

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
June 27, 2019

In Attendance

Mayor Gary Keating

Councillor Kathleen Griffiths

Deputy Mayor Isadore Gambin

Councillor Patricia Burke

Councillor Merrill Norman

Councillor Kevin McDonald

Councillor John Turner

Also, in attendance: Juanita Gosse, Town Clerk/ Manager. Spectators: Barry Murphy, Noreen King

CALL TO ORDER

Mayor Keating called the regular meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 06-27-19-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

ADOPTION OF MINUTES

MOTION 06-27-19-02 Adoption of Minutes – May 15, 2019

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the minutes of May 15, 2019, Regular Meeting, be adopted with the following addition under Councillor Burke’s report: *“Councillor Burke pointed out that during the planning stage of the WTP, residents of 12 Newtown Road were visited by two engineers who spoke with them about the drain for the backwash water.”*

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

MOTION 06-27-19-03 Adoption of Minutes of Special Meeting – May 27, 2019

Moved by Councillor Merrill Norman, seconded by Councillor Deputy Mayor Isadore Gambin;

BE IT RESOLVED THAT the minutes of the Special Meeting held May 27, 2019, be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

BUSINESS FROM THE MINUTES

Marina Development

Met with LHDC, ACOA, and Department of Tourism, Culture, Industry and Innovation last week to discuss project funding for the Marina Development Project. This project meets the criteria for both federal and provincial funding. LHDC took the lead on the application. LHDC has completed the application and it is ready for submission.

Photos of the Marina development site and a concept plan was copied to all councillors to review. The proposal will be kept on file for anyone wishing to review it.

MOTION 06-27-19-04 Marina Development

Moved by Councillor Merrill Norman, seconded by Deputy Mayor Isadore Gambin;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights approves submitting the application for the Marina Development Project dated June 2019, to ACOA and the Department of Tourism, Culture, Industry and Innovation. Council will apply for 20% funding from ACOA and 25% funding from Department of Tourism, Culture, Industry and Innovation.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

MOTION 06-27-19-05 Funding Marina Development Project

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights approves funding the municipal share of the Marina Development Project in the amount of \$392,704.51.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Upgrade Trail to Trout Pond Wet Well Project

Obtained a cost estimate from Craig Moor at Innovative Engineering to provide and install an ATV Pedestrian Bridge. Given the amount of the estimate, we will have to tender the work, if we move forward. Estimated Cost: \$343,313.56. This may come in lower when tendered.

We have \$118,078.00 in unutilized Federal Gas Tax. If we use this funding for this project the Gas Tax amount would come in over 5 years. The town would have to cover the project cost upfront and recuperate the gas tax funding over the next five years.

MOTION 06-27-19-06 Trout Pond Trail Upgrade

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights approves funding the Trout Pond Trail Upgrade in the amount of \$344,043.56, the estimated cost of the project, Trout Pond Trail Upgrade to our wet wells.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

MOTION 06-27-19-07 Funding Project – Trout Pond Trail Upgrade

Moved by Councillor Merrill Norman, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights will prepare a Capital Investment Plan, (CIP) in application of Federal Gas Tax funding in the amount of \$118,078.00, for the Trout Pond Trail Upgrade Project. Scope of work under this project includes installing an ATV/Pedestrian bridge crossing Middle Pond Brook to provide safe access to the town's raw water supply and other water infrastructure and systems.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Town Managers Report

Student Summer Grants: We have eight student grants this year. Two under Green Projects and four under the Federal Summer Program and two under Provincial.

JCP Grant: Council have been approved for a JCP Project for six people for eight weeks. With Councils approval we will use this grant to add boardwalk to our walking trail. On rainy days we should consider painting the community centre and hallway.

Vale Employment Opportunities: We've mailed out three job postings for Vale and have another two ongoing. Each mailout cost approximately \$30.00, paper and postage. There is another way to get this information out. We add the posting to our Webpage and do a Onecall informing residents of the job posting. Invite residents who want a hard copy to drop by the office.

2019-20 Municipal Capital Works: Spoke with MHA Jeff Dwyer's office this week and asked that they check the status of our 2019-20 Municipal Capital Works applications. Forwarded a copy of our applications for their files. Also checked with Municipal Affairs and am pleased to report that our MCW application was not rejected. There has been no decision on it. I recommend Council meet with MHA Jeff Dwyer to lobby for approval.

