

*Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
September 20, 2018*

In Attendance

Mayor Gary Keating

Councillor Kathleen Griffiths

Deputy Mayor Isadore Gambin

Councillor John Turner - 7:10

Councillor Kevin McDonald

Councillor Patricia Burke

Also in Attendance: Town Manager, Juanita Gosse

Councillor Merrill Norman

Residents: Barry Murphy, Glen Power and Ray Keating

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:00 p.m.

Oath of Office

Merrill Norman took the Oath of Office

A Moment of Silence

Mayor Keating called for a moment of silence in memory of Margaret Norman, former Councillor and Deputy Mayor.

Council extend their sincere condolences to the Norman and Jackman families.

ADOPTION OF AGENDA

MOTION 09-20-18-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETINGS

MOTION 09-20-18-02 Minutes of August 16, 2018

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the minutes of August 16, 2018, Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Managers' Report – August 16, 2018

Water Source: Both water sources are free of beavers. One beaver was removed from Shingle Pond. According to the trapper, the beaver that was in Trout Pond had moved on.

Water Treatment Plant: Spoke with Thomas Hayward at Cahill about a couple of issues regarding our WTP. We talked about Cahill replacing the pipe skid that was deemed faulty. This work has not been completed yet. I will continue to follow up on this with Thomas. Asked if Cahill would sort out the Scada reading for the sludge pumps. (the sludge pumps are reading backwards). There is also a sensor, a level indicator, in the sludge tank that is not working at all. Inaccurate information from this sensor is causing alarm warnings. Replacement cost is \$1,918.00 plus tax and we will need Cahill to install and configure it. I will need a motion to move forward with this purchase;

MOTION 09-20-18-03 WTP Repair

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT Council approves the replacement and installation costs of the level indicator.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

The chlorine reading went to zero and the plant didn't shut down. This lacks protection should we experience problems with the chlorine pump. There should be a critical alarm shutting down the plant if chlorine is not readable. We talked about setting those parameters within the Scada program. I also talked to Thomas about possible changes to Scada to help deal with water having high color/turbidity (water that comes to the plant after heavy rain).

We also discussed designing a maintenance schedule to ensure we are maintaining the plant and its equipment as per the manufacture's specifications. There is cost savings in maintaining the plant equipment regularly. It was suggested to have Cahill in to assist in designing a full maintenance schedule. Seeking Council's approval to move forward with maintenance training.

MOTION 09-20-18-04 WTP Maintenance Training

Moved by Councillor Kevin McDonald, seconded by Councillor Isadore Gambin;

BE IT RESOLVED THAT Council approves the required maintenance training.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Fire Department: Firefighter John Hunt asked if Council will appoint another representative to the Fire Department. He also reported that the floor in the fire hall bay is peeling. Belfor painted the floor under the insurance claim, approximately a year ago. I have reported this to Belfor and am waiting for a response.

Councillor John Turner joined the meeting at 7:10 p.m.

The Mayor's March for Heart & Stroke is scheduled for Sunday, Sept. 23, 2018, at 2:00 p.m. We have five residents joining the walk. Participants are to meet here at the Municipal Complex.

Tickets on the Quilt – The tickets on the quilt were sold under a Parish ticket therefore the Parish must pay a percentage to the Revenue Canada, (1%). I was questioned as to what percentage Council will pay the Parish?

- Council agreed to pay the Parish 1%.

BUSINESS FROM THE MINUTES

Properties with Unknown Owners or Addresses

- Defer to the next meeting

NEW BUSINESS

Water Treatment Operators Certification Level I and II

The Water Treatment Operator Education Training and Certification Program will be offered at the Bay Bulls Big Pond WTP, October 30th to November 2nd. (Certification Exam is scheduled for November 2nd) Both Maintenance Operators require level I and the Town Manager can do Level II Certification.

MOTION 09-20-18-05 Water Treatment Operators Certification Level I and II

Moved by Councillor Kathleen Griffiths, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT Council approves both maintenance operators for the Water Treatment Operators Certification Level I training.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

Letter from Local Fisherman – Re: Jib Crane-Hoist

Letter was copied to all councillors.

