

*Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
December 6, 2018*

**In Attendance**

Mayor Gary Keating

Councillor Kathleen Griffiths

Deputy Mayor Isadore Gambin

Councillor John Turner

Councillor Kevin McDonald

Councillor Patricia Burke

Councillor Merrill Norman

Also in attendance: Office Administrator Judy Murphy

**CALL TO ORDER**

Mayor Keating called the regular meeting to order at 7:05 p.m.

**ADOPTION OF AGENDA**

**MOTION 12-06-18-01 Adopt Agenda**

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Gary Keating

Deputy Mayor Isadore Gambin

**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**MOTION 12-06-18-02 Adoption of Minutes – November 22, 2018**

Moved by Deputy Mayor Isadore Gambin, seconded by Councillor Kathleen Griffiths;

**BE IT RESOLVED THAT** the minutes of November 22, 2018, Regular Meeting be adopted as presented.

**In Favor:** Mayor Gary Keating

Deputy Mayor Isadore Gambin

**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

## **Town Managers Report**

Outside maintenance staff repaired a water line that saved 10 – 12 gallons per minute.

## **BUSINESS FROM THE MINUTES**

### **Properties with Unknown Owners or Addresses**

Ongoing

## **NEW BUSINESS**

### **2019 Budget and Tax Structure**

#### **MOTION 12-06-18-03 Residential Property Tax Mil Rate**

Moved by Councillor Patricia Burke, seconded by Councillor Kevin McDonald;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights will levy a Residential Property Tax Rate of 3 mil for 2019.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

#### **MOTION 12-06-18-04 2019 Minimum Property Tax Levy**

Moved by Councillor Kathleen Griffiths, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights will levy a minimum property tax of \$20.00 for year 2019.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

#### **MOTION 12-06-18-05 Poll Tax**

Moved by Councillor Patricia Burke, seconded by Councillor Kathleen Griffiths;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights will not levy a poll tax in 2019.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**MOTION 12-06-18-06 Discount for 2019**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights will offer a 20% discount on all residential property tax and residential water fees paid before March 31, 2019.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**MOTION 12-06-18-07 2019 Tax Structure**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights adopts the following tax structure for 2019.

Property Tax - Residential	3 mils
Minimum Residential Property Tax	\$20.00
Property Tax -Commercial	5.5 mils
Minimum Commercial Property Tax	\$175.00
<b><u>Water Tax</u></b>	
Bait Depot	\$300.00
Harbour Authority (flat rate)	\$100.00
Residential Water Rate	\$168.00
Commercial Water Rate	\$300.00
Hotel/Motel/B&B/Efficiency Units/Other Accommodations (4 units or less)	\$360.00
(Each Additional Unit)	\$50.00
<b><u>Business Tax</u></b>	
Minimum Business Tax	\$200.00
Retail Establishments	12. mils
Takeout / Restaurant	23.0 mils
General Commercial	12.0 mils
Manufacturing	10 mils
Business Tax (Mining Quarry)	80.0 mils
Hotels / Motel/Efficiency Units	12.0 mils
B&B	10 mils
Professional Offices	20.0 mils
Oil & Liquefied Petroleum Gas	125.0 mils
Business (where no assessed value)	¾ of 1% of gross revenue
Business (utility companies)	2.5% of gross revenue
<b><u>Permits &amp; Other Fees</u></b>	
Residential (New Construction)	\$100.00
Residential (repairs, maintenance, extension & other buildings)	\$25.00

Commercial (new construction)	\$200.00
Commercial (repairs, extension, renovations)	\$100.00
Business Permit to Operate	\$100.00
Road Side Vendors (30 day permit)	\$50.00
Road Side Vendors (1 day permit)	\$25.00
Quarry Permit	\$1,500.00
Industrial (new construction)	\$0.15 per square foot
Industrial (extensions)	\$0.12 per square foot
Industrial (repairs & renovations)	\$0.08 per square foot
Industrial (demolition & other structures)	2% of gross costs of demolition
<b>Other Fees</b>	
Tax Certificate/Compliance Letter	\$50.00
NSF cheques	\$35.00
Water on/off (by request)	\$30.00
Water on/off (if for nonpayment of taxes)	\$75.00
Amendment to Municipal Plan	\$400.00 plus costs
Road Excavation Permit	\$25.00
Road Excavation Security Deposit	\$600.00
Coping	.10 Black & White/ .15 Color
Faxing	1-5 pages \$2.00/5+ pages \$5.00
Public Notice for Development - Discretionary Use/Non-compliance	\$50.00
<b>Dog Control</b> – First Impoundment in any 12-month period	\$150.00 for first day/ \$50.00 for every day thereafter
Second Impoundment in any 12-month period	\$150.00 for first day/ \$75.00 for every day thereafter
Third Impoundment in any 12-month period	\$150.00 for the first day/\$100.00 for every day thereafter
2% interest will be charged monthly on all accounts not paid in full by June 30, 2019. A 20% discount will be applied to 2019 residential property and residential water tax accounts paid in full by March 31, 2019.	

**The Due Date for all Taxes is June 30, 2019**

**2% simple interest will be charged monthly on all accounts not paid in full by June 30, 2019. A 20% discount will be applied to 2019 residential property tax and residential water fees paid in full by March 31, 2019.**

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**MOTION 12-06-18-08 2019 Budget**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights adopts the 2019 Budget in the amount of \$970,227 as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

### **Eastern Composite Services**

#### **MOTION 12-06-18-09 Eastern Composite Services**

Moved by Councillor Kathleen Griffiths, seconded by Councillor Kevin McDonald;

**BE IT RESOLVED THAT** for 2019, Eastern Composite Services will be levied business tax under the mil rate for Manufacturing.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

### **Former Town Office – Municipal Depot - Deferred**

#### **Pole Lights on the Ball Field**

It was determined that the electrical service for the pole lights on the ball field is included in the power bill for the canteen. Reviewed the electrical costs for the canteen and determined that these lights are not making a big difference in the bill.

