

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
July 29, 2021***

In Attendance

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Isadore Gambin

Councillor Kathleen Griffiths

Councillor Kevin McDonald

Councillor Merrill Norman

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Keating called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 07-29-21-01 Adopt Agenda

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 07-29-21-02 Adoption of Minutes of June 17, 2021

Moved by Councillor Kathleen Griffiths; seconded by Mayor Gary Keating.

BE IT RESOLVED THAT the minutes of June 17, 2021, Regular Meeting be adopted without errors or omissions.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

BUSINESS FROM THE MINUTES

MANAGERS REPORT

Former Council Office Property: Crown Land application for the entire parcel, 508-510 Main Street, was submitted on July 7, 2021. The application was copied to MHA Jeff Dwyer's office.

Regarding the dilapidated building at 508 Main Street - I spoke with Clayton Warren, and he has agreed to submit a quote to remove the debris after a controlled burn of the building at 508 Main Street. I had hoped to have the quote for this meeting; however, it could not be submitted in time. Clayton said he will have it to me within the next day or so.

Sludge Removal: We had sludge removed last week after 100 days. We will defiantly see a reduction in the cost of sludge removal if this trend continues.

Long Harbour Days – Planning meeting was held Thursday, July 8, 2021. The Sports and Recreation has organized a ball tournament for Saturday, August 7th. Due to COVID-19 there will be no children's games offered on the field. We will, however, schedule an individual scavenger hunt and rock painting. In lieu of a community barbeque, we were thinking of providing an ice-cream to those in attendance. A householder will be sent out as soon as the ball tournament is confirmed.

WTP Generator: Attended a virtual kickoff meeting with Cahill Technical Services. We are purchasing the generator from Toromont Cat, and Cahill will do the installation. There is a 20-week delivery on the generator. Cahill will work to have the site ready when the generator is delivered.

ACOA Community Revitalization Funding Opportunity:

A funding application was submitted to ACOA on June 22, 2021. Application verification was forwarded to Jody Brushett of ACOA.

Recording Equipment for meetings: Recording equipment is ordered.

12 Newtown Road

Wood Environment collected soil samples from 12 Newtown Road on July 9, 2021. They also took samples of sludge and supernatant from the holding tank, and water from the treatment plant. Water samples were also taken from Maturin Pond.

Municipal Depot: The Contractor working on replacing the siding on the building. He had to Tyvek the building as there was no Tyvek under the siding, and he is replacing rotted areas, as necessary.

Time Capsule - The capsule is buried, and we are working on marking the site.

Dilapidated buildings: The office staff has had several complaints about abandon dilapidated buildings in the community. We have had reports about dangerous debris left behind, unsightly areas, and problems with rodents. Residents are not willing to write letters of complaint, however, they do expect Council to take action and do something about the dilapidated buildings in their town. Our outside staff made a list of such buildings if Council would like to review in a privileged session.

Forwarded letter to MHA Dwyer asking about Capital Works. He responded with the following via email: "Long Harbour-Mount Arlington Heights is high on my priority list and hope to see some work allocated soon. All final decisions are with each department as they make their fiscal allocations with the recently passed budget."

Flow Meter: Our water distribution is measured by a sensor in the holding tank. The level of water in the tank is measured and calculated to provide a distribution amount. It's not as accurate as we would like. Decisions are made on distribution, and it would be great to have more accurate information. I've talked to Cahill, and they can install a flow meter on the distribution line. The cost will be between \$7, 000 to \$8,000.

- Deferred

Clean Harbours: This not-for-profit organization are doing a great job cleaning up our Harbour. They have asked if we can schedule a meeting with them and invite Vale.

- Meeting will be scheduled for Tuesday, August 3rd or Wednesday, August 4th at 2:30 p.m. Invite Vale to join the meeting.

DELEGATIONS

Mr. Walter Keating - Presented a letter to Council:

Letter addressed a couple of issues. The first is the need to replace waterlines in the Cove as well as some smaller sections in the bottom. Mr. Keating is requesting Council take on a more active role in repairing these waterlines in smaller increments of \$200,000 to \$300,000 per year. The cost would be offset by freeing the outside staff to do other work. It would also help alleviate the inconvenience to residents affected by disruptions in water service. If capital works funding is available, do the work on a more aggressive scale.

The other issue is the appearance of our community. Residents, for the most part, take pride in their properties and spend endless hours mowing their lawns, and manicuring their gardens. It is a shame to drive through this community and see abandoned, neglected, and forgotten buildings and properties.

