

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
May 17, 2016***

**In Attendance**

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Felix Bailey

Councillor Lydia Burke

Councillor Patricia Burke

Councillor Norma Keating

Councillor William Murphy – 7:30

Also in Attendance: Town Manager, Juanita Gosse

**CALL TO ORDER**

Mayor Keating called the regular meeting to order at 7:00 pm.

**ADOPTION OF AGENDA**

**MOTION 05-17-16-01 Adopt Agenda**

Moved by Councillor Patricia Burke, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 05-17-16-02 Minutes of April 19, 2016**

Moved by Councillor Norma Keating, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the minutes of April 19, 2016 Regular Meeting be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

## **Managers' Report – May 17, 2016**

**Maturin Pond Walking Trail Rehabilitation Project:** Project start-up meeting was held today with representatives from exp and H&R in attendance. Tentative start date for construction is May 30, 2016. This is a 15 working day project without subcontractors. Safety requirements were discussed. All contract documents have been received by exp and will be supplied to the town before project start date. Updated COR Certification is required and contractor is required to complete a Site Specific Assessment and Safety Plan.

**Training Centre Project:** We are ready to award tender contract, however, the building has not been legally transferred.

Mayor Keating provided Council with an overview of his discussions with Vale over the past two weeks regarding the Training Centre transfer. Finally, this afternoon he received verbal confirmation from Vale that the building transfer will be completed early next week.

- It was agreed to postpone awarding the contract until the building transfer is complete.

**Water Treatment Plant:** Cahill Technical Services made the connection to our water supply on Friday, April 29<sup>th</sup> to service the DAF Plant. Town water was shut down for a full day. There were several issues reported in restoring water to the town. The pressure gauge reading the amount of water pressure coming into the pump-house was not working. It was reading 65 PSI when there was approximately 150 PSI. This caused some problems for a newly installed valve and the water had to be shut down for additional repairs. Once water was restored it had to be shut down again because of incoming mud.

We have received reports that this pressure damaged hot-water boilers. Two claims have been submitted for cost recovery. These are on the agenda to be dealt with later in the meeting.

Cahill has determined that the Pressure Reducing Valve (PRV) must be rebuilt or replaced before commissioning the new water treatment plant.

SNC-Lavalin, in consultation with Cahill, have provided price quotes and options to repair or replace the Pressure Reducing Valve.

### **MOTION 05-17-16-03 PRV Replacement**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** Council will replace the PRV with Cla-Val as outlined in option 2 of SNC-Lavalin's recommendations.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

*Water Treatment Plant cont.*

After the connection was made to the towns water supply and water was restored to the town, the flow meters on the filters were reading zero. Electric Pump & Motor were called to repair. They determined the problem was not with the flow meters. Water was bypassing the filters. Electric Pump & Motors turned the valve to allow water to go through the filters and the flow meters picked up the reading immediately.

***Councillor William Murphy joined the meeting.***

**MNL Convention:** MNL Convention is scheduled for October 6 – 8<sup>th</sup>. MNL has a block of rooms reserved at the Delta and at JAG Hotel. We have rooms booked at JAG Hotel.

**Forget-Me- Not Service:** The Princess Royal will be unveiling the Danger Tree and Soldier on June 29, 2016, marking the 100th anniversary of Beaumont Hamel. All donors will receive an honorary forget-me-not flower to place on the tree during the ceremony. The service is scheduled for June 29<sup>th</sup> in Corner Brook.

- It was agreed to ask MHA Mark Browne, if he is attending, to accept and place our forget-me-not flower on the tree.

**Brush cutting on Main Road:** Councillor Bailey talked to Cory Seaward from Transportation and Works. Cory said he would issue a permit to the town to do some brush cutting along our Main Road. We have applied for the permit and are waiting for it to be issued.

- It was agreed to make a list prioritizing areas that require immediate attention and schedule brush cutting using our own employees.

**MOTION 05-17-16-04 Brush cutting on Main Road**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** Council will do some brush cutting along Main Road. This project is to get underway as soon as possible.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Job Creation Partnership:** A JCP is a program that replaces EI benefits. It does not offer insurable hours to become eligible for EI benefits. Before applying for this program we need to know if we have residents that qualify and are interested in participating in a JCP project. We have issued a mail-out with the information and a request for expressions of interest.

- To date we have had no expressions of interest in this project.

**Fencing the Water Treatment Plant and Tank:** This is something we need to consider for safety. I have a quote from Provincial Fencing to supply and install a 9 ft. fence with barbwire top. The fence will be incorporated with our existing fence around the pumphouse. Allowed for a 16ft. double gate and a 4ft. single gate. Price quote total \$9,945.00 plus HST.

- It was agreed not to proceed with fencing at this time.

