

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
May 21, 2020***

In Attendance

Mayor Gary Keating

Councillor Kevin McDonald

Deputy Mayor Isadore Gambin

Councillor Patricia Burke

Councillor Kathleen Griffiths -7:06

Councillor John Turner

Absent: Councillor Merrill Norman

Also, in attendance: Juanita Gosse, Town Clerk/Manager

CALL TO ORDER

Mayor Keating called the teleconference meeting to order at 7:04 p.m. and welcomed everyone.

ADOPTION OF AGENDA

MOTION 05-21-20-01 Adopt Agenda

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, J. Turner

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 05-21-20-02 Adoption of Minutes of April 30, 2020

Moved by Councillor Kevin McDonald; seconded by Councillor John Turner.

BE IT RESOLVED THAT the minutes of April 30, 2020 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, J. Turner

MOTION CARRIED

Councillor Kathleen Griffiths joined the meeting at 7:06 p.m.

BUSINESS FROM THE MINUTES

Redirect Runoff from Newtown Road

Deputy Mayor Gambin, Councillors Kevin McDonald and John Turner joined me at the ball field parking lot to evaluate the proposed route for water plant discharge if we were to ditch at civic address 348 Main Street. The site visit was inconclusive. We could not pinpoint the property boundary with any certainty; therefore, it was decided to call Thorne's Surveying Ltd. I spoke with Wilf several times and provided him with several surveys of area properties. Wilf plotted these surveys and the route we were considering will not work as it is currently occupied.

Wilf identified an open ditch on the boundary between Roy Murphy's and Harris Smiths. I called Mr. Smith and he agreed that Council could use the ditch. He requested to meet on the site to determine where exactly the ditch was located on his property. I scheduled this meeting and invited Roy Murphy, and the Water System's Committee. Councillor McDonald and I met with Mr. Smith and Mr. Murphy to consider this ditch as the route for plant discharge. It was concluded that the ditch is indeed on Mr. Smith's property. Mr. Smith has agreed to allow Council an easement to use the ditch, however, he requests that the ditch follow the boundary of his property. The ditch is currently curving the property and using up much more land than necessary.

With council's approval, I can begin the legal process and have Thorne's survey an easement along the boundary of the property.

MOTION 05-21-20-03 Easement

Moved by Deputy Mayor Isadore Gambin; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT Council would engage Thorne's Survey Limited to survey an easement for the ditch on property 344 Main Street.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner

MOTION CARRIED

Environmental Assessment – 12 Newtown Road

Regarding the Environmental Assessment, it's proven difficult to get a price on this work as it relates to 12 Newtown Road. I have had conversations with several Environmental Consultants and Environmental Specialists, but I can't seem to get what I'm looking for. Last week I questioned if I am being clear with my request, so I called Keith Bartlett from SNC Lavalin. Keith has been our engineering consultant for

many years and has always been there to offer advice. He worked on the design build for the Long Harbour water treatment plant project and is well versed in the environmental process.

Keith was adamant that an environmental assessment on 12 Newtown Road will produce no new information and would be a waste of town resources. Keith and his colleague Steve Lundrigan are willing to meet with Council via teleconference to provide explanation and technical advice.

General agreement to meet with Keith Bartlett and Steve Lundrigan from SNC Lavalin to talk about an environmental assessment of 12 Newtown Road. It was agreed that this would be an internal meeting. Council will meet with the property owners at a later date.

Damage Repairs – Fitness Centre Shower

A householder was mailed to town residents that provided an overview of the damage and invited quotes for repairs. Residents were invited to visit the town office to evaluate the work before submitting a quote.

There was one submission, received from contractor T&B Plumbing. Not knowing the full scope of work T&B Plumbing quoted \$80.00 per hour for a two-man crew for approximately five days. The Town would be responsible for providing materials.

MOTION 05-21-20-04 Repair Fitness Centre Shower and surrounding damage

Moved by Kevin McDonald; seconded by Councillor Kathleen Griffiths.

BE IT RESOLVED THAT Council will engage K&B Plumbing to do this work at the quoted price.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner

MOTION CARRIED

Dumpsters:

Eastern Waste could not yet provide a date for bulk garbage collection. They cancelled the bulk collection in April because of COVID-19. According to our Garbage Collection Schedule, there is another bulk garbage collection planned for Long Harbour-Mount Arlington Heights for Wednesday, June 24, 2020. We are not certain if this collection will go ahead. We do know that Robin Hood Bay has reopened so there is a chance that Eastern Waste will move forward with this collection.

We were able to obtain two quotes on dumpster rental.

- Hickey's quoted a 40-yard roll-off dumpster for general waste at \$650.00 plus \$80 per ton of waste. Price includes delivery, pick up, rental of bin as well as transportation and disposal of waste at Robin

Hood Bay Landfill. Rental of bin beyond one week is \$100.00 per week. This dumpster cannot be used for metals, oil, tires or hazardous waste.

Hickey's quoted a 20-yard roll-off dumpster for metal for \$650.00 plus \$80.00 per ton of waste.

Again, price includes delivery, pick up, and rental of dumpster for one week as well as transportation to recyclers at Robin Hood Bay.

