

*Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
February 25, 2014*

IN ATTENDANCE:

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Patricia Burke

Councillor Madonna Murphy

Councillor Norma Keating

Absent: Councillor Edward Bruce
Councillor Lydia Burke

Staff:

Town Manager Juanita Gosse

Town Clerk Kathleen Griffiths

Joe Bennett, Executive Director, LHDC

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:00 pm.

ADOPTION OF AGENDA

MOTION 02-25-14-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Norma Keating

BE IT RESOLVED THAT The agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 02-25-14-02 Adopt Minutes

Moved by Councillor Norma Keating and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the minutes of February 25, 2014 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

LHDC Presentation on Good Neighbor Agreement- Concept:

Joe Bennett, Executive Director of the Long Harbour Development Corporation gave a presentation on the proposed Good Neighbor Agreement between Vale and The Town of Long Harbour - Mount Arlington Heights. He presented the Council with an outline of what the Good Neighbor Agreement means for the town and for the company. This is a preliminary concept and much research and development is required before an agreement is presented to Vale.

Managers Report – February 2014

ACOA – Regarding the Recreational Project: Spoke with Paul Antle last week and ACOA is considering funding project overruns in the amount of \$161,252 which will result in \$53,213 additional funding to the town. I don't have final approval from ACOA at this point; however, I do have verbal approval.

Generator– Generlink from Wind Solutions – Generlink can be installed for approximately \$5,000 on a residential panel. The Fire Hall, however, has a 400 amp commercial panel. The Generlink system would cost somewhere in the range of \$12,000 - \$15,000.

As we need generator backup for our Emergency Management Command Centre, we may have to consider allocating another building.

- Council decided not to fund generator power to the Town Hall or the Community Centre because it would not be feasible as we will be moving to the Training Centre. Council will consider generator power in the redesign of the Training Centre.

Capital Works Project - Water Treatment Facility: The Crown Land for this project has been approved. The next step is to have the property surveyed.

Bae Newplan has concerns with the changes in Municipal Affairs tendering process. The normal tender process for a project of this type, water treatment plant project:

Step 1 - Request for Qualifications (RFQ) – This guarantees that only companies qualified to design and build a water treatment plant will move to the next stage.

Step 2 - Request for Proposals, (RFP) – this stage allows Bae Newplan to provide these qualified companies with an outline of design criteria or specifications, (what we need in a water treatment facility).

The proposals submitted reveals the cost to build, cost to maintain, and the project specifications; A shortlist of 3 or 4 companies are then retained to pilot the project. The unsuccessful companies will be paid a minimum of 40K, to a maximum of 50K for the pilot project.

The pilot will determine how well the system will work with our source water and the best system will be selected.

Municipal Affairs new approach: RFQ call, shortlist to 3-4 teams, issue RFP to shortlisted teams, teams will pilot.

Other Changes: The water tower will be included in the Scope of work for the treatment plant. They are considering placing the water tower on the same site as the treatment plant, which will save a significant amount of money as there will be no need for waterlines from the tower to the treatment plant.

Request for Qualifications – Water Treatment Facility

Municipal Affairs requires that the Request for Qualifications be approved by Council for the Water Treatment Facility.

MOTION 02-25-14-03 – Request for Qualifications – Water Treatment Project.

Moved by Councillor Patricia Burke and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves moving forward with the Request for Qualifications.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

RCMP Consultation Session: Attended the RCMP Consolation Session Tuesday evening. Traffic issues were the top concern. Discussed heavy traffic going to Vale and Bull Arm, speeding and aggressive driving. More patrol is necessary. Discussed the traffic congestion at Moorlands and it seems the RCMP has had several calls on this issue, however, they cannot do anything about it until the Dept. of Transportation deems the area a no parking zone. They have submitted this request to the Department of Transportation but to date, no action has been taken.

Ball Park Property: Conversation with Jeff Nickerson from Crown Land today. Crown Land is requesting the town apply for an amendment to the ball park property. The grant was issued before roads were constructed and the ball park as it is, does not match the information they have. Apparently there is no survey of the property. The process will cost \$113.00 application fee, and \$200.00 amendment fee plus the cost of the survey. We can include additional land in the amendment if there is crown land in the immediate area.

