

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
May 21, 2014

IN ATTENDANCE:

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Patricia Burke

Councillor Madonna Murphy - 7:30

Councillor Lydia Burke

Councillor Norma Keating

Councillor Edward Bruce

Staff:

Town Manager Juanita Gosse

Also in Attendance: Glen Keating

Presentation – Glen Keating:

Mr. Keating presented a problem with drainage from his property. This is an ongoing issue that Council is in the process of addressing. Town Manager had an engineer assess the area and recommend a solution. This was discussed with Mr. Keating some time ago.

The planned solution is to dig a deep french-drain from the existing culvert, down along the side of Mr. Keating's property to a holding drain behind the property which will allow the water to seep back into the ground.

Mr. Keating is questioning whether this solution will allow more ground water to seep into his well and if the french-drain will freeze in the winter and cause flooding on his property.

- It was agreed that the Town Manager will have an engineer reassess the area to address these concerns, in consultation with Mr. Keating.

CALL TO ORDER Mayor Gary Keating called the regular meeting to order at 7:15 pm.

ADOPTION OF AGENDA

MOTION 05-21-14-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Patricia Burke.
BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 05-21-14-02 Minutes of April 16, 2014

Moved by Councillor Edward Bruce and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the minutes of April 16, 2014 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Managers Report – May 21, 2014

Capital Works Project - Water Treatment Facility: RFQ's were evaluated and three company teams, Cahill, BIRD, and ND Dobbin will proceed to the RFP (Request for Proposals) and pilot stage:

Capital Works Project - Waterline Upgrade: Project is ongoing. There were some problems on the first day whereby the water had to be shut off for several hours. This was not a scheduled disruption in service. Apparently the contractor ran into an unexpected problem that had to be resolved. Spoke with Cyril Mews, the inspector with Bae Newplan, and he assures me that we will be informed of any other disruption in service.

Our outside maintenance employee has an issue with the contractor using 1 inch municipex service lines as most of our town is serviced with ¾ inch line. Checked with Bae Newplan and they explained that the 1 inch municipex will allow for the same volume of water to the home. This was recommended by the manufacturer.

- Council discussed the issue and it was agreed that the contractor is to use the 1 inch municipex as recommended by our engineers.

Town Provincial Road – Spoke with Paul Goodman, supervisor with Department of Transportation, about our provincial road. He is finalizing the department's work plan and will advise us of work allocated for Long Harbour. I should have this document within the next week or so.

Sander – The sander can be repaired through our insurance, however, we would lose the \$1,368.00 savings on the premium each year for three years, the deductable is \$1000.00 and the sander would only be covered to a maximum amount of \$3,200.00.

- It was agreed not to repair through our insurance.

Equipment Quotes:

Sander – Action Truck – 4,365.00

Sander – H&H Auto – 7,000.00

Plow Package: Atlantic Powertrain – 8, 814.00

Plow Package: H&H Auto – 7,339.35

H&H Auto was recommended by Cabot Ford. They sell the Western Pro Plus. I am told that several of these plows and spreaders are sold to Municipalities each year. The equipment may be a little more expensive; however, it should last upward to 10 years. There is a full warranted for two years on parts and labor.

I have a list of other municipalities using this equipment and am in the process of calling them for recommendations.

- It was agreed to defer the purchase until after we contact other municipalities. The Town Manager will email councillors the results of her research.

Walking Trail: Met with Dave Davis, Point Contracting and John Doyle on Tuesday evening. Did a site inspection of the trail. Point contracting started out using larger equipment thereby making the trail wider than necessary. I brought this to Dave's attention a few weeks ago, emphasizing that we don't want the trail's footprint any wider then specified on the drawings. As well, the additional area will have to be cleaned up and grassed making the project more expensive for him.

Site inspection showed that the contractor is now using smaller equipment and keeping the correct trail width. We also discussed drainage which will be a problem in some areas. John suggested the contractor use larger stone in the wetter areas. This will allow for better drainage. As well, there may be a need for additional culverts. This will be determined as we move forward. Both John and I were satisfied with the work thus far.

The trail was not completely cleared last fall so there are areas where cut material is left along the sides of the trail. I would like to hire a crew to complete this work. Leaving this debris behind will have a negative effect on the appearance of the finished trail.