Coastal Erosion: Spoke with Melania Irvine, Geological Survey, Department of Natural Resources, who investigates issues of coastal erosion and flooding. Melania manages a program across the Province where they monitor rates of coastal erosion using drone technology and provide information on factors causing erosion. Melania did a site visit. Councillor McDonald gave her a tour of the affected coastline in the area of Gambin's Lane.

PMA Annual Convention: Our Office Administrator attended the Municipal Administrators Convention in St. John's. The Convention was very informative and provided her an opportunity to build a network with other professional municipal administrators.

Thank you Cards,: Received a thank you card from the Norman's Cove Fire Department thanking Council for their generous donation toward the Air Compressor. We also received a thank you card from the St. Xavier Parish for Council's generous donation.

Received a complaint about ATV's on the playground. Posted signs prohibiting the use of AVT's at the playground and alerted staff of the problem.

Property Flooding at Newtown Road: Spoke with our outside maintenance staff last week and they assured me that since the decrease in water production to 25 gpm, this area of land is dry for the most part. If we were to redirect the plants runoff, it may resolve the problem in this area.

SNC Lavalin's cost estimate to investigate and provide options, is on the agenda.

Long Harbour Days: Met with Lydia to discuss Long Harbour Days. The Sports & Recreation are moving forward with a softball tournament. This year Sports and Recreation will host the 1st annual James J. Griffiths Jr. Memorial Softball Tournament. We will meet again soon to discuss details.

Met with Vale last week. They want to offer site tours during our Long Harbour Days. They will schedule the tours for Friday, August 2nd; the first scheduled for 9:00 a.m. with the final tour scheduled around 2:30 p.m. They would like to provide a BBQ here, outside the Community Centre for participants. We also talked about possibly having some storyboards set up in the Community Centre to tell a little about Vale. We discussed having some of Vale employees offer entrainment during the BBQ.

There were other ideas discussed. They would like to know if they could possibly have a ball game early in the day. This wouldn't interfere with tournament games. Questioned if Vale could put a team in the

tournament? I forwarded this request to Lydia. They also asked if there is anything more they could do to add to Long Harbour Days. They have asked that Council give it some thought.

Canada Day Celebration: Sports and Recreation are planning a Canada Day Celebration. We will send out a Onecall informing residents of the time. Sports and Recreation are not planning Fire Works for Canada Day. There celebration will be earlier in the day. As well, there will be a ceremony at the war memorial in Norman's Cove at 10:30 a.m. July 1st. Wright is ordered for that ceremony.

Gift to Msgr. Denis Walsh: Msgr. Denis Walsh celebrated his 60th Anniversary of Priesthood.

MOTION 06-27-19-08 Approval Cheque for Msgr. Denis Walsh

Moved by Councillor Kathleen Griffiths, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights will gift Father Denis Walsh a cheque for \$100.00 and a Treasury of Memories Book.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

DELEGATIONS

NEW BUSINESS

SNC-Lavalin

SNC-Lavalin has submitted a cost estimate for the following work:

To provide engineering services for the review of alternative discharge locations for the water treatment plant supernatant.

Scope of work includes: Complete site visit to review currents conditions. Visit to include SNC Lavalin Project Manager and required Town Staff. Review current discharge locations, document current issues as noted by residents of 12 Newtown Road.

Provide up to three preferred options for revised supernatant discharge location. Prepare budgetary cost estimate for the preferred option and prepare and submit letter-style report summary of activities, findings, recommendation, and cost estimate for preferred option.

MOTION 06-27-19-09 SNC-Lavalin

Moved by Councillor Kathleen, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$4,885.00 plus applicable tax for SNC-Lavalin to review the discharge location for the water treatment plant supernatant.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Heart & Stroke Mayor's March

Our province leads the country in heart related disease and deaths. Heart & Stroke is working tirelessly to change that statistic. This June to September, Heart & Stroke will once again challenge communities, large or small to take part in the Heart & Stroke Mayor's March.

The Mayor's March is an opportunity for council and community to walk together in solidarity to improve the Heart and Brain Health of Newfoundland and Labrador.

- It was agreed to schedule a Mayor's March for late August or early September and invite the public to participate.

Canada Red Cross

The Red Cross is seeking a donation.

- It was determined that council donated to the Red Cross in January 2019.

RNC Association

The RNC Association is seeking your support in sponsoring their 29th Annual Community Guide. The topic this year will focus on Cannabis Awareness.

- Discussed a request for a seminar regarding cannabis awareness.

Request from Resident to Place Floating Dock in the Cove

Resident asking Council to install a floating dock in the Cove. The dock doesn't have to be joined to the government wharf, therefore, would not require approval from Small Crafts & Harbours. There should be grants available for this type of work.

- It was determined that Council is concerned about liability.
- Council will move forward with a marina development.

Ultimate Recipient Gas Tax Amendment

As per the recent Federal Budget announcement there is an increase in the funding for the Federal - Provincial Administrative Agreement on the Federal Gas Tax Fund for 2019-2024.

Allocations for the Town of Long Harbour-Mt. Arlington Heights based on per capita is as follows:

2019-2020 - \$41,214.00
2020-2021 - \$18,380.00
2021-2022 - \$19,216.00
2022-2023 - \$19,216.00
2023-2024 - \$20,052.00

Total \$118,078.00

Checked with the Gas Tax Secretariat to ensure these allocation amounts were based on the correct census data for 2016. The census data for 2016 was documented incorrectly listing our population as 185. Data was corrected recording our population at 250.

- It was verified that the Gas Tax amounts were based on the correct census data for 2016.

Acceptance of the funding requires a motion of Council.

RESOLUTION 06-27-19-10 Acceptance of the Ultimate Recipient Gas Tax Funding

Moved by Councillor Patricia Burke, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights accepts the amended allocated Gas Tax funding for years 2019 – 2024.

In Favor: Mayor Gary Keating
 Deputy Mayor Isadore Gambin
 Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

DEVELOPMENT

Medical Marijuana Production Site – 1-23 Church Road

The proposed Medical Marijuana Production Site for civic address 1-23 Church Road required an amendment to the Town’s Municipal Plan and Development Regulations. The proposed amendment was prepared by Town Planner Mary Bishop and was distributed to all councillors.

There were six submissions that are copied for councillors to review.

There was a Public Information Briefing held June 15, 2019 and the notes of that meeting are copied to all councillors to review.

Also copied to all councillors is a list of questions and answers that summarizes the concerns submitted and raised at the Information Briefing.

Copied to all councillors for review, is emails from Mary Bishop with her thought after the Briefing Session. Mary also alludes to a photo of Church Road showing the public access and the road that continues to the cemetery.

- Deferred for additional information.

Proposed Industrial Composting Facility for Long Harbour Road

Email from Resident was distributed to all councillors for review. This email is in response to Council's decision made at the Special Meeting of May 27, 2019.

The Special Meeting of May 27, 2019 was held to consider a resident's request for another public meeting to address concerns about the proposed Industrial Composting Facility for Long Harbour Road.

The decision of Council at this Special Meeting was that Council reiterated, as per the Public Notice mailed out March 7, 2019, there will be another public meeting regarding this proposed development after the Environmental Assessment is released. Council asked that the resident submit a list of concerns to ensure the discussion will focus on addressing resident's specific concerns. Along with the proponent and their Consulting or Engineering Firm, Council will invite environmental specialists to answer the questions and concerns of residents. Council also requested the resident forward a copy of the petition as this would be valuable information.

A response email was received and states the resident is appalled by Council's decision to refuse to provide the residents of our town with information regarding the proposed compost facility for Long Harbour Access Road. She is equally appalled that Council refuses to give residents an opportunity to voice their concerns. Resident felt another public meeting should have been scheduled before the EA release and before the acceptance of input under the EA process. The release of the EA will bring the proposed development closer to approval.

- It was determined that, as per the public notice mailed out March 7, 2019, Council has already agreed to host another public meeting after the release of the Environmental Assessment.

FINANCE

Cheque List

The cheque list was presented for the period from May 17, 2019 to June 27, 2019, in the amount of \$62,358.82.

