merrill Norman

From Fire Meeting dated 16th November 2021

Discussed the issue we are having with the batteries going dead on the GMC pickup truck. Initially it was thought the Deadman switch may be an issue, with a bad ground. However, after further evaluation, it was decided at previous meeting on 2nd of November, to instead try and replace the batteries in the truck first, as the main battery is older, and the truck gets little use, it may just be a battery issue. Batteries were replaced last week, and truck started with no issues at this meeting. We will continue to

monitor over the next few weeks and check the voltage on the batteries before the truck is started at each meeting.

Performed a training run through and introduction on the pumper truck for new fire fighter.

First Aid training is required for all fire fighters and due to covid and scheduling issues several members require this training. As the holiday season is fast approaching it may be difficult to get members available on weekends during the month of December. As such we should schedule a First Aid training course during the month of January, after the holiday season. Merrill will talk to Juanita to see what she can find available.

Sports and Recreation – Presented by Lydia Burke

Asked about a Grant for Come Home Year. There is a \$2,000.00 grant available for beautification.

Sports and Recreation Committee will host a New Year's Eve dance at the Community Centre. Because of COVID-19, they plan to provide the food, rather than have their traditional potluck. They will also host a dance on boxing night, partnered with the town.

Report from Mayor Keating

Mayor Keating is very pleased with how things are going. Work is getting done all around town. He thanked Deputy Mayor Kevin McDonald for helping with garbage collection and disposal. He also thanked Kevin and Doreen Greene for their beach cleanup efforts.

Mayor Keating meets with the Deputy Mayor and Town Manager each week to discuss ongoing town business and is pleased with the progress. He attributes the success to working together as a team.

DATE FOR NEXT MEETING – December 9, 2021

ADJOURNMENT

MOTION 11-18-21-15 Adjournment

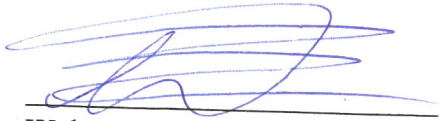
Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Gary Keating.

BE IT RESOLVED THAT the meeting be adjourned at 8:20 p.m.

In Favor: Mayor Walter Keating
Deputy Mayor Kevin McDonald

Councillors: G. Keating, P. Burke, M. Norman, W. Kelly, L. Burke

MOTION CARRIED



Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager