

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
July 13, 2016***

In Attendance

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Felix Bailey

Councillor Patricia Burke

Councillor Norma Keating

Councillor William Murphy

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Keating called the regular meeting to order at 6:10 pm.

ADOPTION OF AGENDA

MOTION 07-12-16-01 Adopt Agenda

Moved by Councillor Patricia Burke, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 07-12-16-02 Minutes of June 23, 2016

Moved by Councillor Norma Keating, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the minutes of June 23, 2016 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Managers' Report – July 13, 2016

Maturin Pond Walking Trail Rehabilitation Project: Project started Tuesday, July 5th. Work is ongoing at the entrance behind the Training Centre. The dock for the entrance behind the Fire Hall was delivered, however, I'm not sure we received all materials. Waiting to meet with Gerry Sullivan to inspect the product.

Training Centre Project: Tender has been awarded. Newlab has received all the necessary documents from the contractor and are in the process of preparing the contract documents for signatures.

Nothing new from Vale on the funds transfer.

Water Treatment Plant: Project is in the final stages of completion. Commissioning will begin July 18, 2016. Plant Operator Training will be during commissioning.

Logo on the Tank: Greatario supplied the tank and they have submitted an estimated to add the town logo. The estimated cost is \$18,750.00 plus HST. This would include material, labour, travel and also include the cost of the man lift. The sign would be 70" high and 170" wide. The tank would have to draining down so that there would be no condensation on the tank when the sign is placed.

Fencing the Water Treatment Plant and Tank: Discussion during the site visit was that Cahill will do some fencing in the area around the new water treatment plant. We could coordinate with Cahill for a better price on fencing the area around the water and sludge tanks.

- It was agreed to move forward with purchasing the required fencing and to coordinate the purchase with Cahill to ensure the best price.

Security System for Water Treatment Plant Door:

- It was agreed to install a security system at the water treatment plant or card swipe system on the door. Town Manager will compare systems, costs, etc. for next meeting.

Town Entrance Signs: The contractor hired by Parrott Signs quit the project. The work is now being bid by K&B Contracting. Spoke with K&B last week they will begin sign installation in the third week of July.

Questioned cheque from the June Cheque Log: Cheque 8480 for \$4,090.60 written to Emergency Repair Limited. This was an expense of the Fire Department to purchase an emergency light for their pickup.

- It was determined that as the truck is an emergency response vehicle the light had to meet emergency response specific regulation. This added to the cost.
- Councillor Murphy added that the side light was not installed as per the price quote. The fire chief will call the town manager to discuss.

Dumping at Middle Pond Subdivision: After speaking with five government departments it was determined that this is a municipal issue. As this property is privately owned, I forwarded the complaint to the property owner. It is the responsibility of the property owner to remove the garbage from the site and post no dumping signs, or place barriers to the entrance.

- It was agreed to monitor the issue to ensure the property owner complies.

Business from Previous Minutes: Resident's suggestion to beautify an area in the Cove around the Community Stage. She suggested murals painted on the walls of the building displaying our history and rural way of life. A rest area could be added with a bench and picnic table.

- It was agreed that Councillor Felix Bailey will discuss the suggestion with Small Crafts & Harbours as they are the owners of the Community Stage.
- Deferred for additional information.

Fire Department Repair: Repairs are ongoing. Walls have been replaced 2 to 3 feet from the floor and painting is complete. All flooring was replaced. Floors are currently being sealed and waxed. Replacing the trim and reinstalling the cabinets should happen this week. Project should be finished next week.

Proposal for Asphalt Replacement under the New Building Canada Fund: MHA Mark Browne is continuing to lobby support for this project.

NEW BUSINESS

2015 Audited Financial Statements

MOTION 07-12-16-03 2015 Financial Statements

Moved by Councillor Felix Bailey, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the 2015 Audited Financial Statements for the Town of Long Harbour-Mount Arlington Heights be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Premier's Forum

The final list of nominees to represent the Avalon Region at the 2016 Premier's Forum was tabled. Council is asked to select four candidates from the list to represent our region at this event.

MOTION 07-12-16-04 Premier's Forum

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT that the Municipality of Long Harbour-Mount Arlington Heights hereby selects the following four (4) candidates as our choice to represent the Avalon Region at the 2016 Premier's Forum on Local Government on Wednesday, October 5th, 2016 at the Delta Hotel in St. John's.

Candidates: Mayor Gary Gosine, Town of Wabana
Councillor Craig Scott, Town of Torbay
Mayor Steve Tessier, Town of Conception Bay South
Mayor Moses Tucker, Town of Portugal Cove-St. Philip's

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Anti-Litter Regulations

MOTION 07-12-16-05 Anti-Litter Regulations

The Anti-Litter regulations will be reviewed by a Council Committee and tabled at the next regular meeting.

The Council Committee includes Councillor William Murphy and Deputy Mayor Kevin McDonald.

Beautification Policy

MOTION 07-12-16-06 Beautification Policy

Moved by Councillor Lydia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the Beautification Policy attached to these minutes be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Ball Park Regulations

MOTION 07-12-16-07 Ball Park Regulations

Moved by Mayor Gary Keating, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the Ball Park Regulations attached to these minutes be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

DEVELOPMENT

Municipal Recommendation – Crown Land

MOTION 07-12-16-08 Crown Land Recommendation

Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the Crown Land Recommendation be approved.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

FINANCE

Cheque Log

The cheque log for the period from June 24, 2016 – July 12, 2016 the amount of \$45,093.29 was presented.

