

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
April 19, 2016***

**In Attendance**

Deputy Mayor Kevin McDonald

Councillor Patricia Burke

Councillor Felix Bailey

Councillor Norma Keating

*Absent: Councillor Lydia Burke*

Councillor William Murphy

*Absent: Mayor Gary Keating*

Also in Attendance: Town Manager, Juanita Gosse

**CALL TO ORDER**

Deputy Mayor Kevin McDonald called the regular meeting to order at 7:10 pm.

**ADOPTION OF AGENDA**

**MOTION 04-19-16-01 Adopt Agenda**

Moved by Councillor Billy Murphy, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 04-19-16-02 Minutes of March 29, 2016**

Moved by Councillor Patricia Burke, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the minutes of March 29, 2016 Regular Meeting be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

## **Managers' Report – April 19, 2016**

**Disclosure Statements:** Disclosure Statements were reviewed in a privileged session.

**Maturin Pond Walking Trail Rehabilitation Project:** Contract with H&R Enterprises was signed last week. Dock material is ordered. Sought additional funding for the pond feature from NL Power EnviroFest Funding. If successful, the pond will become a separate project.

**Training Centre Project:** Two addendums were issued for the tender of the Training Centre. The tender closing date was postponed to today at 2:00 p.m. The tenders for the Training Centre project is on the agenda and will be reviewed later in the meeting.

**Water Treatment Plant:** Cahill Technical Services are currently in the final stages of the construction process for the DAF modular building. Leak testing is completed and I/O checks of the electrical and PLC Components are in final stages. Cahill has contracted Hunt's Transport to bring the building from Mount Pearl to Long Harbour. The Treatment Plant is scheduled to be shipped between April 25<sup>th</sup> - 29<sup>th</sup>. Water tank will be completed this week. NL Power has completed the three phase power installation. Installation of the sludge tank is currently on hold due to soil conditions. The tank supplier recommends that the ground be fully thawed prior to installation to ensure a safe and long lasting install. The sludge tank is scheduled to be installed during the last week in April to the first week in May depending on soil conditions. If all goes well, we will be ready for commissioning on schedule, at the end of May.

**Student Summer Employment Program:** Application is submitted for two high-school students for eight weeks/30 hours per week to assist in sports programs for children and general outdoor maintenance. Also applied for two post-secondary students for 7 weeks/30 hours per week, to assist in gathering the history of the town.

### **NEW BUSINESS**

#### **EPCM Property**

##### **Brought forward from a Special Meeting of March 31, 2016**

Council reviewed three options presented by the Long Harbour Development Corporation regarding the EPCM property transfer.

Deputy Mayor McDonald provided an overview of the options presented by LHDC and the discussion from the special meeting.

##### **MOTION 04-19-16-03 EPCM Building Transfer**

Moved by Councillor Felix Bailey, seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** Council will advise Vale to transfer title of the EPCM Building and land to the Long Harbour Development Corporation. A letter of understanding between the town and LHDC will detail the following points:

- LHDC will assume legal costs for title transfer
- LHDC will assume all costs of operations. These costs will be recovered when determining net revenues
- LHDC and the Town will share net revenues from any sale or income generated on a 50/50 basis

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

### **Auditor's Report – 2015 Gas Tax Report**

The audited report was copied for councillors review.

#### **MOTION 04-19-16-04 2015 Auditor's Gas Tax Report**

Moved by Councillor Norma Keating, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the 2015 Gas Tax Report be adopted as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

### **Eastern Regional Service Board**

The Eastern Regional Service Board's mandate is to develop and implement a modern waste management system across the region. Included is the closing of unlined community landfills, development of recycling/diversion programs, administering the regional collection system and assisting communities to implement the Provincial Solid Waste Management Strategy.

The Board operates nine waste recovery facilities and has one under development at Whitbourne. A transfer station was opened at Clarendville in January. The Board is also responsible for setting the fees charged at the regional landfill which is owned and operated by the City of St. John's.

The Board is comprised of 20 members, several of which are elected.

At this time, Southeast Avalon does not have representation on the Board, therefore the Board is calling for nominations and holding an election for that position. Each community will have the opportunity to nominate one municipal representative. Nominations will close May 30, 2016

- There were no nominations for this position.

**DEVELOPMENT**

**Residential – 517-521 Main Street**

Building application was reviewed.

**MOTION 04-19-16-05 Approval in Principal – Residential Development at 517-521 Main Street**

Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the building permit be conditionally approved subject to the development meeting all municipal development regulations and subject to the approval from any/all government agencies having jurisdiction; specifically, the approval from the Department of Health for onsite septic.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**FINANCE**

**Cheque Log**

The cheque log for the period from March 29, 2016 – April 18, 2016 the amount of \$74,762.45 was presented.

**MOTION 04-19-16-06 Cheque Log**

Moved by Councillor Patricia Burke, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the cheque log be approved as presented.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Cash Analysis**

Cash analysis was distributed to all councillors.

**CORRESPONDENCE**

**Remember the Fallen**

The Forget-Me-Not Committee are volunteers dedicated to commemorating all veterans. In May 2015, with the approach of the 100<sup>th</sup> Anniversary of Beaumont Hamel, they launched the “Remember the Fallen

– Commemorate a Hero” Campaign to remember all who died in the service of the Newfoundland Contingent during the Great War.

