

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
June 15, 2017***

In Attendance

Mayor Gary Keating

Councillor Felix Bailey

Deputy Mayor Kevin McDonald

Councillor Norma Keating

Councillor Patricia Burke

Councillor Lydia Burke

Absent: Councillor William Murphy

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:05 p.m.

ADOPTION OF AGENDA

MOTION 06 -15-17-01 Adopt Agenda

Moved by Deputy Mayor McDonald, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 06-15-17-02 Minutes of May 25, 2017

Moved by Councillor Norma Keating, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the minutes of May 25, 2017, Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

Managers' Report – June 15, 2017

Water Treatment Plant: Cahill is continuing to work on the deficiency list. Most deficiencies have been completed and/or resolved. Topsoil was delivered yesterday for the area at the front, around the Dock sign. This will complete the landscaping. Cahill continues to work on the sludge tank and the best way to handle the runoff.

Our maintenance staff have identified the shutoff valve for the main waterline coming from the wells. We are now ready to have the hydrant installed.

Generator for the Pumphouse and WTP: Cahill has suggested the following:

Portable gas generator approximately 9,000W to 10,000W

The Pumphouse

3 kw unit heater 240v

LED floodlight

Generator receptacle

Water Treatment Plant:

3 kw unit heater 240v

LED floodlight

Generator receptacle

They would install a dedicated heater, light and generator receptacle in each building. In a power outage staff would wheel out the portable generator and plug in the power cables between the generator and generator receptacle. This would provide lighting and heat for each building to protect from freezing of process equipment.

MOTION 06-15-17-03 Purchase Honda Generator

Moved by Deputy Mayor McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT council approves the purchase of a Honda Generator.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

Training Centre Project – Met with the project committee Monday evening to consider landscaping around the building. There is funding available for the landscaping portion of the project.

Recommendation: Mostly topsoil and hydroseed. Some area will be finished with stone. Flagpole will be installed at the corner of the front toward the road.

Sign, Municipal Complex, will be installed on Main Road.

Outside staff are working on getting the ground ready for hydroseed.

Met with Eastern Audio today who examined the auditorium for acoustics. They suggest sound bafflers that hang from the ceiling. We should have a price quote early next week.

Community Centre Operations:

Met with the Social Activities Committee and the following recommendations were made regarding the building operations:

1. All organization have a different code for security
 - a. 50+ Club
 - b. Sports & Rec
 - c. Bereavement Committee
 - d. Bar Tenders
2. Organize an Event Planning Committee
3. Office staff do the bookings, purchasing supplies, and invoicing
4. Preparing the community centre and cleaning up after events will be considered as events are planned. Council will pay for additional clean up as necessary.
5. Recommend a fee structure for private

Met with Councillor Norma Keating regarding our Strategic Plan. Items and projects for further discussion were listed:

- Long Harbour Lodge – Can it be open for public use
- Big Head Trail
- Meeting with LHDC to discuss the Marina, Middle Pond Subdivision, Grieg Seafarms and Seniors Complex.
- Schedule an Emergency Management Committee meeting to discuss risk management and warming station.
- Heritage, museum. Council should consider adding a display case or shadow boxes for items of historic value.

Tourism Proposal for Multipurpose Bridge: It was determined that ACOA does not have a program specifically for this type of project. There was also some indication that the brook may be a salmon run. Council will consider how to proceed.

- General agreement to discuss the options with the Department of Fisheries before moving forward.

Town Pickup: Isadore's Garage will supply a price quote for repair work on the town pickup. The pickup needs new tires as well as some body work and other repairs.

I checked with Government Purchasing and the town can purchase a new pickup at the government price. Government pricing is approximately \$16,000.00 less than regular pricing.

- General agreement to wait for the price quote on repairs before moving forward.

BUSINESS ARISING FROM THE MINUTES

Schedule the Official Opening of the New Municipal Complex

- General agreement to put the event on hold for now as the town does not have the liquor license for the new community centre.
- Council will schedule the event as soon as the liquor license is secure for the building.
- Invitations should be forwarded to MHA Mark Browne, MP Ken McDonald, representatives of ACOA, Mayors of the surrounding communities, and representatives of Vale.

BUSINESS ARISING FROM THE PRIVILEGED MEETING

Employment Position – Municipal Administrator

This issue was reviewed in a privileged meeting and the following recommendation was brought forward from the Personnel Committee:

- Municipal administrator to be given the same benefits as fulltime employees.

