

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
October 20, 2016***

In Attendance

Mayor Gary Keating

Councillor William Murphy – 7:18

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Patricia Burke

Also in Attendance: Town Manager, Juanita Gosse

*Absent: Councillor Norma Keating
Councillor Felix Bailey*

CALL TO ORDER

Mayor Keating called the regular meeting to order at 7:05 pm.

ADOPTION OF AGENDA

MOTION 10 -20-16-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Bur

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 10-20-16-02 Minutes of September 13, 2016

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the minutes of September 13, 2016 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke

MOTION CARRIED

Managers' Report – July 13, 2016

Maturin Pond Walking Trail Rehabilitation: This project is completed, except for the beautification pond at the entrance behind the Training Centre. This portion of the project was not included in the ACOA funding, therefore I have requested ACOA extend their funding to include it. If approved, the project will start next spring.

Training Centre Project: Had conversation with our consulting engineers about adding a kitchenette to the Seniors Social Centre. With the addition of a range in an assembly occupancy, the Fire Commissioner will require a commercial grease trap hood with automatic fire extinguishing. The estimate for such hood is \$25,000. Requested a cost estimate excluding the range.

Water Treatment Plant: The Treatment Plant was handed to the town on October 3, 2016 and has shown excellence production performance. Staff are continuing to decrease the chlorine residuals. We are currently to 0.67 in the storage tank with a residual of 0.47 at the end of the line on Main Road.

As part of the Water Treatment Plant performance verification, I attending a meeting with SNC Lavalin and Cahill on October 5th. We discussed all noted deficiencies. Most of the items on my list required tweaking the system. The one item that could have a cost attached is the addition of a flow meter on the distribution line. This will provide accurate information on flow rates. This information is critical to leak detection. Cahill is costing several options for the installation of a flow meter.

Currently our raw water is coming from Shingle Pond. The representative from Cahill took water samples from Shingle Pond and Trout Pond. He compared color and determined that Shingle Pond had much clearer water. He also determined that Shingle Pond is more stable. It is not affected as much by heavy wind and rain like Trout Pond. Considering the savings in production costs when raw water is clearer, we have opted to stay on Shingle Pond for now.

The only negative aspect of Shingle Pond is the gravity flow pressure to the pumphouse. Trout Pond has a gravity flow pressure of 140 psi, whereas Shingle Pond has about 60 psi. We have to consider how the lower pressure from Shingle Pond will affect fire flow to our fire hydrants. I've posed this question to Darren Patey, Environmental Scientist with Water Resource Management Division of the Department of Environment, and he has offered to travel to Long Harbour to check the pressure on the hydrants and, at the same time, offer hydrant maintenance training. This will be scheduled for early November. Once scheduling is confirmed we will invite the Fire Department to participate.

Our current priority is to locate waterline breaks. We carried out a leak detection program last Tuesday night and have identified an area of concern. We plan to continue with leak detection.

Asphalt Replacement Project: The project started on October 17th. Most of Main Road will be overlaid. Concord Paving is the contractor for this project. Project management is supplied by the Department of Transportation & Works. Their engineer will be on site throughout the project to ensure correct provincial road specifications are met. The portion of road along the ocean will be patched as this area is earmarked for waterline upgrade next year and will be paved at that time.

The cost estimate for the paving project is \$324,395 with the provincial government assisting with a grant of \$195,000. This project has been approved for Gas Tax. A copy of the approval letter from the Gas Tax Secretariat is included in the meeting material.

Wastewater System Effluent Regulations

I have researched Council's responsibility in relation to the Wastewater System Effluent Regulations and have determined that council is not required to monitor wastewater as we do not collect or operator a sewage collection or wastewater system.

An email from the Department of Environment states that; The *Wastewater Systems Effluent Regulations* apply in respect of a wastewater system that deposits effluent in water or a place referred to in the *Fisheries Act* and that is designed to collect an average daily volume of 100 cubic meters or more of influent, or collects an average daily volume of 100 cubic meters or more of influent during a calendar year.

Meeting with Fire Department:

Deputy Mayor McDonald and I met with the Fire Department Deputy Chief and did a tour of the Treatment Plant. Discussed fire flow and how to connect to our water system for fire flow. Also discussed the call out list, refilling the pumper and the 2017 Budget.

BUSINESS ARISING FROM THE MINUTES

Anti-Liter Regulations

Deferred – Councillor Murphy and Deputy Mayor McDonald will meet to discuss. Meeting scheduled for tomorrow morning at 11:00 a.m. at the Council Office.

Financing the Gas Tax/Business Line of Credit

MOTION 10-20-16-03 Financing the Gas Tax Project – Asphalt for Main Road

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will borrow \$200,000 as necessary to finance ongoing projects.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

MOTION 10-20-16-04 Business Line of Credit

Moved by Mayor Gary Keating, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the Town Council of Long Harbour-Mt. Arlington Heights will apply for a Business Line of Credit in the amount of \$60,000.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

NEW BUSINESS

Liquor License for Auditorium at the Training Centre

It was agreed to defer for additional information.

