

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
March 24, 2015***

**In Attendance**

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Madonna Murphy

Councillor Edward Bruce

Also in Attendance: Town Manager Juanita Gosse    *Absent: Councillor Norma Keating*

**CALL TO ORDER**

Mayor Gary Keating called the regular meeting to order at 7:30 pm.

**ADOPTION OF AGENDA**

**MOTION 03-24-15-01    Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Patricia Burke

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:**    Mayor Gary Keating  
                  Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 03-24 -15-02    Minutes of February 10, 2015**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the minutes of February 10, 2015 Regular Meeting be adopted as presented.

**In Favor:**    Mayor Gary Keating  
                  Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, N. L. Burke, E. Bruce

**MOTION CARRIED**

## **Managers Report – March 24, 2015**

**Capital Works Project - Water Treatment Facility:** Received a message from Cluney Mercer, Assistant Deputy Minister - They should have an answer to our request for additional funding within a week or so.

**Parking for Big Head Walking Trail –** We have approval for the crown land for this parking area. The documents are in the process of being registered. We cannot occupy the property until the documents are registered.

**Crown Land Grant for Ball Park -** Our amended Crown Land application for the Ball Park is approved. Survey is complete and has been submitted to be registered.

**Email from CAO of Placentia - Re: Placentia Tax Agreement update:** Vale plans to have the Demonstration Plant in Placentia sold by the end of June of 2015 and will pay the grant-in-lieu to Placentia for the half year. They also agreed to pay Placentia on a month-to-month basis after June if the sale is not finalized. Therefore, our tax agreement with Placentia may increase this year but not until after the sale of the Demonstration Plant is finalized.

**Response from Greg Aikins –Re: Risk assessment of establishing an additional pilot boarding station in Placentia Bay:** Mr. Aikins wrote that the goal of the Risk Assessment Team is to ensure groups of stakeholders are represented at the table while maintaining a strong majority of mariners (ideally ones familiar with the local waters). To achieve this we have single representatives that are representing specific stakeholder groups. Mayor Wayne Power is representing the public and various federal, provincial and municipal stakeholders on the Risk Team. We are asked to coordinate our input with Mayor Power.

Mr. Aikins forwarded an email to Mayor Power requesting he coordinate information to and from the Risk Team on our behalf.

An update from Mayor Power has been added to the agenda and will be covered later in the meeting.

**Green Team:** Application for Green Team has been submitted.

**Canada Summer Jobs:** Application has been submitted for two students.

**Employment Opportunity for On-Call Maintenance Operator:** I haven't advertized for this employment opportunity yet as I felt it would be better to wait for the final approval of our treatment facility project. This will allow the addition of having experience with a DAF Plant, an asset.

**Flow Analysis –** Maynard King has submitted a price quote for a flow rate study for a two month period for \$1,800.00. It was recommended that we have this study completed as the results may allow the Dept of Environment to decrease the flow specifications for our water treatment facility. This will result in cost savings on water treatment equipment and maintenance.

### **Water main Break:**

The water main break last week caused water to flow into a resident's basement and extensively damage his furnace. All Councillors were made aware of the situation via email. The question was asked if Council would replace the furnace as it was determined that it could not be repaired. The majority of you agreed to replace the furnace at the quoted cost. I need a motion for that expenditure.

**MOTION 03-24 -15-03 Replace Furnace**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves replacing the resident's furnace that was extensively damaged by a water main break.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke.

**MOTION CARRIED**

**BUSINESS FROM SPECIAL MEETING**

**Capital Works Project – Water Treatment Facility:**

Email from Municipal Affairs, Brad Lush, outlined four options to obtaining additional funding for the Water Treatment Facility.

- 1) Request additional funding in the amount of the shortfall
- 2) Request to re-allocate funds from another project (if any exist)
- 3) Request partial re-allocation of funds from another project AND request for additional funding to make up the shortfall
- 4) Inform us in writing that the Town plans to pay for all the costs above and beyond the approved funding

**Motion from Special Meeting of March 3, 2015**

**Capital Works Project 09272 – Water Treatment Facility**

**MOTION 03-24 -15-04 - Request for Additional Funds for Capital Works Project 09272**

Moved by Councillor Edward Bruce, seconded by Deputy Mayor Kevin McDonald

**WHEREAS** there is a shortfall of \$1,115,656.82 in the approved funding for Capital Works Project No. 09272 Water Treatment Plant Design Build; and

**WHEREAS** there are funds remaining in Capital Works Project No. 12062, Waterline Upgrade;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will submit a request to the Provincial Government to re-allocate all funds remaining from our Capital Works Project No. 12062 and request additional funds to make up the shortfall.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke.

**MOTION CARRIED**

## **Acting Town Manager**

### **Motion from Special Meeting of March 3, 2015**

As the Town Manager will be off work for seven days it was agreed to hire an Acting Town Manager to handle the affairs of the town until her return.

