

***Town of Long Harbour - Mount Arlington Heights
Minutes of Regular Meeting
August 19, 2014***

IN ATTENDANCE:

Mayor Gary Keating
Deputy Mayor Kevin McDonald

Councillor Patricia Burke
Councillor Madonna Murphy
Councillor Lydia Burke
Councillor Norma Keating

Staff:

Town Manager Juanita Gosse

Absent: *Councillor Edward Bruce*

CALL TO ORDER

Mayor Gary Keating called the regular meeting to order at 7:10 pm.

ADOPTION OF AGENDA

MOTION 08-19-14-01 Adopt Agenda

Moved by Deputy Mayor Kevin McDonald, seconded by Councillor Patricia Burke.
BE IT RESOLVED THAT the agenda be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

ADOPTION OF MINUTES, REGULAR MEETING

MOTION 09-19-14-02 Minutes of July 22, 2014

Moved by Councillor Lydia Burke and seconded by Councillor Norma Keating
BE IT RESOLVED THAT the minutes of July 22, 2014 Regular Meeting be adopted as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Managers Report – August 19, 2014

Capital Works Project - Water Treatment Facility: Project is ongoing. The Membrane System pilot testing is currently on site.

Capital Works Waterline Replacement: The project is complete. Hickey's Construction did a wonderful job. There have been no complaints from residents. They will return next spring to complete the second lift of pavement.

Walking Trail: Project is near completion. They are working on the entrance behind the Fire Hall. Did site inspection with John Doyle yesterday. We marked some areas of concern regarding drainage. Barry did a walk through today after the rain to mark any additional areas of concern.

Website: Website was forwarded to all councillors for review. Working with Peter Norman on Web hosting, email transfer and Domain Management. The cost will be somewhere in the range of \$1,500.

Collision Clinic: Called to inform me that the back window of the truck was falling out. He was amazed that Barry got into St. John's without it actually falling out. It had to be repaired before the truck left the garage. The cost will be added to the quoted price.

Chlorination system is currently on bypass. Talked with Flotect today and they will have someone here tomorrow morning to assess and/or repair the system.

Motions from Minutes: As requested by Council, I have completed a list of policy motions from the minutes. I will forward a copy to all Councillors within the next few days.

NEW BUSINESS

Letter of Intent – Vale Training Centre

Letter of Intent from Vale dated August 5, 2014 regarding the transfer of the Training Centre to the town was reviewed by all Councillors. It was agreed to town solicitor review the document.

MOTION 08-19-14-03 Approve Letter of Intent

Moved by Councillor Lydia Burke and seconded by Councillor Norma Keating

BE IT RESOLVED THAT the Letter of Intent for the transfer of the Training Centre be forwarded to legal for review and signed upon their approval.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Training Centre Concept for Building Facade:

Council agreed to work with the concept design provided by Architecture 49 Inc. with some additional revisions.

Request from Architecture 49 Inc. for additional funds to provide the concept revisions.

MOTION 08-19-14-04 Architecture 49 Inc.

Moved by Councillor Patricia Burke and seconded by Councillor Madonna Murphy

BE IT RESOLVED THAT Council will approve an additional \$2,500 to Architecture 49 Inc. to revise the concept design of the building façade of the Training Centre.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Gas Tax Funding

Documents were distributed to all councillors for their review.

Funding amount for 2014-15 - \$19,638

Our 5 year total funding, 2014-2019 equals \$101,698.

The Gas Tax Funding agreement will be received within the next couple of weeks.

Strategic Development Plan:

It was agreed to schedule a meeting within the next week or so to review and discuss the plan.

- Deferred to next meeting

Vacation Leave for Maintenance Person

It was agreed that the Town Manager and Deputy Mayor McDonald will be responsible for the water system during the outside maintenance employee's vacation leave.

Car Wrecks:

An Order by the Town of Long Harbour Mount Arlington Heights for the removal of car wrecks at civic address 594 Main St., 531 Main St. and 1 Gambin's Road was presented for review.

The Order was reviewed by our solicitor and approved. Photos of the car wrecks and debris were added to the file.

MOTION 08-19-14-05 Approval of Order

Moved by Deputy Mayor McDonald and seconded by Councillor Patricia Burke

BE IT RESOLVED THAT the town order the removal of car wrecks from civic addresses: 594 Main St., 531 Main St. and 1 Gambin's Road.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Application for 2014-15 Capital Works

Applications are now being accepted for the 2014-15 Capital Works Projects.

MOTION 08-19-14-06 2014-15 Capital Works

Moved by Councillor Lydia Burke and seconded by Councillor Madonna Murphy

BE IT RESOLVED THAT the town will apply for 2014-15 Capital Works funding in the amount of 1,500,000 for waterline replacement phase II, as outlined by Bae Newplan Group.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Town Entrance Sign:

Council reviewed two concept designs presented by TACT Marketing. Cost to create and install was discussed.
- It was agreed to obtain a price quote on concept design option 1, sized 9 x 5. Include cost of installation.

DEVELOPMENT

Capital Crane – Property on Route 202:

Earlier this year approval in principal was granted to Capital Crane to place two office trailers with portable washrooms on the above noted lot. There was a condition to the permit under Section 62 of the town's Development Regulations. The condition was that Capital Crane would slope their property to ensure there would no negative effect to the adjoining lot.

