

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
September 16, 2021***

In Attendance

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Isadore Gambin

Councillor Merrill Norman

Councillor Kevin McDonald

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Gary Keating called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 09-16-21-01 Adopt Agenda

Moved by Councillor Kevin McDonald; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 09-16-21-02 Adoption of Minutes of August 19, 2021

Moved by Councillor Kevin McDonald seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the minutes of August 19, 2021, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGERS REPORT

Water Systems: We had a major watermain break on Newtown Road. The break drained the water tank. VT SCADA alerted staff of low water levels in the tank. The water had to be shut off immediately until the break was repaired. Because the break was on Newtown Road the disruption in service affected all residents.

The outside staff needs a trench-box to safely repair watermain breaks. Oftentimes the dig cannot be accomplished to a safe standard because of cliff, large rock and/or roadway. A trench-box would ensure our employees safety while repairing watermain breaks.

Battlefield is quoting a trench-box large enough for our needs. They will also check on delivery time. A rough estimated provided by Battlefield puts costs at around \$12,000.00. If we purchase a trench-box we also will need a trailer to carried it around. The trailer can be purchased locally.

I have reached out to the PMA, Professional Municipal Administrators, in an effort to gather information on the trench box from other towns. This will provide additional information and help us to decide on the best path forward.

Tuesday morning, myself and the outside staff came in a 4:30, 5:00 am to do leak detection. We have determined that there is a major waterline break somewhere between Gambin's Garage and the turn of the Big Head. Distribution went from 60 gallons per minute to 15.4 GPM when this gate valve was closed. Approximately 40 gallons per minute is lost in the area. Staff then walked the area and could not see signs of the waterline break. They are now digging the waterline in an effort to locate the break.

Hurricane Larry – Friday, September 11, 2021

Long Harbour was hit pretty bad by Hurricane Larry. Power outrageous during the night kept our staff busy checking on the water treatment plant. Outside maintenance were called on early Saturday morning to help remove down trees from our main roads. We had a small accident with the backhoe. The wind took the door and broke out the window. This will be repaired as soon as the glass arrives.

Residents reported a lot of damage from the storm especially along the ocean front. Pictures show debris all over the Main Road. Residents lost wharfs, stages, and slipways.

Coffee Break: I am pleased to announce that our Coffee Break raised \$512.00. That is the amount Council must match. Thank you to our office administrator for all her hard work in putting together and hosting the Coffee Break. I helped where I could, but my schedule didn't allow me much time to put into it.

MNL Convention: We have registered two councillors for the convention in Corner Brook. We need confirmation of who will be attending. The date of the convention is November 3rd to the 6th. Once participants are confirmed, we will forward all convention material to them.

ACOA Community Revitalization Funding Opportunity: The grant is started. The residents hired are those who have the best opportunity to gain EI benefits at the end of the project.

I had a suggestion that instead of grass seeding the space behind the municipal complex, plant blueberry plants as an extension to our community garden. I priced the plants from Hickey's Greenhouse and will work with them to ensure a good crop.

The cost to plant one acre with blueberries - \$9,000.00.

- Council considered the option, however, planting blueberries was not approved.

General Election: Candidate Kathleen Griffiths withdrew her nomination for councillor on September 7, 2021.

Annual Leave: Town Manager requesting approval to take October 12th – 15th annual leave.

MOTION 09-16-21-03 Approve Annual Leave for Town Manager

Moved by Councillor Kevin McDonald seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT annual leave is approved for the Town Manager - October 12th to the 15th.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

Meeting with MHA Jeff Dwyer: MHA Jeff Dwyer is requesting a date for a meeting. He is in the area next Tuesday and Wednesday, September 21st and 22nd.

- Schedule an evening meeting for Wednesday, September 22nd.

DELEGATIONS

NEW BUSINESS

Councillor - Letter of Resignation

Letter of resignation from Councillor Kathleen Griffiths is dated September 3, 2021, and received by the Town Clerk/Manager on that date. The letter states her resignation is effective on September 3, 2021.

Clean Harbours Initiative

Clean Harbours submitted a funding request for a seven-day cleanup of the shoreline at Long Harbour-Mount Arlington Heights. To date, CHI has removed most of the large pieces of trash at the site. The

next phase will be to measure off 10-meter sections on the shoreline and the further removal of all trash before it becomes microplastics. The trash will be transported to the Harbour Authority Wharf, segregated into groups of domestics, rubber and plastics and removed by Vale for disposal.

Two divers, three labors (including boat operators) will be employed per day for the continued clean-up at Long Harbour-Mount Arlington Heights.

Funding Request is \$19, 952.50.

MOTION 09-16-21-03 Approve funding for Clean Harbours

Moved by Councillor Kevin McDonald; seconded by Deputy Mayor Isadore Gambin.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights approves \$10,000 for the Clean Harbours Initiative.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

- Gather additional information from Clean Harbours:
 - o Is the cleanup of the Harbour complete?
 - o Will Vale take care of transporting the debris to the appropriate dumpsite?
 - o Has Vale offered funding support for this cleanup?
 - o When will the debris be transported to the dump.

Fall 2021 Operator Education Seminars

Requesting approval to fund travel for one outside employee to attend the Water Treatment Plant Level 2 Certification training in St. John's. The training is scheduled for November 2nd to the 5th. There is no registration fee, however there is a certification exam fee.