Fisheries Heritage Community Projects

Document was copied for all councillors.

The Heritage Foundation of NL is calling for proposals for fisheries heritage community projects. Municipalities can apply for a grant of \$10,000.00 to restore or protect historic fisheries architectures. Project will have two components: 1) the restoration of historic fisheries buildings and 2) documenting intangible cultural heritage associated with the community's fishery.

It was determined the town does not meet the criteria to apply for this funding.

Trinity Placentia Junior Flyers

Request for support.

MOTION 10-20-16-05

Moved by Councillor William Murphy, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$250.00 donation to the Trinity Placentia Junior Flyers.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Kids Eat Smart

Request for donation

MOTION 10-20-16-06

Moved by Councillor William Murphy, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$1,000.00 donation to the Kids Eat Smart Program.

In Favor: Councillor P. Burke, W. Murphy
Contrary Minded: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillor L. Burke

MOTION FAILED

MOTION 10-20-16-07

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$500.00 donation to the Kids Eat Smart Program.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Golden Bay 50+ Club

Golden Bay 50+ Club thanked Councils for their generous donation to last year's Christmas Dinner and Dance. Again, this year they will open the dinner and dance to all community residents.

This year's Christmas Dinner and Dance is scheduled for December 2nd at the Community Centre with supper starting at 7:30 p.m.

Once again the Golden Bay 50+ Club is seeking Council support in the form of a donation.

MOTION 10-20-16-08

Moved by Mayor Gary Keating, seconded by Councillor William Murphy;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$1,000.00 donation to the Golden Bay 50+ Club for the Christmas Dinner and Dance.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Kids Eat Smart

MOTION 10-20-16-09

Moved by Councillor Lydia Burke, seconded by Councillor William Murphy;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$200.00 donation to the Kids Eat Smart Program.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Crescent Colligate

Crescent Collegiate thanks Council for their past support of the Crescent Student Award Program and requests support for this year's Annual Student Award Program.

MOTION 10-20-16-10

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves a \$100.00 donation to Crescent Collegiate Student Awards Program.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

PMA Professional Development

PMA Regional Meeting and Training Session - November 25, 2016.

MOTION 10-20-16-11

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves the professional development opportunity for the Town Manager.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Pallet Forks for Backhoe

Pallet Forks for the Backhoe are required to offload the chemicals for the Water Treatment Plant. The chemicals are purchased in 400 lb. plastic containers and cannot be taken off the truck without a fork lift.

Price quote from Harvey & Company for 1 set heavy duty pallet forks complete with guard tines; 7500 lb. capacity \$2,295.00 plus HST. Delivery 4 – 6 weeks.

MOTION 10-20-16-12

Moved by Councillor Lydia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the Council of Long Harbour-Mt. Arlington Heights approves the purchase of the forks for the backhoe.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Department of Transportation & Works

The government of NL is disposing of vehicles and equipment and have provided a list of same.

If a municipality is interesting in purchasing from the vehicle/equipment list, they should visit the depots and inspect the items available.

The vehicle/equipment list was provided to all councillors.

DEVELOPMENT

Eastern Composite

Eastern Composite is requesting a letter of support to operate a fiberglass, rubber lining and anode R&D facility from their building at 542 Long Harbour Road.

They are in the process of an Environmental Assessment.

The zoning for this area is commercial which includes light industrial.

Eastern Composite welcomes the opportunity to meet with Council to outline their vision for Eastern Composite Services.

Before making a decision on this development, Council must review the results of the Environmental Assessment.

- General agreement to schedule a meeting with Eastern Composite to further discuss their development plan for this site.

FINANCE

Cheque List

The cheque list for the period from September 13, 2016 – October 19, 2016 in the amount of \$259,510.23 was presented.

MOTION 10-20-16-13 Cheque Log

Regular Meeting October 20, 2016

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

3rd Quarter Budget Comparison – September 30, 2016

Deferred to a budget meeting. The 2017 Budget must be adopted by December 1, 2016. This analysis will be used as a base for our 2017 budget and will be considered in a budget meeting in November.

CORRESPONDENCE

Municipal Assessment Agency Report to Stakeholders

Document was copied to all Councillors.

Provincial Highway Sign Regulations Amendment

Document was copied to all Councillors.

Document outlines an amendment to the Highway Sign Regulations, 1999.

All commercial signage along provincial roadways, including provincial roads within municipalities, is regulated by the Highway Sign Regulations, 1999. The amendment allows municipalities to gain more autonomy to regulate signage along provincial owned roads within municipalities.

