

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
October 18, 2018

In Attendance

Mayor Gary Keating

Councillor Kathleen Griffiths

Deputy Mayor Isadore Gambin

Councillor John Turner -Absent

Councillor Kevin McDonald

Councillor Patricia Burke

Also in Attendance: Acting Town Clerk Judy Murphy
Attendance: Barry Murphy

Councillor Merrill Norman

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

MOTION 10-18-18-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETINGS (minutes not available, they will be available at next meeting, November 15th.)

MOTION 10-18-18-02 Adoption of Minutes (minutes from previous meeting not available)
Minutes of September 20, 2018 to be adopted at the next scheduled meeting of November 15, 2018.

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the minutes of September 20, 2018, Regular Meeting be adopted at the next monthly meeting November 15, 2018.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

BUSINESS ARISING FROM THE PRIVILEGED MEETING

TO RATIFY THE RECOMMENDATION TABLED AT THE OCTOBER 2, 2018 PRIVILEGED MEETING

MOTION 10-18-18-03 To proceed with the recommendation of council and their lawyers to have employee sign letter.

Moved by Councillor Isadore Gambin, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT as per legal advice from the town's solicitor, Council will require the employee's signature on the personnel letter issued. The letter will be placed on the employee's file.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, J. Turner, M. Norman

MOTION CARRIED

Acting Clerks' Report – September 2018

Heart & Stroke: The Mayors March that took place September 23rd was a success with \$775.00 raised. It was a great fundraising effort by all those who took part.

First Aid Training: Barry is registered for First Aid Training in St. John's, October 18th and 19th to renew his certification.

WT Certification Program: Both maintenance operators are registered for the WT Operator Certification Program in St. John's. Training is scheduled October 30th, 31st, and November 1st, 8:30 – 4:30, followed by an exam on November 2nd, 8:30 – 12:00.

Dept. of Transportation: Called the Dept. of Transportation regarding the damage to the guardrail just past the turn around the Big Head. T&W were unaware of the damage and had not received an accident report. They cannot come out and assess the damage at this time due to work being done on the highways from washouts. T&W informed me that Bellevue Depot will open on Wednesday and they will be notified.

Signing Authority: All documentation for adding Deputy Mayor Gambin and myself for signing authority was sent to the The Bank of Nova Scotia Business Centre. To date, we have not received notification that it is processed.

Water Treatment Plant The health inspector was here on September 24th, testing the water and there were some issues with the chlorine level here at the office, and down close to pump house road. He suggested that the levels should be higher, and that the system should be flushed out more often. In the Town Managers absence, I notified Deputy Mayor Gambin and councillor McDonald. I later spoke with Barry and he was working to rectify the situation with the chlorine levels.

Maintenance staff responded to and repaired a break in the main waterline by 869 Main Street on Friday morning, October 4th. The break was a result of some excavation in the area. They also repaired a

waterline break by 722 Main Street. This repair resulted in bringing water consumption down by 10 gal per minute. Consumption is still above normal therefore; leak detection is ongoing.

On October 4th, Cahill Technical Services did repairs to the sludge pump and installed a new level transmitter. While on site our operators underwent training for plant operation procedures. The contractor has also recommended a 2nd training visit, which would include follow up on the sludge tank level transmitter and the training that was covered on October 4th. Council approval is required for additional maintenance training at this time.

MOTION 10-18-18-04 To Approve Cahill Technical Services to do a 2nd Training visit in WTP.

Moved by Councillor Kevin McDonald, seconded by Councillor Isadore Gambin;

BE IT RESOLVED THAT Council approves the recommended 2nd. WTP training from Cahill.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

BUSINESS FROM THE MINUTES

Properties with Unknown Owners or Addresses

- Defer to the next meeting

NEW BUSINESS

Belfor Fire Hall Damage Report

Upon review of photos sent by our Town Manager, BELFOR'S response to the peeling paint on the floor of the Fire Hall, is that it is not a problem with the workmanship rather a wearing issue as to where the vehicles tires are located. In their observation, paint is not peeling in other areas therefore it is not covered under warranty.