### **MOTION 03-24 -15-05 Acting Town Manager**

Moved by Councillor Lydia Burke, seconded by Councillor Donna Murphy

**BE IT RESOLVED THAT** during this absence of the Town Manager, the Town of Long Harbour-Mount Arlington Heights appoints Joe Bennett as Acting Town Manager.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke.

**MOTION CARRIED**

### **NEW BUSINESS**

#### **Municipal Plan/Development Regulations Amendment:**

Council will schedule a date to review these regulations at their next regular meeting.

#### **Email from Matthew Craig:**

Email was copied for all councillors for their information.

#### **Placentia Bay Risk Team Meeting:**

The Risk Team met in Arnold's Cove in early March. Throughout the sessions several scenarios were developed and evaluated. The majority of these scenarios were determined to be at least probable, however, unacceptable. As a result the Risk Team will be recommending against establishing an additional inner pilot boarding station for Placentia Bay.

#### **Tax Write Off:**

Several years ago the town invoiced Vale for a quarry permit and additional taxes for the quarry as it was not part of the Vale site. It's been realized that the tax agreement with Vale covers all construction activity within the town and not only on the site.

### **MOTION 03-24 -15-06 Tax Write Off**

Moved by Councillor Lydia Burke, seconded by Councillor Patricia Burke

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves writing off all taxes and/or permit amounts invoiced to Vale over and above the amount invoiced under the Tax Agreement.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke.

**MOTION CARRIED**

### **Cheque Log**

The cheque log for the period of February 9, 2015 – March 23, 2015 in the amount of \$90,344.36 was presented.

### **MOTION 03-24 -15-07 Cheque Log**

Moved by Councillor Donna Murphy, seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the cheque log be paid as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke

**MOTION CARRIED**

### **CORRESPONDENCE**

#### **Donation Request for National Single Dart Tournament:**

A resident is seeking financial support to play in the Women's National Single Dart Tournament held in St. Catherine's, Ontario in June of 2015.

### **MOTION 03-24 -15-08 Donation Request**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Donna Murphy;

**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights will donate \$ 100.00 to the resident in support of her playing at the Women's National Single Dart Tournament.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke

**MOTION CARRIED**

#### **Lands Act Review:**

There will be a public consultation held in St. John's on Tuesday, April 7, 2015 at the Capital Hotel to discuss changes to the Lands Act. Those who would like to participate in the public consultation session are asked to register at least 48 hours in advance. Written submissions can also be submitted to the

Department of Municipal and Intergovernmental Affairs.

**Department of Municipal and Intergovernmental Affairs: Re: Amendments to the Appeal Provisions in the Urban and Rural Planning Act 2000.**

Document was copied for all councillors for their review. Proposed changes are being considered for the following:

- (1) Screening;
- (2) Appointment of Commissioner;
- (3) Appeal Payment Process and Fees;
- (4) Stop Work Orders; and
- (5) Mediation

- Town Manager is to call the City of Mount Pearl to inquire about the meeting scheduled for April 8, 2015, regarding these proposed changes.

**Tourism Information Session and Breakfast – Placentia Area Chamber of Commerce**

The Breakfast will be held at the Three Sisters on Tuesday, March 31, 2015 at 9:00 a.m. Registration is \$15.00 + HST and includes breakfast. The session is featuring Craig Foley of Hospitality NL: The theme for the session is: Tourism and Technology – How do You Fit?

**NL Electoral Districts Boundaries Commission:**

The document was copied for all councillors for their information.

**COMMITTEE REPORTS**

**Councillor Edward Bruce:** Questioned the water pressure after the water main repair.  
- it was noted that the water usage has returned to the same approximate amount before the break.

**Councillor Patricia Burke:** Reported on MNL Regional Meeting: There were several very interesting sessions.

ACOA presentation by Betty Rhumboldt: Community Economic Development is bleak. This downturn is throughout the country.

We are encouraged to come to ACOA with ideas as ACOA has money to invest.

Presentation by Neil Dawe – TRACT Consulting: Place Making is the new approach to Planning and Economic Development. New ideas for planning engages residents right at the very beginning. Three key things needed in communities:

1. Social Offerings – social interaction
2. Aesthetics – natural and created beauty of place
3. Perceived Openness to Everyone – sense of belonging.

### MNL Convention by Craig Pollett:

The MNL Convention will be held in Gander, November 7<sup>th</sup> – 9<sup>th</sup>. Room bookings for municipalities will be handled by MNL. The rooms are blocked and will be assigned by MNL.

### Drinking Water - Recognizing Challenges/Finding Solutions:

Concerns about Drinking Water:

1. Aging infrastructure
2. Leak detecting system
3. Limited human resources

Solutions:

1. Improved knowledge
2. Develop leak detection plan
3. Effectively charge for service

It's proven that disinfectant byproducts from chlorine can cause bladder cancer; however, there are greater health risks from bacterial infection if chlorine is not used. We must continue with chlorination to kill harmful bacteria.

In 2014 there were 238 communities on boil water advisories. Most of these were smaller communities. Six communities have been on a boil water advisory for over 30 years.