-Approved

Talked to Len Hickey about the trees and he says that the problem is wind burn. He is confident that they will grow. I plan to keep an eye on them over the next two months as they are under a one-year warranty.

Swimming Dock: Last year we talked about installing the dock permanently, as taking the dock out of the water causes damage to the swim area. I have asked Bay By Bay to provide a price quote on this work. If we move forward, the dock will have to be installed before the June wedding.

Bulk Garbage Collection: Scheduled for Monday, May 26th. Spoke with the contractor doing the waterline upgrade about how the collection will be accomplished on Veteran's Drive. Mr. Hickey said that the truck should have no problem collecting from that area. They will work with the driver to ensure all garbage is collected.

Community Cleanup: We are ready for community cleanup tomorrow evening, weather permitting. Outside maintenance are cleaning up the bottom beach so we will be focusing on the roadsides.

2014 First Quarter Budget Comparison:

Document was copied and distributed to all councillors for their review. It was noted that we are well within budget in the first quarter.

NEW BUSINESS

TACT Marketing:

Website - Approve Design: Website design was approved.

Tri Fold Brochure:

MOTION 05-21-14-03 Purchase Approval for Tri Fold Brochure

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT approval is given to TACT Marketing to design a tri fold brochure promoting the Town of Long Harbour-Mount Arlington Heights.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Training Centre Concept Design:

Four options were presented by AE Consultants. Only Option 3, with specific changes, has the potential to separate the community portion of the building from the Council area, and provide enough space to meet all needs.

- It was agreed to work with Design Option 3, incorporating the noted changes including additional space for the fitness centre. Have AE Consultants redesign and include the design for the front of the building.

Vehicle Wrecks:

Spoke with Steve Penney, municipal legal advisor, and he recommended that we forward a letter to the resident outlining the issues and Council's authority under Municipal and Provincial legislation to resolve these issues. The resident should be given two weeks to commence removal and cleanup before we begin the order process. Mr. Penney recommends that Council seek legal guidance in the order process.

Draft letter to resident was copied and distributed for Council's review.

MOTION 05-21-14-04 - Vehicle Wrecks

Moved by Councillor Madonna Murphy and seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the draft document is approved to be forwarded to the resident.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

- It was also agreed to call the Harbour Authority to have boat wrecks removed.

Quote - Ditching behind Canteen:

Scope of work: Excavate the area with proper slope. Install rock and filter fabric. Remove all grubbing and tidy up the area. Supply 4 loads of class A.

Bay By Bay: 6,350.00 plus HST

H&R Enterprises: 9,300.00 plus HST

- It was agreed to have the area reassess, however, if it is determined that this scope of work will resolve the problem, the work is to be completed by Bay By Bay for the quoted amount.

Fire Truck – Filling Station and Use of Fire Hydrants:

The issue with the Filling Station is that the truck cannot get close enough to the well for easy fill-up. The Fire Chief would like to bring the truck in head on to the Filling Station. To do this the guy-wire would have to be moved and the area backfilled. Fill would also be needed along the edge of the well so the truck can get closer to the wellcap. The first step is to confirm that the guy-wire can be moved.

Met with Barry after the site visit and it was decided that we would not move forward until we had a discussion with Council. For safety reasons Council may want to have the area assessed by an engineer to ensure the stability of the area for the truck.

- It was decided that Council would complete an overall assessment of the filling station and include other options.

Use of Town Fire Hydrants:

Our outside maintenance employee has asked that we write the Fire Department regarding the use of fire hydrants. They can use fire hydrants as long as he has our chlorination system switched to bypass. This will allow for the necessary pressure required for the hydrant. Town fire hydrants should not be used without his approval as the additional water pressure can damage our system. The following letter is drafter to the Fire Department.

- Draft letter was read and approved.

Since this initial meeting with our Fire Chief to discuss the Filling Station, Paul has emailed a request to meet with Mayor Keating and Deputy Mayor McDonald to discuss the new fire hydrants capacity and limitations.

- This meeting will be scheduled.

DEVELOPMENT

Extension at Civic Address 36A Norman's Lane:

Site inspection was completed by our outside maintenance employee and the development meets town regulations.

Shed at Civic Address 340 Main Street:

Site was inspected by our outside maintenance employee and the development meets town regulations.

Shed at Civic Address 356 Main Street:

Site was inspected by our outside maintenance employee and the development meets town regulations.