NEW BUSINESS

2017 Budget Comparison

The 2017 Budget was compared to actual expenditures to May 30, 2017 and to date the town is operating within budget.

Tax Receivable Plan for 2017

Tax Recovery Plan for 2017 was copied to all councillors.

MOTION 06-15-17-04 Tax Recovery Plan 2017

Moved by Councillor Patricia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the town accepts the Tax Recovery Plan 2017 as presented with an objective to recover at least 90% of the December 31, 2016 total tax receivable by December 31, 2017.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

DEVELOPMENT

Department of Fisheries and Land Resources – Crown Land Referral

Application No. 151660
Deferred for additional information.

Department of Fisheries and Land Resources – Grant Approved

Crown grant application No. 137800 submitted by the Town of Long Harbour – Mt. Arlington Heights for area behind the new municipal complex is approved for Municipal Park.

Before final processing of our application can be completed we are responsible for fulfilling the following requirements:

1. Forward approval for sewage design/water supply system
2. Submit a crown land survey
3. Submit a registration fee of \$300.00

- General agreement to continue the process.

FINANCE

Cheque Log

The cheque log was presented for payments issued from May 25, 2017 – June 14, 2017, in the amount of \$84,441.57.

MOTION 06-15-17-05 Cheque Log

Moved by Councillor Norma Keating; seconded by Deputy Mayor McDonald;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

Mayor's March for Heart Disease and Stroke

- General agreement to have the Mayor's March for Heart Disease and Stroke sometime in August. Council will invite the public to participate when a definite date is scheduled for the walk.

New Whitbourne RCMP Detachment

Council is invited to the official opening ceremony of the new Whitbourne RCMP Detachment on Monday, June 19, 2017 at 2:00 p.m.

Those interested in attending are asked to R.S.V.P. on or before Friday, June 16, 2017.

- General agreement that Deputy Mayor McDonald will attend as the representative of Council.

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald: Fire Department's monthly meeting was scheduled for Tuesday past. Attendance wasn't good. There is not much participation in the meetings.

Will ask the firefighters to set off the fireworks on July 1st.

Spoke with the RCMP and there is nothing new to report on the Fire Hall incident.

Tax Agreement Negotiating Committee is going as planned. Some information was submitted to Strategic Concepts.

Councillor Patricia Burke: Requested maintenance on the walking trail.

- This is on the work list for this summer.

Reported that a dog was roaming the trail. Suggested we forward a public notice to remind residents that dogs must not be allowed to roam free and should be tethered always. There was also an ATV using the trail. This should be added to the public notice.

Concert: Reported that she has contacted all past participants and most are willing to participate again this year.

The publication: The Hub supplied price quotes for printing.

New Horizons Grant: Applied for a grant to help offset the cost of the book.

Scenic Quilt: The quilt will be a prize draw for tickets.

Age Friendly Fair: Attended the Age Friendly Fair in Placentia.

Councillor Felix Bailey: Asked if Transportation and Works are going to do ditching and brush cutting in the community this year.

- A letter of request was forwarded to the department some time ago. There's been no response to the request. The Department did however, respond to our request to have repair work on the guardrail. This work is on their worklist.

Councillor Lydia Burke: Working on Long Harbour Weekend. It will be basically the same as last year. Considering having an amazing race for adults.

Come Home Year: Needs a budget for this event. We also need to do a newsletter letting residents know that Come Home Year will be celebrated in 2018. Try to get some idea of how many people will be visiting. Will people need accommodations.

Ask, as well, how many are interested in purchasing a copy of our publication.

Councillor Norma Keating: Reported that the area of the ball park across from her house requires topsoil and grass seed.

- General agreement to hydroseed the area.

Gary Keating: Reported deep potholes on route 202. We should call Department of Transportation and Works to have them repaired.

ADJOURNMENT

MOTION 06-15-17-06 Adjournment

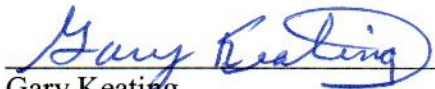
Moved by Councillor Lydia Burke; seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the meeting be adjourned at 9:25 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, F. Bailey, N. Keating, L. Burke

MOTION CARRIED

Date of the Next Meeting: July 20, 2017



Gary Keating
Mayor



Juanita Gosse
Town Manager