Circular – Call for Application – 2019-20 Infrastructure Program

The Dept. of Municipal Affairs and Environment are inviting applications for its 2019-20 cost-shared funding programs. Applications will be used for the Municipal Capital Works program as well as the new investing in Canada Infrastructure Program. The deadline to submit applications for these programs is December 21, 2018. There are presently two areas where the waterline needs to be upgraded; the largest being in the cove and the other down in the end of the community.

MOTION 10-18-18-05 To apply for Capital Works funding for 2 waterline upgrades.

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT Council approves the application to apply for Capital Works Funding for 2 upgrades to the waterline.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Kids Eat Smart Donation Request

Letter of request for a donation.

MOTION 10-18-18-06 To donate to Kids Eat Smart

Moved by Councillor Patricia Burke, seconded by Merrill Norman;

BE IT RESOLVED THAT Council approves to donate \$ 700.00 to Kids eat Smart (School - Holy Family Chapel Arm).

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Students Awards Program – Crescent Collegiate

Letter requesting financial support.

MOTION 10-18-18-07 Student Awards Program – Crescent Collegiate

Moved by Councillor Patricia Burke, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT Council approves to support Crescent's Awards Program in the sum of \$ 500.00

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Conducting Effective Municipal Council Meetings Training.

This training will be offered in Paradise on November 8th. There is no fee for municipal training sessions.

MOTION 10-18-18-08 Effective Council Meeting training

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT Council approves anyone on staff or council who would like to attend Effective Council Meeting Training.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Avalon Regional Training and Meeting

The Avalon Regional Meeting and training session is planned for November 23, 2018, at the Holiday Inn St. John's. Morning session is training with the regional meeting in the afternoon. The Registration fee is \$ 65.00 + HST, which covers the full day, snacks and lunch.

MOTION 10-18-18-9 Avalon Regional Training and Meeting

Moved by Councilor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT Council approves 2 people to attend Avalon Regional Training and Meeting.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

DEVELOPMENT

Application to Build

Application to build was submitted by Joseph Murphy to build a dwelling on a parcel of land at the beginning of the community. He has attached a copy of his survey and a copy of his Highway Access Permit from Dept. of Transportation & Works.

MOTION 10-18-18-10 Conditional Approval to build

Moved by Councillor Patricia Burke, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mount Arlington Heights conditionally approves the development subject to its meeting the requirements of the town's development regulations and pending approval from the Department of Health for the septic system, as well as approval from any other government agency having jurisdiction.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

FINANCE

Cheque List

The cheque log was presented for the period of September 21 – October 18, 2018 in the amount of \$36,748.44

MOTION 10-18-18-11 Cheque Log \$36,748.44

Moved by Councillor Kathleen Griffiths, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the cheque log for period September 21 – October 18, 2018 in the amount of \$36,748.44 has been approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Cash Analysis Cash analysis was distributed to all councillors.

CORRESPONDENCE

Operation 2020 Fire Department

The letter was forwarded to The Fire Department on October 11th. and copied for all councilors.

Vale Community Feedback Line

Mary Griffiths from Vale sent us a flyer to distribute to residents which announces their new Community Feedback Line. The town decided to wait on releasing the flyer to our residents until Vale works out all the glitches and makes it user friendly.

Letter of gratitude from The Gathering Place.

The town received a letter of thanks from The Gathering Place for our Donation of \$100 in the Memory of Marg Norman.

COMMITTEE REPORTS

Councillor Kevin McDonald

Vale – Attended a Liaison Committee meeting October 4th. Presentation on local hiring and numbers on site for the month of August it was reported that there were 11 employees for Vale and 22 for the Contractors however the number included their shutdown period. They are setting up a community feedback telephone line so if anyone has questions or concern call the number and they will return your call. Their emergency response training

for their staff is 83% complete and they feel all the training will be complete by the end of November. They met with Solvay regarding the slag pile and they have completed the work on restoration as they cannot go any further down. They will also be testing the site wide emergency alarm on the 1st Wednesday of each month at 12 noon for 3 minutes there will be a one call advising the residents of this monthly test. The next meeting will be January 10th

Fire Department – Appreciation letter was sent to the Fire Dept from NL911 stating their appreciation for the service and ongoing dedication. Fire Prevention week was the second week of October. They extended an offer to visit their website and also to contact them if the department has any questions or concerns.

