

***Town of Long Harbour - Mount Arlington Heights  
Minutes of Regular Meeting  
February 10, 2015***

**In Attendance**

Mayor Gary Keating

Councillor Patricia Burke

Deputy Mayor Kevin McDonald

Councillor Norma Keating

Councillor Madonna Murphy

Councillor Edward Bruce

Also in Attendance: Town Manager Juanita Gosse    *Absent: Councillor Lydia Burke*

**CALL TO ORDER**

Mayor Gary Keating called the regular meeting to order at 7:20 pm.

**ADOPTION OF AGENDA**

**MOTION 02-10-15-01    Adopt Agenda**

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Patricia Burke

**BE IT RESOLVED THAT** the agenda be adopted as presented.

**In Favor:**    Mayor Gary Keating  
                  Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**ADOPTION OF MINUTES, REGULAR MEETING**

**MOTION 02-10-15-02    Minutes of January 20, 2015**

Moved by Councillor Patricia Burke and seconded by Deputy Mayor Kevin McDonald;

**BE IT RESOLVED THAT** the minutes of January 20, 2015 Regular Meeting be adopted with two noted corrections.

**In Favor:**    Mayor Gary Keating  
                  Deputy Mayor Kevin McDonald  
                  Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

## Managers Report – February 10, 2015

### Water Treatment Facility Project:

Continuing to work on the Water Treatment Facility Project. Flow rate information was forwarded to Municipal Affairs. Our flow rates are three times higher than they should be for a community this size. Darren Patey and Genny DeCoste from Environment met with Barry and me to discuss the flow rates. We reviewed the flow data submitted by our Outside Maintenance Operator. They questioned if the flow meter is taking accurate readings. It was determined that the flow meter hasn't been calibrated since installation. There could be a problem there.

We discussed the eight inch water line. Without checking the rational Genny and Darren both agreed that it could have been a 6 inch, however, the eight was installed to accommodate future fire flows. Municipal Affairs would have worked with Bae Newplan on this design specification. They also said that it may be difficult to keep satisfactory chlorine residuals in this area because of stagnate water in this pipe. Chlorine residuals may be good now with our higher flow rates, however, as we repair the waterlines and our flow rates decrease we should keep check on the chlorine residuals in this area.

The meeting resumed at the pump-house. It was identified that the flow meter requires a length of pipe on each side to enable it to read properly. Our pump-house flow meter was installed directly between two clamps. This could affect the readings. It was suggested that we have the flow meter calibrated.

Other findings at the pump-house: The pressure gage to record pressure into the pump-house is not working and is in very poor condition, rusted almost to the point of leaking. This gage indicates when the wet well screens need to be cleaned. A reduction in pressure indicated that debris is blocking the screens. Darren and Genny recommended that this be repaired as soon as possible.

Darren also questioned the soda ash being pumped into the water. Its set manually however, it has the capability to be set based on flow which would ensure a stable volume of soda ash injection. He demonstrated how to set the dispenser to be regulated for flow.

A view of the chlorination room indicated that the flow meter and chlorine meter are indicating a higher reading. They recommended that this be checked by a professional.

It was also suggested that the breathing apparatus be moved nearer the entrance door.

It was recommended that we undertake a leak detection test to pinpoint the major leaks in our distribution system and have them repaired.

### MNL Dedicated and Sustainable Funds for Municipalities Needed:

Letter to the Minister and copied as requested is ready for the Mayor's signature.

### Gas Tax Project

I met with Dan Moody, S.W. Energy last Wednesday. We did a walkthrough of the Fire Hall and had an outside look at the Training Centre. The Fire Hall is our best choice for a Warming Centre. It will be a more expensive project; however, the Fire Hall can be equipped with a generator large enough to run all

electricity throughout the building except the stove oven. This includes the heaters in the bay that keeps the truck from freezing. This project will include instant conversion from standard electricity to generated electricity. The project cost estimate will include the installation of a generator, the propane tanks, the electrical connection and required labor.

