

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
July 25, 2019***

In Attendance

Mayor Gary Keating

Councillor Kathleen Griffiths

Deputy Mayor Isadore Gambin

Councillor Patricia Burke

Councillor Merrill Norman

Councillor Kevin McDonald

Absent: Councillor John Turner

Also, in attendance: Juanita Gosse, Town Clerk/ Manager, MHA Jeff Dwyer and his assistance Jessica Higdon Reid. There were also several spectators in attendance.

CALL TO ORDER

Mayor Keating called the regular meeting to order at 7:50 p.m. and thanked MHA Jeff Dwyer and his assistant Jessica Higdon Reid for attending a meet and greet with council earlier in the evening. Mayor Keating welcomed them to our regular council meeting.

ADOPTION OF AGENDA

MOTION 07-25-19-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 07-25-19-02 Adoption of Minutes – June 27, 2019

Moved by Councillor Kathleen Griffiths, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the minutes of June 27, 2019, Regular Meeting, be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

BUSINESS FROM THE MINUTES

Marina Development

Funding application for Marina Development was submitted to ACOA and to the Department of Tourism, Culture, Industry and Innovation, June 28, 2019.

Upgrade Trail to Trout Pond Wet Well Project

Capital Investment Plan to upgrade the trail to Trout Pond was submitted to the Gas Tax Secretariat, July 4, 2019.

Thank you

Received a thank you note from Father Denis Walsh for the gifts presented to him at his 60th Anniversary. He wrote, "Listen til I tells ye" is a fabulous "Treasury of Memories". Your gifts are truly appreciated.

JCP Project: Trail upgrade is ongoing. There was \$5,200.00 approved for materials under this project. This funding will not complete the boardwalk. Requesting funds be approved to purchase additional materials for this project.

MOTION 07-25-19-03 JCP Project

Moved by Councillor Kathleen Griffiths, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves funds up to \$5,000.00 for the purchase of walking trail materials.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Town Managers Report

Property Flooding at Newtown Road: Town manager, the outside staff and the property owner met with SNC Lavalin, Steve Lundrigan on Monday, July 22, 2019. Steve conducted a site inspection of 12 Newtown Road. Mr. Lundrigan is confident he will be able to present several options to resolving this problem.

Long Harbour Days: We are continuing to work on this event. All activities have been confirmed. The schedule of events will go out tomorrow.

Annual Leave: The Town Manager is requesting to take annual leave beginning August 19, 2019.

- The annual leave was approved.

DELEGATIONS

NEW BUSINESS

Capital Investment Plan – Federal Gas Tax

The Gas Tax Committee has accepted the project Trout Pond Bridge Upgrade. Full amount of available Gas Tax funding was approved for this project, \$118,078.00.

Require a motion to move forward with this project.

Deputy Mayor Gambin suggested our project engineers be careful not to cross private property.

MOTION 07-25-19-04

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights will move forward with the Trout Pond Bridge Upgrade project and utilize the gas tax funding for this project.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Trinity Placentia Stadium Commission Financial Statements

The Financial Statements as of April 30, 2019 for the Trinity Placentia Stadium Commission Inc. were copied for all councillors.

The Income Statement lists total revenue at \$254,824 and total expenses at \$296,694, showing a loss of \$41,870.

2019-20 Community Enhancement Employment Program (CEEP)

Municipal Affairs is accepting applications for a Community Enhancement Employment Program. This program will provide short-term employment (up to 400 hours) to allow residents in rural areas to become eligible for Employment Insurance benefits. The deadline date to apply is tomorrow, July 26, 2019. Sponsors are strongly encouraged to submit proposals for projects that involve indoor work to avoid having individuals work outside in bad weather conditions. The normal timeline for the CEEP is September/October.

A Public Notice was mailed out on July 11, 2019, seeking expressions of interest in this program. Fourteen residents responded as interested in obtaining hours to become EI eligible.

The Project Title: Municipal Buildings Renovations includes replacing the siding, replacing the flooring and replacing the ceiling tile at the Municipal Depot. Project also includes painting the Community Centre.

The materials budget for a CEEP is 25% of the labour costs.

MOTION 07-25-19-05 Community Enhancement Employment Program

Moved by Councillor Kathleen Griffiths, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the Long Harbour-Mt. Arlington Heights Town Council will apply for a CEEP grant to renovate the Municipal Depot and paint the Community Centre.

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Green Jobs Initiative - Request for Support

Last year the Town of Long Harbour-Mt. Arlington Heights engaged in the Canadian Parks Recreation Association (CPRA) Green Job Initiative. This pilot project was delivered by a coalition of five different organizations and is expected to exceed employment targets and engage over 4,500 youth in meaningful job opportunities by its conclusion in March of 2020. This program has had a very positive impact on Canada's youth.