ERSB - Attended the monthly meeting on Sept 26th still working on Joint Council meetings for the whole Avalon and the southwest Avalon is still slated for the first quarter of 2019. The next meeting will be October 24th

HR – the town manager is off and hopefully returning on Oct 22nd.

Audit/Finance & Economic – Met with Vale on Oct 11th regarding the Tax agreement. We are in the process to responding to them and hopefully we can share what is being proposed in the next couple of weeks. We still have nothing positive to report on the concern from local resident/fisher person regarding the Jib and Crane on the Government Wharf.

Public Works – A leak was repaired up in the Cove, but we still have elevated water use which is about 15 gpm more than normal. Efforts continue to locate and repair the leaks

Strategic Planning – Nothing to report.

Community Affairs/Recreation – There is going to be a Halloween dance on October 27th and also the annual kids Halloween on the 28th. Some people are dumping moose carcass inside the town limits, this is totally unacceptable and needs to be reported. There are the remnants of two moose on the old road just left in the middle of the road. This invites coyotes' and fox as well as rats and rodents.

CHY – There was an executive meeting held and a memo is being sent out to the committee members regarding a social event to extend appreciation for their efforts hopefully this will happen mid-November.

Councillor Merrill Norman

Councillor Patricia Burke

Thank you to council for approving my attendance at the MLN conference in Gander. This year's Conference didn't provide a lot of information to bring back to council. One of the highlights was when our Mayor Keating was recognized and presented with a certificate for haven given 35 yrs. service to our town. We extend our congratulations to Mayor Keating.

The MNL conference was broken down by 9 Sessions. (The following information package was left at the town office if anyone would like to read).

1. Municipal ATIPP request. Access to Information

With such a growing demand for access to information requests municipalities must have an information management policy and records easily accessible and well organized. It was recommended that all staff and council complete at least privacy training if possible, basic training takes 1 hour.

2. Revised Climate Change, Provincial Climate Projections

This session called for the need to be prepared for future global warming. Plan for the future considering the following: *Water management, Infrastructure, invasive fish species, lime disease, higher sea levels.*

3. Healthy Living, Living Healthier through Recreation

Promote active living through physical recreation. Provide access that promotes inclusion, young, old, able bodied and disabled.

4. Tourism, Airbnbs and the revenue it creates

5. Small Towns Caucuses

Discussions on how municipalities can save money.

6. New Procurement ACT

Need to tender: Goods- \$10,000 or greater, Services-\$50,000 or greater, Engineering & Public Works- \$100,000. Limited call for three quotes.

7. Group Discussion

Group sessions (42 groups 6-8 people) I took in the following *•Professional Municipal Administrators •Running Effective Council Meeting •Cannabis Legalization.*

8. Legal Issues: Access to Privacy

Discussion included, Meaning of Custody and Control and Records Retention Policy.

9. BAM, Business Asset Management

The process of making the best possible decisions. Maximize Benefits, Minimize Risks.
Operating → Reviewing → Replacing → Disposing → Building → Maintaining (Repeat)

Premier Dwight Ball announced that the percentage of capital works to be paid by the municipality is now 33% instead of 50%.

Councillor Kathleen Griffiths

Plans are in the works for the 50 Plus Annual Christmas Dinner and Dance. The band has been booked and the date for the event is December 7th. This year the committee has decided to sell tickets in advance for \$10.00 each, which will cover everyone's registration for the 50 plus membership.

Councillor John Turner - Absent

Deputy Mayor Isadore Gambin

Mayor Gary Keating

ADJOURNMENT

MOTION 10-18-18-12 Adjournment

Moved by Councillor Kevin McDonald, seconded by Councillor Merrill Norman;

BE IT RESOLVED THAT the meeting be adjourned at 8:15 p.m.

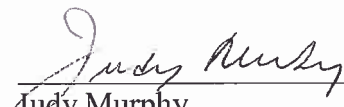
In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, K. Griffiths, M. Norman

MOTION CARRIED

Date of the Next Meeting: November 15, 2018



Gary Keating
Mayor



Judy Murphy
Administrator/Acting Town Clerk