**Town Entrance Signs:** This work is scheduled for next week.

**Backhoe:** The backhoe is at Harvey's for repair. The quote to repair is \$9,500.00. Repairs include:

- Ram on rear boom leaking due to external damage. Seals are worn. Seals and rod need to be replaced.
- Upper Boom – Pin, bolt and nuts needs to be replaced
- Front Bucket Pin is Seized
- Lower part of boom loose – pins, bolts and nuts are worn and need to be replaced
- Dash Assembly loose and flopping around
- Boom Lock is not working – cable is broken and must be replaced
- Oil leak around base pan - requires repair and oil topped up

The maintenance checklist was discussed as it is protocol to check this equipment every day and to report any required maintenance.

#### **MOTION 05-17-16-05 Backhoe Repairs**

Moved by Councillor Felix Bailey, seconded by Councillor William Murphy;

**BE IT RESOLVED THAT** the repair work, as outlined by Harvey & Company, be approved.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

- It was also agreed to develop a Regular Maintenance Schedule to ensure the backhoe is maintained on a regular basis.

#### **Student Summer Grants**

The town is approved for one student for seven weeks, 35 hours per week, as Recreation Coordinator/Maintenance, under the Canada Summer Student Program. The program start date is June 6, 2016.

## **NEW BUSINESS**

### **Alberta Fire Appeal**

Our colleagues in Fort McMurray, Alberta, are confronted with unimaginable risks, devastation and loss. An estimated 1,600 structures have been burned and more than 80,000 residents forced from their homes. In the spirit of true partnership, all others of governments are working together to address the urgent needs of the community. The federal and Alberta governments are matching individual donations made to the Red Cross.

#### **MOTION 05-17-16-06 Donation to the Red Cross in aid of the Alberta Fire Appeal**

Moved by Councillor Patricia Burke, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will donate \$2,000.00 to the Red Cross in aid of the Albert Fire Appeal and issue a challenge to all Newfoundland and Labrador municipalities to match or exceed this amount.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

### **Request for Reimbursement for Damaged Hotwater Boilers**

On April 19, 2016, after a water shut down to make the connection to the new water treatment plant, the water was restored to the community. At that time the pressure guage at the pumphouse was not working and the pressure reducing valve at our pumphouse failed. This caused extreme water pressure to the community.

Two residents reported damaged hotwater boilers and have submitted invoices in the amounts of \$447.42 and \$424.83, the costs to replace. Total claimed is \$872.25.

It was determined that a notice was issued to all homeowners advising the installation of a pressure reducing valve to guard against this type of damage.

It was also determined that there are other residents who have not reported damage. Discussion was that if one resident is compensated, all residents must be compensated.

*Councillor Lydia Burke declared a conflict of interest*  
*Mayor Gary Keating declared a conflict of interest*

#### **MOTION 05-17-16-07 Reimburse the cost to replace hotwater boilers**

Moved by Councillor Felix Bailey, seconded by Deputy Mayor Kevin McDonald;

**WHEREAS:** All residents of the Town of Long Harbour-Mount Arlington Heights were advised by the council to install a pressure reducing valve to guard against water pressure surges.

**BE IT RESOLVED THAT** the town will not reimburse residents for the cost of damaged hotwater boilers.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating  
**Contrary Minded:** Councillor W. Murphy

**MOTION CARRIED**

### **1<sup>st</sup> Quarter Budget Analysis**

Document was copied for all councillors to review.  
The 1<sup>st</sup> quarter budget analysis shows actual expenditures for January – March, 2016 were well within the budgeted amounts.

*Councillor William Murphy left the meeting*

### **Tax Recovery Plan 2016**

The Tax Recovery Plan 2016 was copied for all councillors to review.

#### **MOTION 05-17-16-08 Tax Recovery Plan**

Moved by Councillor Norma Keating, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights accepts the Tax Recovery Plan 2016 as presented with an objective to recovery 95% of the December 31, 2015 total tax receivables. The Tax Recovery Plan must be submitted along with the 2015 Tax Receivable Summary to the Department of Municipal and intergovernmental Affairs.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

### **DEVELOPMENT**

### **FINANCE**

#### **Cheque Log**

The cheque log for the period from April 19, 2016 – May 16, 2016 the amount of \$1,004,915.43 was presented. It was noted this amount included a contract payment for our water treatment plant.

#### **MOTION 05-17-16-09 Cheque Log**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the cheque log be approved as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

### **Cash Analysis**

Cash analysis was distributed to all councillors.

### **CORRESPONDENCE**

#### **Clar Simmons Scholarship**

The late Clar Simmons was the Business Manager for the Municipal Assessment Agency from 1998 until his passing in 2004. In his memory, the Municipal Assessment Agency offers a Scholarship Award to graduates of municipal councillors and employees. A child, grandchild or ward of a municipal council member or employee in a community served by the Agency, upon high school graduation may apply. Please contact the office administrator for additional details.

#### **The Children's Wish Foundation – 21<sup>st</sup> Annual Run of the Rock**

We are invited to support the Run of the Rock crew as they run the island to support the Children's Wish Foundation. Many communities are sponsoring events in their communities and we are invited to do the same.

The crew will be at Arnold's Cove on day 11, Saturday, June 25, 2016, or our donation can be mailed to the Children's Wish Foundation.

