

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
January 20, 2015***

**In Attendance**

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Lydia Burke

Councillor Madonna Murphy

Councillor Norma Keating

Councillor Edward Bruce

Also in Attendance: Town Manager Juanita Gosse, Barry Murphy

**CALL TO ORDER**

Mayor Gary Keating called the regular meeting to order at 7:55 pm.

**ADOPTION OF AGENDA**

**MOTION 01-20-15-01 Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 01-20-15-02 Minutes of December 10, 2014**

Moved by Councillor Patricia Burke and seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the minutes of December 10, 2014 Regular Meeting be adopted as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

Barry requested a meeting with full Council to discuss the town's water system.

Mayor Keating explained that there are committees in place to deal with staff issues.

It was questioned if Barry should first meet with the council committee responsible for the water system or the committee responsible for human resources.

- Council agreed to meet with Barry on Thursday evening at 7:00 p.m.

### **Managers Report – January 20, 2015**

#### **Water Treatment Facility Project:**

I am working diligently to secure the funding for the Water Treatment Facility project. As the design build proposals came in extremely over budget we must consider options to decrease project costs. Project shortfall was discussed in a conference call with Municipal Affairs and BAE Newplan on January 14<sup>th</sup>. Municipal Affairs indicated that they will support allocating the remaining \$140,000 from our Waterline Upgrade project to this project. They also indicated that they will consider additional funding of approximately \$500,000. Considering these additional funds we are still dealing with a funding shortfall on this project.

Next Steps: Department of Environment and Municipal Affairs are analyzing our water flow data for 2014 to determine if the treatment plant can be downsized. It was discussed that the initial plant proposal was overbuild for our current population. It's possible that the plant can be downsized and still meet the flow requirements for our current population as well as meet flow requirements for population growth.

Municipal Affairs are seeking a motion of Council to accept the operating and maintenance costs associated with the preferred technology, the DAF plant. This motion is to ensure that the town can afford to operate and maintain the system and accepts this cost as part of their annual budget.

BAE Newplan will meet with Cahill Technical Services, the preferred bidder, to discuss and consider design changes that will decrease project costs.

The timeline on this project was also discussed. Municipal Affairs made it clear that if the federal funds are not allocated to this project they have the option to reallocate the funding to other municipal projects. Rather than lose the federal funding, they will reallocate it to another municipality.

The deadline date for Municipal Affairs to reallocate the federal funds is March 31, 2015.

### **NEW BUSINESS**

#### **Municipal Affairs – RE: Water Treatment Facility Project**

Document dated January 9, 2015 from SNC Lavalin Bae Newplan and copied to Municipal Affairs, regarding the proposals for the above noted project was distributed to all councillors for their review.

BAE Newplan has reviewed the project proposals and the preferred bidder is Cahill Technical Services with a proposal score of 91.5/100 for the DAF technology. Bae Newplan therefore recommends that, pending approval of sufficient funds, contract negotiations be entered into with Cahill Technical Services for the construction of the DAF Water Treatment Plant for the capital cost amount of \$2,845,440.80 and an annual operation & maintenance cost of \$95,967.92 + HST.

There was considerable discussion on the operating and maintenance cost associated with this technology.

It was noted that if project costs could not be brought within the approved budget Municipal Affairs would not fund the project. It was also noted that the size of the proposed treatment plant was a decision of the Department of Environment based on our flow rates in 2009 before the waterline upgrade project. If the proposed treatment plant was downsized, the O&M cost would decrease.

**MOTION 01-20 -15-03 Water Treatment Project No. 09072 - Operating & Maintenance Costs**

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Edward Bruce;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights accepts capital works funding for MIGA Project No. 09072, Water Treatment Plant Design Build including the estimated Operating & Maintenance costs as outlined in the Cahill DAF Revised O&M schedule.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**Contrary Minded:** Councillor L. Burke

**MOTION CARRIED**

**Gas Tax Project**

Department of Municipal and Intergovernmental Affairs are requesting the town submit a Capital Investment Plan for Gas Tax funding in the amount of \$101,699.00. This amount represents our total Gas Tax allocation for five years.

Once the project is approved the Gas Tax funding will be released to the town twice per year for five years.

**MOTION 01-20 -15-04 Capital Investment Plan (CIP)**

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will submit a CIP for Gas Tax Funding for two separate projects.

Priority 1 - To upgrade our Fire Hall with a generator  
Priority 2 - Recreation – Green Space and Parking behind the Training Centre

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke, E. Bruce

**MOTION CARRIED**

**MOTION 01-20 -15-05 Borrow for Gas Tax Project**

Moved by Councillor Patricia Burke and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights will finance an amount equal to the Gas Tax funding to complete the CIP projects this year.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, L. Burke, E. Bruce

**MOTION CARRIED**

**MNL Dedicated and Sustainable Funds for Municipalities Needed:**

Document was distributed to all Councillors for their review and outlines Fiscal Framework Key Messages and Media Talking Points.

