

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
March 19, 2014***

IN ATTENDANCE:

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Patricia Burke

Councillor Madonna Murphy

Councillor Lydia Burke

Councillor Ed Bruce

Absent: Councillor Norma Keating

Staff:

Town Manager Juanita Gosse

Town Clerk Kathleen Griffiths

Representatives of Heart & Stroke Foundation

Frank Healey and Krista Davis

Heart & Stroke Foundation Presentation

The Town was honored to welcome Frank Healey and Krista Davis; representatives of the Heart & Stroke Foundation, to present to the Town with the “2013 Big Heart Award”. Due to the efforts of the Long Harbour - Mount Arlington Heights Mayor’s March Fund Raiser, the Heart & Stroke Foundation received \$3,600.00 over the past two years. Those donations go towards putting AED’s in public places to help save lives.

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:00 pm.

ADOPTION OF AGENDA

MOTION 03-19-14-01 Adopt Agenda

Moved by Councillor Patricia Burke and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT The agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 03-19-14-02 Adopt Minutes

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Donna Murphy

BE IT RESOLVED THAT the minutes of February 25, 2014 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Managers Report – March 19, 2014

Capital Works Project - Water Treatment Facility: The RFQ was advertised in the Telegram last weekend. This is the beginning of this project.

One Call Service for Fire Department: One Call Service is a mass messaging system that allows a firefighter to send out an emergency message to all phones, cell and landlines, at the same time. It's cost \$284.00 per year. Our Fire Department are currently using the service.

Email from Fire Chief Paul Acheson: Requesting Building Fire Inspection Policy.

This will require some research and I am hoping to get a template for the policy.

Fire Department Request: Fire Department members are requesting a meeting with Council. Emailed Fire Chief and suggested that normal protocol be followed whereby Council would meet with their Executive Committee. Also requested Fire Chief to provide an agenda.

Official Opening of the Ball Park: The official opening is scheduled for Sunday, August 3, 2014. Discussed the afternoon concert and the entertainment booking for the event. Price quote for The Eight-Tract Favorites is \$6,000.00 plus HST.

- The general consensus of Council was to look for less expensive options and if none were available by Monday, to go ahead and sign the contract with the Eight Tract Favourites.

Flooding behind the Canteen: Work to alleviate this problem was approved last year; however it was too late in the construction season to begin. Currently waiting on price quotes for this project.

Vale Training Centre: Vale is currently considering the transfer of the Training Centre Facility to the town. There are several points for consideration. The cost of repair which is Vale's responsibility, as well as the cost to redesign the building to meet the town's needs, which will be the town's responsibility. Our goal is to secure funding opportunities to ensure the lowest or no cost to the town.

Before meeting with Vale to discuss transfer options, the town must have some preliminary work completed and have estimates for our funding application. I met with Exp Consultants on Monday and did a walk-through of the building. We discussed redesign concepts to meet the town's needs. From here, Exp will provide the town a price estimate for redesign. Once the design is approved by Council we can move forward with obtaining construction estimates. We will need this information for our funding application.

The Training Centre, as the Town Hall, will house the Council Main Office, Manager's Office, Mayor's Office, LHDC Office, a board room; file storage room, and the Council Chambers. It will also house the Community Centre complete with kitchen, the Senior's Centre, and the Fitness Centre.

We are currently considering several potential funding sources for this work.

Fire & Emergency Services: Bill Collins, Fire & Emergency Services is requesting Council approve our Emergency Management Plan. Once approved it will be forwarded to the province for their approval.

Emergency Management Plan 2014

MOTION 03-19-14-03 Approve Emergency Management Plan 2014

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approves our Emergency Management Plan 2014

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

NEW BUSINESS

Strategic Planning

Council has decided to do Strategic Planning to give us an indication of where we would like to be in the future with regards to our town. A committee will be formed comprising of various representatives of the community along with members of Council.

As part of the Strategic Planning, The Town has distributed a questioner and survey to obtain the residents input.