Resident is requesting Council lobby Small Crafts & Harbours to return the Jib Crane-Hoist to the government wharf. Small Crafts and Harbours removed the equipment from the government wharf earlier this year because it was deemed “not needed”. Local fisherman says his livelihood depends on this equipment as he cannot offload 1000’s of pounds of species without it. He adds that there are four fishermen in the community, all seniors, who cannot offload their catches using buckets.

Councillor McDonald noted that calls were made to Ken McDonald, Mark Browne and Small Crafts & Harbours. Small Crafts and Harbours owns the equipment and say there is not enough use to warrant equipment. They also refused to allow another organization to replace the equipment for reasons of liability.

- It was agreed to continue lobbying to have the hoist returned.

Respectful and Safe Work Environment

Councillor Burke reported on a meeting held in the Seniors Resource Room with Councillor Kathleen Griffiths, Deputy Mayor Gambin and our outside maintenance staff.

She presented a document pertaining to what constitutes a respectful and safe working environment. The document was distributed and read to all councillors and staff.

Workplace NL – Psychological Health & Safety

This workshop will be offered in St. John’s on October 2nd and October 25th. There is no registration fee.

MOTION 09-20-18-06 Psychological Health & Safety

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT Council approves all councillors and members of staff to attend the Psychological Health & Safety Workshop.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

I.J. Smith – Trinity Placentia Flyers

Document was copied for all councillors and is a request for financial support. There are three levels of sponsorship:

Gold - \$500.00

- Our logo will be placed on the sponsorship board at the Stadium
- Our organization will be announced at all Flyers home games
- Our logo will be posted on the SJJHL website and the Flyers Facebook page
- Includes a full-page color advertisement in all home game-day programs
- Organization will receive a framed photo of the Flyers team, the 2018-2019 season
- Receive 1 VIP Pass for Flyers regular season home games for the 2018-19 season
- Sponsorship amount is receipted for tax purposes

Silver - \$250.00

- Organization name will be posted on the sponsorship board at the Stadium
- Organizations name /logo posted on the SJJHL website & Flyers Facebook page
- Includes a full-page color advertisement in all home game-day programs
- Sponsorship amount is receipted for tax purposes

Bronze - \$100.00

- Organizations name will be posted on the sponsorship board at the Stadium
- Organizations name will be posted on the SJJHL website & Flyers Facebook page
- Includes a black and white business card size ad in all home game-day programs
- Sponsorship amount is receipted for tax purposes

MOTION 09-20-18-07 Sponsor Trinity Placentia Flyers

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT Council approves a sponsorship of \$250.00

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

Canadian Red Cross - Triple Gift Voucher.

Request for financial support. Every donation made before September 27th will be worth triple the amount.

- Council agreed not to donate at this time.

Trinity Bay Wrestling Team

The document was copied to all councillors.

Requesting financial support to help offset travel and accommodations for athletes travel to England to compete in the British Open Championships.

- Council agreed not to support this initiative.

MOTION 09-20-18-08 Donation to The Gathering Place

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT Council approves a donation of \$ 100.00 to The Gathering Place in memory of Marg Norman.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

DEVELOPMENT

FINANCE

Cheque List

The cheque log was presented for the period of August 17, 2018 – September 20, 2018 in the amount of \$63,758.89.

MOTION 09-20-18-09 Cheque Log

Moved by Councillor Kevin McDonald, seconded by Councillor John Turner;

BE IT RESOLVED THAT the cheque log for period August 17, 2018 to September 20, 2018, in the amount of \$63,758.89 has been approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

Cash Analysis Cash analysis was distributed to all councillors.

CORRESPONDENCE

Circular to all Municipalities – 2019 Budget

Circular was copied for all councillors.

Pursuant to section 77 of the *Municipalities Act, 1999*, all municipalities must adopt a budget for the upcoming year. Budgets should be adopted by December 1, 2018, and a copy of that budget in the

required form sent to the local Regional Office by December 31, 2018. The Municipal Tax Structure must accompany the budget.

Please note, the accountability measures for the funding under the Municipal Operating Grant and the Provincial Gas Tax Sharing programs include the requirement for municipality to maintain their own source revenues levels, on a per capita basis, (as per the 2016 census), in their municipal budgets (over own source revenue levels in their 2015 municipal budget).

Mayor Craig Scott – Premiers Forum on Local Government

The document was copied for all councillors.