I had S.W. Energy take a look at the training centre because during our conversation Mr. Moody indicated that it would be very cost effective for Council to design the training centre to include an Emergency Operations Centre. He recommended that during the redesign we should have the electrician ensure that the area dedicated for emergency management is on a separate circuit. Once this is done, we would only need a small generator to product electricity to this portion of the building. I asked him to provide an estimate to provide generated electricity to the following areas: the boardroom, the office kitchen, the office washrooms and one office. This space would certainly be sufficient for an Emergency Operations Centre.

The second project for Gas Tax Funding is the area behind the Training Centre. I will work on a cost estimate for rear parking and green space as soon as possible.

Placentia Bay PRRM - Re: Additional Pilot Station – Document was forwarded as requested. I expect a response for the next meeting.

Placentia Bay Management Committee: Contacted Dawn Mercer and she said that she will ensure that we are added to their contact and distribution list. They are trying to schedule a meeting for the end of February.

Town Office Appraisal: Appraisal Associates Limited carried out an appraisal on this building. The current market value of this building, as December 17, 2014, is \$185,000.00.

## **NEW BUSINESS**

### **Business from the Privileged Meeting:**

#### **MOTION 02-10 -15-03 Proposal submitted by J.W. Consulting Associates**

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Patricia Burke;

**BE IT RESOLVED THAT** the Town of Long Harbour-Mount Arlington Heights approves the proposal submitted by J.W. Consulting Associates to provide conflict resolution to resolve staff issues.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce.

**MOTION CARRIED**

**Municipal Plan/Development Regulations Amendment:** Deferred

**Walking Trail Sign:**

A project design was presented through Parrot Signs. A 4ft x 6 ft dibond sign that outlines the permitted trail uses and trail rules. It was decided that the photo map attached to the sign would be changed to a photo of the trail entrance.

**MOTION 02-10 -15-04 Walking Trail Sign**

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves the Walking Trail Sign with a change in photo. The photo should be one of the trails entrance.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**Crescent Collegiate Award Program:**

Requesting a contribution to their Annual Award Program. Last year the town donated \$500.00.

**MOTION 02-10 -15-05 Crescent Collegiate Award Program**

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves a donation of \$500.00 to the Crescent Collegiate Award Program.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**Fire & Emergency Services – Train the Trainer:**

This document was emailed to all Councillors and our Fire Chief. This program will train presenters to deliver the “Be Prepared” program, a program designed for older adults to help make their homes safer. The presentation will include topics such as: Fire Safety in the Home, Emergency Preparedness and Slip and Fall Prevention.

**Department of Environment Clean & Safe Drinking Water Workshop**

The Department of Environment and Conservation will be hosting the 2015 Clean and Safe drinking Water Workshop on March 24 -26 at Hotel Gander.

**MOTION 02-10 -15-06 Clean & Safe Drinking Water Workshop**

Moved by Deputy Mayor Kevin McDonald and seconded by Mayor Keating;

**BE IT RESOLVED THAT** that the Town of Long Harbour-Mount Arlington Heights approves sending our Outside Maintenance Operator and Town Manager to the workshop.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald

**Opposed:** Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION DEFEATED**

**Heritage Proclamation:**

Heritage Proclamation 2015 was read.

**DEVELOPMENT**

**FINANCE**

**1. Cheque Log**

The cheque log for the period of January 24, 2015 – February 9, 2015 in the amount of \$ 28,970.44 was presented.

**MOTION 02-10 -15-07 Cheque Log**

Moved by Councillor Edward Bruce and seconded by Councillor Norma Keating;

**BE IT RESOLVED THAT** the cheque log be paid as presented.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**2. Cash Analysis:**

Cash analysis was distributed to all councillors for review.

**CORRESPONDENCE**

**Atlantic Canada Opportunities Agency – Training Centre Proposal**

Document was distributed for review. It acknowledges receipt of our application for financial assistance. Our application is given project number 205239 and was received by ACOA on January 29, 2015.

## **Water Quality Seasonal Report: Spring 2014**

Document was distributed for review.