#### **MOTION 05-17-16-10 Run of the Rock Donation to the Children's Wish Foundation**

Moved by Councillor Felix Bailey, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will donate \$100.00 to the Children's Wish Foundation.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

#### **Municipal Access to Federal Funding**

Document was copied for all councillors. It outlines what Federal Budget 2016 means for Canada's Municipalities.

## **LHDC Request for Tax Relief**

Long Harbour Development Corporation has several pieces of property registered within the municipality that are non-revenue generating or are being maintained by the Corporation in support of the community.

The Corporation is requesting a tax exemption for 2016 on property; 570-636 Long Harbour Road, 277-395 Long Harbour Road and 450 Main Street.

### **MOTION 05-17-16-11 Approval to write off property tax**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves writing off 2016 property tax in the amount of \$ 1,998.25 representing taxes on property 570-636 Long Harbour Road, 277-395 Long Harbour Road and 450 Main Street owned by the Long Harbour Development Corporation.

*Mayor Keating declared a conflict of interest.*

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating

**MOTION CARRIED**

*Councillor William Murphy returned to the meeting*

### **COMMITTEE REPORTS**

#### **Councillor Patricia Burke:**

Community Cleanup: Went very well. Three volunteers helped with the area of Veteran's Road to Main St. They picked up 19 bags of garbage.

Historic Quilt: Reported that the Sewing Group have discontinued for the summer and will resume in the fall.

Historic Publication: Several residents have come forward with their stories. Suggested we add the information to our website.

Placentia Bay Intergraded Management Committee: Attended a meeting in Arnold's Cove today. It was very interesting and informative. The project safety manager from the Come by Chance Refinery gave an overview of the oil spill at Come by Chance and cleanup process.

A Representative of Vale discussed red hearing. It has been determined that red herring is caused by a common virus. A virus that can affect several species of fish.



Mr. Geoff Coughlan of Marine Institute's School of Fisheries gave a presentation entitled "Facilitating Use of Coastal and Ocean Geospatial Data Supporting Economic Growth and Planning and Management Priorities in Newfoundland and Labrador."

Mr. Coughlan is proposing a pilot project to identify, collect, map and make available a wide variety of coastal and ocean geospatial data for Placentia Bay that will enable identifying areas of ecological, social, cultural and economic value in the bay.

Mr. Coughlan is requesting a letter of support from Council to attach to a funding proposal.

- It was agreed that Council supports this initiative and will forward a letter of support.

### **Councillor Lydia Burke:**

Community Cleanup: Reported that she will work on her area this weekend. She plans to ask the Sports and Recreation group to get involved.

Long Harbour Weekend: Requested a budget for the event and asked that we begin work on our mail out to businesses requesting donations.

- It was agreed that the budget is the same as last year and the office will send out the letters requesting donations.

### **Councillor Norma Keating:**

Attended the Municipal Symposium and reported on several sessions:

- Water management
- Water workshop
- Premier's Forum
- Municipal Records Protection

The information on the Premier's Forum was emailed to all councillors. It was determined that no Councillor is available to attend the Premier's Forum.

### **Councillor Felix Bailey:**

Reported on his efforts with the Department of Transportation and Works to get a permit for brushcutting.

Suggested we make a formal request to Transportation and Works for ditching.

Also reported that he spoke with MHA Mark Browne about our proposal for asphalt. Mark has raised the issue with Minister Hawkins. They were very impressed with our proposal, however, no decision has been made.

### **Deputy Mayor Kevin McDonald:**

Community Cleanup: His area is near completion. Picked up 6 bags of garbage, 14 dozen beer bottles and lots of glass.

Fire Department: Hosted a First Aid course over the weekend.

**Councillor William Murphy:**

Reported that the ball tournament for Canada Day weekend is going ahead. The tournament is scheduled for July 1<sup>st</sup> – July 3<sup>rd</sup>. The Fire Department will not be hosting a beer garden.

Emergency Management: Suggested we review emergency management protocol as it relates to the fire service offered to industrial businesses within the community.

Inquired as to his responsibility regarding his committee roles; Environment and Youth.

- It was established that a Councillor serves as a contact person in these roles.

Fire Department: Reported on the Fire Department meeting currently in session. The Fire Department removed a member of their department.

**Mayor Gary Keating:**

Employment Committee: Continuing to lobby Vale to support local hiring. Reported that Vale has made an effort. There were some hires over the past few weeks. Planning to schedule a meeting with the company to discuss local hiring opportunities.

Greig NL Seafarms – This aquaculture development is moving forward.

**ADJOURNMENT**

**MOTION 05-17-16-12 Adjournment**


Moved by Councillor William Murphy, seconded by Deputy Mayor Kevin McDonald;

**BE IT RESOLVED THAT** the meeting be adjourned to a privileged session at 9:05 p.m.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, L. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Date of the Next Meeting:** June 21, 2016

  
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 Gary Keating  
 Mayor

  
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 Juanita Gosse  
 Town Manager