Our leaders should lead by example. The Deputy Mayor is not doing this in any way, shape, or form. His property, at any time, is the site of 10 plus vehicles and several motorboats that are stored in his driveway and along the roadside. The vehicles in front of his business that are up on blocks or old rims pose a potential hazard should they be knocked off or slip off and role onto the road.

As leaders, we should lead by example. Rules and regulations are meant to be followed and should be followed by all members of council. Council should have a policy to deal with these issues, and if it does have a policy, then it should be enforced.

NEW BUSINESS

Municipal General Election

Alternate Returning Officer - Council must appoint an alternate Returning Officer.

MOTION 07-29-21-03 Appoint Alternate Returning Officer

Moved by Councillor Kathleen Griffiths; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT office administrator Judy Murphy is appointed by Council as the Alternate Returning Officer.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Set pay rates for Election Officials - Council must set pay rates for Election Officials

MOTION 07-29-21-04 Pay Rates for Election Officials

Moved by Mayor Gary Keating; seconded by Deputy Mayor Isadore Gambin.

BE IT RESOLVED THAT Elections Officials for the Town of Long Harbour-Mount Arlington Heights will be paid \$300.00 per day.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Nomination Day for General Election - Council must schedule nomination day. Nomination day must be advertised at least 10 days before to the date set for nominations. Nomination period is August 31 to September 7, excluding September 4th, 5th, and 6th.

Tuesday, August 31st
Wednesday, Sept. 1st
Thursday, Sept. 2nd
Friday, Sept. 3rd
Tuesday, Sept. 7th

MOTION 07-29-21-05 Nomination Day

Moved by Councillor Kevin McDonald; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT Nomination Day for the Municipal General Election for the Town of Long Harbour-Mount Arlington Heights is schedule on Wednesday, September 1, 2021. Nominations will be accepted from 8:00 a.m. to 8:00 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Advanced Poll – Council must decide if they will hold an Advance Poll. If yes, they must decide where and when. The Advance Poll must be held between September 14th to September 25th. If two advanced polls are scheduled, one must be held on Saturday, September 25, 2021.

- Council will not schedule an advanced poll.

Amend Decision to hold Separate Election for Mayor

Under the authority of section 17 of the Municipalities Act 1999, councils may choose, by a 2/3 vote of councillors in office, to provide for a separate election for mayor or may change that decision. Under section 18, where there is no separate election for mayor, councillors are required to elect one councillor to be Mayor. They are also required to elect one councillor to be Deputy Mayor. This must be done after each general election.

MOTION 07-29-21-06 Amend Decision to hold Separate Election for Mayor

Moved by Councillor Merrill Norman; seconded by Deputy Mayor Isadore Gambin.

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights will not hold a separate election for Mayor. Councillors will be required to elect one councillor to be Mayor after the general election.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Wood – Price quote to analysis the Water Treatment Plant Discharge

Wood will evaluate whether the water treatment plant effluent meets environmental regulations to discharge to the ocean.

The Scope of Work includes:

1. Health and Safety Plan – Prior to the commencement of any field work, a site-specific Health and Safety Plan will be prepared.
2. Effluent Sampling Program - Wood will collect an effluent sample from the Town's Water Treatment Plant at a location that is most representative of the effluent to be discharged. Sample will be tested by an accredited laboratory for Schedule A, under the NL Regulations 65/03 Environmental Control Water and Sewage Regulations, 2003. Samples will also be tested for other regulatory parameters as outlined under other provincial and federal regulations.

3. Data Interpretation and Reporting -Wood will prepare a technical report with an assessment of findings and recommendations for future action, where warranted.

Cost: \$5,338.78 plus HST

MOTION 07-29-21-07 Wood

Moved by Councillor Kathleen Griffiths; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT Council approves the proposal provided by Wood to evaluate the Town's water treatment plant discharge at the quoted price of \$5,338.78.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Letter from Resident – Requesting a Reduction in 2021 Business Taxes

Letter was copied to all councillors. Resident is seeking a reduction in business tax to the minimum business tax of \$200.00.

MOTION 07-29-21-08 Write off Business Tax

Moved by Councillor Patricia Burke; seconded by Deputy Mayor Isadore Gambin.