CPRA is seeking Council's support in requesting the Government of Canada to consider renewing the Green Jobs Initiative program to 2025. Council can help by writing our local MP and highlighting how this program has impacted our community.

MOTION 07-25-19-06 Support Green Jobs Initiative Program

Moved by Councillor Kathleen Griffiths, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will write our local MP requesting his support for the renewal of the Green Jobs Initiative program to 2025.

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Letter from Resident Re: Long Harbour Development Corporation:

The document was copied to all councillors.

Document contains eight questions pertaining to LHDC and requests council make two motions.

1. Has the President/CEO of the LHDC been laid off?
2. What is his current employment status?
3. Was LHDC in a position of being unable to pay their bills recently?

4. Was there an infusion of new money to LHDC? Where did it come from?
5. What assets does LHDC own?
6. What projects are LHDC working on?
7. Why has the LHDC not focused on services for the town and incentives to grow the population?
8. Who owns the subdivision?

Letter requested Council make two motions:

1. That Council request a forensic audit of the financial records of the LHDC.
 2. That Council change the structure of the LHDC, so members are voted to the board.
- Mayor Keating expressed that the LHDC Board is a separate entity from the Town Council, therefore Council cannot respond to these inquiries. The Town Council do not have the authority or the knowledge to answer the questions on behalf of the Long Harbour Development Corporation.
 - Councillor Burke talked about the presentation given to Council by the LHDC last evening. She requested that the residents be given the same information in the same manner.
 - Mayor Keating said this would be a decision of the LHDC Board. Mayor Keating went on to say that the LHDC delivered a very informative presentation to Council last evening and will follow up with another presentation in the near future. LHDC has made a commitment to share this information with residents of Long Harbour-Mt. Arlington Heights.
 - Councillor Norman suggested that LHDC be more transparent. He suggested Council request LHDC to restructure to allow its members to be voted in by community residents.

MOTION 07-25-19-07 Request to LHDC

Moved by Councillor Merrill Norman, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will forward an official letter to the Long Harbour Development Corporation requesting they restructure to allow LHDC members to be voted in by the community residents.

In Favor: Deputy Mayor Gambin
Councillors: P. Burke, K. Griffiths, M. Norman

Contrary Minded:
Mayor Gary Keating
Councillor Kevin McDonald

MOTION CARRIED

DEVELOPMENT

Medical Marijuana Production Site – 1-23 Church Road

A request for additional information was mailed to the developer July 3, 2019.

Proposed Industrial Composting Facility for Long Harbour Road

Nothing new to report on this proposed development.

FINANCE

Cheque List

The cheque list was presented for the period from June 28, 2019 to July 25, 2019 in the amount of \$58,381.28.

MOTION 07-25-19-08 Cheque List

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the cheque log for period June 28, 2019 to July 25, 2019, in the amount of \$58,381.28, has been approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

Jeff Dwyer, MHA District of Placentia West – Bellevue

Document was copied to all councillors.

MHA Jeff Dwyer thanked council for their letter of congratulations. He says it was an interesting campaign. MHA Jeff Dwyer is looking forward to working with our council to build a healthy community with viable and sustainable municipal services.

Department of Municipal Affairs and Environment – Information Circular

The document was copied to all councillors.

The notice is a reminder that municipalities are required to implement taxations in accordance with the *Municipalities Act, 1999*. Failure to link taxes, fees, or adjustments with the necessary legislation authority under the Act, may expose councils to unnecessary litigation and/or financial liability.

With respect to the water and/or sewage tax, section 130 of the *Municipalities Act, 1999*, states:

A council of a municipality served by a water system, sewage system or a water and sewage system shall impose upon the owner of real property located inside or outside the municipality that is connected or is capable of being serviced by that system, a tax, to be known as the water and sewage tax.

To ensure compliance, during the 2020 budget review, municipalities may be asked to provide additional information to confirm they are correctly billing and reporting budget revenue.

In order to avoid delays in processing your municipality's Municipal Operating Grant (MOG) and Provincial Gas Tax Revenue, your cooperation in these matters is appreciated.

2019 Construction Safety Stand-Down

On July 5, 2019, town staff took part in a Construction Safety Stand-Down. Council staff was counted among 60 organizations and 4,000 workers that participated by taking some extra time to focus on health and safety. Our Safety Stand-Down involved stopping work at the water treatment plant to conduct a safety inspection to identify and list any health hazards, and/or safety issues within the water treatment plant.