MOTION 07-12-16-09 Cheque Log

Moved by Councillor Norma Keating, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

Collections Report

Collections are going very well.

It was noted that most of the outstanding receivables are due to properties having owners unknown and unknown addresses.

Property Sale for Taxes was discussed. Town Manager explained the process.

- It was agreed to review these property files for Tax Sales.

CORRESPONDENCE

Register of Deeds – Certificate of Registration – Training Centre

Document dated June 23, 2016 and consists of the Deed of Quit Claim and the Affidavit and Warranties for the Training Centre. Date of Registration: June 15, 2016 – Registration Number: 767139

Placentia Bay Industrial Showcase 2016

Mark your calendar, the Placentia Bay Industrial Showcase 2016 is scheduled for September 14th – 15th. Package includes sponsoring information and costs as well as delegate pass information. It also includes costs for advertising in the PBIS Guidebook.

MOTION 07-12-16-10 Guidebook Ad

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT Council purchase a ½ page ad in the Placentia Bay Industrial Showcase 2016 Guidebook.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Placentia Bay Veterans Cenotaph Dedication:

The Dedication of the Placentia Bay Veterans Cenotaph is scheduled for Sunday, August 7, 2016 at 10:30 a.m. This new memorial is located in the garden adjacent to the Town Square in Placentia and is a tribute to those from all of the communities and resettled islands of Placentia Bay who have served in WWI, WWII, the Korean War and Peacekeeping Missions.

An invitation is extended to council representatives to attend this event.

- Councillor Patricia Burke will attend on behalf of Council.

Torngat Award Nomination 2016

Town Manager has completed a Torngat Award Nomination presentation nominating the Town Council of Long Harbour-Mount Arlington Heights for the Good Governance Award. Once approved this document will be submitted to the Torngat Award Committee.

Long Harbour Development Corporation – Re: Access to Former School Property

Letter from LHDC regarding access to the former school property was read.

LHDC purchased the property from the Parish in year 2000. At the time of purchase, the Parish Council directed, in a letter to LHDC, that this laneway was designated to provide public access to the Church, the residential property and the former school property.

Council agreed at that time, to designate this laneway as a public access and take responsibility of maintaining it.

Long Harbour Development Corporation is now in negotiations with a local resident to purchase the former school property and are requesting Council reiterate their decision designating this laneway as a public access.

Mayor Keating declared a conflict of interest as he is the chairman of the LHDC Board.

MOTION 07-12-16-11 Church Road

Moved by Councillor Felix Bailey, seconded by Deputy Mayor Kevin McDonald;

BE IT RESOLVED THAT Council deems the laneway to the Church property, residential property and the former school property, also known as Church Road, a public access and agrees to provide upkeep and maintenance.

In Favor: Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

COMMITTEE REPORTS

Councillor William Murphy: Nothing to report

Councillor Patricia Burke: Plans for Long Harbour Days Old Fashion Concert is moving along nicely with tremendous enthusiasm from performers.

Documenting the history of Long Harbour-Mount Arlington Heights through recollections and stories is going very well. The Conservation Corp ECHO student Tarrah Green is doing an exceptional job on this project. Great stories are coming in.

Work is continuing on the Anniversary Quilt.

Councillor Lydia Burke: Plans for Long Harbour Days is well underway. We are in the process of finalizing the event schedule.

Regarding Personnel Issues: Planning to meet with Deputy Mayor McDonald for discussion.

Councillor Norma Keating: Letters were mailed out recruiting members for the Tidy Towns Committee. No response as yet. A decision will be made next week whether to continue with the Tidy Towns initiative or dissolve.

Also added that we need to clean up around the town sites. Pumphouse needs to be cleaned up and painted inside. All the debris around the pumphouse should be removed.

The sander should be put away for the summer. As well, the area around the back shed should be cleaned up. All the garbage stored there should be removed.

- The pumphouse and grounds will be cleaned up after the work on the new treatment plant is complete.
- Cleanup of the shed and area will be added to the worklist.

Councillor Patricia Burke left at 7:20 p.m. to attend a committee meeting on Town History.

Councillor Felix Bailey: Brush cutting is ongoing. This will help with sightlines to Main Road.

Deputy Mayor Kevin McDonald: Vale is scheduled to have access to our pumper truck as per our long-standing agreement with Vale. This was coordinated with Gary Rideout and our Fire Chief.

Mayor Gary Keating: Construction at the Vale site is winding down.

Deputy Mayor Kevin McDonald has been appointed to the Long Harbour Development Corporation as the town's representative.

Discussion continues with MHA Mark Browne about the provincial road upgrade proposal. Mark is continuing to lobby government on our behalf for this project.

ADJOURNMENT

MOTION 07-12-16-12 Adjournment


Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 7:40 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

MOTION CARRIED

Date of the Next Meeting: August 23, 2016



Gary Keating
Mayor



Juanita Gosse
Town Manager