The running average of THM concentrations for the town was 88.9 micrograms per litre. This value meets the recommended guidelines of 100 micrograms per liter.

HAA concentrations for the town were 266.4 micrograms per liter. This exceeds the recommended guidelines of 80 micrograms per liter.

THM's and HAA's are compounds that form in drinking water that has been disinfected with chlorine.

### **Department of Municipal Affairs – Re: Dog Control Regulations**

Document distributed for review.

The proposed Dog Control Regulation was received by the Department of Municipal Affairs.

Response conveys that the responsibility of the municipality to work with its solicitor to ensure that any regulation adopted conform to a municipality's legislation authority and the requirements of applicable legislation.

### **Department of Municipal Affairs - Amendment to the Municipalities Act, 1999 – Authority to Sell, Lease or Dispose of Municipal Property**

Document was distributed to all councillors and outlines changes to the Municipalities Act 1999.

### **BILL 42 – An Act to Amend the Electoral Boundaries Act:**

Document was distributed for review.

## **COMMITTEE REPORTS**

**Councillor Edward Bruce:** Nothing to report at this time.

**Councillor Patricia Burke:** Sewing program is started again. There is not as much interest this time around.

Had an inquiry from a resident who asked if the town would be interested in owning an electrical nipple from ECRO. It's located on the track and could be cleaned up and displayed as an artifact much like the old sawmill motor at the Sawmill Site. It was also suggested that we try to obtain an anchor to mark the town's connection to the fishery.

Inquired about the water coming down from the hill onto Veteran's Road. The water is freezing making walking difficult.

Councillor Bruce added that he has inquired about this before and according to our Outside Maintenance Operator it is not caused by a waterline break. This water is coming from a spring in the hill.

- Town Manager to follow up to determine where the water is coming from. If it is determined that it's caused by a waterline break she will call Hickey's Contractor as this portion of waterline should be covered under warranty.

**Councillor Norma Keating:** Nothing to report at this time

**Councillor Donna Murphy:** Planning something for St. Patrick's Day.

Councillor Murphy was asked by a resident to inquire as to Council plans regarding an Order of Council that was issued to a resident to remove vehicles and debris from his residential and commercial properties. She reported that more vehicle wrecks are parked on the properties and asked if Council plans to act on the Order.

- General agreement to follow up with a letter to inform the resident that the Order remains active and that Council intends to enforce the Order.

**Deputy Mayor Kevin McDonald:** Reported on the truck cap for the Fire Department pickup. It's been determined that the cap is made for a 6ft truck box however; it can be placed in the 8ft box. Vale has offered this item to the Fire Department at no cost. His next step is to schedule a time to get it off site.

**Mayor Gary Keating:** Questioned the need to hire someone on a part-time bases or a call in bases to cover the duties of the Outside Maintenance Operator for annual leave, sick leave etc.

**MOTION 02-10-15-08 Employment Opportunity for Part-Time Outside Maintenance Operator**

Moved by Deputy Mayor Gary Keating and seconded by Councillor Madonna Murphy;

**BE IT RESOLVED THAT** the town of Long Harbour-Mount Arlington Heights will advertise for an Outside Maintenance Operator on a call-in basis.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**Adjournment:**

**MOTION 02-10-15-09 Adjournment**

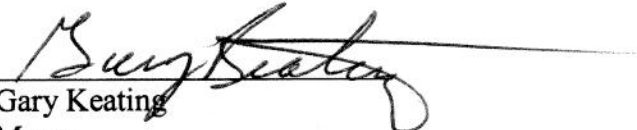
Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Madonna Murphy;


**BE IT RESOLVED THAT** the meeting be adjourned at 9:00 p.m.

**In Favor:** Mayor Gary Keating  
Deputy Mayor Kevin McDonald  
Councillors: P. Burke, D. Murphy, N. Keating, E. Bruce

**MOTION CARRIED**

**Date of the Next Meeting:** March 24, 2015.

  
Gary Keating  
Mayor

  
Juanita Gosse  
Town Manager