

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
June 18, 2020***

In Attendance

Deputy Mayor Isadore Gambin

Councillor Kevin McDonald

Councillor Merrill Norman

Councillor Patricia Burke

Councillor Kathleen Griffiths

Absent: Mayor Gary Keating

Absent: Councillor John Turner

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Deputy Mayor Gambin called the meeting to order at 7:00 p.m. and welcomed everyone.

ADOPTION OF AGENDA

MOTION 06-18-20-01 Adopt Agenda

Moved by Councillor Kevin McDonald; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 06-18-20-02 Adoption of Minutes of May 21, 2020

Moved by Councillor Patricia Burke; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the minutes of May 21, 2020 Regular Meeting be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Notes to the Meeting with Vale Safety Team

MOTION 06-18-20-03 Adoption of Notes to the Meeting with Vale Safety Team

Moved by Councillor Kevin McDonald; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the notes to the meeting with Vale Safety Team be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Notes to the Quarterly Meeting with Vale

MOTION 06-18-20-04 Adoption of the Notes to the Quarterly Meeting with Vale

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the minutes of the June 15th Quarterly Meeting with Vale be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

BUSINESS FROM THE MINUTES

Redirect Runoff from Newtown Road

a. Notes from the June 3rd Meeting with SNC Lavalin

Notes were distributed to all councillors.

MOTION 06-18-20-05 Adoption of Notes from the June 3rd Meeting with SNC Lavalin

Moved by Deputy Mayor Isadore Gambin; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the notes from the June 3rd meeting be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

b. Notes from the Meeting with Mr. King held June 11, 2020

The notes of the meeting with Mr. King held June 11, 2020, was copied to all councillors.

MOTION 06-18-20-06 Adoption of Notes from the Meeting with Mr. King

Moved by Councillor Patricia Burke; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the notes from the June 11th meeting with Mr. King be adopted as presented.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Soil Testing

I have requested a cost estimate from SNC Lavalin on soil sampling as requested by the property owner. A sample of unaffected soil for the purpose of comparison and soil samples at intervals from the ditch and from the property of 12 Newtown Road. I expect to receive the cost estimate next week.

- Town Manager to gather additional cost estimates for this work.

It was noted to schedule a meeting with Council, SNC Lavalin and Mr. King to discuss 12 Newtown Road.

MOTION 06-18-20-07

Moved by Councillor Kathleen Griffiths; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council approves soil testing at intervals along the ditch and at 12 Newtown Road as recommended by the property owner.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Redirect Water from 12 Newtown Road

Council has secured a route to redirect the water from Newtown Road. The Indenture of Easement on civic address 344 Main Street has been signed by the owner and is ready to be signed by the Mayor and Town Clerk.

Town Manager is in the process of compiling cost estimates from engineering firms for this project. Once an engineering firm is chosen, we should meet to discuss how Council wishes to proceed.

Discussed the best approach to this project. Town Manager outlined two possibilities:

1. Use Town forces and local contractor - have our outside staff complete the portion of the work that can be done using our equipment and hire a local contractor to do the excavating work. The engineering firm would be responsible for the design and project management. This will ensure the work meets the engineer's standard and allows Council to offer local employment.

It was noted that the property owner gifted the easement to Council and has requested a specific operator to dig the ditch through the easement.

2. Have the engineering consultants call tender and take complete responsibility of the project. This would open the project up to all contractors. This option makes it impossible to guarantee local employment.

Moved by Councillor Kevin McDonald; seconded by Deputy Mayor Isadore Gambin.

MOTION 06-18-20-08 Redirect Water from 12 Newtown Road Project

BE IT RESOLVED THAT Council approves forwarding all work to the engineering firm to call tenders for this project.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

Town Managers Report

Gas Tax Project- ATV Bridge: The permit to alter a body of water is under review by the Department of Municipal Affairs and Environment. Once we have approval, we are ready to call for tenders.

- Ownership of the land was questioned. Has the property been transferred to the town?

The Town Manager has discussed the transfer of the property with the President of the Long Harbour Development Corporation. He agreed to forward it to their lawyer to prepare the documents.

Federal Canada Summer Jobs: The Town was approved for two students under the Federal program, each for 30 hours per week for eight weeks. These positions were advertised via householder. Two students applied and both were successful.