Amendment for Crown Land for Ball Park

MOTION 02-25-14-04 – Amendment for Crown Land-Ball Park

Moved by Councillor Donna Murphy and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves amendment to the Ball Park Title Documents to reflect the current Ball Park Property with Crown Land.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

NEW BUSINESS

Air Quality Test – Fire Hall

An Air Quality Report was presented by Deputy Mayor Kevin McDonald indicating that four samples had been taken and results show that the air quality at the Fire Hall is good.

Branding

Several logo's were presented to the town showing different hill modifications, opening and closing waves, various font styles and different width tag lines. The Town decided on a logo which outlines the Big Head with vibrant waves and a soft flowing tag line.

MOTION 02-25-14-05 – Approval of Town Logo

Moved by Mayor Gary Keating and seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves a logo for the town including minor changes.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

TACT – Invoicing

Tact submitted an invoice for budget overruns.

MOTION 02-25-14-06 – Pay Invoice TACT Marketing Inc.

Moved by Mayor Kevin McDonald and seconded by Councillor, Donna Murphy.

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves to pay TACT Marketing Inc. invoice over budget amount of \$3,202.50 for Phase 1 on the Branding for the Town.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Price Quotes – Auditing Service

The Town Manager presented the following four price quotes for auditing service for 2013 Audit.

1. Harris & Ryan \$6,200 plus HST
2. Byron Smith \$6,700.00 plus HST
3. Michael Fifield \$3,900.00 plus HST
4. Greg Stokes \$2,600.00 plus HST

The Town reviewed all quotes.

MOTION 02-25-14-07 – 2013 Auditor

Moved by Councillor Norma Keating and seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights will retain Greg Stokes for the 2013 Audit.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Provincial Roads

Council discussed the poor condition of our provincial road and that it has become a safety issue. Council will write the Minister of Transportation with copies going to our MHA and the Premier to request a meeting to discuss the possibility of the town partnering with the Provincial Government to do the necessary upgrades. The Provincial Government may not approve partnering; however, our request will emphasize the seriousness of this issue.

Strategic Planning

Council has decided to put a Strategic Plan in place to give us an indication where we would like to be in the future with regards to our town. A committee will be formed comprising of various representatives of the community along with members of Council. Input will be collected from the public to see what their vision is for the future and planning will be done to accomplish those visions.

DEVELOPMENT

No development requests at this time.

CORRESPONDENCE

PMA Convention and Training

The annual PMA Convention will be held on April 1 - 4, 2014 in Gander. Requesting approval for the Town Manager and Town Clerk to attend.

MOTION 02-25-14-08 – PMA Convention in Gander

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Donna Murphy

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves the Town Manager and the Town Clerk to attend the PMA Convention in Gander.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Part-Time Receptionist

Council feels an additional person is required in a part-time position to fill in when Town Clerk is absent.

MOTION 02-25-14-09 – Hire Part-time Receptionist

Moved by Councillor Patricia Burke and seconded by Mayor Gary Keating

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves a Part-Time Receptionist to fill in for Town Clerk.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

PMA Request for Donation for Central Night

No donation given at this time.

J.O.A.T.

A letter from J.O.A.T.Construction was submitted to the Town Office requesting information concerning the timeline on the development and what the development plan would be for the New Year for the

Middle Pond Subdivision. They have concerns about utility poles, water and sewer, which the town has no control over; therefore a response will be forwarded to J.O.A.T. Construction informing them as such.

50+ Club – Thank you

A Thank you note was presented from the Golden Bay 50+ Club for the Town's Donation to their annual Christmas dinner and dance.

Canada Post

The Town received notification that Canada Post is considering reducing the post office hours for Long Harbour-Mount Arlington Heights.

MOTION 02-25-14-10 Canada Post Motion

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Patricia Burke

Whereas the elimination of hours of operation to the community could ultimately affect your standard of postal service;

Whereas the services offered by the Canada Post Corporation are an integral part to the ongoing support and development of our community;

Whereas to be efficient and meet the needs of our citizens it is necessary to maintain the current levels of service;

Be It Resolved that the Municipal Council of Long Harbour-Mount Arlington Heights is opposed to any reduction of services proposed by the Canada Post Corporation

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Department of Environment – Waste Recovery Facility at Whitbourne

The Town received notification of a proposed Waste Recovery Facility for Whitbourne and a document describing the process. Council does not have any comments or concerns.