BE IT RESOLVED THAT Council approves a tax reduction as requested and will write off \$554.80 on account no.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

JW Consulting Associates - Councillors Orientation for New Councillors

After the Municipal General Election, councillor orientation is required. JW Consulting is offering Councillors Orientation Sessions in our area from October 4th to the 9th. The evening sessions begin at 7:00 p.m. unless otherwise arranged. The cost is 1,500 plus HST and this includes all costs for travel, meals, accommodations etc. An outline of the topics covered include:

Roles & responsibilities of staff/council
Legal responsibilities
Quorum
Committees of council

Majority
Items that require 2/3 vote of councillors in office
Conflict of interest
Mandatory requirements of council
Meetings of council
Municipal regulations
Requirements for Public Tendering vs RFP's (Request for Proposals)
Financial Management & Budget
Audits
Various types of fees permitted
Review of the *Municipalities Act 1999* and the *Urban and Rural Planning Act 2000*
Reminders of the Golden Rules: Hiring/firing staff; personnel issues; access to council facilities; privacy & confidentiality; access to records; refusing to vote; supporting the decisions of council.

- Request the session from the Department of Municipal Affairs. If they do not offer the training, we will book it with JW Consultants.

Ronald McDonald House – Kilometers for Kids

Ronald McDonald House Charities NL helps to keep families together and near the care and resources they need when they are receiving medical treatment in St. John's.

Kilometers for Kids is a group of parents on a mission to raise funds and awareness for Ronald McDonald House. Kilometers for Kids team have traveled across Newfoundland from July 9th to July 16th and are seeking financial support for Ronald McDonald House.

MOTION 07-29-21-09 Donate to Ronald McDonald House

Moved by Councillor Patricia Burke; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT Council will donate to Ronald McDonald House-Kilometers or Kids, an amount equal to the amount donated to Ronald McDonald House last year.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Scotiabank - Resolution to Borrow

Scotiabank has advised that they need an updated Resolution to Borrow.

RESOLUTION 07-29-21-10 Resolution to Borrow from Scotiabank

Moved by Councillor Kathleen Griffiths; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT

1. That the Mayor/Deputy Mayor/Councillor with the Town Clerk/Town Manager are hereby authorized to borrow on behalf of the Town of Long Harbour-Mount Arlington Heights from the Bank of Nova Scotia from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty-Five Thousand dollars to meet, until the taxes are collected, current expenditures of the Corporation for the year 2021.
2. That the Mayor/Deputy Mayor/Councillor with Town Clerk/Town Manager are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowing with interest at such rate as the Bank may from time to time
3. The Mayor/Deputy Mayor/Councillor with Town Clerk/Town Manager are hereby authorized to sign on behalf of the Corporation providing for payments to the Bank of all amounts required to be paid by the Bank pursuant to each promissory note of the Corporation guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. That the Mayor/Deputy Mayor/Councillor with Town Clerk/Town Manager are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. That the Town of Long Harbour-Mount Arlington Heights are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Request to Borrow Tables and Chairs from the Community Centre

There are two requests to borrow tables and chairs from the Community Centre.

MOTION 07-29-21-11 Approval to loan out the old tables and chairs from the old hall

Moved by Councillor Kevin McDonald; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT council approves loaning out the old tables and chairs that are stored in the municipal works depot.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Kids Eat Smart Radiothon

The last donation given to the Kids Eat Smart Foundation was \$1,000 in August of 2020.

MOTION 07-29-21-12 Donate to Kids Eat Smart Foundation

Moved by Mayor Gary Keating; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT Council will donate \$1,000.00 to Kids Eat Smart Foundation – Holy Family School in Chapel Arm.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented for the period from June 17, 2021, to July 29, 2021, in the amount of \$150,094.25. Also presented for approval was the visa statement for June in the amount of \$3,786.55 and the visa statement for July in the amount of \$3,215.46.

MOTION 07-29-21-13 Cheque List

Moved by Councillor Merrill Norman; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the cheque list for the period of June 17, 2021, to July 29, 2021, in the amount of \$150,094.25 be approved for payment as well as the visa statement for June in the amount of \$3,786.55 and the visa statement for July in the amount of \$3,215.46.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Email from Dianne Anthony – Re: Crown Land Application for 508-510 Main Street.

Email was copied to all councillors and questions if the department will accept an application from Council for 508-510 Main Street when there is an active application on file.

- It was noted that that is why we have asked MHA Jeff Dwyer to assist in this application.

She asks what the disposal of the building involve and are there environmental impacts to removing the building?

She asks if Council would be interested in purchasing the property from them?

The email goes on to say that they will remove the building once the title is confirmed.