The main concern of a long-term boil order is public desensitization.

Water system operators require extensive training. This can be expensive.

Water systems operations and maintenance is the government's main concern.

### Climate Change:

Discussed climate change. From year 2000 – 2050 the change in temperature is estimated to be -2 to +3 degrees and a rise in sea-level of +1 meter.

Increase in rainfall will have an effect on land and infrastructure. There will be more forest fires, coastal erosion, invasive species, and storms will be more destructive.

Municipalities can request government develop a flood map for their area, however, the cost of developing the map is \$300,000 - \$400,000 and the waiting list is approximately two years.

### Asset Management Planning:

Discussed the process of making the best decisions regarding the life of infrastructure. The four step lifecycle is:



1. Minor maintenance
2. Major maintenance
3. Rehabilitation
4. Replacement

2015 Recreation Conference: Will be held in Gander on May 22<sup>nd</sup>. This year's theme is "Find Your Fit".

RICOH: Storing and retrieving information. Information booklet was submitted to the office.

Crisis Communication – Emergency Plan:

A plan should be developed and approved. All stakeholders should be informed of emergency steps.  
Identify someone to act as spokesperson.  
Maintain a trustworthy credible relationship with the media.  
Get trained and use the on-line guidebook.

During a crisis get word out to residents and media; let them know how you plan to deal with the emergency.

Inform internal agencies.

Maintain calm, avoid appearing flustered.

Avoid fixing blame.

Appeal to 3<sup>rd</sup> party endorsements such as Red Cross, RCMP etc.

Update information regularly.

Monitor media and correct errors immediately.

Establish Web Site or other social media accounts to inform people about the status of the situation.

Community Enhancement Projects:

Designed for short-term employment projects to help workers qualify for EI.

Contributes to tourism, economic development and infrastructure.

Provides skills development for workers.

Applications are available in June with a deadline date of August 1<sup>st</sup>. Applications can be submitted by local governments, community groups and not-for-profit organizations. Projects are assessed on benefit to the community and history of noncompliance.

The rate of pay is \$10.25 per hour and priority is given to workers who need the fewest hours to qualify for EI.

Age Friendly:

The Age Friendly is knitting scarves for the Special Olympics. Twelve residents are participating in this project.

Placentia Bay Management:

There is a meeting scheduled for April 1, 2015 in Arnold's Cove at 10:30 a.m.



**Councillor Lydia Burke:**

Appreciation Night:

The celebration is scheduled for April 18<sup>th</sup>. The hall is booked. We are going with an Hawaiian theme this year with cold food. We have decided on gift cards for prizes.

The provincial theme is "The Faces of Volunteers". We will incorporate this theme by hosting a photo booth whereby residents can have their picture taken with funny props such as glasses, hats etc.

Requesting a budget for this event.

**MOTION 03-24 -15-09    Appreciation Night Budget**

Moved by Councillor Donna Murphy, seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights will budget \$1,500.00 for Appreciation Night.

**In Favor:**     Mayor Gary Keating  
                  Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, E. Bruce, L. Burke

**MOTION CARRIED**

Mayor's March for Heart & Stroke:

Planning for this year's Mayor's March. This year we plan to send out invitations in an effort to get more residents involved. We need to schedule the date early and advertise the event.

- Town Manager to check on the scheduled date for the Provincial Mayor's March.

Lobster Boil: We will schedule a date for this event at our next meeting.

Provincial Roads: Discussed the poor road conditions within our municipality.

- Town Manager to call the Department of Transportation to request signs informing the public about the road condition.

**Councillor Donna Murphy:** 50+ Club hosted a stew supper for St. Patrick's Day. The supper was fabulous and the music was great, however, it was not well attended.

**Deputy Mayor Kevin McDonald:** Asked about the two new firefighters and if they were registered with the town.

Requested that our next council meeting be held on Tuesday, April 14<sup>th</sup>.

- Council agreed that the next regular council meeting be held Tuesday, April 14, 2015 at 7:00 p.m.

**Mayor Gary Keating:**

Reported on the presentation given by John Walsh.

Mayor Keating pointed out that several aspects of this situation must be addressed quickly. We need to review the roles and responsibilities of councillors and staff, as well as protocols and policies.

We have not yet received the final report from John Walsh and this is necessary before moving forward.

Requested a meeting with the Personal Committee.

**Adjournment:**

**MOTION 03-24-15-10 Adjournment**

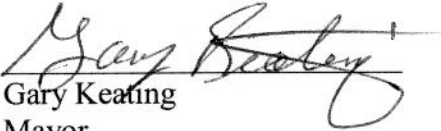
Moved by Deputy Mayor Kevin McDonald, seconded by Councillor ~~Edward Bruce~~;

**BE IT RESOLVED THAT** the meeting be adjourned at 9:10 p.m.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, E. Bruce

**MOTION CARRIED**

**Date of the Next Meeting:** April 14, 2015.

  
Gary Keating  
Mayor

  
Juanita Gosse  
Town Manager