

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
November 16, 2017***

In Attendance

Mayor Gary Keating

Councillor John Turner

Deputy Mayor Isadore Gambin

Councillor Kathleen Griffiths

Councillor Patricia Burke

Councillor Felix Bailey

Councillor Kevin McDonald

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:05 p.m.

ADOPTION OF AGENDA

MOTION 11-16-17-01 Adopt Agenda

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETINGS

MOTION 11-16-17-02 Minutes of October 19, 2017

Moved by Councillor Patricia Burke, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the minutes of October 19, 2017, Regular Meeting be adopted with a correction as noted: Under Development, Spence Corrosion, the permit to operate should read, "BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights approves Spence Corrosion Canada Inc. to operate **an office** at 1 Nickel Road, the former EPCM Building, Long Harbour."

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Managers' Report – October 19, 2017

Disclosure Statements: Any councilor that hasn't submitted their Disclosure Statements should do so.

CEEP Grant: Met with the Human Resources Committee to select residents for the CEEP grant. The committee followed the funding criteria and the recommendations of Municipal Affairs whereby hiring individuals needing the fewest number of hours first. Three residents will be employed through the grant. Grant will start as soon as the selected individuals are approved by Municipal Affairs.

Water Treatment Plant: Plant is operating well. Shingle Pond wet well need repair. This work has been forwarded to the outside maintenance for their immediate attention. Apparently Shingle Pond wet well is leaking around the mortar allowing ground water to enter into the well through the cracks. Outside maintenance personnel will dig around the well and seal the cracks from the outside.

Water Treatment Plant Operator Certification: Town Manager passed the Water Treatment Plant Certification exam. Our Town Manager is now a level 1 certified treatment plant operator.

2018 Calendar: Wondering about ideas for our 2018 Calendar theme.

- It was agreed to use photos from the last Come Home Year celebration.

Stop Sign at Vale Site: Letter was mailed to Vale concerning the stop sign as per the decision made in the previous meeting. The town office administrator has received another complaint since then about drivers failing to stop. I emailed Vale, specifically to the attention of Mr. Lindani, asking that he send out a memo to site drivers reminding them of the stop sign at the exit of the Vale site. For as long as the stop sign is there, all drivers should obey it.

New Town Pickup: All additional work, wiring for plow, flashing light, backup beeper and rack was installed making the new pickup ready for winter.

What to do with the old pickup was discussed.

MOTION 11-16-17-03 Disposing of 2012 Ford F-350

Moved by Councillor Felix Bailey, seconded by Councillor John Turner;

BE IT RESOLVED THAT the Town Council will sell the 2012 Ford F-350 via public call for sealed tender.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Sought approval from the Human Resources Committee to have an office administrator in while I am working on the 2018 Budget. The budget will be presented later in this meeting for council's review and input. As well, I am working on the 2018-19 Capital Works applications. The deadline date to submit the applications is November 30, 2017. Both applications will be seeking funding under 90/10 cost share for waterline upgrades, Phase II and Phase III.

Waterline Upgrade Phase II will replace watermain from Irving Burke's to the end of the cove.

The project will replace the old HDPE small diameter plastic watermain, with a more reliable ductile iron. The poor quality of the HDPE pipe has led to repairing leaks beyond what would be considered normal for a municipal distribution system. The section of watermain scheduled for replacement under this project was identified as contributing to most of our waterline breaks. Full replacement of the HDPE pipe is our long-term goal.

Waterline Upgrade Phase III will replace the old HDPE plastic watermain from the intersection to Middle Pond Road to Magtek. Again, this HDPE pipe is well beyond its useful life and continues to contribute to waterline breaks.

NEW BUSINESS

2018-19 Capital Works

The Department of Municipal Affairs and Environment has called for applications for funding under the 2018-19 Municipal Capital Works Funding Program. The deadline date to submit applications is November 30, 2017.