Newfoundland and Labrador Association for Community Living

NL Association for Community Living is a family-oriented, non-profit association that works with persons with intellectual disabilities. Their main goal is to create communities where everyone belongs. The “In My Home...In my Community” project, is funded through the Capacity Grant from the Department of Children Seniors and Social Development. Through this project they will connect with as many communities in the province as possible. The “In My Home...In My Community” project was established to increase knowledge about the NL Association for Community Living, and to learn how we can be of better support to persons and families with an intellectual disability.

Some of the projects and services NL Association for Community Living is working on include Supportive Living and Housing, Inclusive Employment, Legal Capacity/Supported Decision-Making, Future Planning such as RDSP's, Wills & Estates and Aging Caregivers, Inclusive Education, Hotel Respite Program, and Ready-Willing-Able Employment Supports.

They have a 30-minute presentation that can be shared virtually via Zoom or in-person where COVID restrictions allow. The presentation is designed to provide information and to generate conversation and discussion about what is needed in each community to be inclusive and support all citizens to ensure their rights are guaranteed.

- It was agreed to schedule a presentation with NL Association for Community Living and invite the community to attend.

Memo -Municipal Assessment Agency

On July 7, 2021, Sean Martin, Executive Director/CEO will be retiring from the Municipal Assessment Agency. Sean is grateful for your support and thank you for the privilege of serving your community over the years.

Mr. Don Hearn has been appointed as Executive Director/CEO, effective July 8, 2021. MAA remains dedicated to providing you the best possible service in a cost-effective manner.

Letter – Municipal Assessment Agency

The Minister of Municipal Affairs has appointed Mr. Timothy Crosbie as the new Taxpayer Representative on the Municipal Assessment Agency's Board of Directors, effective June 15, 2021. The letter outlines Mr. Crosbie's credentials and his past experience, professionally and volunteer, with real estate.

Municipal Affairs – Monuments and Observances

Municipal Affairs are developing an inventory of monuments and observances that may use inappropriate language or celebrate people/events that may support systemic racism and are asking municipalities for input to help identify any monuments/observances that should be reviewed.

NOTICE OF MOTION – None

COMMITTEE REPORTS

Councillor Merrill Norman: Reported that he walked the new trail and was impressed with the work.

Councillor Kevin McDonald: Vale – Nothing to report

Fire Department – Nothing to report

ERSB – no meetings this month

HR – Nothing further to report

Audit/Finance & Economic Development – Nothing further to report.

Public Works/Roads – Nothing further to report

Strategic Planning – Nothing further to report

Community Affairs/Recreation – The ball tournament has been postponed for one week Aug 7th and they are hoping to have 3 teams so it should be a good one day event. A big appreciation needs to go out to CHI Clean Harbours Initiative for the efforts in cleaning up our shore lines and harbour waters. They have removed well in excess of 5 tons of debris from the waters and shores. Their efforts are volunteering to restore our oceans. They

need everyone's support and they are reaching out to anyone that can help. They would like to meet with Vale to see if there is any interest in them supporting their efforts. They would also like to have the town involved and maybe set up a meeting with the town and Vale to have this discussion.

The floating docks have been installed and lots of positive comments have been shared.

Councillor Patricia Burke: Reported on Crafts for Comfort: They expect to start quilting and making crafts in September. They plan to ask council to advertise a meeting for those interested in participating.

Deputy Mayor Isadore Gambin: He was speaking with our new maintenance employee, who reported things are going well, and he is learning a lot.

Councillor Kathleen Griffiths: The 50+ Club has submitted a funding application to Vale for their community garden project.

The 50+ Club considered having a bobber race for Long Harbour Day, however, they realized they do not have a license to sell tickets.

Mayor Gary Keating:

Vale called about the deteriorating asphalt on Long Harbour Access Road.

- It was decided to call the Department of Works Services to request repairs.

Mayor Keating thanked everyone for joining the meeting.

DATE FOR NEXT MEETING – August 19, 2021

ADJOURNMENT

MOTION 07-29-21-14 Adjournment

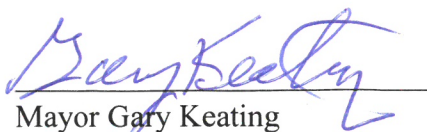
Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the meeting be adjourned at 8:50 p.m.

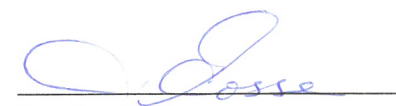
In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED



Mayor Gary Keating
Mayor



Juanita Gosse
Town Clerk/Manager