

*Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
June 18, 2014*

IN ATTENDANCE:

Mayor Gary Keating

Deputy Mayor Kevin McDonald

Councillor Patricia Burke

Councillor Madonna Murphy

Councillor Lydia Burke

Councillor Norma Keating

Councillor Edward Bruce

Staff:

Town Manager Juanita Gosse

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:10 pm.

ADOPTION OF AGENDA

MOTION 06-18-14-01 Adopt Agenda

Moved by Councillor Norma Keating and seconded by Deputy Mayor Kevin McDonald.

BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 06-18-14-02 Minutes of May 21, 2014

Moved by Councillor Lydia Burke and seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the minutes of May 21, 2014 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Managers Report – June 21, 2014

Capital Works Project - Waterline Upgrade: Project is going well. The main line is installed on Veteran's Drive and the contractor is currently working on Kings Point Rd. New curb stops have been installed for all residents on Veterans Rd.

Training Centre Design: An interior concept will be presented tonight for approval. If approved, AE Consultants will move forward with the exterior concept and should have a concept design for our next meeting.

Town Provincial Road – Regarding partnering with Government to have our provincial road upgraded. I've had several conversations with MHA Felix Collins this week. He is communicating with members of government, Department of Transportation and Municipal Affairs specifically, in an effort to provide us with information on options and how best to proceed.

Sander/Spreader and Plow Package:

Equipment Quotes:

Sander – H&H Auto – 7,000.00

Plow Package: H&H Auto – 7,339.35

Communicated with several municipal employees about the Western Pro Plus equipment and it is reported to be a good product. There were no complaints. Most towns have had the equipment 5 years plus.

- H&H Auto have ordered the equipment.

Lawn Mower:

Requesting approval to purchase a self-propelled commercial mower.

MOTION 06-18-14-03 Purchase Lawn Mower

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy.

BE IT RESOLVED THAT the town approves the purchase of a self propelled lawn mower.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Walking Trail: Project is going well.

Ditching behind Canteen – Met with Glen Keating and John Doyle at the site to discuss Mr. Keating's concerns. It was decided that instead of a french-drain, we would install a cobblestone ditch which allows for more drainage. This work in ongoing.

Vehicle Wrecks:

Letter to resident pertaining to vehicles wrecks and outside storage outlining the town’s legalisation of same was sent registered mail on May 22, 2014. There’s been no response to the document.

- Town Manager to move forward with the action necessary to ensure compliance. Council will seek legal guidance from Steward McKelvey on the process.

NEW BUSINESS

Training Centre Concept Design:

Training Centre design concept 7, submitted by AE Consultants, was reviewed and discussed.

MOTION 06-18-14-04 Concept Approval – Training Centre

Moved by Deputy Mayor McDonald and seconded by Councillor Lydia Burke.
BE IT RESOLVED THAT the Design Concept 7 be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Canada Day Ceremony:

The ceremony will be held in Norman’s Cove-Long Cove at 10:30 a.m.
It was agreed that Mayor Keating or Councillor Patricia Burke will attend.

TACT Marketing:

Tri Fold Brochure: Distributed for review and approval.

MOTION 06-18-14-05 Tri Fold Brochure

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.
BE IT RESOLVED THAT the design of the tri fold brochure promoting the Town of Long Harbour-Mount Arlington Heights is approved with the corrections noted: Remove sunset photo and the photo showing the slag-pile in the background. Add photo’s of the sawmill site and/or ball park.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Student Employment:

The town was approved for one student under the Canada Summer Student Grant. The grant is for seven

weeks, 35 hours per week. Town is accepting applications up to June 25th with a start date of Monday June 30th.

MOTION 06-18-14-06 Student Employment

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the town will employ two students for seven weeks at 35 hours per week. One will be funded under the Canada Summer Student Grant and the other will be funded by the town.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Strategic Planning Session Summary and Plan Outline

Documents were distributed to all councillors for their review.

Emergency Management Plan:

Our Emergency Management Plan was reviewed and approved by the Director of Emergency Services and is now ready to be adopted by Council. We note that our Planning Committee must name a Media Coordinator and a Security Coordinator.

MOTION 06-18-14-07 Emergency Management Plan

Moved by Deputy Mayor Kevin McDonald and seconded by Mayor Gary Keating.

BE IT RESOLVED THAT the town adopts the Town of Long Harbour-Mount Arlington heights Emergency Management Plan 2014.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Ford F150 Repairs:

The town truck was brought to Cabot Ford for an oil change. Cabot Ford called to ask if we wanted a price quote on the necessary bodywork to repair the damage on the truck.

Quote was distributed for review. It was agreed to have the same work priced by Collision Clinic.

MOTION 06-18-14-08 Repair Town Truck

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Patricia Burke.

BE IT RESOLVED THAT the town will have the truck repaired using the lowest price quote.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

DEVELOPMENT

Commercial Development – Civic 524-542 Long Harbour Access Road

MOTION 06-18-14-09 524-542 Long Harbour Access Road

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the town approves the commercial development in principal subject to the development meeting the requirements of the town's development regulations, subject to approval of on-site water/sewage by the Department of Health and the approval from all other government departments having jurisdiction.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Commercial Development – Civic 191 Main Street

MOTION 06-18-14-10 191 Main Street

Moved by Councillor Edward Bruce and seconded by Councillor Madonna Murphy.