2018-19 Municipal Capital Works Application – Waterline Replacement Phase II

MOTION 11-16-17-04 2018-19 Capital Works Application

Moved by Councillor Felix Bailey, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will apply for Waterline Replacement Phase II in the amount of \$1,615,036.97 as estimated by SNC Lavalin.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

MOTION 11-16-17-05 Funding Town Share of the 2018-19 Capital Works Application – Waterline Replacement Phase II

Moved by Councillor Kevin McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will fund their share of the 2018-19 Capital Works Project, Waterline Replacement Phase II, from their general operating account.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

2018-19 Municipal Capital Works Application – Waterline Replacement Phase III

MOTION 11-16-17-06 2018-19 Capital Works Application

Moved by Councillor Kathleen Griffiths, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will apply for Waterline Replacement Phase III in the amount of \$673,088.09 as estimated by SNC Lavalin.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

MOTION 11-16-17-07 Funding Town Share of the 2018-19 Capital Works Application – Waterline Replacement Phase III

Moved by Councillor Kathleen Griffiths, seconded by Councillor John Turner;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will fund their share of the 2018-19 Capital Works Project, Waterline Replacement Phase III, from their general operating account.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Budget – Revenues/Expenditures & Tax Structure

2017 budget analyses to the end of October was presented. Council considered 2018 budget amounts based on this analysis. Revenues and Tax Structure was also considered.

MOTION 11-16-17-08 Discount for Residential Property Tax and Water Fees

Moved by Councillor Kathleen Griffiths, seconded by Mayor Gary Keating;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will offer a 30% discount on residential property tax and residential water fees if paid in full by June 30, 2018.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Golden Bay 50+ Club

Councillor Kathleen Griffiths declared a conflict of interest and left the room.

The Golden Bay 50+ Club thanked Council for their generous donations to the 2015 and 2016 Christmas Dinner and Dance.

This year, they will again, open the event to all community residents and are requesting a donation from Council to help offset the costs.

The Christmas Dinner and Dance is scheduled for December 9, 2017 at 7:30 p.m. and will be held at the new municipal complex.

MOTION 11-16-17-09 Donation to Golden Bay 50+ Club for Community Christmas Dinner & Dance

Moved by Councillor John Turner, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will donate \$1000.00 to the Golden Bay 50+ Club for the Community Christmas Dinner and Dance.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, J. Turner

MOTION CARRIED

Generator for Water Treatment Plant and Pumphouse

G.C Callan Electrical Ltd submitted a cost estimate to connect generator power to supply light and heat to the Water Treatment Plant and Pumphouse. The estimate includes the electrical permits, a Generlink meter, a 60-amp generator cord and 2- 240-volt 4000- watt heaters, breakers and out-door plug, plus labour.

The electrician noted that Council would have to purchase another 10,000-watt generator.

MOTION 11-16-17-10 Purchase Generator

Moved by Councillor Felix Bailey, seconded by Councillor Kathleen Griffiths;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will purchase a second generator and retain G.C Callan Electrical Ltd. to do the electrical work at the quoted price.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Municipal Assessment Agency Ballot for Avalon Director

The ballot for the position of Avalon Director for the Municipal Assessment Agency was presented.

The Ballot included those running for the position:

- Betty Moore, Clarke's Beach
- Chris Adams, Cupids
- Kathy Tetford, Harbour Grace
- Sterling Willis, Paradise
- Eric Snow, South River
- Bill Antle, Mount Pearl

MOTION 11-16-17-11 MAA Avalon Director

Moved by Councillor Felix Bailey, seconded by Councillor Kevin McDonald;

BE IT RESOLVED THAT the town of Long Harbour-Mt. Arlington Heights will vote for Betty Moore for the position of Avalon Director for the Municipal Assessment Agency.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Citizens Crime Prevention Association of Newfoundland and Labrador

Requesting support for their Annual Crime Prevention Calendars. Calendars can be ordered in the following Packages:

18 Calendar Package for \$310.00

12 Calendar Package for \$205.00

5 Calendar Package for \$105.00

- General Agreement that Council will not purchase a calendar package.

Seminar – Marijuana in the Workplace

Steward McKelvey Legal Firm is hosting a seminar on Marijuana in the Workplace. The seminar will be held at the Rooms “Theatre” on Tuesday, November 28, 2017 at 7:30 a.m.

