

*Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
February 19, 2018*

In Attendance

Mayor Gary Keating

Councillor John Turner

Deputy Mayor Isadore Gambin

Councillor Kathleen Griffiths

Councillor Patricia Burke

Councillor Felix Bailey

Councillor Kevin McDonald

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:10 p.m.

ADOPTION OF AGENDA

MOTION 02-19-18-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETINGS

MOTION 02-19-18-02 Minutes of January 25, 2018

Moved by Councillor Kathleen Griffiths, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the minutes of January 25, 2018, Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Managers' Report – February 19, 2018

Speaker System from the Old Community Hall: The Parish has asked that Council approach LHDC to request the speaker system be donated to the Parish. Spoke with LHDC President Joe Bennett about donating the speaker system to the Parish. Joe said he will forward the request to the LHDC Board.

CEEP: Was successful in obtaining additional funding to help another resident quality for EI benefits. The CEEP program was approved at \$10,000.00; however, to date we have obtained \$22,313.00 and have assisted five residents in qualifying for EI. The CEEP employees are working on the Walking Trail when the weather is good and are painting when it's not. They have painted the interior of the Works Depot as well as the Pumphouse and the old municipal building.

Come Home Year: Continuing to work on this event.

Water Treatment Plant: Plant is operating exceptionally well this past month. There's been a significant reduction in chemical use, however, because of winter flow we are experiencing an increase in water distribution.

Strategic Planning: Continuing to work on this initiative. Compiling the information received from the Survey and Questionnaire. Will schedule a meeting soon to continue our discussions.

Outside Maintenance Staff: Will be discussed in the privileged session.

Meeting with the Fire Department: Keith Bartlett, SNC Lavalin met with the Fire Department on Tuesday, Feb. 6th to discuss the fire flow and fire hydrants throughout our municipality. There was a good turnout of firefighters present with several councillors in attendance as well. The highlights of Keith Bartlett's notes included:

- The town's infrastructure is not capable of delivering fire flow to the town.
- Upgrading our infrastructure to meet fire flow requirements would mean upgrading the majority of our existing water system along Main Street. This would require a capital cost of 15- 20 million dollars.
- The reason the new Water Treatment Plant was not designed for fire flow was because of the high capital costs and given the majority of buildings are relatively close to the harbour it was determined that drafting from this ocean would be more efficient.
- The new storage tank was designed for 24-hour emergency storage for general use and to allow for appropriate chlorine contact time.
- Fire Hydrants were installed throughout town to assist the town's maintenance staff to flush lines.
- Firefighters can connect to the fire hydrants; however, it is important to note that because the Town's water system is not sized for firefighting, the pressures and flows at the hydrant are likely to diminish quickly depending on the location of the connection.

The option to connect to fill the fire truck was discussed in detail. The fire truck takes 1000 gallons of water and depending on the location of the connection, filling the fire truck shouldn't be a problem.

It was agreed that we would test each fire hydrant for flow in GPM. It was agreed that each hydrant would be marked so the Fire Department will know the capacity of the hydrant. It was agreed to run tests to observe the pressure from the distribution system and the effect on the Water Treatment Plant. It was

agreed that Keith Bartlett, SNC Lavalin and Duane Baker with Cahill should assist with the tests to ensure all town infrastructure is considered. Council would have to approve this as there will be a cost attached. It was agreed that hydrants not having the capacity to fill the truck, should be designated flushing hydrants only, and painted a different color.

Spoke with Darren Patey and he has an instrument to check the flow from the fire hydrants. He will come out to assist with measuring the flow. Darren has scheduled hydrant tests for Feb. 21st.

Annual Leave: I would like to book my annual leave from July 2 – 16, 2018. This is well in advance of the Come Home Year celebrations.

MOTION 02-19-18-03 Annual Leave

Moved by Councillor Kevin McDonald, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the Town Manager's annual leave be approved as requested from July 2 – 16th.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Properties with Unknown Owners:

There are six properties showing on our tax roll with unknown owners or having owners with unknown addresses. The location of each property has been identified and photographs taken. I have requested the Municipal Assessment Agency share any information they have on the properties. and am waiting for this information.