- GFL Environment Inc. quoted a 40-yard dumpster.
Delivery - \$465.00
Tipping fee for general waste - \$85.00 per ton
Lift (dump and return or dump and remove) - \$533.00.
Tipping fee for metal - \$0.00

Because Hickey's do not charge a lift fee, it would be less expensive to have Hickey's supply the dumpsters.

It was agreed to hold off on the dumpster rental to see if Eastern Waste will hold the Bulk Collection slated for June.

- General agreement to defer to the next meeting.

Town Managers Report

Vale Funding: Received telephone call from Vale. They will not approve funding for 2020 Long Harbour-Mt. Arlington Heights Days as this event may be cancelled due to COVID-19. They will, however, consider our funding application to upgrade the Community Centre sound.

I had a conversation with Paul Snow, Vale's Fire and Emergency Services. Vale offers assistance wherever possible. I was having difficulty getting our fire truck to the Service Garage for inspection, so Vale has offered to have this work done. Vale also noticed there was no foam onboard the truck, so they will replenish it when they do the inspection. As well, Vale has offered to have the pumper inspected later this summer. Apparently, Vale has scheduled to have their pumper inspected and has offered to extend this work to include our pumper.

PPE for COVID-19: At the last meeting councillor Merrill Norman asked if the town could help provide COVID-19 PPE for the Fire Department. I contacted Fire and Emergency Services and they were able to supply our Fire Department with a COVID-19 PPE Kit at no charge. The kit included masks, gowns, gloves etc. After some coordination with Jim Barry at Fire and Emergency Services, Jim was nice enough to drop the kit off to councillor Norman at his place of work for delivery to Long Harbour.

Meeting with Vale: Our next quarterly meeting with Vale is scheduled for June 1st. Vale is seeking confirmation of this meeting. They are available for a virtual meeting or a teleconference.

- General agreement to reschedule this meeting until after June 8, 2020.

Gas Tax Project- ATV Bridge: The application to alter a body of water was submitted to the Department of Municipal Affairs and Environment. A Copy of the application is on file. The land for the bridge has not been transferred to the town. I will continue to work with LHDC on the transfer.

Federal Canada Summer Jobs: The revisions of our Summer Student Grant Application may allow for additional hours and the ability to employ full and part-time positions. The necessary documentation has been submitted.

Provincial Summer Jobs: Provincial Summer Job applications were also revised and updated to include full and part-time positions. This documentation has been submitted.

DELEGATIONS - None

NEW BUSINESS

Email from Services NL – Re: Waste Disposal Site

The email from Services NL was copied to all councillors.

Services NL received a tip through their tip line about a fire that was started on a residential property here in Long Harbour-Mount Arlington Heights. It was reported that the property was a waste disposal site where a fiberglass boat was buried and had car parts around the property. I spoke with Services NL and they transferred this issue to Council as the Municipal Council has the authority to deal with this matter.

Council's authority comes under Section 404 (1) (l) of the *Municipalities Act 1999*, which reads: *A Council may make an order that the owner or occupier of real property remove from that property, solid waste, noxious substances and substances or things which may be hazard to public health and safety or which adversely affect surrounding properties.*

The property owner came into the office today to discuss the boat. He explained that the boat was stored on his property until it could be transported to Robbin Hood Bay. This did not happen before winter, and then the pandemic happened, and the Robin Hood Bay closed. The resident assured me the boat parts will be transported to Robbin Hood Bay next week. He said he will hire Hickey's in Placentia to do this work.

I explained that Council will most lightly follow up with a letter, and I requested he let Council know when the debris is taken to the dump.

Discussion on this issue raised concerns that meeting material is discussed with the public before the council meeting. Meeting material is privileged until tabled at a regular council meeting. It was agreed that this practice is both inappropriate and unprofessional.

DEVELOPMENT

FINANCE

Cheque and Visa List

The cheque list was presented for the period from April 29, 2020 to May 21, 2020 in the amount of \$48,715.97 and the Visa statement due for payment June 5, 2020 was presented in the amount of \$84.05.

MOTION 05-21-20-05 Cheque and Visa List

Moved by Councillor Kevin McDonald; seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the cheque log for period of April 30, 2020 to May 21, 2020, in the amount of \$48,715.97, and the Visa Statement in the amount of \$84.05 are approved for payment.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner

MOTION CARRIED

Cash Analysis

Cash analysis was copied to all councillors.

CORRESPONDENCE

Professional Municipal Administrators – Municipal Clerks Week

The PMA Board has designated May 3rd to May 9th as Professional Municipal Clerks Week. Professional Municipal Clerks Week recognizes the vital role of the Municipal Clerks in local government, as well as their contribution in serving their communities and residents. PMA members come with many titles, Town/City Clerk, Town Clerk/Manager, Chief Administrative Officer and so on.

Your Municipal Clerks work hard every day with the public and the Legislative Government body. Whether you are a Mayor or Councillor, Professional Municipal Clerks Week is an excellent opportunity for you to showcase your Municipal Clerk to your community.