Provincial Summer Jobs: We have approval for one student under the Provincial Student Program for 20 hours per week for four weeks. We will advertise for this position later in the summer.

Waterline Breaks: Flowrate has increased over the past few weeks. Leak detection tells us that the breaks are up in the cove. Outside staff did a dig on a wet spot around Gambin's, but it looked to be runoff or a spring crossing the road. Leak detection continued and outside staff found and repaired a major waterline break today. Once repaired the flowrate when from over 50gpm to 28gpm.

Preserving Heritage Initiative: A resident brought in a list of items that could be displayed. Another resident expressed interest in joining the heritage group and also has items that may be of interest.

Sludge to Ocean: I spoke with Liam with Cahill and he has completed collecting samples and the samples were tested. We should receive a formal report soon, however, he was able to tell me the tests were not what Cahill had hoped for. Liam is confident that as it is, the sludge would not meet the Schedule A requirement under Department of Environment. Again, we should receive a formal report next week.

DELEGATIONS - None

NEW BUSINESS

Letter from Resident - 508 Main Street

Resident is requesting Council view the old community complex building at 508 Main Street. At this point the building is more than an eyesore, it looks like it is about to fall in, which could pose a danger to anyone in or around the building.

- It was noted that the owner is in dispute with the Department of Crown Land over the property title.

Town Manager outlined council's authority in this matter. Council can have the building removed from the property and add the expense of this work to the property tax account. When clear title is obtained the owner would be liable for the expense as well as the property tax.

- Town Manager to reach out to Crown Lands to discuss Squatters' Rights on the land.
- Write the proposed owner and Crown Lands advising of the danger the building poses and the need to remove the building from the property.

Policy Amendment:

Based on feedback, I am recommending an amendment to the Water Service Connection policy. Section 5 (b) reads, the Customer **shall** use underground materials standard of type New Municipex. The customer shall also use sand bedding 30 mm (1ft.) below and 30 mm, (1ft.) above the new pipe and bury all water pipe to a minimum depth of 1.6 m or 5' feet 4" inches.

Amend to, "It is recommended that the customer use underground materials standard of type New Municipex. And use bedding 30 mm (1ft.) below and 30mm (1ft.) above the new pipe and bury all water pipe to a minimum depth of 3 ½ ft.

Section 5(b) reads, "the customer shall be responsible to wrap water service line from curb stop to the main building with a heat trace protector".

Amend to, "the customer shall be responsible to wrap water service line from curb stop to the main building with a heat trace protector if the 3.5 ft depth cannot be accomplished.

MOTION 06-18-20-09 Amendment to Water Connection Policy

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the amendments to the Water Connection Policy be approved as presented.

In Favor: Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Tax Receivable Summery and Tax Recovery Plan

A copy of the Tax Receivable Summery and Tax Recovery Plan was copied to all councillors.

MOTION 06-18-20-10 Tax Receivable and Tax Recovery Plan 2020

Moved by Deputy Mayor Isadore Gambin; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the Town accepts the Tax Recovery Plan 2020 as presented with an objective to recover at least 90% of the December 31, 2019 total tax receivables before December 31, 2020.

In Favor: Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Email Regarding Crawley's Island Cemetery

Email is requesting Council spread the word through our meetings about cutting the trees off the gravesites and clean up the cemetery on Crawley's Island. As well, if a path could be made to the site and a few steps to allow easier access to the cemetery, more people would be able to visit the site. It would be appreciated by many.

It was determined that Council cannot be responsible to organize this project because of the many dangers involved and the liability attached.

Councillor McDonald noted that he and some other residents are considering taking on this work. Council will forward a letter to residents; however, the letter will specifically say that Council does not assume any liability for anyone who wishes to volunteer for this project.

Dr. H. Bliss Murphy Cancer Care Foundation

Dr. H. Bliss Murphy Cancer Care Foundation is requesting a donation.

MOTION 06-18-20-11 Donation to Dr. H. Bliss Murphy Cancer Care Foundation

Moved by Councillor Kathleen Griffiths; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Town would donate \$250.00 to the Dr. H. Bliss Murphy Cancer Care Foundation.

In Favor: Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

MHA Jeff Dwyer – Call for Proposals for a Cost-Shared Cellular Service

Through the Regional Development Fund, the Provincial Government is issuing a call for proposals for a call-shared cellular service pilot initiative, contributing up to a maximum of 25% of project costs towards cellular coverage infrastructure upgrades. Any town that is experiencing poor connectivity, Jeff strongly recommends applying for this funding.