MNL – Fiscal Framework Consultation-March 21- St. John's

The Town Manager presented preparation documents for the Fiscal Framework Consultations to be held at the Regional Meeting in St. John's on March 21-22, 2014 for the Council Representatives who will attend.

FINANCE

1. Cheque Log

Cheque Log was presented in the amount of \$31,050.01 for Jan. 23, 2014 to Feb. 20, 2014.

MOTION 02-25-14-11 Cheque Log

Moved by Councillor Norma Keating and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the cheque log for January 23, 2014 to February 20, 2014 be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

2. Cash Analysis

Cash analysis was approved as presented.

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald:

Deputy Mayor Kevin McDonald inquired about the amount of discretionary money the Fire Department has left in their budget to invest in equipment. The Town Manager informed him that they had \$15,000.00 left, but they were also looking at purchasing a Cube Van which would entail monthly payments.

Deputy Mayor McDonald also briefed the Council on the progress of the Emergency dispatch. Vale still has not committed to enabling Security on Site to act as our Emergency Dispatch.

Deputy Mayor McDonald reminded Council that the Fire Department needs to get their training logs in order.

Deputy Mayor McDonald reported that the Slag Pile project is still on hold.

Councillor Patricia Burke:

Councillor Burke updated Council on the activities of the Age-Friendly. The Committee held a Valentine Luncheon with 13 seniors attending. They had a good luncheon and the Age-Friendly Committee is considering making it a monthly event.

The Committee also sent out gift certificates to residents from the community who are residing in Senior's Residence or away. Also, they supplied baskets to shut-ins.

Sewing has begun again. Tuesday's are for personal sewing and Wednesday's are designated to making quilts for the Janeway Hospital.

The Age-Friendly Committee has the Stadium in Whitbourne rented for an evening of Family Skating. This will be held on March 15, 2014 from 7:00 pm to 8:00 pm.

Councillor Norma Keating:

Councillor Keating reported that the Sports Commission is planning to offer a scholarship in memory of The Late Councillor Jim Griffiths. This will be a monetary gift and a plaque will be presented to the Stadium with his name on it. This will be presented during the Easter Break when the Stadium hosts the All Newfoundland.

Councillor Donna Murphy:

Councillor Murphy informed Council that the Stadium Meeting for this Thursday was cancelled. Councillor Murphy also indicated that the Appreciation Night will be on April 22, 2014 and she is still working on getting a band for Long Harbour Days.

Mayor Gary Keating:

Mayor Keating informed Council that on March 8, 2014 there would be a meeting of Small Towns-Big Industry such as Placentia, Long Harbour, Sunnyside, Come By Chance, Marystown and Arnold's Cove. This meeting will be to discuss issues arising from Big Industry in your town and how to have a good relationship with them.

Mayor Keating and the Town Manager did a walk-through of the Training Centre early this week. Vale is continuing with building repairs. The building will have to be redesigned to meet the town's needs. Mayor Keating suggested we consider funding opportunities for this project.

MOTION 02-25-14-12 - Council to pursue funding opportunities re: Training Centre

Motion made by Deputy Mayor Kevin McDonald and seconded by Councillor Norma Keating

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approve the Long Harbour Development Corp. to pursue funding opportunities to redesign the Training Facility.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Mayor Keating reminded Councillors of the meeting with Vale on Thursday night.

MOTION 02-25-14-13 - Adjournment

Motion made by Deputy Mayor Kevin McDonald and seconded by Councillor Donna Murphy

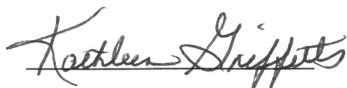
BE IT RESOLVED THAT the meeting be adjourned at 9:40 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, N. Keating

MOTION CARRIED

Meeting adjourned to a Privileged Meeting

Date of the Next Meeting: March 19, 2014



Kathleen Griffiths
Town Clerk



Gary Keating
Mayor