The first Strategic Planning session is scheduled for May 2, 3 and 4, 2014 to be held at the Capital Hotel.

Part – time Casual Position - Office Receptionist.

One resume was received for the part- time casual position of Office Receptionist. This person has been accepted for the position.

Mayor Gary Keating abstained from the voting due to possible conflict of interest.

MOTION 03-19-14-04 Part – time Office Receptionist.

Moved by Councillor Ed Bruce and seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights will offer the position to the applicant.

In Favor: Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Mayor’s Meeting – Small Towns/Big Industry

Small Towns – Big Business Initiative Accord

(The Long Harbour Accord)

Whereas municipalities have responsibility under the Municipalities Act, 1999 to promote economic development, provide services and collect taxes and fees for the provision of those services; and

Whereas municipal leadership is recognized as being representative of the community will; and

Whereas from time to time industry wishes to carry out development and major projects within, or adjacent to, municipalities; and

Whereas there is limited opportunity for municipalities to provide input into local benefit arrangements on major projects; and

Whereas a number of small municipalities in the province have developed a collective experience in dealing with industry; and

Whereas there are a number of best practices and approaches in terms of community benefit agreements and relationships with industry within the province, nationally and internationally that might be identified and shared among small municipalities; and

Whereas a number of municipalities in the Placentia Bay and Isthmus of Avalon areas met on March 7, 2014 at Long Harbour, Newfoundland to discuss these issues and agreed to a statement of shared principles and objectives.

Be It Therefore Resolved that the Town Council of Long Harbour – Mount Arlington Heights supports the Small Towns - Big Business Initiative and commits to engaging in the process in a spirit of collaboration, sharing and communication.

Be It Further Resolved that the Town Council of Long Harbour – Mount Arlington Heights will provide such resources as are necessary to facilitate the engagement of staff and volunteers in the process.

MOTION 03-19-14-05 Adopt the Long Harbour Accord Resolution

Moved by Councillor Patricia Burke and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights adopt the Long Harbour Accord Resolution.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

DEVELOPMENT

Capital Crane Limited 277-417 Long Harbour Road

Application was made to Council requesting permission to place trailers for office use with portable washrooms.

MOTION 03-19-14-06 Commercial Development Application

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Donna Murphy.

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves the placement of trailers with portable washrooms at 277- 417 Long Harbour Road, pending compliance with Town Building Regulations and pending approval from all other government departments having jurisdiction.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

CORRESPONDENCE

Multiculturalism Proclamation

During the week of March 17-23, 2014 the province of Newfoundland & Labrador will be celebrating Multiculturalism Week. Towns and City Councils have been asked to proclaim this week as Multiculturalism Week in their community.

Multicultural Proclamation

- WHEREAS:** The celebration of Multiculturalism is based on a vision that Newfoundland and Labrador is a dynamic and vibrant Province with welcoming communities where the cultural diversity of all its residents is valued; and
- WHEREAS:** The Town of Long Harbour – Mount Arlington Heights is committed to the promotion of inclusive citizenship, welcoming communities, and cross-cultural understanding where the cultural diversity of all people is valued, supported and enhanced to collectively build a self- reliant, prosperous community; and
- WHEREAS:** The Town of Long Harbour – Mount Arlington Heights has made a commitment to partner with community stakeholders through multiculturalism initiatives:
- THEREFORE:** Be It Resolved that the Town of Long Harbour – Mount Arlington Heights do hereby proclaim the week of March 17-23, 2014 to be Multiculturalism Week. I encourage all residents of the community to recognize that diversity is our strength and to support community celebrations aimed at fostering respect, equality, and cross-cultural understanding.

MOTION 03-19-14-07 Multiculturalism Week

Moved by Councillor Ed Bruce and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights approves that the week of March 17-23, 2014 be declared Multiculturalism Week.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Purple Day for Epilepsy

Epilepsy Newfoundland and Labrador requested that the Town of Long Harbour – Mount Arlington Heights proclaim March 26, 2014 as Purple Day for Epilepsy.