MOTION 06-27-19-11 Cheque List

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the cheque log for period May 17, 2019 to June 27, 2019, in the amount of \$62,358.82 has been approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

COMMITTEE REPORTS

Councillor Kevin McDonald

Vale – Attended the Community Liaison Committee meeting on June 20th, which consisted of a tour of the facility and explanation of the process. Vale would like to have more informative meetings and welcome any suggestions for agenda items to be sent to Mary Griffiths that the committee members would like addressed. The next meeting is scheduled for the end of September.

Fire Department –

ERSB – Attended a Governance meeting June 18th and once again discussed the issue around eliminating waste collection services to the COATTs group and how it is going to affect the present contracts that have been awarded. Attended the monthly Board of Directors meeting on June 26th and we have submitted a proposal to the Municipal affairs on the best alternative on resolving the waste collection concerns and hoping when the new Minister is appointed that we can move forward in a positive and efficient manner.

HR – Nothing to report

Audit/Finance & Economic Development – Nothing further to add

Public Works/Roads – nothing to report

Strategic Planning – Nothing further to report

Community Affairs/Recreation – The Inside the Circle event held on May 25th was an exceptional event and those that did attend were amazed at the talent that evening. There was a discussion and an opportunity about Rum Ragged tagging up with one of our local (retired) groups Stogger Tight in the last weekend of August or early September. The Sports Commission will be hosting the annual Canada Day celebration Monday afternoon at 1:00 p.m. and unfortunately there will be no fireworks. The DJ has been booked for the dance held on the LH long weekend.

Councillor Patricia Burke: Attended the 60th Anniversary Church Service and Social for Msgr. Dennis Walsh. Both were wonderful.

Father Jerome Hann will celebrate his birthday and retirement on July 12, 2019. The celebration will take place in Freshwater at 7:30 p.m.

MOTION 06-27-19-12

Moved by Mayor Gary Keating, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the Town of Long Harbour-Mt. Arlington Heights will gift Father Hann \$500.00 and a Treasure of Memories Book.

In Favor: Mayor Gary Keating

Deputy Mayor Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Councillor Merrill Norman: Completed Fire Department Operations Training. This training reviews Fire Department operations overall. There are two types of Fire Departments; defensive and offensive. Our Fire Department is a defensive Fire Department, which means we prevent fire from spreading; we isolate and stabilize. The other type is offensive. Offensive means to take direct action, aggressive interior attack. The offensive Fire Department requires additional equipment and training.

Training is very important to all Fire Departments. Insurance costs are based on training and can decrease with completed training.

Our Fire Department needs a Procedures Manual outlining step by step procedures. I have a template of a Procedures Manual and the Town Manager has agreed to assist in creating it for our Fire Department.

The parking lot at the Fire Hall has been sealed and the lines repainted.

There are some firefighters requiring an updated First Aid Course. This could be done along with town employees, councillors etc.

Town Manager asked about the Training Logs for firefighters.

- Firefighters training logs would be based on the Procedure Manual.

Deputy Mayor Isadore Gambin: All is good with HR.

Attended the Vale meeting. It was very informative.

Regarding recent break-in's in Long Harbour, a resident asked to bring forward a request for Council to place a camera somewhere in town to monitor traffic in and out of Long Harbour.

- Deferred for additional information. It was agreed to consider the privacy legislation and any other legislation that may impact this decision.

Councillor Kathleen Griffiths: Nothing to report

Councillor John Turner: Nothing to report

Mayor Gary Keating:

ADJOURNMENT

MOTION 06-27-19-13 Adjournment

Moved by Councillor Patricia Burke, seconded by Councillor Kevin McDonald;

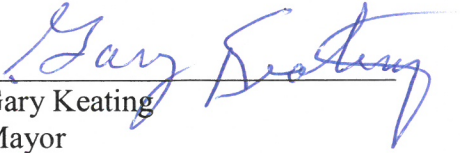
BE IT RESOLVED THAT the meeting be adjourned at 8:15 p.m.

In Favor: Mayor Keating
Deputy Mayor Isadore Gambin

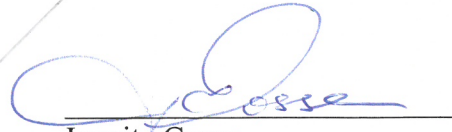
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

MOTION CARRIED

Date of the Next Meeting: July 25, 2019.



Gary Keating
Mayor



Juanita Gosse
Town Clerk/Manager