

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
May 4, 2015***

**In Attendance**

Mayor Gary Keating	Councillor Patricia Burke
Deputy Mayor Kevin McDonald	Councillor Lydia Burke
Councillor Madonna Murphy	Councillor Norma Keating

Also in Attendance: Town Manager, Juanita Gosse

**CALL TO ORDER**

Mayor Gary Keating called the regular meeting to order at 6:40 pm.

**ADOPTION OF AGENDA**

**MOTION 05-04-15-01 Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 05-04 -15-02 Minutes of April 14, 2015**

Moved by Councillor Norma Keating, seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** the minutes of April 14, 2015 Regular Meeting be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

## Managers Report – May 4, 2015

Researched the Vale Community Investment Fund and it looks like the fund will be administered by the Department of Natural Resources. Talked to a Vale representative and their priorities for this fund are Health Care, Education, and Community Capacity Building. This initiative is in the early stages and the application process has not yet been determined. It was suggested we reach out to government, particularly Department of Natural Resources, and to Vale to discuss funding opportunities.

Meeting scheduled with ACOA on Thursday to talk about funding opportunities. We have \$60,000 budgeted for the Marina. We could use these funds to leverage ACOA funding to complete the design and cost estimates for the Marina. This will give us the information we need to apply for the Vale Community Investment Fund.

In considering the Walking Trail extension around Middle Pond – The Crown Land Easement is in place. I am working on the Permit to Alter a Body of Water. Once approved, we will be in the position to move forward with this project. Again, we will discuss funding options with ACOA on Thursday for design work and cost estimates.

Attended the PMA Convention in April. There was a full day of education sessions dedicated to Capital Works Applications: These sessions were hosted by a panel of stakeholders who are reviewing the Capital Works Application process in an effort to make the process more efficient. These sessions gave Municipal Administrators an opportunity to have input. The main point from Municipal Administrators was to allow non-approved applications to move forward to the next year without having to resubmit the complete application. Under the current process, if a Capital Works application is not approved in a given year it's considered completely obsolete. We feel that with a motion of Council and updated cost estimates, the application should be moved forward to the following year for consideration.

The panel is recommending a contingency fund for Capital Works projects. Depending on project costs and complexity, the contingency fund could be anywhere from 2 - 6% of project costs. This would alleviate the requirement to seek additional funding for project change orders or slightly higher project costs.

We did an overview of the online application process for Capital Works, the MSIS System. This system will be updated in 2015 to make it more user-friendly.

Another session covered the RFP process as compared to the Tendering process. I found this to be very interesting and couldn't help but consider this in relation to our Training Centre project. Under the Tendering Act, Municipalities have to award to the lowest bidder. To bring costs down in an effort to win the tender, contractors will cost the cheapest materials clearing guaranteeing a less than perfect end product. Through the RFP process Municipalities can seek design build giving contractors an opportunity to propose the best products and design. In addition to a better-quality end product the RFP process allows negotiation whereas the tender process doesn't. Negotiating with contractors will allow Municipalities to ensure the best product at the best price. I'm not sure if this can work for our Training Centre Project but would like to explore the RFP option. Approval from the Minister is required for an RFP.

**Fire Department:** The Fire Department is considering purchasing a used truck cap for their pickup. The asking price is \$800.00. Fire Chief will forward the details.

**NEW BUSINESS**

**Signing Officer:**

**MOTION 05-04 -15-03 Signing Officer**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights will add Councillor Norma Keating as a third signing officer.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

**Department of Municipal and Intergovernmental Affairs – Office of the Minister  
Re: Building Canada Fund – Communities Component  
Water Treatment Plant & Reservoir, Project No 26664  
MSIS # 17-BCF-10-00020**

An additional \$1,115,657 is approved for this project under the Building Canada Fund – Communities Component. The total project cost is \$2,596,282 with the town's contribution at \$248,140.

**MOTION 05-04 -15-04 Water Treatment Plant & Reservoir, Project No 26664**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights accepts additional funding in the amount of \$1,115,657 for Project No 26664, MSIS # 17-BCF-10-00020, Water Treatment Plant & Reservoir.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

**MOTION 05-04 -15-05 Signing Authority for Project No. 26664  
MSIS #17-BCF-10-00020**

Moved by Councillor Lydia Burke, seconded by Councillor Donna Murphy

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights authorizes the Mayor and Town Manager to enter into this agreement on behalf of Council.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

## **Gas Tax CIP**

Council discussed the best approach in designating areas for our Community Warming Centre and Emergency Management Operations Centre. They agreed that it makes financial sense to house both in the Training Centre.

### **MOTION 05-04 -15-06 Gas Tax Capital Investment Plan**

Moved by Councillor Patricia Burke, seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights will submit its Capital Investment Plan to the Department of Municipal and Intergovernmental Affairs for Gas Tax Funding in the amount of \$32,800.51 for project, Generator Power for Training Centre - Emergency Management Centre and Warming Centre.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **2014 Gas Tax Audit**

The 2014 Audited Gas Tax Report was presented and reviewed by Council.

### **MOTION 05-04 -15-07 Gas Tax Audit**

Moved by Councillor Norma Keating, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town Council of Long Harbour-Mount Arlington Heights approves the Gas Tax Audit as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

## **DEVELOPMENT**

### **Services NL – Re: Approval of the 10 Lot Industrial Subdivision**

Services NL have approved the development of 10 lots as outlined in the engineering study of the proposed industrial subdivision, Hydromet Industrial Supply Park.