DEVELOPMENT

Water Connection – 15 Norman’s Lane

MOTION 06-18-20-12 Water System Connection – 15 Norman’s Lane

Moved by Councillor Patricia Burke; seconded by Deputy Mayor Isadore Gambin.

BE IT RESOLVED THAT the Town approves water connection for 15 Norman’s Lane.

In Favor: Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

Water Connection – 7 Norman’s Lane

MOTION 06-18-20-13 Water System Connection – 7 Norman’s Lane

Moved by Councillor Patricia Burke; seconded by Deputy Mayor Isadore Gambin

BE IT RESOLVED THAT the Town approves water connection for 7 Norman’s Lane.

In Favor: Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

FINANCE

Cheque and Visa List

The cheque list was presented for the period from May 22, 2020 to June 18, 2020 in the amount of \$ 40,689.92. The Visa statement due for payment July 5, 2020 was presented in the amount of \$653.51.

MOTION 06-18-20-14 Cheque and Visa List

Moved by Councillor Kevin McDonald; seconded by Councillor Merrill Norman.

BE IT RESOLVED THAT the cheque log for period of May 22, 2020 to June 18, 2020, in the amount of \$40,689.92 and the Visa Statement in the amount of \$653.51 are approved for payment.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Email from RCMP Acting District Commander Staff Sergeant Kimball Vardy.

The email is an introduction to RCMP Acting District Commander Staff Sergeant Kimball Vardy. Staff Sergeant Vardy wishes to advise that the RCMP in Placentia and Whitbourne has gone back to a District Model with the aspirations to serve our communities and residents to the best of our abilities. The District concept enables the sharing and maximizing of resources within a defined area.

Until a permanent District Commander is named and in place, both Sgt. Dion Foote and Sgt. Vardy will share and fill the role of District Commander. They will do their best to keep us informed of important issues.

Government of NL – Information Circular to Municipalities - Changes in Procurement Thresholds due to COVID-19 Pandemic Situation.

The Information Circular was copied to all councillors.

Effective immediately, the Public Procurement Regulations and associated Policy have been amended. There are four main changes to take note of.

1. Short Term Increases to the thresholds for Engineering and Architectural Services.
2. Increased Thresholds at which an Open Call for Bids is Required.
3. Addition of a Provincial Supplier Preference Provision.
4. Reporting Requirements.

The document will be kept on file for information purposes.

Municipal Affairs and Environment – 2019-20 Community Enhancement Employment Program

This project is closed out. The final report was accepted by Municipal Affairs and the final payment of \$4,207.07 was received by the town.

Government of NL – Information Circular – ICIP Project Photographs

The Circular is a reminder to those Ultimate Recipients who receive funding through the Investing in Canada infrastructure Program, ICIP, that Infrastructure Canada requires photographs of ICIP projects at some point during their construction, as well, project signage must be in place.

Eastern Regional Service Board

In response to the reduction of the COVID-19 Alert Level, the Eastern Regional Service Board has reopened the ten Waste Recovery Facilities in the Eastern Region on June 2, 2020 and will resume bulk waste collection commencing on June 15, 2020.

MNL – Emergency Operational Funding

MNL is ramping up its advocacy efforts to the federal and provincial governments for municipal emergency operational funding. MNL has created a template letter for municipalities along with instruction information and social media posts to download. MNL has not received a clear commitment from the Federal Government whether such funding will be available.

MOTION 06-18-20-15 Lobby the Federal Government for Emergency Operational Funding for Municipalities.

Moved by Councillor Kathleen Griffiths; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT the Municipality of Long Harbour-Mount Arlington Heights will lobby the Federal Government for Emergency Operational Funding for all Municipalities.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths

MOTION CARRIED

NOTICE OF MOTION - None

COMMITTEE REPORTS

Councillor Kevin McDonald:

Vale – Quarterly meeting was held on June 15th and the minutes were/or will be sent out to all Council Members, the items addressed were Alcohol testing, Mental Health Training and High-Speed Internet availability

Fire Department – Merrill to report

ERSB – Notice has been sent out regarding the opening of the Waste drop off sites and also beginning Sept. 1st the wooden garbage boxes will not be emptied we will have to go to plastic or metal garbage containers.