MOTION 08-19-14-07 Building Approval

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Lydia Burke

BE IT RESOLVED THAT the town will delete the permit condition upon receiving a letter of understanding, signed by a person of authority within Capital Crane, outlining that any drainage problems, erosion and/or site sedimentation caused by the inadequacy of existing site grading, to the adjacent property, will be rectified at the time the adjacent property is developed.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Drainage Problems – 719 Main Street

Resident reported a seepage coming from the ground leaking into his driveway. He feels this is due to the installation of our waterline crossing the road which allows water to follow the waterline to his property. It was noted that the waterline was installed to service his property and the resident determined where the curb stop was placed.

Council met with our outside maintenance employee prior to this meeting to discuss the issue. The outside maintenance employee ensured Council that the water is not due to a waterline leak. It seems that the waterline is acting as a french-drain directing flow to the residents property.

- Council agreed that this is not a Council issue; however, Deputy Mayor McDonald will meet with the resident and suggest the installation of additional weeping tile to direct the flow to the existing weeping tile around his house.

Residential Property Flooding on Main St.

Deputy Mayor reported that a resident is having problems with flooding. The problem is due to the natural runoff, a large volume of water from the brook running into a small culvert installed by Department of Transportation.

The resident is seeking Council's support in having Dept. of Transportation repair the problem.

- General agreement that Council will call Department of Transportation regarding the issue.

Commercial Building Application – 524-542 Long Harbour Access Road

Application to build a warehouse on the above noted property. All necessary documentation for approval in principal was submitted and reviewed.

MOTION 08-19-14-08 Approval in Principal

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Norma Keating

BE IT RESOLVED THAT the building permit be conditionally approved subject to the approval from any/all government agencies having jurisdiction, and specifically the approval from the Department of Health for on-site well & septic system.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

CORRESPONDENCE

PMA Fall Forum

PMA Fall Forum is scheduled for September 18-19. This is a training opportunity for the Town Manager or the Town Clerk. The training schedule for this event has not been received.

Town Manager is requesting approval for one staff member to attend if she feels it would be beneficial.

MOTION 08-19-14-09 PMA Fall Forum - Approval

Moved by Councillor Madonna Murphy and seconded by Councillor Norma Keating.

BE IT RESOLVED THAT the town approves one of the office staff to attend the Fall Forum.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Placentia Bay Industrial Showcase

Advertising in the booklet for PBIS was considered.

MOTION 08-19-14-10 PBIS Advertising Approval

Moved by Councillor Norma Keating and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the town approves a ½ page advertisement in the PBIS booklet.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

Department of Municipal Affairs - 2014 Budget

2014 Budget was reviewed by Municipal Affairs and it was noted there were no material deficiencies. It was also noted that Page 7 of the prescribed budget submission form required additional information.

Town Manager explained that the data referred to, is the totals of assessed value used to calculate the tax income for the town. Our computer system was not able to produce this data at the time of the budget submission. We are working with our system provider to ensure we can provide the necessary data for next budget.

FINANCE

1. Cheque Log

Cheque Log was presented in the amount of \$55,723.76 for period of July 23, 2014 – August 19, 2014. It was noted that the visa statement should also be presented to Council.

MOTION 08-19 -14-11 Cheque Log

Moved by Councillor Norma Keating and seconded by Councillor Madonna Murphy
BE IT RESOLVED THAT the cheque log be approved as presented.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

MOTION CARRIED

2. Cash Analysis:

Cash analysis was distributed to all councillors for their review.

COMMITTEE REPORTS

Deputy Mayor Kevin McDonald:

Commented on the students; they did a excellent job this year.

Fire Department did well at Long Harbour Days. He complimented them for their efforts. The tents were a great addition to the event. Also noted that the fireworks went well.

Councillor Patricia Burke:

Reported that the concert was a hit. Everyone enjoyed it. There were 21 seniors at the luncheon on Saturday. It went really well.

Councillor Burke also brought forward a complaint from a resident about excessive speeds on Route 202.

Councillor Lydia Burke:

Councillor Burke reported on Long Harbour Days. It was a great weekend. She thanked our outside maintenance employees who did an excellent job during the weekend. She noted that we need to focus more on Kids Day next year.

Councillor Norma Keating:

Reported that the Sports & Recreation Committee and the Parish did well at Long Harbour Days.

Councillor Donna Murphy: Nothing to report at this time.

Mayor Gary Keating:

Reported on a conversation with Minister Felix Collins regarding our provincial road. Minister Collins is doing everything he can to get some asphalt for Long Harbour. Minister Collins has met with the Premier on the issue. It looks like we may get some patching.

Brought forward a complaint from a resident that her garbage box was destroyed during Long Harbour Days.

- General agreement to replace the garbage box.

Reported that LHDC awarded the contract for grubbing at the Business Park.

Mayor Keating thanked all volunteers for their efforts during Long Harbour Days.

Adjournment:

MOTION 08-19-14-12 Adjournment

Moved by Deputy Mayor Kevin McDonald and seconded by Councillor Lydia Burke.

BE IT RESOLVED THAT the meeting be adjourned at 8:35 p.m.

In Favor: Mayor Gary Keating
Deputy Mayor Kevin McDonald
Councillors: P. Burke, D. Murphy, L. Burke, N. Keating

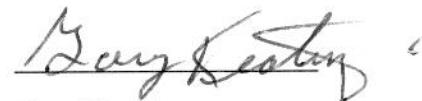
MOTION CARRIED

Meeting Adjourned at 8:25 p.m.

Date of the Next Meeting: September 16, 2014



Juanita Gosse
Town Manager



Gary Keating
Mayor