

Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
March 29, 2016

In Attendance

Mayor Gary Keating

Councillor Patricia Burke

Councillor Lydia Burke

Councillor Felix Bailey

*Absent: Councillor Norma Keating
Councillor William Murphy
Deputy Mayor Kevin McDonald*

Also in Attendance: Town Manager, Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 8:10 pm.

ADOPTION OF AGENDA

MOTION 03-29-16-01 Adopt Agenda

Moved by Councillor Patricia Burke, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 03-29-16-02 Minutes of February 23, 2016

Moved by Councillor Patricia Burke, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT the minutes of February 23, 2016 Regular Meeting be adopted as presented with the following correction: Add L. Burke as voted in favor of motion 02-23-16-12 Adjournment, pg.9.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

Managers' Report – March 29, 2016

EPCM Building: Working with legal counsel Bill Sheppard on the transfer of the EPCM building. Received the survey and easements today. Mr. Sheppard will complete a title search to ensure there are no liens against the property.

Based on information provided by Vale, NL Power advised that energy costs for the EPCM property, when fully occupied, is approximately \$25,000 per year.

Met with NL Power and our electrician at the EPCM site last week. We discussed the transfer of the property as it relates to the electrical services.

The property to be transferred includes the EPCM building, a pump house building, thirteen NL Power area lights, and twelve 1000 watt area lights.

Our electrician has to install a meter on the pump house to transfer service to the town. This will cost approximately \$1,500.00. There are lights on the building for security so we won't need the 1000 watt area lights in the parking lot. These should be disconnected. We should keep two NL Power area lights at the entrance to the site. The other eleven can be disconnected.

NL Power will transfer the power from the EPCM building to a town account. This will be at no cost to the town. Two pending NL Power accounts are set up for the transfer.

Maturin Pond Walking Trail Rehabilitation Project: Tenders were opened for this project on Thursday, March 24, 2016 by exp. There were 10 bids submitted; the lowest was \$57,528.30 from H&R Enterprises. Exp estimated the project cost at \$72,218. Exp checked the H&R's bid for completeness and accuracy and all is in order.

MOTION 03-29-16-03 Walking Trail Rehabilitation Project

Moved by Councillor Lydia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the tender be awarded to H&R Enterprises.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

NEW BUSINESS

Human Resources

Employee Job Descriptions were reviewed.

MOTION 03-29-16-04 Employee Job Descriptions

Moved by Councillor Felix Bailey, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the employee job description for the Town Manager, Municipal Office Administrator, and Maintenance Operator be adopted as presented with the addition of an annual sick leave allowance of six days to the Municipal Office Administrator.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

EPCM Building

Council discussed the proposals presented by the Long Harbour Development Corporation in an earlier meeting. As this is a very important decision, Council agreed to defer the matter to give all councillors an opportunity for input. It was agreed to forward a copy of LHDC's presentation to all councillors and schedule a meeting as soon as possible to review the options and make a decision.

- General agreement to defer.

Arthritis Society – Walk to Fight Arthritis

On Sunday June 5, 2016, the Arthritis Society's seventh annual Walk to Fight Arthritis will be held in Paradise, at the Rotary Youth Community Centre. The Town of Long Harbour-Mount Arlington Heights is invited to participate in this event. All funds raised will stay in our province. To become a supporter of this event, The Arthritis Society respectfully requests a donation of \$100, however, they will be grateful for any amount.

MOTION 03-29-16-05 Donation to the Arthritis Society

Moved by Councillor Lydia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT Council approves donating \$100 to the Arthritis Society.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

PMA – Municipal Donation to Annual Convention

PMA is holding its 44th Annual Convention and Trade Show in St. John's from April 20-22. This year, the opening ceremonies will be dedicated to municipalities in the Avalon Region, therefore PMA is requesting a donation toward this event.