BE IT RESOLVED THAT the town approves the commercial development subject to it meeting the requirements of the town's development regulations and subject to the approval of any other government agency having jurisdiction.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Residential – New Construction – Civic 192 Main Street

MOTION 06-18-14-11 192 Main Street

Moved by Councillor Edward Bruce and seconded by Councillor Madonna Murphy.

BE IT RESOLVED THAT the town approves the development subject to it meeting the requirements of the town's development regulations and subject to the approval of on-site septic from Department of Health.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Residential – New Construction – Civic 11A Norman’s Lane

MOTION 06-18-14-12 11 A Norman’s Lane

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the town approves the development subject to it meeting the requirements of the town’s development regulations and subject to the approval of on-site septic from Department of Health.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

CORRESPONDENCE

Lions Foundation of Canada – Dog Guides – Thank you card

Placentia Bay Integrated Management Committee Newsletter:

Document was distributed to all councillors.

Municipal Affairs – 2014-15 Capital Works Application:

The application submitted for 2014-15 Capital Works: AP-MCW 13055 - Phase II of Waterline Replacement was not approved. We are invited to resubmit under the 2015-16 Capital Works Program.

FINANCE

1. Cheque Log

Cheque Log was presented in the amount of \$52,235.70 for period of May 22, 2014 – June 18, 2014.

MOTION 05-21-14-13 Cheque Log

Moved by Councillor Norma Keating and seconded by Deputy Mayor Kevin McDonald

BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

2. Cash Analysis

Cash analysis was approved as presented.

Children's Wish Foundation – Run of the Rock

Donation Request.

MOTION 05-21-14-14 Donation – Children's Wish Foundation

Moved by Councillor Edward Bruce seconded by Councillor Madonna Murphy

BE IT RESOLVED THAT the town will make a \$400.00 donation to the Children's Wish Foundation Run of the Rock.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Placentia Lions Club – Pool Fundraiser

It was noted that Council make a donation to this fundraiser earlier this year.

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald:

Continuing to work with the Fire Department on the purchase of a second vehicle.

Councillor Ed Bruce:

Asked the status of the water treatment facility.

- Water treatment technology is currently being pilot tested by three companies.

Councillor Patricia Burke:

Attended one day of the Age Friendly Fair in Placentia. Noted there were approximately 30 students involved with the fair. Attended a very informative talk on mental health and senior abuse.

Working on the Concert for Long Harbour weekend. Trying to entice family performances.

Suggested, as a part of the Long Harbour Weekend, we add an events an event for seniors on Saturday.

It was agreed to add a lunch event for seniors on Saturday to coincide with the planned entertainment.

Councillor Lydia Burke:

Long Harbour Committee met last week to discuss events and scheduling. Plans are coming together. Band is booked. Entertainment for the children is booked. Not sure if we will stay within budget.

Playground equipment will be ordered this week.

There is an issue with the swings that were placed on the playground. The swings are twisted and are not in the correct space.

- It was agreed to have the swing set removed and set in the correct space.

Councillor Norma Keating:

Read a letter from the Parish requesting a donation to help with financing their Cemetery project.

MOTION 05-21-14-15 Donation – Parish Finance Committee

Councillor Norma Keating abstained from the vote as she is a member of the Parish Finance Committee.

Moved by Councillor Madonna Murphy seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the town will make a \$1,000.00 donation to the Finance Committee to assist with their Cemetery project.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Councillor Donna Murphy:

Working on the plans for Long Harbour Weekend.

Mayor Gary Keating:

Mayor Keating offered his condolences to Councillor Keating on the passing of her father. He also offered condolences to the Director of LHDC on the passing of his brother.

Mayor Keating also reported on local employment at the Vale site. He is doing his best to ensure local hiring priority. Some companies have a 50% name hire while others have 100% name hire. This should make it a little easier to allow local hiring. He was able to get three or four local residents hired last week.

Mayor Keating plans to meet with Vale in the near future to discuss local employment.

Mayor's March for Heart & Stroke:

Date of the walk is set for Thursday, August 21st. Council would like to see more residents involved in the event.

Schedule of Regular Meeting:

It was agreed to change our regular scheduled Council Meetings to the third Tuesday in the Month. A notice will be mailed to the public informing them of the change.

MOTION 05-21-14-16 Regular Scheduled Council Meetings

Moved by Deputy Mayor Kevin McDonald seconded by Councillor Edward Bruce

BE IT RESOLVED THAT the town will schedule their regular Council Meetings for the third Tuesday in each month beginning in July.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Placentia Bay Intergraded Management Committee:

Councillor Patricia Burke informed Council of a Conference scheduled in Marystown on June 25th and 26th. She questioned if someone should represent Council at this event.

- Town manager to gather information on the event.

Draft 2013 Financial Statements:

The Financial Statements were copied and distributed for review. Town Manager reviewed the statements and reported that they are in order.

MOTION 05-21-14-17 2013 Financial Statements

Moved by Councillor Edward Burke seconded by Councillor Norma Keating

BE IT RESOLVED THAT the town approves the draft 2013 Financial Statements as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Adjournment:

MOTION 05-21-14-18 Adjournment to privileged session

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Norma Keating.

BE IT RESOLVED THAT the meeting be adjourned to a privileged session at 8:50 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating, E. Bruce

MOTION CARRIED

Regular Meeting adjourned at 8:50 p.m.

Date of the Next Meeting: July 29, 2014



Juanita Gosse
Town Manager



Gary Keating
Mayor