CUPW. STTP- Canada Post

CUPW is providing municipalities another opportunity to have their say. This fall, a parliamentary committee will be consulting with Canadians on postal service and the options identified by a task force in phase 1. The committee will make recommendations to the government by year's end. The union has attached information on how to provide input, as well as a resolution for consideration.

MOTION 10-20-16-14

Moved by Councillor William Murphy seconded by Deputy Mayor Kevin McDonald

Whereas: Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas: there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas: the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, which started earlier this year with an independent task force to identify options for the future of postal service in this country.

Whereas: a parliamentary committee will hold e-consultations and meetings in various locations across the country on postal service and the options that have been identified by the task force and then make recommendations to the government on the future of Canada Post.

Whereas: it will be crucial for the parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, adding postal banking, greening Canada Post, keeping decent post office jobs in our communities, preserving daily delivery, restoring home mail delivery, developing services that help older Canadians remain in their homes and providing services that assist people with disabilities,

Therefore, be it resolved that the Town of Long Harbour-Mount Arlington Heights will fill out the parliamentary committee's on line survey about Canada Post from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise and will attend the public consultations being held across the country.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Placentia Area Chamber of Commerce – Annual General Meeting

The Annual General Meeting and election of officers for the Placentia Area Chamber of Commerce is scheduled for October 26, 2016 at the Placentia Bay Cultural Arts Centre. Meeting time is 7:30 p.m. For members unable to attend, proxy voting will be available at this meeting. Positions available for the Board of Directors for this term are: Chair, Vice-chair, Treasurer, Secretary, and Director.

- Mayor Keating and Councillor Murphy will attend

SNC Lavalin – Presentation for 2017 Clean and Safe Drinking Water Workshop

SNC Lavalin Keith Bartlett has been requested by Department of Environment to give a presentation on the Long Harbour Water Treatment Plant with focus on:

- The Steps taken prior to the RFP process
- Leak Detection and Repair
- Water Quality after WTP Implementation

SNC Lavalin would like to the opportunity to discuss the project successes and lessons learned if the town agrees with this undertaking.

- General agreement to advise that the town is in agreement.

COMMITTEE REPORTS

Councillor William Murphy: Reported that he enjoyed the MNL Convention. It was very informative.

Suggested council approach a developer about developing a senior's complex here in Long Harbour.

- Council discussed this issue some time ago. The Town Manager has had discussions with the developer who's building the senior's complex in Arnold's Cove. She was very busy at the time and said she would meet for further discussion when the Arnold's Cove project was complete.
- Suggested Council host a public meeting.
- Attended a Municipal Assessment Agency information session. There are pro's and con's to the assessment tax system. Requested council add this issue to the agenda for further discussion.

Councillor Patricia Burke: Reported on the information sessions presented at the MNL Convention.

Municipal Assessment Agency

Department of Transportation & Works – Snow clearing. The regulations for picking up salt and sand from the Department of Transportations & Works Depots.

Wastewater Management

Interpersonal Relations

Electronic File Storage

It was agreed to call the Department of Transportation & Works to inquire if there will be a cost associated with snow clearing this winter.

It was agreed to call Heather Peters to schedule consultation.

Voting Delegate: Suggested Council discuss and decide who the voting delegate will be before the convention.

Councillor Lydia Burke: Reported that she has ten members for the Come Home Year Committee.

There will be a Halloween Dance this at the Community Centre.

There will also be a kids Halloween Party.

Deputy Mayor Kevin McDonald: Reported on the meeting with the Deputy Fire Chief. Did a tour of the Water Treatment Plant and discussed the process of connecting for fire flow.

He is continuing to try to sort out the issues with the Fire Department.

Will schedule a meeting with Eastern Composite to discuss their requirements for fire protection.

Mayor Gary Keating: Next month he will attend a Small Towns Big Business Initiative, STBBI, conference at the Delta. The conference will focus on issues that affect small towns hosting large companies. The conference is hosted by the Long Harbour Development Corporation and is supported by ACOA. Members of the STBBI include Long Harbour-Mount Arlington Heights, Come by Chance,

Sunnyside and Marystown. The conference is designed to bring company operators/managers as well as municipal leaders to the table.

ADJOURNMENT

MOTION 10-20-16-15 Next Regular Meeting

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the next meeting will be held on Thursday, November 17th at 7:00 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke

Contrary Minded: Councillor William Murphy

MOTION CARRIED

ADJOURNMENT

MOTION 10-20-16-16 Adjournment

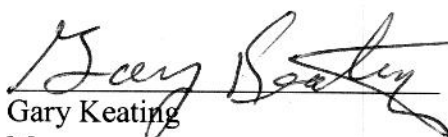
Moved by Deputy Mayor Kevin McDonald seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 9:15 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, W. Murphy

MOTION CARRIED

Date of the Next Meeting: November 17, 2016


Gary Keating
Mayor


Juanita Gosse
Town Manager