MOTION 03-29-16-06 Donation to PMA Opening Ceremony

Moved by Councillor Felix Bailey, seconded by Councillor Lydia Burke;

BE IT RESOLVED THAT Council approves donating \$100.00 to the PMA Opening Ceremony.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

Placentia Area Chamber of Commerce

Invitation from South Coast Insurance, PACC, and the Age-Friendly Committee to a breakfast session on Wednesday, April 6th, 8:30 a.m. at the Star of the Sea Hall in Placentia. The topic is, "Is your business fully protected". Presenter is Paul Vokey, Commercial Lines Manager, South Coast Insurance. Deadline date to register is April 1, 2016. Donations accepted in support of the local school Breakfast Program.

- It was agreed that Council will not attend this event.

DEVELOPMENT

FINANCE

Cheque Log

The cheque log for the period from February 23, 2016 – March 28, 2016 the amount of \$40,558.04 was presented.

MOTION 03-29-16-07 Cheque Log

Moved by Councillor Felix Bailey, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

Cash Analysis

Cash analysis was distributed to all councillors.

CORRESPONDENCE

2015 Summer Drinking Water Quality Report

The report is on file and available for review.

Revised 2016 Budget

Our revised 2016 Budget was reviewed by the Department of Municipal Affairs. The review revealed no material deficiencies and our budgeted own-source revenue base is at an acceptable level, as per the new accounting measurements for the Community Sustainability Partnership. Council is encouraged to monitor expenditures and revenues throughout the year.

FFAW – Rural Works Campaign Update

FFAW Rural Works Campaign Update was copied to all councillors. This initiative was launched in October 2015. Their goal is to build a stronger and sustainable rural economy around a repurposed and better managed fishery.

The update includes the following:

- The New Cod Fishery
- The Allocation of Northern Shrimp
- Fisheries Advisory Council & Cod Revitalization Plan
- Fish Marketing Council

Environmental Assessment of Placentia Bay Salmon Aquaculture Project

The document was forwarded to all councillors via dropbox on March 15, 2016.

The proposed Placentia Bay Atlantic Salmon Aquaculture Project has been registered with the Department of Environment and Conservation in accordance with the Environmental Protection Act.

Council was invited to review the document which describes the undertaking. Any comments or concerns should be submitted in writing to the Minister on or before March 25, 2016.

- No comments or concerns were submitted.

The Environmental Assessment document will be kept on file and is available for viewing, or it can be viewed online.

MNL – Registration Cancellation and Refund Policy

Letter in response to Council's request for refund of a councillor's 2015 Convention registration due to death in the family.

As per the Convention Registration Cancellation and Refund policy, our request for a late refund of 2015 Convention registration fee was reviewed by the MNL Board of Directors and denied because all meals and arrangements had been made and contracts signed.

Hydro – Abandonment of Long Harbour Terminal Station

Hydro has filed application with the Board of Commissioners of Public Utilities, in accordance to section 38 of the Electrical Power Control Act, 1994, to abandon the Long Harbour Terminal Station that supplied power to ERCO Phosphorous Plant.

- It was agreed to advise Hydro that they require a demolition permit before demolition begins.

Department of Environment & Conservation – Burning Prohibition of Demolition Materials

Document outlines that it is contrary to the Air Pollution Control Regulations Act for a Municipality to permit or allow burning of demolition waste from buildings, abandoned houses, barns, sheds etc. without the written approval of the minister.

Pursuant to subsection 12 (2) of the Regulations, a permit to burn will only be issued by the Department if, in the opinion of the minister, the burning of materials listed in Schedule E poses a lesser safety or environmental risk than to do otherwise.

All debris resulting from the demolition shall be directed to an approved waste disposal site for disposal. On site burial of the debris is strictly prohibited.

Schedule E lists materials that are prohibited from burning in a fire and will be displayed at the Council Office for public viewing.

Emergency Preparedness & Municipal Symposium

An Emergency Preparedness workshop is scheduled for the Albatross Hotel on May 4th & May 5th. Registration is \$200 per person, matching training is available.