HR – Nothing to report at this time

Audit/Finance & Economic Development – Nothing to report.

Public Works/Roads – Nothing to report

Strategic Planning – Nothing further to report

Community Affairs/Recreation – Nothing but once we hit level 1 there have been some suggestions on getting social events on the go. As of now Tim Burke has posted that the James Griffith Ball tournament is going ahead just a few things to work out regarding sanitizing, distancing etc.

- Due to COVID-19 restrictions, the Town will not move forward with our 2020 Long Harbour-Mount Arlington Heights Days.
- There was some discussion on the soon-to-be requirement to change from wooden garbage boxes to either plastic or metal. It was suggested that Council poll residents and forward the results to Eastern Waste Management. Councillor McDonald will certainly bring forward Council's concerns.

Councillor Patricia Burke:

Councillor Burke reported that she visited three graduates and delivered a cake, balloon, and card to each. The graduates were very pleased to have council acknowledge their recent graduation.

The Seniors were wondering if their foot care at the Seniors Room can resume.

- It was noted that if that particular business is allowed to open in COVID-19 Level III, there should be no reason why it could not resume. The proprietor will be responsible to adhere to the restrictions if any are in place, and for cleaning and sanitizing the area between customers.

Councillor Burke asked about the debris left behind after the house fire on Main Street. Who is responsible to remove the debris and clean up the site?

- Firefighter Wayne Kelly said there is a call for bids out on site maintenance.

Community Clean-up – there doesn't seem to be much garbage around. Asked if students on the summer program can clean up Pumphouse Road?

- This type of work is allowed under their job descriptions.
- We are planning to do a Community Clean-up in the next week or so. Like last year, residents will choose an area and clean it up at their convenience. The only difference is, because of COVID-19 restrictions, we will not be able to host a BBQ lunch after the clean-up event.

Councillor Merrill Norman:

Asked if our volunteer firefighters could avail of the Cold-Water Training scheduled for Vale. He said there were a couple of firefighters interested in the training.

- Vale would welcome our firefighters; however, this particular training has a limit class size. Vale couldn't get all their guys trained. They will certainly invite our volunteer firefighters the next time they schedule the course if they can accommodate additional students.

Fire call Sunday night. House was fully ablaze went the firefighters got there. Fire Department drafted from the salt water. Councillor Norman suggested Council thank Vale and Norman's Cove Fire Departments for their assistance in fighting this fire.

- Town Manager asked if she could schedule a debriefing with the Fire Chief or Deputy Chief to discuss firefighting and how it affects the Water Treatment Plant.

Councillor Kathleen Griffiths:

Water Systems – Anyone who has vacant land that is capable of being serviced is charged the water tax. Town can offer a lower rate for vacant land. Property is more valuable as it is considered a serviced lot. Not sure exactly what Norman's Cove does; it seems they may not charge anyone on their own well.

It was noted that Council lowered the minimum property tax to offset the requirement to charge the water fee to property lots that are capable of being serviced.

Deputy Mayor Isadore Gambin:

Would like to schedule a meeting with Human Resources and staff.

Councillor John Turner: *absent*

Mayor Gary Keating: *absent*

DATE FOR NEXT MEETING – July 23, 2020

ADJOURNMENT

MOTION 06-18-20-16 Adjournment

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 8:20 p.m.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Regular Meeting Resumed at 8:35

Deputy Mayor Isadore Gambin called the Regular Meeting to order at 8:35 p.m.

MOTION 06-18-20-17 Business Tax Write Off

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights will write off business tax invoice 20009128 in the amount of \$554.80.

In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

ADJOURNMENT

MOTION 06-18-20-18 Adjournment

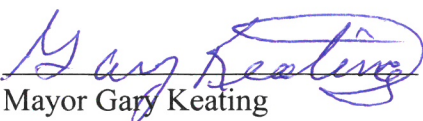
Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT the meeting be adjourned at 8:40 p.m.

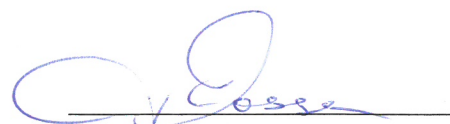
In Favor: Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED


Mayor Gary Keating

Mayor



Juanita Gosse

Town Clerk/Manager