Notes on the following properties were copied for all councillors:

40 Veteran's Road, Long Harbour-Mt. Arlington Heights
920-922 Main Street, Long Harbour-Mt. Arlington Heights
26 King's Point Rd
483-485 Main Street
30-34 Norman's Lane

- Determined that this property is wet marshland and not suitable for development. According to a survey for the bounding property, this land is listed as Crown Land.

638 – 640 Long Harbour Access Rd

Letter of Support for Grieg NL

Letter of Support for Grieg NL was copied for all councillors.

Approval to provide a Letter of support to Grieg NL was obtained via email. Support for the letter was not unanimous. Councillor Patricia Burke did not approve. Her comments were as follows:

At this time, I cannot support the Greig Aquaculture Seafarms venture in Placentia Bay Area. The Environmental Impact Study is not completed and from news reports this enterprise has been moved to land in Norway. Cook Aquaculture on Canada's West Coast is getting negative air time. Until we have assurance that our ocean waters will not be negatively impacted I tend to stay on the side of caution.

I am aware of the unemployment situation in our province, but jobs must not take precedence over the environment.

- The letter was submitted to the Project EA Chair at the Department of Municipal Affairs.

Tender Sale of 2012 Ford F-350

Sealed tenders were opened at the meeting:

First Bid - \$511.00
Second Bid - \$525.00
Third Bid - \$2,001.00

MOTION 02-19-18-04 Sale of the 2012 Ford F-350

Moved by Councillor Felix Bailey, seconded by Councillor John Turner

BE IT RESOLVED THAT Council has accepted the highest bid for the vehicle; the 2012 Ford F-350 be sold to the highest bidder in the amount of \$2,001.00.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

NEW BUSINESS

Letter from Councillor Patricia Burke

Letter is dated February 2, 2018, informing Council that Councillor Patricia Burke will be out of town for the next six weeks because of family commitments. Councillor Burke will endeavor to return for regular council meetings during this period but if her attendance is not possible she asks to be excused.

D&J Services

Quote received to upgrade the sound system to improve the acoustics and provide an audio system conducive for live performances.

Price quote amount is \$7,921.50

ACOA Project - Training Centre Project

Meeting with ACOA next week to discuss additional funding under the Training Centre Project. We may be able to fund the audio system equipment and other items under this project.

Backdrop Curtains for the stage
Wireless Bluetooth Conferencing equipment for our Boardroom
Round tables for the Community Centre
Table cloths for all tables
Visitors Survey for our Come Home Year event.

Council agreed to consider the purchases once price quotes are received.

Department of Environment Water Resource Division

Document was copied for all councillors. On behalf of the Department of Environment and Conservation, Operator Education, enclosed is the Certificate of Qualification – Level I Water Treatment System Operator for Juanita Gosse. This Certificate recognizes the Operator's knowledge and skills, required to provide the public with the best possible drinking water service.

Trinity Placentia Minor Hockey Association

As a fundraiser to host the Atom K TeePees Hockey Tournament this April, the Trinity Placentia Minor Hockey Association is offering an advertising opportunity in their tournament booklet.

Rates are as follows:

Full Page Ad - \$100.00

½ Page Ad - \$50.00

¼ Page Ad - \$25.00

In-Kind donations are also accepted.

MOTION 02-19-18-05 Trinity Placentia Hockey Association

Moved by Councillor Kathleen Griffiths, seconded by Councillor John Turner;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights approves purchasing a ½ page ad at \$50.00.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Summer Work – Green Jobs Initiative

Wage subsidies will be available for Summer 2018 and Summer 2019 for Canadian Municipalities to hire Youth for Green Jobs. Youth is defined as those who are 15-30 years of age and returning to school after

the work term. Work terms under this program can be 4-16 weeks in duration and the program contribution will 50/50 cost shared with the Municipality.

MOTION 02-19-18-06 Green Jobs Initiative

Moved by Councillor John Turner, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights approves an application for five students.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Letter from Don Bruce – Re: Vale

Mr. Bruce’s letter was tabled for discussion. Several points were put forward and discussed. It was agreed that:

- Council will continue to work with Vale and our Fire Department on Emergency Response.
- There would be a continuing effort to obtain employment on the Vale site for residents of the community.

Emergency Management Plan

There is a position open on our Emergency Management Council Committee /Emergency Management Planning Committee.