### **Department of Environment and Conservation LHDC Hydromet Industrial Park -Approval to Construct a Non-domestic Well**

Document was copied to all councillors for review.

Document states that the Long Harbour Development Corporation does not require, under Section 58 of the *Water Resources Act*, any further aquifer testing and water quality testing on the three wells at the existing Vale EPCM Building.

## **FINANCE**

### **Cheque Log**

The cheque log for the period of April 14, 2015 to May 4, 2015 in the amount of \$29,236.60 was presented.

### **MOTION 05-04 -15-08 Cheque Log**

Moved by Councillor Norma Keating, seconded by Deputy Mayor Kevin McDonald;

**BE IT RESOLVED THAT** the cheque log be approved as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

### **Cash Analysis**

Cash analysis was distributed to all councillors.

## **CORRESPONDENCE**

### **Drinking Water Safety in Newfoundland and Labrador – 2014 Annual Report**

Drinking Water Safety 2014 Annual Report will be kept on file.

### **Department of Transportation & Works – Re: Petition to upgrade provincial road**

A petition to upgrade our provincial road was forwarded to the Minister of Transportation and Works, Hon. David Brazil. This letter in response acknowledges receipt of our petition and states that we will receive a further response when the petition is reviewed.

### **Services NL – Re: Vale Site**

This document was copied to the Town and was tabled for review.

### **Municipal and Intergovernmental Affairs – Provincial-Municipal Fiscal Framework**

Municipal and Intergovernmental Affairs acknowledges receipt of our letter dated February 2, 2015 regarding Provincial-Municipal Framework.

## **Municipal Awareness Day:**

Proclamation proclaiming May 6, 2015 as Municipal Awareness Day in Newfoundland and Labrador.

### **MOTION 05-04 -15-09 Municipal Awareness Day**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke

**Whereas** Municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and

**Whereas** dedicated mayors, councillors and staff are essential for the effective governance of their municipalities; and

**Whereas** citizen involvement is essential for an active community; and

**Whereas** it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of our municipalities.

**Therefore Be it Proclaimed:** That May 6, 2015 be known as Municipal Awareness Day in municipalities of Newfoundland and Labrador in recognition of the vital role of municipal government and in recognition of all whose efforts support it.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke

**MOTION CARRIED**

## **COMMITTEE REPORTS**

### **Councillor Patricia Burke:**

Reported that a group of ladies from our town are preparing for the Special Winter Olympics 2016 by knitting scarves. Ladies all across the province are participating in this initiative and their goal is to create 1000 scarves.

The Sewing Group is invited to Holy Family Elementary to assist in a Green Team Project.

### **Councillor Lydia Burke:**

Reported on the Municipal Symposium in Gander. Attended several education sessions:

Emergency 911 Services - distributed information to Council.

Water Treatment and Drinking Water Systems - the biggest concern is the lack of trained operators throughout the province. This session also covered the certification of water operators and the byproducts of chlorine and organics.



Crown Land: It was discussed that municipalities will have more say about the crown land within their boundaries.

Councillor Burke reported that Appreciation Night went very well and they are now working on Long Harbour Days.

**Councillor Norma Keating:**

Talked about plans for community cleanup. Also discussed plans to remove the sods from the ball field.

- Council agreed to hire two people to clean up along the roadsides throughout our community and route 202 to our boundary.

- Council agreed to remove the sods from the infield using our own forces. We are not going to try to save the sod.

**Councillor Donna Murphy:**

Reported that she will be resigning in July, 2015 as she will no longer be a resident of the town. She has enjoyed her term on Council and hopes to continue to be active with local government.

**Deputy Mayor Kevin McDonald:**

Reported on a waterline break that has since been repaired. Also reported on the truck cap for the Fire Department pickup. The box from Vale did not fit the truck properly; therefore the Fire Department is considering purchasing a used truck cap.

**Mayor Gary Keating:**

Reported on the Community Liaison Meeting with Vale. Several issues were discussed:

EPCM Building – Vale is hoping to have vacated the building by year end. LHDC is seeking funding opportunities to conduct a study to consider how best to utilize the building.

Slag Pile: Progress will continue to improve the esthetics of the slag pile and to ensure that it's stable.

Vale Effluent Line: Vale indicated that they would be testing the line with rainwater to ensure that it's void of air pockets that would cause buoyancy.

Employment Issues: There are 415 permanent employees at the Vale Site including 49 from Long Harbour. Vale plans to hire 40 more technicians and indicated they will be re-evaluating some of the applicants who were tested 12 months ago or longer.

The next Liaison Meeting is scheduled for September 17, 2015.

Mayor Keating suggested that the town schedule a meeting with Vale in June.

LHDC has awarded Phase II of the Industrial Park Development to Southern Construction.

**Adjourn to a Privileged Session:**

**MOTION 05-04-15-09 Adjournment**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the meeting be adjourned at 8:15 p.m.

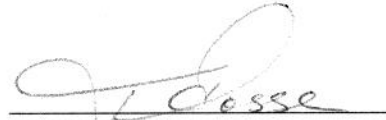
**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

**MOTION CARRIED**

**Date of the Next Meeting:** June 16, 2015



Gary Keating  
Mayor



Juanita Gosse  
Town Manager