MNL Call for Resolutions

The MNL Annual Convention & Trade Show is scheduled in St. John's at the St. John's Convention Centre, November 14 – 16, 2019. This is the first call for 2019 Resolutions. The deadline for submissions is September 13, 2019.

Municipal Assessment Agency Memo

The memo was copied to all Councillors.

It outlines the issues addressed at their Board Meeting of June 7, 2019 and other work completed by the Municipal Assessment Agency.

- The MAA Audited Financial Statements were approved.
- The assessment fee was reduced from \$27 to \$26 per parcel.
- The 2020 assessment notices were mailed out.
- The Agency held a demonstration on its use of aerial imagery for the Town of Torbay.
- Issued a tender for office space in Corner Brook.
- A survey of municipalities on the supplemental assessment threshold is ongoing on the Agency's website.

The next Board meeting is scheduled for August 23, 2019, in St. Anthony.

Municipal Affairs – Notification of Application Status

Re: Applications for 2019/2020 Capital Funding

The letter informs that our applications were not successful, however, the Department of Municipal Affairs is planning on issuing another Call for Applications on July 29, 2019, which closes on

September 30, 2019. Should any of these projects remain a priority, and you would like to have them considered in this round of applications, you have the opportunity to do so.

RESOLUTION 07-25-19-09 Resubmit Application – AP-MCW-19191 Waterline Replacement Phase II

Moved by Councillor Kathleen Griffiths, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will resubmit application number AP-MCW 19191, having project title Waterline Replacement Phase II in the amount of \$1,406,540.56. ICIP Stream Application - Green Infrastructure.

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

RESOLUTION 07-25-19-10 Resubmission of Application – AP-MCW-19230 Waterline Replacement Phase III

Moved by Councillor Kathleen Griffiths, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will resubmit application number AP-MCW-19230, having project title Waterline Replacement Phase III in the amount of \$605,103.95. ICIP Stream Application - Green Infrastructure

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

COMMITTEE REPORTS

Councillor Kevin McDonald

Vale – Nothing to report, waiting on the minutes from our last meeting that was held in June.

Fire Department –

ERSB – Board meeting scheduled for July 29, 2019 to discuss the options proposed for the seasonal waste collection properties and the response letter from the Minister of Environmental and Municipal affairs regarding the 3 options tabled on a path forward.

HR – Nothing to report

Audit/Finance & Economic Development – Nothing further to add

Public Works/Roads – nothing to report

Strategic Planning – Nothing further to report

Community Affairs/Recreation – Preparation is ongoing for the Long Harbour Days and James Griffith Jr. Ball Tournament. There are lots of activities scheduled so hopefully the weather cooperates and we have good attendance.

Councillor Patricia Burke: Reported there will be no concert this year for Long Harbour – Mt. Arlington Heights Days. Instead, there will be an Open Mic Night. Several local performers are booked for the event.

From the Church Committee: The cemetery needs some work before the Cemetery Mass. Asked if the students could help with this.

- Town Manager will add this to the student's worklist if there is no liability or issue with workers compensation.

Attended Father Jerome's celebration and presented him with the gifts from Council.

Asked if SNC Lavalin viewed the photos submitted by the residents of 12 Newtown Road, and asked if the residents will be informed of the result of the site visit.

- To my knowledge, sharing the photos was not included in the scope of work approved by Council. SNC Lavalin's was retained by Council to do a site inspection of the area at 12 Newtown Road. From this investigation SNC Lavalin will provide Council with options to redirect the water from the water treatment plant. This should resolve the problems in this area.
- Town Manager can forward the photos to Mr. Lundrigan.
- SNC Lavalin will provide Council with options to resolve the problem. These options will be brought forward to a regular council meeting. Residents of 12 Newtown Road will be provided this information.

Councillor Merrill Norman:

Fire Department are getting ready for Long Harbour Days. They will provide the beer garden for the event.

Reviewed the Municipal Fire Department Assessment Report.

Deputy Mayor Isadore Gambin: HR is good

Councillor Kathleen Griffiths: Nothing to report

Mayor Gary Keating:

ADJOURNMENT

MOTION 07-25-19-11 Adjournment

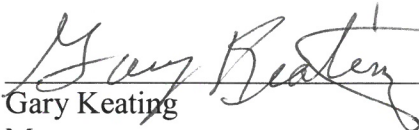
Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

BE IT RESOLVED THAT the meeting be adjourned at 8:42 p.m.

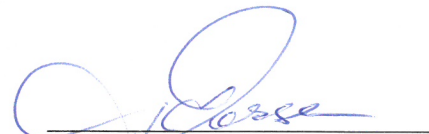
In Favor: Mayor Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Date of the Next Meeting: August 15, 2019



Gary Keating
Mayor



Juanita Gosse
Town Clerk/Manager