MNL is requesting Council write a letter to support new fiscal framework for the Province. The new fiscal framework will support long-term predictable funding for all Municipalities across the Province.

The letter of support should be forwarded to Premier Paul Davis and copied to Finance Minister Ross Wiseman and our MHA Felix Collins.

- Council approved MNL's request and will draft a letter of support for fiscal framework.

**Municipal Plan/Development Regulations Amendment:** Deferred

**MNL Regional Meeting**

The 2015 Avalon Regional Meeting is scheduled for Friday, January 23 and Saturday, January 24 at the Capital Hotel, St. John's.

**MOTION 01-20 -15-06 MNL Regional Meeting**

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves funding for one councillor to attend the MNL Regional Meeting.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

**PMA Annual Convention:**

The PMA Convention is scheduled for April 15-17 in Corner Brook.

**MOTION 01-20 -15-07 PMA Annual Convention**

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves funding for one administrator to attend the PMA Annual Convention.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

**Write Off - Tax Accounts:**

Business tax for a company that does not exist - \$200.00  
Tax levied on our Ball Park parking lot - \$56.10

**MOTION 01-20 -15-08 Write off of Tax Amounts**

Moved by Councillor Edward Bruce and seconded by Councillor Lydia Burke;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves writing off the above noted amounts.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

**Placentia Bay PRRM – Re: Additional Pilot Station**

Documents submitted by Councillor Bruce regarding the proposal of an additional Pilot Station were distributed to all councillors for their review.

It was agreed that Council will draft a letter to APA and copy to the PRRM Committee to inquire as to why Council was not asked to participate in this risk assessment. With potential increase in harbour use by Vale, our town is a major stakeholder.

It was also agreed to draft a letter to the Placentia Bay Management Committee to inquire as to why our representatives are no longer informed of meetings. Request to have Councillor Patricia's email address added to their contact list.

### **Request for Per Diem**

A firefighter brought the fire department pickup to St. John's to have additional springs installed. This will allow the truck to carry extra weight.

The firefighter is requesting a per diem. No amount was included in the request.

- It was agreed that as there is no policy in place to cover such expenditures, Council suggest that the request be referred to the Fire Department Committee.

## **DEVELOPMENT**

### **FINANCE**

#### **1. Cheque Log & Visa Statement**

The cheque log for the period of December 17, 2015 – January 20, 2015 in the amount of \$50,255.53 was presented.

Visa Statement in the amount of \$2,945.77 was presented for the month of December, 2014.

#### **MOTION 01-20 -15-09 Cheque Log & Visa Statement**

Moved by Councillor Edward Bruce and seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the cheque log be paid as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

#### **2. Cash Analysis:**

Cash analysis was distributed to all councillors for review.

#### **1. Cards from Residents:**

Thank you cards were received from several residents for the fruit baskets/flower distributed during Christmas. Recipients were very appreciative of the gesture.

Council offered a special thank you to Councillor Patricia Burke who organized and volunteered her time to this effort.

## **2. 2013-14 Municipal Assessment Agency Annual Report:**

The document tabled and will be kept on file.

### **COMMITTEE REPORTS**

#### **Councillor Edward Bruce:**

Reported excess water on Veteran's Road. This area should have been built up to alleviate the problem.

It was noted that the contractor will be back in the spring to install the second lift of pavement.

#### **Councillor Patricia Burke:**

Reported that the Christmas fruit baskets effort was a tremendous success, and that it was a very nice experience.

Posed a question on behalf of a staff employee and the concern was resolved by Council.

#### **Councillor Lydia Burke:**

Planning is underway for Appreciation Night.

#### **Councillor Norma Keating:**

Reported that there was an accident on the Long Harbour Access Road a couple of weeks ago and wondered why Norman's Cove Fire Department was called and not ours.

It was noted that our Fire Department may not be called to accidents because they do not have the Jaws-of-Life.

#### **Councillor Donna Murphy:**

Nothing at this time.

#### **Deputy Mayor Kevin McDonald:**

Reported that he has approval from Vale to take the truck box for our Fire Department. He has to schedule a time to get it off site.

#### **Mayor Gary Keating:**

Reported on the Vale Committee Liaison Meeting held last week. Issues discussed were; the Slag Pile, Local Employment and the EPCM building.

**Adjournment:**

**MOTION 01-01-15-10 Adjournment**

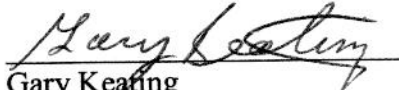
Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** the meeting be adjourned at 10:15 p.m.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

**MOTION CARRIED**

**Date of the Next Meeting:** February 10, 2015.



Gary Keating  
Mayor



Juanita Gosse  
Town Manager