The 2016 Municipal Symposium is scheduled at Hotel Gander, May 5th – 7th. Registration is \$250. The Department of Municipal Affairs is offering a subsidy of \$250 per attendee to a maximum of \$500.00.

MOTION 03-29-16-08 Municipal Symposium

Moved by Councillor Felix Bailey, seconded by Councillor Patricia Burke;

BE IT RESOLVED THAT two councillors are approved to attend the Municipal Symposium.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

Standing Up for Rural NL

Document was distributed to all council members for review.

FFAW is requesting Council forward a letter to the Honourable Hunter Tootoo, Minister of Fisheries and Oceans Canada in support of fish harvesters, plant workers, municipalities, local businesses and the provincial government to abolish the Last-In-First Out policy and to move the offshore fleet out of shrimp fishing area (SFA)6. FFAW requests our letter of support be copied to our MHA, Premier Dwight Ball, the Honourable Steve Crocker, Minister of Fisheries and Aquaculture, the Honourable Judy Foote and Robert Keenan, FFAW.

- General agreement to forward a letter of support.

Letter of Support for Dialysis Unit at Placentia Hospital

Resident requesting a letter of support from Council to have a dialysis unit placed at the Placentia Hospital to help alleviate the stress and financial hardship on both the patients and their families receiving dialysis treatments. The letter should be forwarded to the Dialysis Committee in Placentia.

- General agreement to forward a letter of support.

COMMITTEE REPORTS

Councillor Patricia Burke: Reported on the project Chemo Caps and brought one in to show council. Forty caps were made and are being distributed to those who need them.

Councillor Burke also reported she is actively working on gathering stories from seniors. One resident is very interested in sharing his stories. She plans to visit other seniors to gather their stories.

Councillor Burke also discussed their group's plans to make a Quilt for the Towns 50th Anniversary. This quilt will be very expensive to make. The material will cost approximately \$600.00. She asked that Council fund the material.

MOTION 03-29-16-09 Material for Quilt

Moved by Councillor Lydia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT council will fund \$600.00 for the 50th Anniversary Community quilt.

In Favor: Mayor Gary Keating
Councillors: P. Burke, L. Burke, F. Bailey

MOTION CARRIED

Councillor Lydia Burke: Reported she is working on Appreciation Night. Doreen Greene has agreed to decorate the hall. The theme is, "Many Faces of Volunteers".

Asked if Council will provide a garbage bin for bulk garbage this year.

- It was noted that bulk garbage collection is scheduled for April 19th. As the cost of this collection is included in our garbage contract, it should be utilized.

Councillor Burke also spoke on the town's 50th Anniversary Celebrations in 2018. She recommends a Community Committee be formed to begin planning.

Also reported that there are cracks in the cliffs along Main Road and wondered if the cliffs should be tested for stability.

- Council agreed to call the Department of Transportation and Works to request a stability test.

Councillor Felix Bailey: Presented a letter from a resident.

- Council considered the contents of the letter and agreed to respond.

Mayor Gary Keating: Reported that Greig NL Seafarms has submitted their Environmental Impact Statement on the proposed Salmon Hatchery. The minister will make a decision on the proposal, April 4, 2016.

Also suggested a meeting with the Employment Committee to discuss local employment at the Vale site.

Town Manager: Reported speaking with Department of Transportation and Works about the potholes on Main Road. Some patching and filling is scheduled, however, they could not offer a timeline for this work.

ADJOURNMENT

MOTION 03-29-16-10 Adjournment

Moved by Councillor Patricia Burke, seconded by Councillor Felix Bailey;

BE IT RESOLVED THAT the meeting be adjourned at 9:25 p.m.

In Favor: Mayor Gary Keating
Councillors: P. Burke, F. Bailey, L. Burke

MOTION CARRIED

Date of the Next Meeting: April 19, 2016


Gary Keating
Mayor


Juanita Gosse
Town Manager