MOTION 09-16-21-04 Professional Development

Moved by Councillor Patricia Burke; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights approves travel for our operator to participate in the Water Treatment Plant Level 2 education seminar.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

Municipalities Newfoundland and Labrador - Accepting Resolutions

Further to the email that was forwarded to all councillors on August 25, 2021 - The MNL Advocacy Committee is now accepting resolutions from municipal councils for the 2021 Annual General Meeting taking place from November 4th to 6th. The deadline date to submit resolutions is September 17, 2021.

- No resolutions were tabled.
- It was questioned if councillor remuneration was made untaxable through a resolution made last year and the MNL Convention.
- Town Manager will research the question and report to council.

Call for MNL Board Nominations:

Call for Board Nominations was also forwarded to all councillors on August 25, 2021.

The deadline date to make nominations to the MNL Board is October 4, 2021. Positions on the MNL Board for which nominations are being accepted are:

- President
- Vice-president
- Small Towns Director
- Urban Municipalities Director

Also, for the position of Central Director (Term until the 2022 AGM)

- No nominations were made to the MNL Board.

12 Newtown Road – Wood Environmental Sampling Report:

The report was copied to all councillors for review. Town Manager recommended that Council meet with Wood to discuss the report.

- Schedule a teleconference meeting with Wood Environment to discuss the report.

Citizens Crime Prevention Association of NL

Requesting a donation to help offset the costs to print an Elder Abuse Awareness Guide to help educate and promote the public's role in identifying and reporting senior's abuse.

MOTION 09-16-21-05 Donation to Citizens Crime Prevention Association of NL

Moved by Councillor Kevin McDonald; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT the Town of Long Harbour-Mount Arlington Heights approves a business card ad in the Crime Prevention Guide.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented for the period from August 20, 2021, to September 16, 2021, in the amount of \$70,718.14. The Visa Statement for September is not in and will be presented at the next meeting.

MOTION 09-16-21-06 Cheque List

Moved by Councillor Patricia Burke; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the cheque list for the period of August 20, 2021, to September 16, 2021, in the amount of \$70,718.14, be approved for payment.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Government of NL – Application for 2021/2022 Capital Funding

Letter informs council that our capital work funding application AP-MCW-21001 for Waterline Replacement Phase II – Year 1, has not been approved for funding in this fiscal year.

It was noted that we have been five to six years applying for capital works funding for waterline replacement without approval. It doesn't look like our small town will be approved for large amounts of funding.

It was noted that the residents in the cove are not getting the benefit of the water treatment plant because of waterline breaks and disruptions in service. It was suggested that Council take steps to fund waterline replacement on their own.

- This will be discussed with MHA Jeff Dwyer.

Crown Land – Application for 508-510 Main Street

The Crown Land office will process our application but has severed the portion that is under application to Dave Anthony, as there is a private claim to this property.

MOTION 09-16-21-07 Crown Land Application 508-510 Main Street

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT that the Town of Long Harbour-Mount Arlington Heights will proceed with the application with Anthony’s portion of the property severed.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

- Add to the agenda for the meeting with MHA Jeff Dwyer.

Placentia Bay Industrial Showcase – Conference Book Ad

The Placentia Bay Chamber of Commerce is preparing for the Placentia Bay Industrial Showcase, PBIS and are offering ad space in their Conference Book. The prices are attached. In 2019 Council placed a business card ad.

MOTION 09-16-21-08 Purchase Ad in PBIS Conference Book

Moved by Councillor Merrill Norman; seconded by Mayor Gary Keating.

BE IT RESOLVED THAT that the Town of Long Harbour-Mount Arlington Heights will purchase a business card ad.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED

NOTICE OF MOTION – None

COMMITTEE REPORTS

Councillor Kevin McDonald – Nothing to report

Councillor Patricia Burke: The request for help from the Bereavement Committee resulted in 18 residents offering their help.

Crafts to Comfort had their first meeting and residents were very excited to participate. They will setup in the Community Center and leave their crafts their to be worked on at their leisure.

Councillor Merrill Norman: Fire Department accepted two new membership applications. It is good to have additional support.

Firefighters were active after the storm assisting residents with cleanup.

Councillor Burke thanked the Fire Department for going door to door to let residents know they were available to assist if needed.

Deputy Mayor Isadore Gambin: Nothing to report

Mayor Gary Keating: Given this is the last Council meeting with this group, Mayor Keating thanked all councillors for their service. He said volunteering as a councillor is often a thankless job, however on a positive note, the town is doing well, there is a lot happening, people are working, and that's good.

On behalf of the Town, Mayor Keating thanked all councillors and wished them good luck.

DATE FOR NEXT MEETING – Swearing in Ceremony - October 7, 2021

ADJOURNMENT

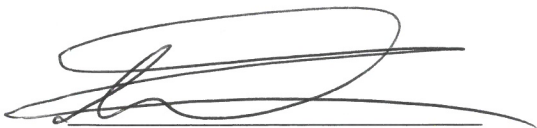
MOTION 09-16-21-09 Adjournment

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman.

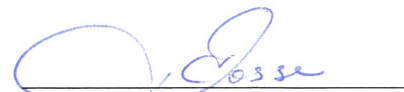
BE IT RESOLVED THAT the meeting be adjourned at 8:05 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman

MOTION CARRIED



Mayor Walter Keating
Mayor



Juanita Gosse
Town Clerk/Manager