Proclamation

WHEREAS: Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world; and,

- WHEREAS:** Purple Day was founded by nine year old Cassidy Megan of Nova Scotia who wanted to let people know that if you have epilepsy you are not alone; and,
- WHEREAS:** Epilepsy is one of the most common neurological conditions, estimated to affect over 10,000 people in Newfoundland and Labrador, over 300,000 people in Canada, and 50 million people worldwide; and,
- WHEREAS:** One in ten persons will have at least one seizure during his or her lifetime; and,
- WHEREAS:** The public is often unable to recognize common seizure types, or how to respond with appropriate first aid; and,
- WHEREAS:** Purple Day will be celebrated on March 26th annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally:
- THEREFORE:** Be It Resolved that the Town of Long Harbour – Mount Arlington Heights do hereby proclaim March 26th as Purple Day in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

MOTION 03-19-14-08 Purple Day for Epilepsy

Moved by Councillor Patricia Burke and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the Town of Long Harbour - Mount Arlington Heights declares March 26, 2014 be Purple Day for Epilepsy.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

FYI - Johnston Insurance

The Town Manager distributed a circular from Johnson Insurance for Councillors to review for their own information.

Crescent Collegiate Safe - Grad

The Town received a request from Crescent Collegiate for donation towards Safe-Grad.

MOTION 03-19-14-09 Donation - Crescent Collegiate Safe-Grad

Moved by Councillor Edward Bruce and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approves a donation of \$100.00, same amount as last year to be forward to Crescent Collegiate for Safe – Grad.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, E. Bruce

MOTION CARRIED

Municipal Assessment Agency

The Town Manager distributed a letter from the Municipal Assessment Agency outlining the Assessment Agencies first meeting for the year and a list of the Board of Directors.

The Royal Canadian Legion – Invitation

The Mayor received an invitation to attend The Battle of the Atlantic Parade for District #2 of the Royal Canadian Legion on May 4, 2014.

- The Mayor declined invitation due to a prior engagement.

The Legion – Lest We Forget Volume 14

The Town received a request from the Royal Canadian Legion to purchase an advertisement in the Military Service Recognition Book.

MOTION 03-19-14-10 Purchase advertisement in the Military Service Recognition Book.

Moved by Councillor Lydia Burke and seconded by Councillor Patricia Burke

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approves to purchase an advertisement in the Military Service Recognition Book at a cost of \$395.00.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Health Care Foundation

The Town received a request from the Health Care Foundation for a donation towards the upgrading of cardiac monitors/defibrillators, an essential piece of equipment for air ambulances.

MOTION 03-19-14-11 Donation to Health Care Foundation

Moved by Councillor Patricia Burke and seconded by Councillor Donna Murphy

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approves a donation of \$100.00 to the Health Care Foundation

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

FINANCE

1. Cheque Log

Cheque Log was presented in the amount of \$45,459.12 for Feb. 21, 2014 to Mar. 18, 2014.

MOTION 03-19-14-12 Cheque Log

Moved by Councillor Edward Bruce and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the cheque log for February 21, 2014 to March 18, 2014 be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

2. Cash Analysis

Cash analysis was approved as presented.

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald:

Deputy Mayor Kevin McDonald reported that he has been speaking with the Fire Chief concerning the purchase of a utility vehicle for the Fire Department. They are considering several options such as purchasing a used vehicle or a trailer which can be towed by a truck.

Deputy Mayor McDonald also commented on Vale Emergency Response Team and that several residents of our town were interviewed for these positions. He remarked that this is a good step forward.

Councillor Edward Bruce:

Councillor Edward Bruce asked about the waterline repair at 30 Veteran's Road.

-The Town Manager informed him that the problem had been corrected and the resident has water.

Councillor Bruce also remarked on the condition of the roads.

-Mayor Keating explained that he has had discussions with Honorable Felix Collins. Council has requested a meeting with the Minister of Transportation to discuss the probability of partnering with the Town on road upgrades. The Town is waiting for a reply.