#### **MOTION 12-06-18-10 Pole Lights on the Ball Field**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** we will keep the pole lights on at the ball field.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

### **Trinity Placentia Stadium**

The Trinity Placentia Stadium services communities from Heart's Desire to Whitbourne, and from Whitbourne to Chance Cove including Long Harbour-Mt. Arlington Heights. At one time the Stadium Commission had 22 members, but over the years these numbers dwindled to 5 members. The stadium is 42 years old and the older building and equipment requires additional maintenance.

The Stadium Commission is asking Council for financial support if this season ends in a deficit.  
- Deferred

## **Christmas Gifts**

### **MOTION 12-06-18-11 Christmas Gifts**

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights will distribute Christmas gifts as in the past.

**In Favor:** Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

## **DEVELOPMENT**

### **Crown Land Referral – File No. 1-34249**

There were no submissions from the public in relation to the Discretionary Use notification.

### **MOTION 12-06-18-12 Crown Land Referral – File No. 1-34249**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights approves Crown Land referral file number 1-34249

**In Favor:** Mayor Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths, J. Turner

**MOTION CARRIED**

## **Application for Permit to Operate a Business**

The application to operate a homebased business at 580 Main Street, Long Harbour – Mt. Arlington Heights.

The business activity is lure assembly and online sales, re-selling of anodes and fishing equipment.

### **MOTION 12-06-18-13 Homebased Business Approval – MJT Enterprise**

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mt. Arlington Heights approves the operation of a homebased business at 580 Main Street, Long Harbour-Mt. Arlington Heights.

*Councillor John Turner declared a conflict of interest.*

**In Favor:** Mayor Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, M. Norman, K. Griffiths.

**MOTION CARRIED**

## **FINANCE**

### **Cheque List**

The cheque list was presented for the period November 22, 2018 to December 6, 2018, in the amount of \$ 40,888.34

### **MOTION 12-06-18-14 Cheque List**

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

**BE IT RESOLVED THAT** the cheque log for period November 22, 2018 to December 6, 2018, in the amount of \$40,888.34 has been approved as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Isadore Gambin  
**Councillors:** K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**Cash Analysis** Cash analysis was distributed to all councillors.

## **CORRESPONDENCE**

### **Municipal Affairs Circular – Training for Consultants**

The document was copied for all councillors to review and outlines the responsibilities of the Prime Consultant under the Occupational Health and Safety Act & Regulations for Capital Works Projects.

### **Municipal Affairs Information Circular – Capital works Application Requirements**

The document was copied for all councillors to review and is a reminder of the deadline for the submission of Capital Works Applications, as well as the supporting documentation to be submitted with the applications.

## **COMMITTEE REPORTS**

### **Councillor Kevin McDonald:**

**Vale** – Still awaiting report from mock exercise.

**Fire Department** – nothing to report

**ERSB** – Attended the regular monthly Directors meeting on November 28<sup>th</sup>. There has been pressure put on the Minister on Natural Resource Graham Letto to resolve the cabin/seasonal tax rate issue. The ERSB met on Dec 4<sup>th</sup> and again on Dec 5<sup>th</sup> with the Minister to develop a path forward on a resolution.

There were 3 issues discussed at length – firstly the number of representatives from the city of St. John’s, the tax amount and the process for collecting the tax through the court system.

**HR** – benefits will be applied to the two town positions

**Audit/Finance & Economic Development** – There has been correspondence going back and forth with Vale and we had hoped to get a final answer today however the Negotiator was out of province and was supposed to return today. It looks like it will be delayed until early next week.

**Public Works/Roads** – continue to chase water leaks and due to the cold weather, our usage has increased a little.

**Strategic Planning** – Nothing further to report

**Community Affairs/Recreation** – there has been a huge response to the 50+ Xmas dinner and everything is set up for the breakfast with Santa, the Xmas bingo on the 16<sup>th</sup> as well as the Boxing day and New Year’s dance.

**Councillor Patricia Burke:**

Hickey’s Greenhouse has reserved 18 Poinsettia plants for our senior shut-ins. Another two will be ordered and delivered.

**Councillor Merrill Norman:**

Fire Department responded to a 911 call, a car accident on Vale Main Rd.

Fire Department is requesting funding for their Christmas Party. Council normally gives them \$500.00 gift.

**Councillor Kathleen Griffiths:**

Reported that 158 tickets have been sold for the annual Christmas Dinner & Dance.

Requested Mayor Keating do the Christmas greeting.

- Mayor Keating agreed, however, if he could not be there, the Deputy Mayor would do it.

**Councillor John Turner:** Nothing

**Deputy Mayor Isadore Gambin:** Nothing

**Mayor Gary Keating:**

Suggested we schedule a town meeting in mid-January to discuss the proposed compost business development.



**ADJOURNMENT**

**MOTION 12-06-18-15 Adjournment**

Moved by Councillor Kevin McDonald, seconded by Deputy Mayor Isadore Gambin;

**BE IT RESOLVED THAT** the meeting be adjourned at 7:50 p.m.

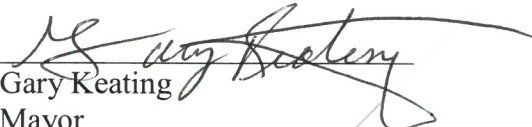
**In Favor:** Mayor Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman, J. Turner

**MOTION CARRIED**

**Date of the Next Meeting:** January <sup>17</sup>24, 2019 *ds*

  
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Gary Keating  
Mayor

  
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Juanita Gosse  
Town Manager