Government of NL – Circular to Municipalities

Under the authority of the *Temporary Variation of Statutory Deadlines Act*, the Minister of Municipal Affairs and Environment, on the advice of the Attorney General, has varied a number of statutory deadlines, including the following:

Municipalities Act, 1999

Section 86(1) The requirement for a council to prepare and adopt, “before June 1” of each year, financial statements in a manner consistent with generally accepted accounting principles established periodically by the Public Sector Accounting Board is varied to “before September 1, 2020.”

Section 92(1) The requirement for the auditor to complete and submit the report on his or her audit to the council “before June 1” of the year immediately following the financial year that he or she is auditing is varied to “before September 1, 2020.”

These variances allow Council’s an additional three months to have their financial statements prepared, adopted, and submitted to the Department of Municipal Affairs and Environment.

Urban and Rural Planning Act, 2000

Section 97(4) The requirement for the Minister to take action in respect of the purchase notice under subsection 96(4) is extended from six months to nine months. This has to do with the Minister confirming a purchase notice under the Urban and Rural Planning Act, 2000.

Municipal Assessment Agency – 2021 Municipal Assessment Roll

Our office has received the official 2021 Municipal Assessment Roll. The roll must be open to the public for viewing during regular office hours, from June 1, 2020 to the first sitting of the Assessment Review Commission. After the sitting of the Assessment Review Commission the roll must again be open to the public during regular office hours.

Assessment notices will be mailed out on June 1, 2020 and appeals will be received by the Municipal Assessment Agency, (MAA) up to and including July 31, 2020. As soon as possible after July 31, 2020 we will be notified by the MAA as to the total number of appeals filed for our municipality.

NOTICE OF MOTION - None

COMMITTEE REPORTS

Councillor Kevin McDonald: Attended meeting with the Eastern Regional Services Board regarding the waste recovery facilities. The waste recovery facilities are slated to reopen on or about June 2nd. There will be a system in place for using the facility using the first letter in your last name. Council should receive the details on this tomorrow or Monday.

Asked about Fire Department reports for the last two incidents.

- The reports were submitted to the town office this afternoon.

Councillor Patricia Burke: Asked about our annual Community Cleanup and if we could schedule this event in the level III of COVID-19 restrictions, sometime after June 8th. This event can be done while practicing physical distancing.

- General agreement to schedule our annual Community Cleanup after June 8, 2020, if pandemic level III is accomplished.

Preserving Town Heritage – As there are no preserved heritage houses or structures in Long Harbour-Mount Arlington Heights we should consider preserving heritage items that can be displayed in shadowboxes. Historic memorabilia can be grouped in categories such as Industry, Education, Faith Development and Lifestyle. These shadowboxes can be displayed in the Seniors Resource Centre.

This initiative should not require much funding. Items would be donated by the residents

- General agreement to write a letter to residents to introduce the idea.

Graduates – Our town will have three graduates this year: one from grade 12, one from grade 6, and one from kindergarten. As these students will not experience the usual graduation celebration, council should honor them and recognize their accomplishment. This could be done in the form of a card, cake, flowers, or monetary gift.

MOTION 05-21-20-06 Honour Graduating Students

Moved by Councillor Patricia Burke; seconded by Councillor Kevin McDonald.

BE IT RESOLVED THAT Council will honour our community graduates.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner

MOTION CARRIED

Councillor Burke and the Town Manager will work out the details.

High Speed Internet for Student Education – Through this pandemic, educators have sought to bring the classroom to students via computer. Online education is the way of the future and all communities will require highspeed internet to support online courses. Does Vale have highspeed internet? Can Council extend highspeed internet from the Vale site?

- The issue of highspeed internet was discussed with Vale at the last quarterly meeting. Council made the request to Vale about extending highspeed internet to the community through the Vale site.
- It was agreed that Council will follow up with Vale on this matter.

Councillor Merrill Norman: *absent*

Deputy Mayor Isadore Gambin: Nothing to report

Councillor Kathleen Griffiths: Asked if the town would contact Transportation and Works about the very narrow road shoulder around civic address 168 Main Street.

- Town Manager will forward this to Transportation and Works.

Councillor John Turner: Nothing to report.

Mayor Gary Keating: Reported that he received an email from Vale Corporate Affairs Manager regarding essential workers coming into Long Harbour for work at the Vale site. Vale has a safety plan in place and would like to assure the town that these employees will be isolated at the trailers or the lodge for 14 days upon arrival to Long Harbour. Vale's safety plan has been approved by Occupational Health and Safety and they would like to have their safety representative walk me through the plan so there are no concerns.

Provincial health authority guidelines do not require essential workers to isolate, however, Vale is taking extra precautions against COVID-19.

- Mayor Keating will schedule a meeting with Vale safety representative to review the safety plan.

DATE FOR NEXT MEETING – June 18, 2020

ADJOURNMENT

MOTION 05-21-20-07 Adjournment

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths.

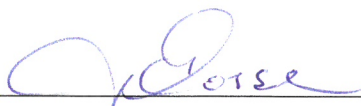
BE IT RESOLVED THAT the meeting be adjourned at 8:21 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner

MOTION CARRIED



Mayor Gary Keating
Mayor



Juanita Gosse
Town Clerk/Manager