Councillor John Turner has accepted this position.

Emergency Management Committee:

Mayor Gary Keating
Deputy Mayor Isadore Gambin
Emergency Management Coordinator – Councillor Kevin McDonald
Town Manager – Juanita Gosse
Fire Chief – John Hunt
Councillor: John Turner

In our current Emergency Management Plan, the Boardroom at the Fire Hall is noted as the Emergency Operations Centre (EOC). This should be updated to the Board Room at the Town Office with the Fire Hall listed as the secondary EOC.

- It was agreed to change the Emergency Operations Centre to the Boardroom at the Town Office.
- It was agreed to schedule a meeting with the Emergency Management Committee.

DEVELOPMENT - None

FINANCE

Cheque Log

MOTION 02-19-18-07 Cheque Log

Moved by Councillor Kevin McDonald, seconded by Councillor John Turner;

BE IT RESOLVED THAT the cheque log for period January 26, 2018 to February 19, 2018 in the amount of \$70,375.29 be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Cash Analysis

Cash analysis was distributed and reviewed by all councillors.

CORRESPONDENCE

New Horizons for Seniors Grant Application

Document was copied for all councillors.

This grant application was submitted for the publication of the Treasury of Memories book. The town was not successful in obtaining this funding.

Thank You Card

A Thank You Card was received from Anthony and Anita Murphy thanking Council for the flowers they received for Christmas.

COMMITTEE REPORTS

Deputy Mayor Isadore Gambin:

Human Resources:

- Working on a new work schedule for outside maintenance staff.

Strategic Planning

- We will schedule a meeting soon to consider the information from the survey and questionnaire.

Vale Liaison Meeting:

- Attended a Vale Liaison Meeting. The slag pile was discussed. Apparently, Vale has completed their work on the slag pile. Council may be asked to sign off on the work.
- Discussed employment and the rate of staff turn-over.

Councillor Kathleen Griffiths:

Social Activities

- Open Mike Night went well.
- Appreciation Night is the next social for the town.
- Not sure if the 50+club will continue. They need more executive members.

Councillor Patricia Burke:

Come Home Year Committee Liaison

- Suggested we display framed photos of our towns past and present Mayors, Mayor John Hunt Sr., Mayor John Murphy, Mayor Anthony Murphy, Mayor James Nolan, and Mayor Gary Keating.
- Disappointed and angered by the rejection letter received from the New Horizons for Seniors in response to the application for funding to complete the Book of Memories. The program officer pointed out that the application could have been improved in the following areas; *Senior Leadership and Involvement* as well as *Senior Volunteerism*. The letter of rejection was shared with the book committee who drafted a letter of response to the program officer expressing their difference of opinion regarding his assessment.

Councillor Felix Bailey:

Fire Department: Their last meeting went well.

- It will be the responsibility of the Fire Department to install the pipe at the wharf. Small Crafts and Harbours has given their approval to install the pipe.
- Chief and Deputy Chief will check on the C-Can.

Roads

- Roads should be a priority. Our Main Road needs shoulder gravel and additional work in the cove where the barricades are placed.

Wharf

- Everything is going well at the wharf.

Councillor Kevin McDonald:

Tax Negotiation – Waiting to hear from Vale representative regarding tax negotiations. We should hear something this week.

Water – Water consumption is a little high.

Eastern Regional Service – Working on a fee structure for cabin owner.

Mayor Gary Keating:

Vale Liaison Meeting

- Was unable to attend the previous Vale Liaison Meeting because of work commitments. Thanked Deputy Mayor Gambin for attending.

Councillor John Turner: Asked if the minutes of the Vale Liaison Meeting are available.

- We have not yet received the minutes of this meeting.

ADJOURNMENT

MOTION 02-19-18-08 Adjournment

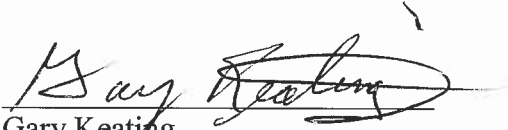
Moved by Councillor Kevin McDonald, seconded Councillor Felix Bailey

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 9:20 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Date of the Next Meeting: March 15, 2018



Gary Keating
Mayor



Juanita Gosse
Town Manager