Mayor Craig Scott, Town of Torbay, is seeking your support to represent the Avalon Region at the Premiers Forum on Local Government. If elected, this will be his third opportunity to represent the Avalon at the Premiers Forum. He notes that he has gained valuable experience during the previous forums that will enable him to be a strong advocate on your behalf.

- Councillors attending the MNL Convention will decide who to support.

Tender – Gym Equipment

One tender was opened for the sale of gym equipment, specifically one hoist rack and weights. The tender amount was \$200.00.

MOTION 09-20-18-11 Accept Tender for Gym Equipment

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT Council accepts the bid of \$200.00 for the sale of the gym equipment.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

COMMITTEE REPORTS

Councillor Kevin McDonald

Vale – Approximately 19 residents are employed on site.

Fire Department – hazardous waste collection was conducted on Sept 15th from 0900 hrs. to 1300 hrs.

ERSB Attended at Governance meeting on Sept 07th and still in the process of setting up Joint Council meetings for the Avalon area. The Southwest Avalon will be formed in the first quarter of 2019. The next monthly meeting is Sept 26th.

HR – Nothing further to report, we still need to meet and discuss the positions.

Audit/Finance & Economic: Nothing to report

Development – We received confirmation from Vale that negotiations would resume in mid-September. Received a concern from local resident/fisher person regarding the Jib and Crane on the Government Wharf. I contacted DFO and received a reply which I forwarded onto the Town for review.

Public Works – Nothing to report

Strategic Planning – Nothing to report

Community Affairs/Recreation – The Sports and Recreation Committee are in talks of possibly holding their annual kids Halloween party and adults halloween dance at the end of October.

CHY – A copy of the financial statement has been forwarded to the committee members last week and instead of having a debriefing meeting it has been discussed but not confirmed to hold a social event thanking all committee members for their contribution into this event.

Councillor Merrill Norman: Nothing to report

Councillor Patricia Burke: Suggested all volunteers be invited to the Come Home Year Committee close out social.

Councillor Kathleen Griffiths: Held a 50+ Club meeting. Hoping to have additional socials. Are currently planning for the Christmas dinner.

Councillor John Turner: Asked about the Pat Curran report relating to the strategic plan. Can these documents be shared with the public?

- The Strategic Plan has not been adopted by Council and should therefore be considered work in progress. Until the document is adopted it should not be shared with the public. The Curran Report will be considered during the strategic planning process.

Deputy Mayor Isadore Gambin: Reported that the HR Committee is working on some issues and will continue that process. Requested Council meet with the outside staff in a privileged meeting.

- It was agreed to arrange this meeting.

Mayor Gary Keating: Welcomed Councillor Merrill Norman to the council table. Mayor Keating said that as councillors, we do our best to do what's best for the town. Looking forward to working with Mr. Norman to that end.

Strategic Planning – We will schedule a meeting to discuss the plan.

Long Harbour Lodge – The Lodge may open again. The owner is very optimistic.

Grieg Seafarms – Joined the Honourable Dwight Ball, Premier of Newfoundland and Labrador; Thomas W. Grieg, owner of Grieg NL; Gerry Byrne, Minister of Fisheries and Land Resources; Churence Rogers,

Member of Parliament for Bonavista-Burin-Trinity; Mark Browne, Parliamentary Secretary to the Minister of Tourism, Culture, Industry and MHA for Placentia West-Bellevue; Carol Anne Haley, Parliamentary Secretary to the Minister of Health and Community Services and MHA for Burin-Grand Bank; Martin Sullivan, Chief Executive Officer of Oceans Choice International; Blaine Sullivan, Chief Operating Officer for Ocean Choice International; Sam Synard, Mayor of Marystown; Paul Pike, Mayor of St. Lawrence; Joe Bennett, President of LHCD, and many other industry leaders to celebrate the start of operations of Grieg NL in Newfoundland and Labrador.

This is great news. The initiative will mean additional economic development for Long Harbour-Mt. Arlington Heights.

Mayor Keating will request Greig NL meet with Council for further discussion on their development plans.

ADJOURNMENT

MOTION 09-20-18-12 Adjournment

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the meeting be adjourned at? p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

Date of the Next Meeting: October 18, 2018


Gary Keating
Mayor


Juanita Gosse
Town Manager