- It was agreed that these types of developments can be approved by staff.

CORRESPONDENCE

Letter from Resident – Re: Eastlink Cable Provider:

Resident requesting Council draft a letter to our cable provider regarding the unacceptable service in our area.

Town Clerk has taken the lead on this. She has contacted Eastlink and outlined the problems with our cable service. She is trying to confirm contact information for their CAO.

- It was agreed that Council will follow-up with a letter to the CAO of Eastlink requesting upgrades to the cable service.

Municipal Assessment Agency:

Document was copied for all councillors for review.

Municipal Assessment Agency – Clar Simmons Award:

Information regarding the Clar Simmons Award was copied and distributed to all Councillors.

FINANCE

1. Cheque Log

Cheque Log was presented in the amount of \$76,164.12 for period of April 17th to May 21st.

MOTION 05-21-14-05 Cheque Log

Moved by Councillor Norma Keating and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

2. Cash Analysis

Cash analysis was approved as presented.

JDRF Gold Sneaker Donation Request for Diabetes:

Request for financial support.

MOTION 05-21-14-06 - JDRF Gold Sneaker Donation Request for Diabetes:

Moved by Councillor Edward Bruce and seconded by Deputy Mayor Kevin McDonald
BE IT RESOLVED THAT council approves donating \$100.00 to the Gold Sneaker for Diabetes.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald:

Continuing efforts to assist the Fire Department with the purchase of a truck or cube van. Department is hoping to purchase something for approximately \$10,000.00. Considered purchasing a trailer but the fire department has nothing to haul it with. They also considered buying out of province and realized that with the added cost of transportation there would be no cost savings.

Councillor Ed Bruce: Nothing to report at this time.

Councillor Patricia Burke:

Councillor Burke reported that they had Judy Kelly in to offer a sewing lesson. Sewing is now finished for the season. Seniors activities will also cease for the summer.

Attended a Bereavement Seminar in Placentia hosted by the Chamber of Commerce. Also planning to attend the two-day Seniors Fair in Placentia.

Councillor Burke also voiced her concerns about continued funding for age friendly activities after the age friendly grant is depleted.

- Mayor Keating assured her of Council's support for senior activities.

Councillor Lydia Burke:

Councillor Burke reported that Appreciation Night went well. Event costs were under budget.

Sports and Recreation Committee are concentrating on Long Harbour Weekend. They are planning a group session on Saturday evening at the hotel.

Councillor Burke also reported on the Municipal Symposium. Events included:

- The launch of the new Councillors Handbook – Handbooks were given to all councillors.
- Introduction of the new municipal website – The website address will be given to the town manager to forward to all councillors.
- Tidy Towns – It was agreed to participate in Tidy Towns next year.
- Energy Efficiency Award – was presented to the Town of Placentia.

Councillor Norma Keating:

Reported a potential waterline break.

It was noted that our outside maintenance employee checked this area and believes it to be surface water or water from a well.

- It was agreed to turn off the water in this area to determine if it is a waterline break.

Noted the work done on the new parking area at the Ball Park and the area around the dock sign. Great Job!

Councilor Keating also voiced her concerns about the additional litter coming from employees of the Vale site. Deputy Mayor McDonald will bring this issue to Vale's employees during their toolbox talks.

Councillor Donna Murphy:

Reported that she has quotes on supplies for Long Harbour Weekend. She will bring them to the group meeting on Saturday evening.

Mayor Gary Keating:

Mayor Keating reported on the Small Town's Big Industry meeting held last Saturday at the Long Harbour Lodge. Six towns and ACOA were represented. This initiative is sponsored by ACOA.

Joe Bennett, Director of the Long Harbour Development Corporation will lead the steering committee. Plans are underway to meet with senior government officials and senior management of area industry. A full report will be presented at our next Council meeting.

MOTION 05-21-14-07 Adjournment

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Lydia Burke.

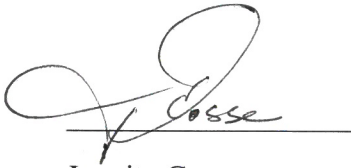
BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 9: 50 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Regular Meeting adjourned at 9:50 p.m.

Date of the Next Meeting: June 18, 2014



Juanita Gosse
Town Manager



Gary Keating
Mayor