Councillor Patricia Burke:

Councillor Burke reported that she attended a meeting of the Placentia Bay Intergraded Management Planning Committee held in Arnold's Cove on March 7, 2014. She reported that Mr. David Yard from Transport Canada made reference to a World-Class Tanker Safety System for the tankers which pose a potential risk for disaster when entering Placentia Bay. She indicated that the strategy that they are using is to be proactive, so that they can be reactive when something happens.

Councillor Burke also reported on a presentation given by Cynthia McKenzie from Fisheries and Oceans Canada regarding the Green Crab and the danger it poses to our marine life such as clams, lobster and eel grass which is a nursery for different species. Again, they are trying to explore ways of utilizing the Green Crab to reduce its' numbers.

On March 15, 2014 Councillor Burke attended Family Skating at the Whitbourne Arena sponsored by the Age Friendly Committee. She was pleased to report that there were 17 skaters and five spectators.

Age Friendly also sponsored a St. Patrick's Day lunch for community seniors. Councillor Burke reported a great turnout for this celebration that was enjoyed by all.

Councillor Burke had concerns about the Town taking over the Vale Training Centre for a Town Office/Community Centre.

-Mayor Keating and the Town Manager assured her that they have been in consultation with the Engineers and Vale's Construction Manager. The building is undergoing major inspections to ensure all necessary repairs are documents and noted for repair. This building will be state of the art when repairs are completed.

Councillor Burke also asked about the waterline being directed up Veterans Road instead of over the hill as it was done in the past. She noted that the contractor may run into problems with rock.

- Town Manager explained that our goal is to bring the waterline to the front of resident's properties. Connections from the back are difficult to repair. The waterlines cross several private properties which makes it difficult to get the necessary equipment to the repair site.

Councillor Donna Murphy:

Councillor Murphy informed Council that she never got to attend the Stadium Meeting because the Vale Meeting with the Council was on the same night. Stadium committee will notify Norma of next meeting.

Councillor Murphy also indicated that the Appreciation Night is planned for April 26, 2014.

Councillor Lydia Burke:

Councillor Lydia Burke informed Council that all preparations for Appreciation Night are going well. Each Community Group has been contacted to get awards organized.

Councillor Burke asked Council if they would partner with the Long Harbour Sports Commission to donate \$200.00 each year to the HNL Minor Hockey Tournament held at the Whitbourne Stadium. The award will be given to the Most Sportsmanlike Player in memory of James J. Griffiths Jr. who was involved in this event every year.

Most Sportsmanlike Player Award

MOTION 03-19-14-13 Most Sportsmanlike Player Award

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Patricia Burke

BE IT RESOLVED THAT the Town of Long Harbour – Mount Arlington Heights approves a donation of \$100.00 to the James J. Griffiths Jr. Most Sportsmanlike Player Award yearly.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Mayor Gary Keating:

Mayor Keating reported on a meeting with Vale regarding employment opportunities for town residents. Vale has assured us that every town applicant will be given the opportunity to take the evaluation test. This is the first step in the hiring process.

Vale is also reminding all site contractor to hire locally whenever possible.

Mayor Keating spoke about Vale’s High Performance Work System. He noted that LHDC is considering funding opportunities to deliver training to assist in preparing Long Harbour residents for this evaluation.

ADJOURNMENT

MOTION 03-19-14-14 Adjournment

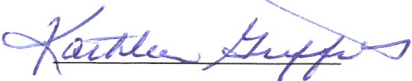
Motion made by Deputy Mayor Kevin McDonald and seconded by Councillor Donna Murphy

BE IT RESOLVED THAT the meeting be adjourned at 9:10 p.m.

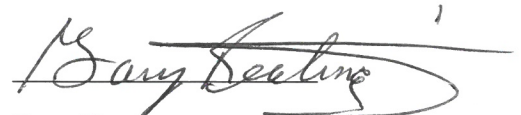
In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

MOTION CARRIED

Date of the Next Meeting: April 16, 2014



Kathleen Griffiths
Town Clerk



Gary Keating
Mayor