MOTION 11-16-17-12 Marijuana in the Workplace Seminar

Moved by Councillor John Turner, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT as Chair of the Human Resources Committee, Deputy Mayor Isadore Gambin will attend on behalf of the Town.

In Favor: Mayor Gary Keating

Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

For Sale by Tender - Town of Arnolds Cove – Single Axel Dump Truck

The Town of Arnolds Cove is selling a used single axel dump truck with snow plow and Wing.

- General agreement not to bid on this equipment.

JW Consulting Associates – Strategic Planning

Email from John Walsh informing Council that JW Consulting Associates are experienced in Strategic Planning.

DEVELOPMENT

FINANCE

Cheque Log

MOTION 11-16-17-13 Cheque Log

Moved by Councillor Kevin McDonald, seconded by Councillor Patricia Burke:

BE IT RESOLVED THAT the cheque log for period October 20, 2017 to November 15, 2017 in the amount of \$54,103.51 be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

Municipal Assessment Agency Memo

Mayor Dean Ball, Chair, Board of Directors, of the Municipal Assessment Agency announced the Agency's fee for assessment services would be reduced by \$1.00 to \$27.00 per assessment with no charge for crown land and low value parcels. This reduction will be effective January 1, 2018.

Thank You Card from Holy Family School Students and Staff

Thanks so much for your kind donation to our Kids Eat Smart Program.

COMMITTEE REPORTS

Deputy Mayor Isadore Gambin: Strategic Planning – All Councillors should give some thought to our long-term plan. Council will schedule a Strategic Planning Session early in the New Year.

Human Resources: Nothing to report.

Councillor Kathleen Griffiths: Community Affairs: Reported that our Recreation Committee is planning a Breakfast with Santa for the children.

Councillor Patricia Burke: Special Projects – Report from the Come Home Year Committee:

The committee would like to have the cemetery on Crawley's Island cleaned up and is requesting council apply for a grant to do this work.

The Committee is also requesting council apply for a government grant to help offset the costs of the Come Home Year event.

- It was agreed that the Town Manager will apply for any available funding.

The Committee would like to know their budget for the event.

- It was agreed that the Town will budget \$75,000.00 for the event.

Seeking Council's approval to purchase additional Treasures of Memories books.

MOTION 11-16-17-14 Treasures of Memories

Moved by Councillor Felix Bailey, seconded by Councillor John Turner:

BE IT RESOLVED THAT the Council will order an additional 150 books, for a total of 750.

In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin

Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Councillor Felix Bailey – Fire Department: Councillor Bailey thanked Councillors McDonald and Turner for filling in for him while he was on vacation.

Fire Department did a test connection to the new fire hydrant behind the water treatment plant. This test went very well; the wet well was able to sustain the flow without draining down. High flow caused some stir of sediment, therefore, When we use the hydrant, we will have to shut down plant processing until the water clears.

Councillor Kevin McDonald: Reported on Tax Agreement negotiations with Vale. Committee is planning to write the site Production Manager in an effort to resume negotiations.

Kevin also reported that he is the newest member of the Eastern Regional Service Board.

Councillor John Turner: Nothing to report at this time.

Mayor Keating: The Finance Committee met earlier this evening to consider the 2018 proposed budget.

Attended the Remembrance Day Ceremony in Norman's Cove with Councillor Burke. Laid a wreath on behalf of the town.

Suggested Council think about placing a plaque at the Norman's Cove War Memorial to honor the war veterans from Long Harbour-Mt. Arlington Heights.

Council discussed hosting a town hall public meeting. It was noted that all Council meetings are public meetings; residents are encouraged to attend.

Council will, however, consider hosting a town hall meeting early in the New Year.

ADJOURNMENT

MOTION 11-16-17-15 Adjournment


Moved by Councillor Kevin McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 9:48 p.m.


In Favor: Mayor Gary Keating
Deputy Mayor Isadore Gambin
Councillors: K. McDonald, P. Burke, F. Bailey, K. Griffiths, J. Turner

MOTION CARRIED

Date of the Next Meeting: December 7, 2017



Gary Keating
Mayor



Juanita Gosse
Town Manager/Clerk