As part of the Forget-Me-Not campaign we are requested to sponsor the name of a soldier, sailor, forester or nurse who served. Their name, and the name of the sponsor will be displayed at Memorial University Grenfell Campus in the Memorial Garden which will include a bronze replica of the Danger Tree with a soldier approaching.

The cost of the sponsor is \$250.00, which will include an honorary scroll signed by the Lieutenant Governor. For an additional \$125.00, we can receive a commemorative medallion.

**MOTION 04-19-16-07 Remember the Fallen**

Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will commemorate a hero. The hero is to be determined. We will not request a commemorative medallion.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Royal Canadian Legion – Military Service Recognition Book**

The Royal Canadian Legion is requesting the town support their Military Service Recognition Book, Lest We Forget Volume #16. A copy of the ad sizes and prices are attached to the request.

**MOTION 04-19-16-08 Military Service Recognition Book**

Moved by Councillor William Murphy, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will place a business size ad in the Military Service Recognition Book.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Isthmus Area Regional Development Association**

Letter in response to council’s request for additional information.

The Isthmus Area Regional Development Association meet only as required which can be anywhere from semi-annually up to five or six times per year. There meetings are held in the Board Room of the Chapel Arm Town Council Building usually at 4:30 p.m. on meeting days. In recent years most of the programs sponsor are employment programs to assist individuals to obtain the insurable hours required to become EI eligible. As well, the association sponsors youth programs to assist youth in their career actions plans.

The invitation to be represented on the board is extended, not only to elected officials, but to any community resident who may be interested.

**MOTION 04-19-16-09 Isthmus Area Regional Development Association**

Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;

**BE IT RESOLVED THAT** the Town will forward the invitation from the Isthmus Area Regional Development Association to the general public.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**The 44<sup>th</sup> Annual Norman's Cove/Long Cove Cadet Ceremonial Review**

The Ceremony is scheduled for May 1<sup>st</sup> at 1:30 p.m. at the Holy Family School. Reception will be held at the Norman's Cove Community Centre at 4:30 p.m.

- Councillor William Murphy will attend and represent the Town Council at this event.

**Training Centre Tender Results**

The results of the Tender for the Training Centre was supplied by Newlab Engineering Limited. There were six (6) bidders. The lowest bidder is Can-Am Platforms & Construction Ltd. at \$869,995.00 HST included. Newlab Engineering reviewed the Tender documents and found them to be in order.

**MOTION 04-19-16-10 Tender Award- Training Centre**

Moved by Councillor Felix Bailey, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights awards tender to Can-Am Platforms & Construction Ltd. in the amount of \$869,995.00, HST included.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**COMMITTEE REPORTS**

**Councillor William Murphy:**

Councillor Murphy requested the Fire Department be given a copy of the Town's Emergency Management Plan. He also requested a copy.

- Councillor Murphy was given two copies.



He also reported that the Fire Department are considering hosting a Ball Tournament during the Canada Day weekend. The tournament will be by invitation only. Several communities have already agreed to participate.

The Fire Department will host a Beer Garden during the event if the town office will apply for, and secure the event license.

He requested Sports and Recreation provide canteen service.

**Councillor Patricia Burke:**

Councillor Burke reported that the sewing group are seeking historic and scenic photos for their quilt project. If they gather enough photos, the group will consider creating two more quilts to display at the new municipal building.

She also requested Council allocate a week for our Annual Community Cleanup. Allocating a week will give residents a better opportunity to get involved. She suggested the town be broken out into small sections and each councillor assigned a section to complete.

- It was agreed to schedule Community Cleanup for the first week in May. It was agreed that Council will supply the garbage bags and gloves. Councillor Keating will suggest the Sports & Recreation Committee participate. Councillor Murphy will ask the Fire Department to participate. It was also agreed to advertise the event in our Newsletter and that each councillor will be assigned a section of town.

**Councillor Felix Bailey:** Nothing to report

**Councillor Norma Keating:**

Councillor Keating reported there was a Stadium Meeting scheduled this evening. She could not attend as it coincided with this council meeting.

She also asked if Council could hire someone to mow the grass at the cemetery this summer. Can a student be designated to care take the cemetery property or could council hire someone to do this work?

- It was questioned if students are permitted to mow grass.
- It was noted, for insurance purposed, (worker's compensation/liability insurance etc.) Council would have to pass a resolution to allow a student or other employee to work outside council properties.
- It was agreed to gather the necessary information and present the request again at the next regular meeting.

**Deputy Mayor Kevin McDonald:**

Deputy Mayor McDonald reported there was a human resource issue earlier this week but it has since been resolved. He noted proper protocol for managing human resource issues; they should be handled by the HR Committee.

**ADJOURNMENT**

**MOTION 04-19-16-11 Adjournment**

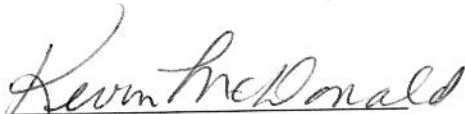
Moved by Councillor William Murphy, seconded by Councillor Felix Bailey;


**BE IT RESOLVED THAT** the meeting be adjourned at 8:25 p.m.

**In Favor:** Deputy Mayor Kevin McDonald  
Councillors: P. Burke, F. Bailey, N. Keating, W. Murphy

**MOTION CARRIED**

**Date of the Next Meeting:** May 31, 2016

  
Kevin McDonald  
Deputy Mayor

  
Juanita Gosse  
Town Manager